



## Friendly Academy

### Minutes

#### Board Meeting

---

##### **Date and Time**

Tuesday March 25, 2025 at 5:30 PM

##### **Location**

<https://zoom.us/j/92701853934?pwd=n4clT6Cbg6RW235WbCGF087ZI8dxcz.1>

Meeting ID: 927 0185 3934 Passcode: 389337

---

Notice is hereby given that Friendly Academy Board of Directors will hold a digital board meeting on

Tuesday, March 25, 2025 at 5:30 p.m. To join by Zoom copy and paste the following URL in a web

browser: <https://zoom.us/j/92701853934?pwd=n4clT6Cbg6RW235WbCGF087ZI8dxcz.1>

---

##### **Directors Present**

D. Morrison, D. Neil, L. Ray, M. Jones

##### **Directors Absent**

D. Richardson

##### **Guests Present**

Lauren Piscatelli, T. Robinson

---

#### **I. Opening Items**

##### **A. Call the Meeting to Order**

D. Morrison called a meeting of the board of directors of Friendly Academy to order on Tuesday Mar 25, 2025 at 6:03 PM.

**B. Record Attendance**

**C. Approve Minutes**

February and March 2025 minutes will be approved in the April 2025 meeting.

**D. Mission Statement**

**II. Reports**

**A. Financial**

Lauren Piscatelli reviewed financials with larger board.

**B. CEO Report**

- Commission was engaged for the regulations and conditions by 4/15/25.  
Document is being worked on for the larger board to approve the conditions.
- Conversion of families to student enrollment. resolved issue to logging into student recruitment platform. Our conversion rate is getting good results to student being enrolled.
  - Door knocker fliers are part of the recruitment advertising.
- Leadership team is hired.
- Working on hiring teaching staff.
- Incentive offerings to families; free uniforms - free school supplies - not offering gift cards at this time
- New Hire Operations experience: Maddison is helping to fill the roll until she is fully onboarded.
- Need 5 teachers - one teacher hired
  - Use Opportunity Trust grants to find more teachers from their pool of candidates
- 44 applicants
- Dept of Education being closed - look into other streams of funds (not just depending on federal grants)
- Financial Committee and Fundraising Committees will help find solutions and diversify funding.

**III. New Business**

**A. CEO Evaluation**

Goal based evaluation is on Board on Track and ready for voting.

D. Neil made a motion to Approve the evaluation matrix to be goal based.

M. Jones seconded the motion.  
The board **VOTED** to approve the motion.

**B. CEO Contract**

D. Neil made a motion to Approve the CEO Contract.  
M. Jones seconded the motion.  
The board **VOTED** to approve the motion.

**C. Board of Directors Job Description**

M. Jones made a motion to Approve Job Descriptions.  
D. Neil seconded the motion.  
The board **VOTED** to approve the motion.

**D. Board of Directors Member Agreement**

M. Jones made a motion to Approve the Member agreement.  
D. Neil seconded the motion.  
The board **VOTED** to approve the motion.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:24 PM.

Respectfully Submitted,  
D. Neil