



# International American Education Federation, Inc., d/b/a International Leadership of Texas

## Minutes

April 15, 2020 Regular Board Meeting

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### **Date and Time**

Wednesday April 15, 2020 at 6:15 PM

### **Location**

The Meeting will be conducted via audiovisual teleconference. Public meetings at 1820 N. Glenville Drive, Suite 100, Richardson, TX 75081 are suspended until further notice as part of our governmental and administrative response to the COVID-19 Coronavirus Pandemic. The link to view the meeting is: <https://zoom.us/j/801651349>

### **Meeting Notice & Mission Statement**

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects to be considered by the Board of Directors of International Leadership of Texas (the "Board") and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time set forth herein.

### **Special Notice: Public Meetings at Headquarters are Suspended Until Further Notice:**

International Leadership of Texas Board of Directors will be holding its regularly scheduled public board meeting on 4/15/2020 at 6:15 PM. Members of the public will be able to watch the meeting via the link <https://zoom.us/j/801651349> or by a link that will be posted on the ILTexas.org website (click the button "Board Meetings" to view any updates to this Notice).

If you would like to sign up to speak at the meeting, please send your name to [board@iltexas.org](mailto:board@iltexas.org), 24-Hours in advance so that we will be able to promote you to a panelist, which will allow you to speak with our board members.

It normally is the intent of the Board to have a quorum physically present at the above address and to allow any Board members not physically present to participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. However, due to the COVID-19 Coronavirus Pandemic and the governmental and administrative responses to that Pandemic, the Board intends to conduct the Meeting via videoconference. A quorum of the Board will not be physically present at the usual Headquarters address. Neither will the presiding officer physically present there. Nevertheless, the Meeting will be open to the public. Every effort will be made to facilitate public

viewing of the Meeting while it is in progress via live video feed and, subject to limitations of the technology and logistics, to allow the usual opportunities for those who wish to speak to do so. Please access this Agenda via the ILTexas website as the time of the Meeting approaches, in order to find any additional information or updated links concerning the Meeting.

The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at [www.ILTexas.org](http://www.ILTexas.org). The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

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**Directors Present**

Chris Moreland (remote), Dr. Lynne Beach (remote), Major General James Williams (remote), PETER GUDMUNDSSON (remote), Soner Tarim (remote), Tracy Cox (remote)

**Directors Absent**

*None*

**Directors Arrived Late**

Soner Tarim, Tracy Cox

**Guests Present**

Finn Simmensen

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Apr 15, 2020 @ 6:18 PM at  
The Meeting will be conducted via audiovisual teleconference. Public meetings at 1820 N. Glenville Drive, Suite 100, Richardson, TX 75081 are suspended until further notice as part of our governmental and administrative response to the COVID-19 Coronavirus Pandemic. The link to view the meeting is: <https://zoom.us/j/801651349>

**C. APPROVE MINUTES OF MARCH 25, 2020 REGULAR MEETING**

PETER GUDMUNDSSON made a motion to approve the Minutes.  
Dr. Lynne Beach seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**II. Public Speakers**

**A. Guests who spoke, if any**

There were no members of the public who wished to address the Board.

**III. Superintendent-CEO Report And Information Items**

**A. SUPERINTENDENT-CEO REPORT**

Superintendent-CEO Eddie Conger reported to the Board on status and progress of ILTexas virtual operations in response to the COVID-19 Pandemic.

Mr. Conger then passed control to Dr. Seaberry, Dr. Carrasco; and Mr. McCreight for their reports, respectively.

After the CFO's Report, Chief of Staff Aaron Thorson reported to the Board on --

- Advertising including media campaigns.
- Successful implementation of the ILTexas Child Nutrition program with drive-through pick-up.

**B. CHIEF ACADEMIC OFFICER REPORT**

Chief Academic Officer Dr. Laura Carrasco reported to the Board. Dr. Carrasco reported on --

- College acceptance and scholarship awards.
- Data Day Conference proceedings

Dr. Carrasco fielded questions from the Board.

**C. CHIEF ADMINISTRATIVE OFFICER REPORT**

Chief Administrative Officer Mr. Jerry McCreight reported to the Board on positions authorized, pending, and unfilled, and fielded questions from the Board.

**D. SCHOOL LEADERSHIP REPORT**

Deputy Superintendent of School Leadership Dr. Thomas Seaberry briefed the Board on operations including the ILTexas Virtual Counseling Center. Dr. Seaberry noted that some students have been excelling in the virtual school environment. Additionally, he noted procedures for adapting to challenges administrators face in assigning grades in the virtual environment and IT adaptations to address maintenance issues with Chromebooks, now that we are far more dependent on them. Finally, he reported participation rates for plans A (virtual classroom), B (Google classroom) and C (packet).

Soner Tarim arrived late.

Tracy Cox arrived late.

**IV. Executive Session**

**A. AUTHORIZATION**

The Board left Open Session and entered Executive Session at 7:12 p.m. and returned to Open Session at 7:51 p.m.

**B. DELIBERATION REGARDING REAL PROPERTY PURSUANT TO GOV.T CODE SEC. 551.072.**

**V. Board Items for Action -- Consent Agenda**

**A. CONSENT AGENDA FOR VOTE ("Consent Item A")**

Mr. Conger and Dr. Carrasco briefed the Board on the annual Allotment and TEKS Certification.

Tracy Cox made a motion to approve the Consent Agenda.

PETER GUDMUNDSSON seconded the motion.

The board **VOTED** unanimously to approve the motion.

The Consent Agenda being approved, there was no need for separate consideration of Consent Agenda Items B-E.

**B. CONSIDER/ACT ON REVISED EXPANSION AMENDMENT (HIGH SCHOOL, COLLEGE STATION AREA)**

**C. CONSIDER/ACT TO AUTHORIZE HIGH QUALITY CAMPUS DESIGNATION APPLICATION FOR HIGH SCHOOL IN COLLEGE STATION AREA**

**D. CONSIDER/ACT ON ENGAGEMENT OF AUDITOR**

**E. CONSIDER/ACT ON ALLOTMENT AND TEKS CERTIFICATION, 2020-2021**

**VI. Board Items for Action -- Separate Action**

**A. CONSIDER/ACT ON MARCH, 2020 FINANCIAL REPORT**

Chief Financial Officer James Dworkin reported to the Board and fielded questions. PETER GUDMUNDSSON made a motion to approve the Report. Tracy Cox seconded the motion. The board **VOTED** unanimously to approve the motion.

**B. CONSIDER/ACT TO UPDATE AUTHORITY DELEGATED TO SUPERINTENDENT**

Chief Legal Officer Tim Brightman briefed the Board on the Resolution. Chris Moreland made a motion to adopt the Resolution. Dr. Lynne Beach seconded the motion. The board **VOTED** unanimously to approve the motion.

**C. CONSIDER/ACT ON CREDIT ARRANGEMENT SUPPORTING OPERATIONS**

Tracy Cox made a motion to approve the arrangement. Dr. Lynne Beach seconded the motion. The board **VOTED** unanimously to approve the motion.

**D. CONSIDER/ACT ON LEASE OF PROPERTY FOR COLLEGE STATION HIGH SCHOOL EXPANSION CAMPUS**

PETER GUDMUNDSSON made a motion to approve the lease. Tracy Cox seconded the motion. The board **VOTED** unanimously to approve the motion.

**E. CONSIDER/ACT ON CONTRACT WITH WALTZ CONSTRUCTION FOR FIELDS AT ILTEXAS KELLER-SAGINAW HS**

Mr. Conger briefed the Board on the project. Dr. Lynne Beach made a motion to approve the contract. PETER GUDMUNDSSON seconded the motion. The board **VOTED** unanimously to approve the motion.

**VII. Closing Items**

**A. Adjourn Meeting**

Dr. Lynne Beach made a motion to adjourn. PETER GUDMUNDSSON seconded the motion. The board **VOTED** unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:05 PM.

Respectfully Submitted,  
Finn Simmensen