

F.W. Parker Charter Essential School

September DevComm Meeting

Amended on September 10, 2019 at 2:34 PM EDT

Date and Time

Wednesday September 26, 2018 at 7:30 AM EDT

Location

49 Antietam Street, Devens, MA 01434

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:30 AM
A. Record Attendance and Guests		Katrina Drew	1 m
B. Call the Meeting to Order		Katrina Drew	1 m
C. Approve minutes	Approve Minutes		5 m
Approve minutes for Development Committee Meeting on May 1, 2018			
II. Development			7:37 AM
A. Review of Norms	Discuss	Katrina Drew	5 m
Go over the norms established last Fall for this committee			
B. Annual Fund 2018-19	Discuss	Katrina Drew	10 m
Talk about the planning for this year's fund and the timeline of events			
C. Art Sale/Alumni Gathering	Discuss	Katrina Drew	10 m
Alumni Gathering at River Styx in Fitchburg is scheduled for Friday, November 23rd. Art Sale in the Parker Library is scheduled for Friday, November 30th.			
D. Common Principles Event- April 6, 2019	Discuss	Katrina Drew	15 m
Early Planning for Common Principles event. Presenters lined up include Katie Shankle, Liz Geller and Stephen Rines. Additional idea for presenters and format to be discussed.			
E. Looking forward	Discuss	Jennifer Saxe	20 m
What does this year/next year look like? What does the planning for the next large step in the Third Decade fundraising look like?			
III. Other Business			8:37 AM
A. Committee Updates	FYI	Katrina Drew	5 m
IV. Closing Items			8:42 AM
A. Adjourn Meeting	Vote	Katrina Drew	1 m