

F.W. Parker Charter Essential School

Development Committee Meeting

Amended on January 3, 2020 at 12:58 PM EST

Date and Time

Wednesday January 2, 2019 at 7:30 AM EST

Location

Parker School, Nicky's table

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:30 AM
Opening Items			
A. Record Attendance and Guests		Katrina Drew	1 m
B. Call the Meeting to Order		Katrina Drew	1 m
C. Approve Minutes	Approve Minutes	Katrina Drew	1 m
Also look at minutes from October 31, 2019 meeting			
Approve minutes for September DevComm Meeting on September 26, 2018			
D. Approve October minutes	Approve Minutes		5 m
II. Development			7:38 AM
Development			
A. Annual Fund 2018-19	Discuss	Katrina Drew	10 m
Update about this year's fund and the timeline of events. Debrief November's "participation push". Talk about use of Social Media platforms			
B. Art Sale/Alumni Gathering	FYI	Katrina Drew	5 m
Updates on Alumni Gathering and the Art Sale. Also update on Young Alumni Day 1/4/19			
C. Common Principles Event- April 6, 2019	Discuss	Katrina Drew	20 m

	Purpose	Presenter	Time
Planning for Common Principles event. Presenters lined up include Katie Shankle, Liz Geller and Stephen Rines. Waiting for responses from Cassie Herbert and Noah Tremblay. Updates on room locations and food options			

D. Looking forward	Discuss	Jennifer Saxe	20 m
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What does the planning for the next large step in the Third Decade fundraising look like?
Discuss the messaging of the next phase of the work.

III. Other Business **8:33 AM**

A. Committee Updates	FYI	Katrina Drew	5 m
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IV. Closing Items **8:38 AM**

A. Adjourn Meeting	Vote	Katrina Drew	1 m
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