APPROVED

Friendly Academy

Minutes

Board Meeting

Date and Time
Tuesday March 25, 2025 at 5:30 PM

Location
https://zoom.us/j/92701853934?pwd=n4cIT6Cbg6RW235WbCGF087ZI8dxcz.1
Meeting ID: 927 0185 3934 Passcode: 389337

Notice is hereby given that Friendly Academy Board of Directors will hold a digital board meeting on
Tuesday, March 25, 2025 at 5:30 p.m. To join by Zoom copy and paste the following URL in a web
browser: https://zoom.us/j/92701853934?pwd=n4cIT6Cbg6RW235WbCGF087ZI8dxcz.1

Directors Present
D. Morrison, D. Neil, L. Ray, M. Jones

Directors Absent
D. Richardson

Guests Present
Lauren Piscatelli, T. Robinson

I. Opening Items

A. Call the Meeting to Order

D. Morrison called a meeting of the board of directors of Friendly Academy to order on Tuesday Mar 25, 2025 at 6:03 PM.

B. Record Attendance

C. Approve Minutes

February and March 2025 minutes will be approved in the April 2025 meeting.

D. Mission Statement

II. Reports

A. Financial

Lauren Piscatelli reviewed financials with larger board.

B. CEO Report

- Commission was engaged for the regulations and conditions by 4/15/25. Document is being worked on for the larger board to approve the conditions.
- Conversion of families to student enrollment. resolved issue to logging into student recruitment platform. Our conversion rate is getting good results to student being enrolled.
    - Door knocker fliers are part of the recruitment advertising.
- Leadership team is hired.
- Working on hiring teaching staff.
- Incentive offerings to families; free uniforms - free school supplies - not offering gift cards at this time
- New Hire Operations experience: Maddison is helping to fill the roll until she is fully onboarded.
- Need 5 teachers - one teacher hired
    - Use Opportunity Trust grants to find more teachers from their pool of candidates
- 44 applicants
- Dept of Education being closed - look into other streams of funds (not just depending on federal grants)
- Financial Committee and Fundraising Committees will help find solutions and diversify funding.

III. New Business

A. CEO Evaluation

Goal based evaluation is on Board on Track and ready for voting.
D. Neil made a motion to Approve the evaluation matrix to be goal based.

M. Jones seconded the motion.
The board **VOTED** to approve the motion.

B. CEO Contract

D. Neil made a motion to Approve the CEO Contract.
M. Jones seconded the motion.
The board **VOTED** to approve the motion.

C. Board of Directors Job Description

M. Jones made a motion to Approve Job Descriptions.
D. Neil seconded the motion.
The board **VOTED** to approve the motion.

D. Board of Directors Member Agreement

M. Jones made a motion to Approve the Member agreement.
D. Neil seconded the motion.
The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:24 PM.

Respectfully Submitted,
D. Neil