APPROVED

International Leadership of Texas, Inc.

Minutes

Board of Directors Meeting

Date and Time
Wednesday July 26, 2017 at 6:30 PM

Location
ILTexas District Office - 1820 North Glenville Dr., Suite 100, Richardson, TX 75081

Meeting Notice
In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and/or audio feed in accordance with the Texas Open Meetings Act. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order.

/s/ Finn Simmensen, For ILTexas' Board

Mission Statement
The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

Public Comment Guidelines During Regular Board Meetings

The public is invited to attend Regular Board Meetings of the International Leadership of Texas Board of Directors. All meetings (unless otherwise noted) are held at the ILTexas District Office, 1820 N. Glenville Dr., #100, Richardson, Texas 75081. The public is encouraged to attend public board meetings and to address their issues and concerns within the limitations set by the Board, First Amendment Rights, and by law. It is the intent of ILTexas and the expectations of the community to expect that all board meetings be conducted in accordance with proper decorum and be civil, peaceful, and professional. The public may address the Board at the regularly scheduled board meeting. Each person will have up to three (3) minutes to speak. In order to speak, please adhere to the following procedures:

- The public shall physically come to ILTexas District Office at 6:30 PM and announce their presence and intent to speak at the reception desk and complete the Audience Participation Sign-Up Sheet; or

- For those residents living in the Houston area and wish to speak in the Houston area, you must sign up by calling Board Services at (972) 479-9078 no later than 4:00 p.m. on the day before the meeting. In addition, you must contact your campus principal or assistant principal.

For those residents living in the Houston area and have signed up to speak per the above, a room will be set up at the respective ILTexas campus so that the s/he may watch, listen and speak during the allotted time. Please confirm your attendance with the campus principal or assistant principal, as the necessary technology and security will need to be implemented. In addition, the public must physically come to designated Houston-area location at 6:30 PM and announce their presence and intent to speak and complete the Audience Participation Sign-Up Sheet.

Directors Present
Curtis Donaldson, Jorge Flores, Lynne Beach, Tracy Cox

Directors Absent
None

Directors who left before the meeting adjourned
Curtis Donaldson

Guests Present
Clayton Greenberg

I. Opening Items

A.

Call the Meeting to Order

Curtis Donaldson called a meeting of the board of directors of International Leadership of Texas, Inc. to order on Wednesday Jul 26, 2017 at 6:44 PM.

B. Record Attendance and Guests

Quorum Present, as indicated

C. Approve Minutes

Jorge Flores made a motion to approve minutes from the Meeting of the Board of Directors of International Leadership of Texas on 06-21-17 Meeting of the Board of Directors of International Leadership of Texas on 06-21-17.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.
Minutes modified to correct the spelling of Dr. Beach's first name.

II. The Office of the Superintendent [Reports & Discussion]

A. Superintendent Report

Curtis Donaldson left.

B. CFO Report

Curtis Donaldson left.

C. CAO Report

Curtis Donaldson left.

III. Board Action Items

A. Discuss/Act on the Slate of Employee New Hires, Resignations & Terminations

Lynne Beach made a motion to Approve the Slate of New Hires, Terminations and Resignations as discussed in closed session.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Discuss/Act on Approval for the District to Request Waivers from TEA

Lynne Beach made a motion to Approve the District to Request Waivers from TEA for early release; staff development - general; staff development - subject areas; and related to students taking dual credit courses at Institutions of Higher Educations (IHEs) with calendars of fewer than 75,600 minutes.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. DISCUSS/ACT ON THE SUBMISSION OF TEA DOCUMENTS PERTAINING TO THE ARLINGTON K-8 CAMPUS

Tracy Cox made a motion to Approve the submission to TEA necessary documents pertaining to the Arlington K-8 Bowen campus.
Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Discuss/Act on any Necessary Documentation/Waivers Required by TEA

Tracy Cox made a motion to Authorize the Superintendent or its designee to execute and submit any necessary documentation to TEA regarding the addresses and/or locations of any District campus, including but not limited to non-expansion charter amendment request(s), expansion charter amendment request(s), waivers, or any other charter related documents, and/or to execute and submit to TEA documentation retroactively addressing the same or related thereto, including but not limited to non-expansion charter amendment request(s), expansion charter amendment request(s), waivers or any other charter related documents.
Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Discuss/Act on request to submit waiver(s) outside the charter amendment window

Lynne Beach made a motion to Authorize the Superintendent or its designee to execute and submit waiver requests outside the charter amendment window of February 1 - April 1 relating to any District campus or charter matter.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Discuss/Act to approve 2017-2018 ILTexas Employee Handbook

1. Tracy Cox made a motion to amend the Employee Handbook to amend page 23, paragraph 5 to delete paragraph 5 in its entirety and replace it with the following paragraph 5:

Unless otherwise approved by the Superintendent for the remainder of the school year, if two employees marry, become relatives of each other or enter into an intimate relationship, they should not remain in a professional supervisory relationship. ILTexas will, at its discretion, attempt to identify other available positions, and allow one or both of such employees to apply for reassignment, or ILTexas may reassign the employees at its discretion. If no alternate position is available, ILTexas may terminate either of the employees at its discretion.

Amendment Passed Unanimously.

Lynne Beach made a motion to Approve 2017-2018 International Leadership of Texas Employee Handbook, as amended.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

Tracy Cox made a motion to adjourn the meeting.
Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
Jorge Flores