

## Notice of Additional Services

**PROJECT:** *(name and address)*  
International Leadership of Texas  
Heritage K-8  
(formerly Mansfield K-8)

**AGREEMENT INFORMATION:**  
Date: 7.22.2021

**NOTICE INFORMATION:**  
Notice Number: 1  
Date: 11.28.23

**OWNER:** *(name and address)*  
International Leadership of Texas  
1651 N. Glenville Dr. Suite 216  
Richardson, TX, 75081

**ARCHITECT:** *(name and address)*  
Pivot North Architecture  
116 S. 6<sup>th</sup> St.  
Boise, Idaho, 83702

Select as appropriate:

- ADDITIONAL SERVICES THAT REQUIRE THE OWNER'S WRITTEN AUTHORIZATION TO PROCEED**  
*(Refer to the Owner-Architect Agreement for a list of Additional Services that require the Owner's written authorization to proceed.)*

The Architect hereby notifies the Owner of the need, and requests the Owner's authorization, to perform the following Additional Services:

*(Describe the proposed Additional Services and explain the facts and circumstances giving rise to their need.)*

This amendment is in accordance with Article 4.2 of the original agreement, and reflects an additional service required due to construction schedule change by the Owner. Originally the Owner's schedule for completion was summer 2023, due to unforeseen circumstances, the schedule was adjusted to summer 2024. The architect's duration of construction administration changed from approximately 12 months to approximately 18 months since construction started in late 2022/early 2023.

**Compensation Adjustment:**

Pivot North will provide additional construction administration services at a discounted rate from the original service due to the efficiency of work by the team. Additional service amounts to \$15,000/mo. from February 2024 to June 2024, totaling \$75,000 and can be continued if needed. Additional reimbursable expenses may be required as well for travel and site visits.

**Schedule Adjustment:**

Construction schedule changed from 12 to 18 months approximately. The school will finish construction in summer 2024 instead of the original date of summer 2023.

- ADDITIONAL SERVICES TO AVOID DELAY IN CONSTRUCTION**  
*(Refer to the Owner-Architect Agreement for a list of Additional Services that the Architect may provide to avoid delay in Construction.)*

The Architect hereby notifies the Owner of the need to perform the following Additional Services:  
*(Describe the Additional Services and explain the facts and circumstances giving rise to their need.)*

**Compensation Adjustment:**

**Schedule Adjustment:**

*Note: The Architect may have already begun to provide these services to avoid delay in the Construction Phase of the Project. If the Owner determines that all or parts of these services are not required and elects to discontinue these services, the Owner must promptly notify the Architect and compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.*

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**ISSUED BY THE ARCHITECT:**

Pivot North Architecture

**ARCHITECT** *(Firm name)*



**SIGNATURE**

Clint Sievers, Partner

**PRINTED NAME AND TITLE**

11.28.23

**DATE**

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**OWNER'S AUTHORIZATION, IF REQUIRED:**

**OWNER** *(Firm name)*

**SIGNATURE**

**PRINTED NAME AND TITLE**

**DATE**