

**Notice of Additional Services**

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<b>PROJECT:</b> <i>(name and address)</i> International Leadership of Texas Windmill Lakes Orem High School	<b>AGREEMENT INFORMATION:</b> Date: 10.19.20	<b>NOTICE INFORMATION:</b> Notice Number: 1  Date: 11.28.23
<b>OWNER:</b> <i>(name and address)</i> International Leadership of Texas 1651 N. Glenville Dr. Suite 216 Richardson, TX, 75081	<b>ARCHITECT:</b> <i>(name and address)</i> Pivot North Architecture 116 S. 6 <sup>th</sup> St. Boise, Idaho, 83702	

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Select as appropriate:

**ADDITIONAL SERVICES THAT REQUIRE THE OWNER’S WRITTEN AUTHORIZATION TO PROCEED**  
*(Refer to the Owner-Architect Agreement for a list of Additional Services that require the Owner’s written authorization to proceed.)*

The Architect hereby notifies the Owner of the need, and requests the Owner’s authorization, to perform the following Additional Services:  
*(Describe the proposed Additional Services and explain the facts and circumstances giving rise to their need.)*  
This amendment is in accordance with Article 4.2 of the original agreement, and reflects an additional service required to add scope to the original project. Pivot North will provide basic services consistent with the original agreement for the interior renovation of the Media Center building, otherwise known as phase 8.

Compensation Adjustment:  
Pivot North will provide the above mentioned services at current hourly rates and bill on a time and materials basis. Additional reimbursable expenses may be required as well for travel and site visits.

Schedule Adjustment:  
Construction documents are to be completed in early 2024, with assumed permitting and construction start in spring 2024. Construction is assumed to occur in summer 2024.

**ADDITIONAL SERVICES TO AVOID DELAY IN CONSTRUCTION**  
*(Refer to the Owner-Architect Agreement for a list of Additional Services that the Architect may provide to avoid delay in Construction.)*

The Architect hereby notifies the Owner of the need to perform the following Additional Services:  
*(Describe the Additional Services and explain the facts and circumstances giving rise to their need.)*

Compensation Adjustment:

Schedule Adjustment:

*Note: The Architect may have already begun to provide these services to avoid delay in the Construction Phase of the Project. If the Owner determines that all or parts of these services are not required and elects to discontinue these services, the Owner must promptly notify the Architect and compensate the Architect for the services provided prior to the Architect’s receipt of the Owner’s notice.*

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**ISSUED BY THE ARCHITECT:**

Pivot North Architecture

**ARCHITECT** *(Firm name)*



**SIGNATURE**

Clint Sievers, Partner

**PRINTED NAME AND TITLE**

11.28.23

**DATE**

**OWNER'S AUTHORIZATION, IF REQUIRED:**

**OWNER** *(Firm name)*

**SIGNATURE**

**PRINTED NAME AND TITLE**

**DATE**