APPROVED

International Leadership of Texas, Inc.

Minutes

Special Board Meeting

Date and Time
Tuesday January 30, 2018 at 6:20 PM

Location
1820 N. Glenville Dr., Suite 100, Richardson, TX 75081

Meeting Notice & Mission Statement
In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Clayton Greenberg, Curtis Donaldson (remote), Lynne Beach, Major General James Williams, Tracy Cox

Directors Absent
None

Guests Present
Angela Plata, Dr. Alan Seay, Dr. Laura Carrasco, Eddie Conger, Emily Painter, Finn Simmensen, Jerry McCreight, Joseph Hoffer, Joseph Roman

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International Leadership of Texas, Inc. to order on Tuesday Jan 30, 2018 at 6:23 PM.

II. Executive Closed Session

A. Authorization

The Board entered Executive Session at 6:24 p.m.
The Board returned from Executive Session at 10:12 p.m.

III. Board Action Items

A. Discuss and act on non-expansion charter amendment to adopt amended Organizational Chart

Tracy Cox made a motion to approve the non-expansion charter amendment to adopt the amended Organizational Chart.
Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Discuss and Act on job duties and/or job descriptions for executive level positions

Clayton Greenberg made a motion to reassign Mr. Jerry McCreight to be Executive Director of Athletics and other duties as assigned, effective immediately.
Curtis Donaldson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Clayton Greenberg	Aye
Tracy Cox	No
Lynne Beach	No

Roll Call

Curtis Donaldson	Aye
Major General James Williams	Aye

C. Discuss and act on assignments, reassignments, status and/or hiring of executive level positions

Tracy Cox made a motion to create the positions of CEO, Superintendent, COO, CFO, and General Counsel and approve those job duties and responsibilities.
Clayton Greenberg seconded the motion.
The board **VOTED** unanimously to approve the motion.
Tracy Cox made a motion to hire Dr. Alan Seay as Chief Executive Officer (CEO).
Dr. Lynne Beach seconded the motion.
The board VOTED unanimously to approve the motion.
Tracy Cox made a motion to assign Mr. Eddie Conger to the position of Superintendent.
Dr. Lynne Beach seconded the motion.
The board VOTED unanimously to approve the motion.

D. Discuss and act on Board delegation of authority for employment actions

Tracy Cox made a motion to transfer the hiring and firing authority to our CEO and to transfer the responsibility for staffing the central office administration and campus administration to our CEO.
Clayton Greenberg seconded the motion.
The board **VOTED** unanimously to approve the motion.
Tracy Cox made a motion to direct the CEO to staff the central administrative and chief positions.
Clayton Greenberg seconded the motion.
The board VOTED unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

Lynne Beach made a motion to adjourn the meeting.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:18 PM.

Respectfully Submitted,
Finn Simmensen