

# F.W. Parker Charter Essential School

## Diversity and Enrollment Committee Meeting

Amended on January 2, 2019 at 3:42 PM EST

### Date and Time

Wednesday January 2, 2019 at 5:30 PM EST

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance and Guests		Mary Reid Munford	
<b>B.</b> Call the Meeting to Order		Mary Reid Munford	
<b>C.</b> Approve Minutes	Approve Minutes	Mary Reid Munford	
Approve minutes for Diversity and Enrollment Committee Meeting on November 14, 2018			
<b>II. End of Year Business</b>			<b>5:30 PM</b>
<b>A.</b> Status Update	FYI	Mary Reid Munford	5 m
Go over "End of 18 Tasks" document & signal alignment with today's meeting. If there are any updates or concerns, Mary Reid can update document as transitions into "2019 Tasks."			
<b>B.</b> Calendar Tabling	Discuss	Stefanie Reinhorn	25 m
Take a look at the winter/spring calendar and decide where and when we will table. We will also discuss if there are any next steps we need to take BEFORE the Feb. 7 lottery.			
<b>C.</b> Share/publish our goals	Discuss	Mary Reid Munford	15 m
Discuss when and how to share our committee goals.			
<b>D.</b> Staff & student survey data	FYI	Mary Reid Munford	10 m
Share survey data from student advisory surveys & staff exit surveys as relevant to our committee goals.			
<b>III. Closing Items</b>			<b>6:25 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Mary Reid Munford	5 m