

# F.W. Parker Charter Essential School

## Board Meeting

Amended on November 8, 2016 at 8:08 AM EST

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### Date and Time

Wednesday November 9, 2016 at 6:45 PM EST

### Location

Room 27 at the Parker School, 49 Antietam Street, Devens MA 01434

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:45 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Cheryl Lower	1 m
<b>B. Call the Meeting to Order</b>		Cheryl Lower	2 m
<b>C. Approve Minutes</b>	Approve Minutes	Cheryl Lower	3 m
Approve minutes for Board Meeting on October 11, 2016			
<b>D. Award presentation from Board on Track</b>		Cheryl Lower	5 m
Richard Thomas, Parker parent and Board on Track staff member, will present an Excellence in Governance award.			
<b>II. Topics for Discussion</b>			<b>6:56 PM</b>
<b>A. Committee goals for next two years</b>	Discuss	Cheryl Lower	20 m
Committees have recurring work they do each month and year, but in order to achieve the Board's strategic goals, we are asking committees to determine what other goals and tasks they have for the coming two years. Cheryl will explain the work and process and how it fits with the January retreat.			
<b>B. Sizer Foundation</b>	Discuss	Todd Sumner	15 m
Sizer Foundation update.			
<b>III. Principal's Report</b>			<b>7:31 PM</b>
<b>A. Principal's Report</b>	FYI	Todd Sumner	15 m

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Todd will answer any questions that Trustees have from his monthly report.

**IV. Committee Reports 7:46 PM**

<b>A. Finance Committee</b>	FYI	Michelle McKenna	10 m
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Q1 Update

<b>B. Development Committee</b>	FYI	Cindy Stack-Haan	10 m
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Monthly update

<b>C. Governance Committee</b>	FYI	Christine Regan-Davi	10 m
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Update on the work of the committee

**V. Public Comments 8:16 PM**

<b>A. New item</b>	FYI	Cheryl Lower	5 m
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Members of the public may comment.

**VI. Votes**

**VII. New Business 8:21 PM**

<b>A. New item</b>	FYI	Cheryl Lower	5 m
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Trustees raise any new business they would like the Board to consider

**VIII. Closing Items 8:26 PM**

<b>A. Adjourn Meeting</b>	Vote	Cheryl Lower	3 m
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<b>B. Executive Session</b>	Vote	Cheryl Lower	20 m
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Board meets in Executive Session to discuss guidelines for upcoming contract negotiations with Principal