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Approve Military (Reservist)
Leave Policy Addition (to
Employee Handbook).

ILTexas employees currently serving as Reservists in the United States military can apply for up to three additional paid days to be used towards mandatory military training. Pre-approval must be obtained in writing 30 days prior to the first day of that training from the Human Resources Department. For approval, the Reservist must submit his or her mandatory annual training schedule issued by the military. ILTexas reserves the right to reject any request for additional days for mandatory military training.

Retroactive for 2021-22.