

F.W. Parker Charter Essential School

Diversity and Enrollment Committee Meeting

Amended on November 12, 2018 at 1:25 PM EST

Date and Time

Wednesday November 14, 2018 at 5:30 PM EST

Location

49 Antietam St, Devens, MA 01434

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance and Guests		Mary Reid Munford	
B. Call the Meeting to Order		Mary Reid Munford	
C. Approve Minutes	Approve Minutes	Mary Reid Munford	
Approve minutes for Diversity and Enrollment Committee Meeting on October 10, 2018			
II. Translation & Accessibility			5:30 PM
A. Review of docs	FYI	Stefanie Reinhorn	5 m
Stefanie will share out her findings from preliminary review of certain documents & parts of the website.			
B. Application	Discuss	Todd Sumner	20 m
Committee will review current student lottery application and data collection procedures & discuss how best to get the data we are looking for.			
III. Other Business			5:55 PM
A. Review calendar & next steps	Discuss	Glenn Penna	30 m
Present, discuss, and adjust the committee's calendar for the year.			
B. Update from Lawrence Academy	FYI	Colin Igoe	5 m
Hear about LA's current practices.			
IV. Closing Items			6:30 PM
A. Adjourn Meeting	Vote	Mary Reid Munford	