

INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.  
DBA  
INTERNATIONAL LEADERSHIP OF TEXAS  
BOARD POLICY MANUAL  
POLICY GROUP 3 – STUDENTS  
POLICY PG 3–UMF  
FOOD AND NUTRITIONAL SERVICE  
CHARGE/ALTERNATE MEAL POLICY

ILTexas will offer a maximum of (1) Alternate Meal for breakfast and (2) Alternate Meals for lunch throughout the entire school year to students who have exceeded the charge limit, \$7.00 (paid), \$2.00 (reduced). The Alternate Meal is only offered to prevent students from going without anything at meal time, and is NOT a Federal Requirement. An Alternate meal consists of a fruit, vegetable and milk.

Once students have exceeded the charge and Alternate Meals' limits, they will no longer receive a meal, with the exception of Free and Reduced Students. Parents must pay the balance in order for their child(ren) to continue to receive school meals or send their child(ren) to school with meals until they are in a position to pay the balances. If a parent has experienced recent hardship, they may submit a Free/Reduced application at any time during the school year.

Parents will receive weekly notifications via email, text, or phone when their child(ren) have a negative balance of  $-\$.01$  or more. Campuses print negative balance letters every week and distribute them to the students. Parents also have the ability to setup their own balance notifications through our online payment portal, My School Bucks, [www.myschoolbucks.com](http://www.myschoolbucks.com).

ILTexas ofrecerá un máximo de (1) comida alternativa para el desayuno y (2) comidas alternativas para el almuerzo durante todo el año escolar a los estudiantes que hayan excedido el límite de cargos, \$ 7.00 (de pago), \$ 2.00 (reducido). La comida alternativa solo se ofrece para evitar que los estudiantes se vayan sin nada a la hora de comer y NO es un requisito federal. Una comida alternativa consiste en una fruta, verdura y leche.

Una vez que los estudiantes hayan superado el límite de comidas y comidas alternativas, ya no recibirán comidas. Con la excepción de estudiantes que reciben comidas gratuitas y reducidas. Los padres deben pagar el balance de las cuentas para que sus hijos continúen recibiendo comidas en la escuela o enviar a sus hijos a la escuela con algo de comer. Si un padre ha sufrido dificultades recientes, puede presentar una solicitud Gratis / Reducida en cualquier momento durante el año escolar.

Los padres recibirán notificaciones semanales por correo electrónico, texto o teléfono cuando su hijo (s) tenga un balance negativo de \$ 01 o más. Las escuelas imprimen cartas de balance negativo cada semana y las distribuyen a los estudiantes. Los padres también tienen la capacidad de configurar sus propias notificaciones de balances negativos a través de nuestro portal de pagos en línea, My School Bucks, [www.myschoolbucks.com](http://www.myschoolbucks.com).

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Effective May 2nd, 2017, students will no longer be allowed to charge meals to a negative account. This is part of end of year accounting and closing out the food service books. Students with a positive balance of \$3.50 or more may charge meals to their account. If their account is below \$3.50, cashiers will NOT have the ability to ring up a meal. The price for a Paid breakfast is \$2.00, reduced is \$.30. The price for a Paid lunch is \$3.50, reduced is \$.40. You may continue to add money to your child's account either online through our website, [www.iltexas.org](http://www.iltexas.org), login to your [www.myschoolbucks.com](http://www.myschoolbucks.com) account, or you may send money to school with your child. Please understand that effective May 2nd through the end of the school year, that we cannot charge meals and we cannot give free meals to students who are not in a free status. Please help us to ensure that your child is able to eat meals at school by paying off their balances and adding funds to their account. If this is not feasible, please send your child(ren) to school with a lunch.

Que desde el 2 de mayo de 2017, los estudiantes con balances negativos no van a tener acceso a más cargos en sus cuentas de la comida. Esto es parte del proceso final en la contabilidad y del cierre de los libros del departamento de Nutrición. Los estudiantes con un balance positivo de \$ 3.50 o más pueden cargar las comidas. Si su saldo es de menos de 3.50, los cajeros no van a tener acceso cargos en la cuenta de la comida. El precio de un desayuno es de \$ 2.00, y el reducido es de \$.30. El precio de una comida es de \$ 3.50, \$ 0.40 si las comidas son reducidas.

Puede seguir añadiendo dinero a la cuenta de su hijo, ya sea en línea a través de nuestro sitio web, [www.iltexas.org](http://www.iltexas.org), puede entrar al [www.myschoolbucks.com](http://www.myschoolbucks.com), mediante el uso de los sobres en la oficina, o enviando el dinero con su hijo.

Por favor no sé olvide que desde el 2 de mayo hasta el final del año escolar, los estudiantes no van a poder cargar más comidas y no podremos dar comidas gratuitas a los que no tienen dinero y no reciben comidas gratis. Ayúdenos a asegurar que su hijo pueda comer en la escuela pagando el balance y añadiendo fondos en la cuenta.

Effective July 1st, 2017, ILTexas will require each campus to pay the outstanding Unpaid Meals Charges at the end of the school year, out of their Discretionary Funds (420). It is ILTexas' intention that holding each campus accountable for these outstanding balances, will help us to ensure that the Negative Balances carried throughout the school year are at a minimum. Thus, allowing students who want to eat meals at school, to do so.

This Policy does not apply to students enrolled in the National School Lunch program.

The Campus Administration shall make reasonable efforts to collect any overdue accounts from parents. After reasonable efforts have been expended, prior to the close of the current fiscal year, then the Superintendent shall have the discretion to insure that any shortfalls due to uncollectible debts are settled with available funds (e.g., Discretionary Funds/420 Account), at the Superintendent's discretion.