

APPROVED



## Friendly Academy

### Minutes

#### Board Meeting

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##### **Date and Time**

Tuesday April 29, 2025 at 5:30 PM

##### **Location**

Virtual Meeting (Zoom)

<https://zoom.us/j/92701853934?pwd=n4clT6Cbg6RW235WbCGF087Zl8dxcz.1>

Meeting ID: 927 0185 3934

Passcode: 389337

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Notice is hereby given that Friendly Academy Board of Directors will hold a digital board meeting on

Tuesday, April 29, 2025 at 5:30 p.m. To join by Zoom copy and paste the following URL in a web browser: <https://zoom.us/j/92701853934?pwd=n4clT6Cbg6RW235WbCGF087Zl8dxcz.1>

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##### **Directors Present**

D. Morrison (remote), D. Neil (remote), D. Richardson (remote), L. Ray (remote), M. Jones (remote)

##### **Directors Absent**

*None*

##### **Guests Present**

T. Robinson (remote)

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## I. Opening Items

### A. Call the Meeting to Order

D. Morrison called a meeting of the board of directors of Friendly Academy to order on Tuesday Apr 29, 2025 at 5:34 PM.

### B. Record Attendance

### C. Approve Minutes: 2/25/25

D. Morrison made a motion to approve the minutes from Board Meeting on 02-25-25.

M. Jones seconded the motion.

The board **VOTED** to approve the motion.

### D. Approve Minutes: 3.25.25

Location of meeting minutes was reviewed with larger Board

- Demo completed to show location of minutes

D. Richardson made a motion to approve the minutes from Board Meeting on 03-25-25.

M. Jones seconded the motion.

The board **VOTED** to approve the motion.

### E. Mission Statement

Bishop Michael Jones read the mission statement

- To equip students with a quality and holistic education rooted in love.

## II. Reports

### A. Financial

Financials were sent to Board

- PNL statement sent to all board members attendees
- Net Income \$199k was confirmed from Lauren P. (financial)

### B. CEO Report

- Enrollment goals on track
- Friendly enrollment exceeds national expectations for pre-opening
  - Giving incentives for full enrollment
  - Hosting events with health trucks so students can have shot records on file
  - welcome students with a bounce house and other back t school events to attract more enrollment
- Student Recruitment role will be a full-time role with 100% reimbursement from CSP (Tiara starts 4/8/2025)
  - Quotas for student recruitment will be done on a weekly basis based on application goals and full enrollment percentages.
- Staffing
  - Teachers and single support staff
  - Goal to hire all teachers by June 1.
  - Advertising fees to reach quality teachers is \$600
  - Social Worker for staff at a reduced rate to accommodate the resource in year 1. Student is a Washington University practicum student.
- Facility
  - Dir of Operations has been hired
  - Capacity builder is supporting the Dir of Operations
  - Playground
    - Grant will support a movable playground
    - ATLAS school playground was mentioned as an example project from vendor
    - This vendor (AB Creative) would be approved for grant.
    - parking lot space needs some preliminary approvals before moving forward.
    - inspectors should review parking lot before making a decision on the playground getting completed by vendor.
    - Anything over \$10k Friendly is responsible for getting a minimum of three bids
- Financials
  - Monthly reimbursement from CSP
  - Requested \$230k from Opportunity Trust (to cover 2 teachers - special education resources - state reporting resource to ensure compliance)
  - Grant report can be shared upon request
- Board
  - New Board Members need recruitment
  - Deadline July/ August 2025
  - Idea to host a meet and greet to attract new board members
  - Advice from opportunity trust for onboarding board members is to not have a rigorous process for founding board.
  - If internal recommendations for new board members, make CEO aware
    - Also need a board member to assist in management of applicants.

- Use MS Forms / Excel Spreadsheet
- Look at existing applicants for Governance team to review.
- Charter Commission requested milestones to be tracked with larger board to keep CEO accountable and show reports addressing how CEO is held accountable.
- Curriculum purchased from Arts and Letters
- Invention Land Education is prospective vendor for lab creation.
- Daycare Magical Minds to be included as PreK offerings at Friendly Academy needs discussion by board and likely impact budget.
- Transportation discussion

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:43 PM.

Respectfully Submitted,  
D. Neil