

# F.W. Parker Charter Essential School

## GovCom

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### Date and Time

Thursday March 30, 2017 at 8:00 AM EDT

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:00 AM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>			2 m
<b>B. Call the Meeting to Order</b>		Christine Regan-Davi	2 m
<b>C. Approve Minutes</b>	Approve Minutes	Christine Regan-Davi	2 m
Note: Minutes from February meeting not yet posted			
Approve minutes for Governance Committee Meeting on December 6, 2016			
<b>D. Approve Minutes</b>	Approve Minutes	Christine Regan-Davi	2 m
Approve minutes for GovCom Meeting on January 19, 2017			
<b>II. Housekeeping</b>			<b>8:08 AM</b>
Governance			
<b>A. Board on Track -- Implementing tools</b>	Discuss	Christine Regan-Davi	10 m
GovCom Job Description -- BoT -- CRD has been asked for this; agree to use BoT version? Skills inventory & Self Evaluation -- Offer report out at upcoming full board meeting? Need to prepare presentation. Trustee appraisal/self-evaluations Keeping board engaged/making most of our talents			
<b>B. GovCom Goal Setting</b>	Discuss		
Shared at Retreat; will revisit			

	Purpose	Presenter	Time
<b>III. Priorities Jan-Jun</b>			<b>8:18 AM</b>
<b>A. Candidate tracking &amp; cultivation -- updates</b>	Discuss	Laura Warner	15 m
Team -- Review pool of candidates from PLP, call for nominations and tracking efforts			
Laura -- updates from Diversity Committee			
Lauren -- updates Chamber of Commerce?			
<b>B. Planning</b>	Discuss	Christine Regan-Davi	10 m
Recommendations to fill open seat(s) on board			
Referrals for committee work			
Officer recommendations			
<b>C. Invite Board Members +1 @ April 12 Senior Night</b>	Discuss	Christine Regan-Davi	5 m
Discuss plan for check in & follow up			
<b>IV. Other Business</b>			<b>8:48 AM</b>
<b>A. CEO Succession Planning</b>	FYI	Christine Regan-Davi	10 m
To create CEO succession plan processes for both planned and unplanned leadership change scenarios. Read/discuss template.			
<b>V. Closing Items</b>			<b>8:58 AM</b>
<b>A. Adjourn Meeting</b>	Vote	Christine Regan-Davi	2 m