



International Leadership of Texas, Inc.

April 15, 2020 Regular Board Meeting

Date and Time

Wednesday April 15, 2020 at 6:15 PM CDT

Location

The Meeting will be conducted via audiovisual teleconference. Public meetings at 1820 N. Glenville Drive, Suite 100, Richardson, TX 75081 are suspended until further notice as part of our governmental and administrative response to the COVID-19 Coronavirus Pandemic. The link to view the meeting is: <https://zoom.us/j/801651349>

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects to be considered by the Board of Directors of International Leadership of Texas (the "Board") and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time set forth herein.

Special Notice: Public Meetings at Headquarters are Suspended Until Further Notice:

International Leadership of Texas Board of Directors will be holding its regularly scheduled public board meeting on 4/15/2020 at 6:15 PM. Members of the public will be able to watch the meeting via the link <https://zoom.us/j/801651349> or by a link that will be posted on the ILTexas.org website (click the button "Board Meetings" to view any updates to this Notice).

If you would like to sign up to speak at the meeting, please send your name to board@iltexas.org, 24-Hours in advance so that we will be able to promote you to a panelist, which will allow you to speak with our board members.

It normally is the intent of the Board to have a quorum physically present at the above address and to allow any Board members not physically present to participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. However, due to the COVID-19 Coronavirus Pandemic and the governmental

and administrative responses to that Pandemic, the Board intends to conduct the Meeting via videoconference. A quorum of the Board will not be physically present at the usual Headquarters address. Neither will the presiding officer physically present there. Nevertheless, the Meeting will be open to the public. Every effort will be made to facilitate public viewing of the Meeting while it is in progress via live video feed and, subject to limitations of the technology and logistics, to allow the usual opportunities for those who wish to speak to do so. Please access this Agenda via the ILTexas website as the time of the Meeting approaches, in order to find any additional information or updated links concerning the Meeting.

The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

Agenda

I. Opening Items

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** APPROVE MINUTES OF MARCH 25, 2020 REGULAR MEETING

II. Public Speakers

Board Services

- A.** Guests who spoke, if any

III. Superintendent-CEO Report And Information Items

A. SUPERINTENDENT-CEO REPORT

- 1. Update on COVID-19 Pandemic developments and ILTexas response

B. CHIEF ACADEMIC OFFICER REPORT

C. CHIEF ADMINISTRATIVE OFFICER REPORT

D. SCHOOL LEADERSHIP REPORT

IV. Executive Session

A. AUTHORIZATION

Closed Session for Any and All Reasons Permissible by Texas Law, including, but not limited to, Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084, pertaining to any item listed on this agenda, as permitted by applicable law.

B. DELIBERATION REGARDING REAL PROPERTY PURSUANT TO GOV.T CODE SEC. 551.072.

Discuss real estate matters pursuant to Government Code Section 551.072.

V. Action Items After Executive Session

A. CONSIDER/ACT ON REAL PROPERTY MATTER DISCUSSED IN EXECUTIVE SESSION

Discuss/Take action to approve action regarding real property as discussed in Executive Session.

VI. Board Items for Action -- Consent Agenda

A. CONSENT AGENDA FOR VOTE ("Consent Item A")

ITEMS INCLUDED IN THIS CONSENT AGENDA:

Consent Item B: Consider/Act on revised expansion amendment (High School, College Station area).

Consent Item C: Consider/Act to authorize High Quality Campus Designation Application for High School in College Station Area

Consent Item D: Consider/Act on engagement of auditor.

Consent Item E: Consider/Act on Allotment and TEKS Certification for 2020-2021.

B. CONSIDER/ACT ON REVISED EXPANSION AMENDMENT (HIGH SCHOOL, COLLEGE STATION AREA)

Discuss/Take action to authorize administration to open and operate a new high school campus serving students in Grade Levels 9-12 in the College Station area beginning on or about July 1, 2020, including authorizing administration to file such Expansion and Non-Expansion Charter Amendment Requests and such waiver requests as might be necessary or helpful in procuring approval of said opening and operation.

C. CONSIDER/ACT TO AUTHORIZE HIGH QUALITY CAMPUS DESIGNATION APPLICATION FOR HIGH SCHOOL IN COLLEGE STATION AREA

Discuss/Take action to authorize administration to apply to TEA for High Quality Campus Designation for the planned ILTexas High School in the College Station area and to file any waiver requests which may be helpful in procuring said Designation.

D. CONSIDER/ACT ON ENGAGEMENT OF AUDITOR

Discuss/Take action to approve engagement of Sutton Frost Cary to perform the June audit.

E. CONSIDER/ACT ON ALLOTMENT AND TEKS CERTIFICATION, 2020-2021

Discuss/Take action to approve the 2020-2021 ILTexas Allotment and TEKS Certification.

VII. Board Items for Action -- Separate Action

A. CONSIDER/ACT ON MARCH, 2020 FINANCIAL REPORT

Discuss/Act to approve the Financial Report for the month of March, 2020.

B. CONSIDER/ACT TO UPDATE AUTHORITY DELEGATED TO SUPERINTENDENT

Discuss/Take action to approve Resolution updating authorities delegated to the Superintendent pursuant to COVID-19 Pandemic-related action by the State of Texas.

C. CONSIDER/ACT ON CREDIT ARRANGEMENT SUPPORTING OPERATIONS

Discuss/Take action to authorize administration to negotiate and enter into credit arrangement with BBVA in support of ongoing operations.

D. CONSIDER/ACT ON LEASE OF PROPERTY FOR COLLEGE STATION HIGH SCHOOL EXPANSION CAMPUS

Discuss/Take action to authorize administration to negotiate and enter into an agreement with the City of College Station to lease the property located at 2611 Texas Avenue South, College Station, TX 77840, for use as a high school campus at a cost of approximately \$2,000,000 (lease plus renovations).

E. CONSIDER/ACT ON CONTRACT WITH WALTZ CONSTRUCTION FOR FIELDS AT ILTEXAS KELLER-SAGINAW HS

Discuss/Take action to authorize administration to enter into Guaranteed Maximum Price (GMP) contract in the amount of \$1,340,536, with Waltz Construction for athletic fields project at ILTexas Keller-Saginaw High School.

VIII. Closing Items

A. Adjourn Meeting

Coversheet

APPROVE MINUTES OF MARCH 25, 2020 REGULAR MEETING

Section:	I. Opening Items
Item:	C. APPROVE MINUTES OF MARCH 25, 2020 REGULAR MEETING
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for March 25, 2020 Regular Board Meeting on March 25, 2020

DRAFT



International Leadership of Texas, Inc.

Minutes

March 25, 2020 Regular Board Meeting

Date and Time

Wednesday March 25, 2020 at 6:15 PM

Location

The Meeting will be conducted via audiovisual teleconference. Public meetings at 1820 N. Glenville Drive, Suite 100, Richardson, TX 75081 are suspended until further notice due to the COVID-19 Coronavirus Pandemic and governmental and administrative responses thereto.

Join Zoom Meeting

<https://zoom.us/j/801651349>

Meeting ID: 801 651 349

Meeting Notice & Mission Statement

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Special Notice: Public Meetings at Headquarters are Suspended Until Further Notice:

International Leadership of Texas Board of Directors will be holding its regularly scheduled public board meeting on 3/35/2020 at 6:15 PM. Members of the public will be able to watch the meeting via a link that will be posted on ILTexas.org/board.

If you would like to sign up to speak at the meeting, please send your name to board@iltexas.org, 24-Hours in advance so that we will be able to promote you to a panelist, which will allow you to speak with our board members.

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/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Chris Moreland (remote), Dr. Lynne Beach (remote), Major General James Williams (remote), PETER GUDMUNDSSON (remote), Soner Tarim (remote), Tracy Cox (remote)

Directors Absent

None

Directors who left before the meeting adjourned

Soner Tarim

Guests Present

Finn Simmensen

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International Leadership of Texas, Inc. to order on Wednesday Mar 25, 2020 at 6:18 PM.

C.

APPROVE MINUTES OF DECEMBER 18, 2019 REGULAR MEETING AND CHARTER FIRST PUBLIC HEARING

Tracy Cox made a motion to approve the minutes from February 19, 2020 Regular Meeting and TAPR Public Hearing on 02-19-20.

PETER GUDMUNDSSON seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. APPROVE MINUTES OF MARCH 15, 2020 SPECIAL BOARD MEETING

Soner Tarim made a motion to approve the minutes from March 15, 2020 Special Meeting on 03-15-20.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Superintendent-CEO Report And Information Items

A. SUPERINTENDENT-CEO REPORT

Superintendent-CEO Eddie Conger reported to the Board.

Mr. Conger introduced CIO Lucy Mariappa. Ms. Mariappa briefly addressed the Board.

Mr. Conger introduced Caitlin Madison, Executive Director of Communications, Marketing, & Public Relations, Ms. Madison briefly addressed the Board and presented a short video.

Mr. Conger introduced Chief Academic Officer Dr. Laura Carrasco, who and fielded questions from Board Members (CAO Report noted below).

Mr. Conger introduced Deputy Superintendent of School Leadership Dr. Thomas Seaberry, who briefed the Board on Special Education operations and on plans for town hall meetings with SPED families. Dr. Seaberry also briefed the Board on child nutrition operations.

Soner Tarim left.

B. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer Dr. Laura Carrasco briefed the Board on instructional continuity operations and fielded questions from Board Members.

C. CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Jerry McCreight briefed the Board on new hires, authorized positions and vacancies.

D. SCHOOL LEADERSHIP REPORT

Deputy Superintendent of School Leadership Dr. Thomas Seaberry reported to the Board.

Dr. Seaberry discussed uniforms, instructional continuity, operational challenges (meal distribution, cybersecurity, self-contained special education instruction, setting norms for

time-on-screen spent by ILTexas students). General Williams inquired about screen time in connection with stress on users' visual systems.

III. Board Items for Action

A. CONSIDER/ACT ON FEBRUARY, 2020 FINANCIAL REPORT

CFO James Dworkin reported to the Board:

- Child Nutrition services
- Payroll and payment operations
- Efficiency of financial management operations
- Monthly statements and summaries

Tracy Cox made a motion to approve the Financial Report.

PETER GUDMUNDSSON seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. CONSIDER/ACT ON AUTHORITY DELEGATED TO SUPERINTENDENT

Chief Legal Officer James (Tim) Brightman briefed the Board on COVID-19 Pandemic-related emergency declarations, waivers, etc. by the Governor of the State of Texas and on the Resolution, now before the Board, directed at facilitating ILTexas' response to the Pandemic, to be acted on.

Dr. Lynne Beach made a motion to approve the Resolution.

PETER GUDMUNDSSON seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. CONSIDER/ACT ON 2020-2021 ACADEMIC CALENDAR

CAO Dr. Laura Carrasco briefed the Board on the 2020-2021 Academic Calendar.

CAO Dr. Laura Carrasco briefed the Board on the 2020-2021 Academic Calendar.

Notably, one day of instruction in Winter is swapped out for an additional day of Parent-Teacher conferences as has long been requested by teachers.

Dr. Lynne Beach made a motion to approve the Calendar.

PETER GUDMUNDSSON seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. CONSIDER/ACT ON SUMMER SCHOOL SCHEDULE

CAO Dr. Laura Carrasco briefed the Board on requirements applicable to the Summer School Schedule and on how those requirements are met.

Tracy Cox made a motion to approve the Schedule.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. CONSIDER/ACT ON APPLICATIONS FOR TCEP GRANTS

CFO James Dworkin briefed the Board on requirements for handling bond reserved and on the role of the proposed TCEP Grant in management of those funds.

Chris Moreland made a motion to approve the Resolution.

PETER GUDMUNDSSON seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Executive Session

A. AUTHORIZATION

B. DELIBERATION REGARDING REAL PROPERTY PURSUANT TO GOV.T CODE SEC. 551.072.

The Board entered Executive Session at 7:33 p.m. and returned to Open Session at 7:55 p.m., having taken no action in Executive Session.

V. Closing Items

A. Adjourn Meeting

Dr. Lynne Beach made a motion to adjourn.

PETER GUDMUNDSSON seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,
Finn Simmenssen

Coversheet

SUPERINTENDENT-CEO REPORT

Section:	III. Superintendent-CEO Report And Information Items
Item:	A. SUPERINTENDENT-CEO REPORT
Purpose:	FYI
Submitted by:	
Related Material:	This Page is Blank.docx

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Coversheet

CHIEF ACADEMIC OFFICER REPORT

Section:	III. Superintendent-CEO Report And Information Items
Item:	B. CHIEF ACADEMIC OFFICER REPORT
Purpose:	FYI
Submitted by:	
Related Material:	CAO Report, April 2020.pdf Data Day 4_13 Conference Schedule.pdf



ILTexas Chief Academic Officer Report

April 15, 2020

Presented by: Dr. Laura Carrasco

Class of 2020 Update

Applications to 4 Year Universities

Class of 2020 Goal: 100% acceptance into a 4 year college/university

4-Year Application Numbers:

AGPHS - 88 (100%)

GHS - 160 (96%)

KWHS - 49 (98%)

KSHS - 102 (96%)

4-Year Acceptances:

AGPHS - 59 (67%, 243 acceptances to 102 colleges and universities)

GHS - 92 (62%, 336 acceptances to 121 colleges and universities)

KWHS - 28 (56%, 76 acceptances to 47 colleges and universities)

KSHS - 91 (85%, 340 acceptances to 147 colleges and universities)

Scholarships:

AGPHS -	\$ 7,268,744
GHS -	\$10,829,419
KWHS -	\$ 3,223,239
KSHS -	\$12,558,159
<i>Total:</i>	<i>\$33,879,561</i> (averaging \$83,038.14 per senior)

Highlights:

KWHS: Carmen-Kay Harrison was accepted to Duke (USNWR #10), Cornell (USNWR #17), Notre Dame (USNWR #15), and several other highly selective colleges.

AGPHS: Taaja Foster was accepted to University of Southern California (UNWR #22) and Wake Forest (USNWR #27), Amanpreet Chahal was accepted to Vassar College (USNWR LAC #14) and Bates College (USNWR LAC #22)

GHS: Lele (Joyce) Ding was accepted to CalArts and Otis College of Design, Wenze Jiao has committed to Kelley Business School at Indiana University (USNWR Business Program #10), Four GHS students have been accepted to Ohio State University! Two GHS students were accepted by Pennsylvania State University!

KSHS: McLaine Marshall was accepted to Emory University (USNWR #21) and Colgate University (USNWR LAC #17). She was also accepted to Bryn Mawr and Smith - all leading women's colleges. Matthew Roberson was also accepted to Colgate University (USNWR LAC #17) with an incredible financial aid package with no loans!



ILTEXAS CONFERENCE

APRIL 13, 2020

End of Cycle 5 - Preparing to finish strong in Cycle 6

Data Day/ ILTexas Conference Overview

7:45 a.m. - 11:45 a.m.	Principal's Agenda
11:45 p.m. - 12:15 p.m.	Lunch
12:15 p.m. - 12:25 p.m.	Wellness Welcome Session (Optional)
12:30 p.m. - 1:15 p.m.	Session 1
1:15 p.m. - 1:30 p.m.	Stretch Break
1:30 p.m. - 2:15 p.m.	Session 2
2:15 p.m. - 2:30 p.m.	Stretch Break
2:30 p.m. - 3:15 p.m.	Session 3
3:15 p.m. - 3:30 p.m.	Stretch Break
3:30 p.m. - 4:15 p.m.	Session 4 GENERAL SESSION
	Keynote Speaker- Dr. Rich Allen

[DATA DAY CONFERENCE EXIT TICKET](#)

* Faculty and staff are to select from the menu of session offerings. Please note that there is a required GLA session offered at 12:30 and 1:30 (GLAs attend one or the other).



Topics by Content Color Legend:

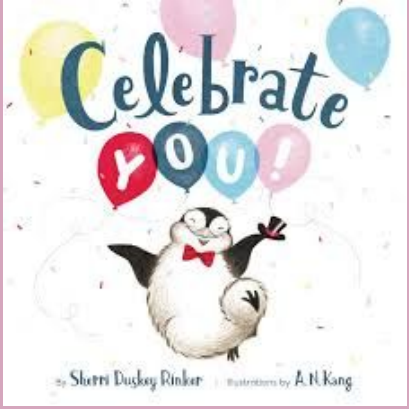
RLA	Chinese FLES & LOTE
MATH	FINE ARTS, GT, CTE
SCIENCE	CAMPUS LEADERSHIP: SESSIONS APPLICABLE TO ADMINISTRATORS, INSTRUCTIONAL COACHES, GLAS and MEDIA SPECIALISTS
SOCIAL STUDIES	CAMPUS BASED SUPPORT STAFF

Wellness Welcome Session

(Optional)

12:15- 12:25

Topics by Department:	Session Title/ Presenter(s)	Description:	Zoom Link:
<p>Healthy Mind/ Healthy Body in Action</p> 	Athletics and Physical Fitness	<p>Get active and feel that endorphin rush!</p> <p>Take time for you with this fun, high energy session to promote the Healthy Mind/ Healthy Body Connection.</p>	<p>Link</p> <p>https://zoom.us/j/3159426114</p>
 <p>Mindfulness training for your everyday life</p>	<p>Mindfulness and self-care for you and your family.</p> <p>Counseling Services David Manning, M.S., LPC Nykesha White, M.S., LPC</p>	<p>Calm is contagious! Take a break and join in for some mindful minutes.</p>	<p>Link:</p> <p>https://zoom.us/j/593224864</p>




	<p>Moments to Inspire- Celebrating ILTexas Teachers and Staff</p>	<p>Zoom Attendees will be inspired by our ILTexas videos and testimonials from the field! You all are simply amazing and we could never thank you all enough! At the very least, bask in our efforts to try! :)</p>	<p>Link: Webinar Link</p> <p>Additional Resources: Link to PBIS Online Resources Website</p>
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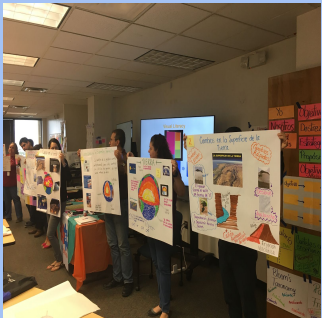
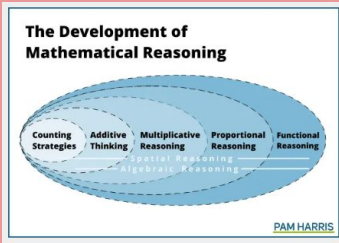
Session 1

12:30-1:15



Topics by Department:	Session Title/ Presenter(s)	Description:	Zoom Link:
	MANDATORY GLA Kudos and Catch Up! All: Tiffany Harrod all K-2: Dr. Jeannie Castano 3-12: Frank Miller	Start off this MANDATORY GLA session with Tiffany Harrod as she preps you for the Data Analysis piece that will continue past Data Day. Grade level teams will meet Friday to analyze trends and plan for the end of year. Data Analysis Planning Tool THEN K-2 GLA will join Dr. Jeannie for a PLC schedule review. WHILE 3-12 teachers will connect with Frank Miller for a PLC Schedule Review/ Q and A	Link for 12:30 Mandatory GLA Meeting @ 12:50 K2 Teacher Log on to this Link @ 12:50 3-8 Grade Teachers Log in Here
	All Means All: Community and Inclusion in the Music Room <i>Presenters: Bethany Hardwick and Jennifer Rodgers Downing Middle School</i>	Teachers will learn best practices for including ALL students into the music classroom.	Link: All Means All Link

	<p>Tech Tools to Differentiate and Engage Gifted Learners</p>	<p>Presented by Sean Williams (University of La Verne), highlights various Web 2.0 tools that teachers can use to engage and differentiate their gifted and advanced learners.</p>	<p>Link: https://www.youtube.com/watch?v=5qGJmQTGLPU&feature=youtu.be (Start video at 9:28, End Video at 55:00)</p>
	<p>Scaffolding Instruction for English Learners in a Virtual Learning Environment/Sonia Rhykerd – Region 10 Consultant</p>	<p>Teachers will learn how to scaffold instruction online for English learners within an I do, we do, you do framework.</p>	<p>Link: https://Region10.zoom.us/j/855531227</p>
<p>Chinese K-5</p> 	<p>Chinese K-5: Utilizing Edpuzzle in Zoom Classrooms/Rui Luo & Jiabao Wu</p>	<p>K-5 Chinese teachers will learn the best practice to make Edpuzzle part of their online teaching.</p>	<p>Link: https://zoom.us/j/3367263719</p>

<p>Chinese K-5</p> 	<p>Chinese K-5: Zoom Classroom Help Desk/Fangbo Li & Xinke Le</p>	<p>Still have questions about some features of Zoom? Come visit this help desk, where teacher experts will share their tips and advice.</p>	<p>Link:</p> <p>https://zoom.us/j/7948232642</p>
<p>Chinese 6-12</p> 	<p>Chinese 6-12: Supporting the 3 Modes of Communication Using Edpuzzle/ Hongliu Han & Li Chen</p>	<p>LOTE Chinese teachers will work on creating learning interpretive, interpersonal and presentational tasks on Edpuzzle.</p>	<p>Link:</p> <p>https://zoom.us/j/324372306</p>
<p>Chinese 6-12</p> 	<p>Chinese 6-12: Remote Teaching Technology Q&A/ Ting Xie, Ruiying Deng</p>	<p>This session will be a discussion forum where LOTE Chinese teachers share tips and have questions answered in regards to the technology part of teaching online.</p>	<p>Link:</p> <p>https://zoom.us/j/5783255174</p>

<p>FLES, DLI & LOTE</p> 	<p>Region 10 Online Course: LOTE Foundations: Student Proficiency and Why it Matters</p>	<p>This course is designed for teachers of Languages Other Than English (World Languages) who are new to the profession and/or for those who have experience but are new to the paradigm shift in language learning that changed the standards for LOTE education in Texas in 2017.</p>	<p>https://www.myprofessionallearning.com/visitor_catalog_class/show/195120/LOTE-Foundations--Student-Proficiency-and-Why-it-Matters</p>
<p>DLI Spanish & LOTE Spanish</p> 	<p><u>Title:</u> Gramática en español con VIDA</p> <p><u>Presenter:</u> Luz Roth with Global VIDA</p>	<p>Integrando los TEKS de artes del lenguaje y la lectura usando este tema y desarrollando actividades de lectoescritura para la enseñanza a distancia</p>	<p>Zoom Link</p>
 <p>Math 6th - Alg I</p>	<p>Pam Harris mini course using EdPuzzle and discussion</p>	<p>Teachers will be introduced to an instructional routine that helps students fill in gaps and learn how to sequence instruction to ensure that students are engaged and understand key concepts.</p>	<p>Link: https://zoom.us/j/180780260</p>

<p>Dual Language English Teachers, K-12 teachers- supporting ELs</p> 	<p><u>Title:</u>Differentiating questions and writing prompts for different language levels</p> <p><u>Presenter:</u> Daniel Diaz. Region 10 consultant</p>	<p>Presented in English</p> <p>Teachers will learn how to take a grade level text and adapt the questions asked to reflect their student's various language proficiency levels.</p>	<p>Link: https://zoom.us/j/6592096274</p>
<p>Nursing</p> 	<p><u>Presenter:</u> Terrance "TJ" O'Reilly, MBA, RN Dallas Behavioral Healthcare Hospital.</p>	<p>This session will focus on Mental Health in the Workplace.</p>	<p>Link: https://zoom.us/j/371568547</p>
<p>Social Studies K-3</p> 	<p><u>Title:</u> "Fun with Seesaw, Region 10 & Young Citizens" (K-3)</p> <p><u>Presenter:</u> Kelly Bellar (Region 10) & Summer Carter (Nystrom)</p>	<p>Learn fun strategies and activities using Seesaw, digitized Region 10 Pacing Tools and Young Citizens programs to make learning come alive for our young learners!</p>	<p>Link: "Fun with Seesaw, Region 10 & Young Citizens" (K-3)</p>



<p>K-5 DLI for Science</p> 	<p>Elementary DLI Science Strategies</p> <p><u>Presenter</u> Bonni Villaman DLI/EL Professional Development Facilitator</p>	<p>Our very own Bonni Villaman will facilitate an informative, exciting DLI session to demonstrate teaching in the model language using district technology/digital tools.</p>	<p>DLI Zoom</p>
<p>Hyperdocs for Educators</p> 	<p>Hyperdocs for Multimodal Learning</p> <p><u>Presenter</u> Allison Barkman</p>	<p>HyperDocs, a transformative, interactive Google Doc replacing the worksheet method of delivering instruction, is the ultimate change agent in the blended learning classroom. With strong educational philosophies built into each one, HyperDocs have the potential to shift the way you instruct with technology. They are created by teachers and given to students to engage, educate, and inspire learning. It's not about teaching technology, it's about using the technology to TEACH.</p>	<p>Hyperdocs Zoom</p>



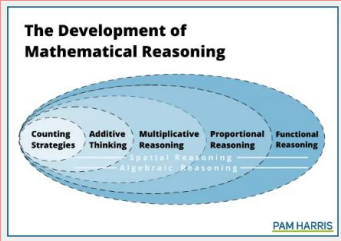
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Session 2



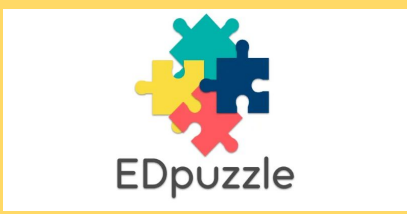
1:30-2:15



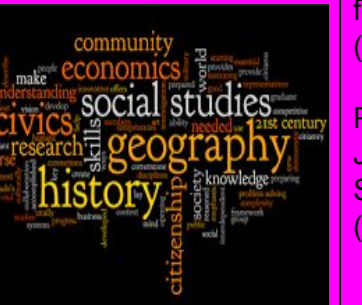
Topics by Department:	Session Title/ Presenter(s)	Description:	Zoom Link:
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	<p>MANDATORY GLA Kudos and Catch Up! All: Tiffany Harrod all K-2: Dr. Jeannie Castano 3-12: Frank Miller</p>	<p>Start off this MANDATORY GLA session with Tiffany Harrod as she preps you for the Data Analysis piece that will continue past Data Day. Grade level teams will meet Friday to analyze trends and plan for the end of year. Data Analysis Planning Tool THEN K-2 GLA will join Dr. Jeannie for a PLC schedule review. WHILE 3-12 teachers will connect with Frank Miller for a PLC Schedule Review/ Q and A</p>	<p>Link for 1:30 Mandatory GLA Meeting</p> <p>@ 1:50 K2 Teachers Log in Here</p> <p>@ 1:50 3-12 GLAs are to connect to this link</p>
<p>Total Physical Response</p> 	<p>Title: Gettin' Jiggy wit It via Total Physical Response</p> <p>Presenter: Jason Fritz TPR</p>	<p>This session is designed for all K-12 teachers. Participants will learn how to increase student engagement and student retention with this use of TPR activities. This session</p>	<p>LINK:</p> <p>https://zoom.us/j/3682259636</p>
<p>K-5 DLI English & DLI Spanish</p>	<p>Planning Through the Lens of Shared TEKS</p> <p>Presenter: Heather Fletes - Consultant-General Ed and DLI.</p>	<p>In this session, we will explore methods for going deep with shared standards across languages and grade levels and consider how to make responsive decisions for the diverse needs of our</p>	<p>Zoom Link Planning Through the Lens of Shared TEKS</p>




<p>How does unpacking the TEKS impact instruction in your classroom?</p> 	<p>“Teachers are Leaders”</p>	<p>students. We'll look at how to bring standards back to authentic, complex texts so that learning is always connected to real reading and writing.</p>	
	<p>ISPIRE Presented by School Speciality</p>	<p>Dyslexia facilitators will learn best practices in using the virtual program, ISPIRE, a multisensory reading intervention program designed to build reading success through an intensive, structured, and spiraling curriculum that incorporates phonemic awareness, phonics, spelling, vocabulary, comprehension, and fluency in a 10-step lesson.</p>	<p>Registration link https://register.gotowebinar.com/register/828050309525031692</p>
 <p>High School Math</p>	<p>Pam Harris mini-course using EdPuzzle and discussion</p>	<p>Teachers will be introduced to an instructional routine that helps students fill in gaps and learn how to sequence instruction to ensure that students are engaged and understand key concepts.</p>	<p>Link: https://zoom.us/j/100297585</p>


<p>Plato Online Learning HS</p> 	<p>Presenter: Linda Thomas with Edmentum</p>	<p>This session is for teachers and media specialists. It will provide tips on how to nest support teachers and students navigate this valuable instructional platform.</p>	<p>Link:</p> <p>https://edmentum.zoom.us/j/2142949877</p>
<p>Spice Up Your Virtual Classroom</p>  <p>RLA 5th - 12th</p>	<p>RLA Coaches will share virtual tools to add spice to your Google Classroom</p>	<p>Teachers will leave this session with new tools to spice up their Google Classroom. Some of the virtual tools are Storyboard That, Kaltura, No Red Ink, and Google Quiz to name a few. These tools are the perfect ingredients to bring life to your class.</p>	<p>Zoom Link Spice Up Your Virtual Classroom</p>
<p>Chinese K-5</p> 	<p>Chinese K-5: Pear Deck in online learning/Haiying Guo, Jinyue Liu, Yanghui Fu, Jie Wu</p>	<p>Chinese K-5 teachers will learn how to utilize Pear Deck as a language learning tool.</p>	<p>Link:</p> <p>https://zoom.us/j/853894984</p>

<p>Chinese K-5</p> 	<p>Chinese K-5: Technology Q & A/ Fangbo Li, Xinke Li, Mingming Hao</p>	<p>This is a discussion forum for K-5 Chinese teachers to share tips of technology use and have questions answered.</p>	<p>Link: https://zoom.us/j/8503972767</p>
<p>Chinese 6-12</p> 	<p>LOTE Chinese: Implementing Pear Deck in Lesson Design/ Qunjie Sheng & Jiabao Wu</p>	<p>LOTE Chinese teachers will learn how to design a lesson utilizing Pear Deck.</p>	<p>Link: https://zoom.us/j/625643099</p>
<p>Chinese 6-12</p> 	<p>Chinese 6-12: Supporting the 3 Modes of Communication Using Edpuzzle/ Hongliu Han & Li Chen</p>	<p>LOTE Chinese teachers will work on creating learning interpretive, interpersonal and presentational tasks on Edpuzzle.</p>	<p>Link: https://zoom.us/j/324372306</p>
<p>Chinese 6-12</p>	<p>Chinese 6-12: Remote Teaching Technology Q&A/ Ting Xie, Ruiying Deng</p>	<p>This session will be a discussion forum where LOTE Chinese teachers share tips and have questions answered in regards to the technology part of teaching online.</p>	<p>Link: https://zoom.us/j/5783255174</p>

			
<p>Athletics and Physical Fitness</p> 	<p>Topic: Online in Motion for K-12</p>	<p>This session will be a discussion forum of the BEST Practices used for all of our classes. Performance Coacheswill share tips and have questions answered in regards to the technology part of teaching online.</p>	<p>https://zoom.us/j/3159426114</p>
<p>Social Studies 4-12</p> 	<p>Topic: “Ready to Go Lessons for Social Studies” (4-12)</p> <p>Presenters: Jason Ihlenfeld & Summer Carter (Nystrom)</p>	<p>Learn how to use ready to go lessons for Social Studies that can be linked to your Google Classroom right away!</p>	<p>Link:</p> <p>“Ready to Go Lessons for Social Studies” (4-12)</p>

	<p>Inquiry/PBL and the Gifted Student</p>	<p>Presented by Vanessa Heller, Highlights the process of inquiry which creates hands-on, minds-on approach to learning and critical thinking. While inquiry/PBLs are great for all learners, the gifted students can blossom in this culture of higher level thinking and therefore be challenged.</p>	<p>Link: https://www.youtube.com/watch?v=UI6WSW_2_6E&feature=youtu.be (Start Video at 5:55, End Video at 58:00)</p>
<p>When I ask a student to</p>  <p>Repeat what I just explained.</p> <p>So what DOES discipline look like in an Online Classroom?</p>	<p><u>Facilitator:</u> DFW: Angel McKoy Tarrant County: Dr. Bonifacio Ramirez Harris/ CS: Zachary Bolzan</p> <p><u>Audience:</u> Administrators, open to teachers</p>	<p>Administrators and teachers will be able to connect with three APs from each of our areas as they share best practices to support teachers with strategies in managing the online classrooms. Topics will also include next steps to be taken by the administrator when violations of the code conduct take place.</p>	<p>Link: https://zoom.us/j/590100639</p>
<p>K-12 Science</p>	<p>Digital Engagement for online learning</p>	<p>Drop by the science Zoom and grab some web links and sites to keep students engaged during distance learning 2.0</p> <p>Learn to How Take virtual field trips Implement a variety of digital tools</p>	<p>Science Zoom</p>

		<p>Beef up your internet connection ...and much more</p>	
 <p>Online Coaching Tips from the Field</p>	<p><u>Facilitator:</u> Jennifer Meehan (Garland K8)</p> <p><u>Audience:</u> ICs, Area Coaches and Admin</p>	<p>This session will share tips from the field, key look-fors and opportunities to celebrate online instruction with timely feedback and coaching! Be prepared to share your own best practices!</p>	<p>Link: https://zoom.us/j/684465723</p>
 <p>Counseling Services</p>	<p>To Stress or Not to Stress?</p> <p>David Manning, NCC, LPC Nykesha White, M.S., LPC</p>	<p><i>"In times of stress, the best thing we can do for each other is to listen with our ears and our hearts and to be assured that our questions are just as important as our answers."</i></p> <p>– Fred Rogers</p> <p>Let's talk about stress and healthy ways to cope with these strong emotions.</p>	<p>https://zoom.us/j/188086810</p>

 Special Education	Personal Care Services Medicaid Ticket Entry: What's Changed? Presenter: Barbara T-C	PCS Providers will review the changes made to Medicaid Ticket Entries based on the new virtual environment	Zoom Link: https://zoom.us/j/758036063 Meeting ID: 758 036 063
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RETURN TO GENERAL SCHEDULE




Session 3



2:30-3:15



Topics by Department:	Session Title/ Presenter(s)	Description:	Zoom Link:
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	<p>Fine Arts: Orchestrating Balance: Achieving A Superior Rating Between Work Life and Home Life <i>Presenter: Ann Smith Orchestra Director at Plano East HS</i></p>	<p>Teachers will learn strategies to help achieve balance between the expectations of work and home.</p>	<p>Orchestrating Balance Link</p>
<p>DLI Spanish & LOTE Spanish</p> 	<p><u>Title:</u> Gramática en español con VIDA <u>Presenter:</u> Luz Roth with Global VIDA</p>	<p>Integrando los TEKS de artes del lenguaje y la lectura usando este tema y desarrollando actividades de lectoescritura para la enseñanza a distancia</p>	<p>Zoom Link</p>
<p>Dual Language Spanish Teachers and LOTE Spanish</p> 	<p><u>Title:</u> Diferenciación de preguntas y ejercicios de escritura para diferentes niveles de lenguaje <u>Presenter:</u> Daniel Diaz. Region 10 consultant</p>	<p>Presented in Spanish Los maestros aprenderán cómo tomar un solo y aprender cómo adaptar las preguntas para reflejar los diferentes niveles de dominio del idioma de sus alumnos.</p>	<p>LINK: https://zoom.us/j/6592096274</p>

<p>Applying ACTFL Ratings K-12</p> 	<p><u>Title:</u> Calibration protocols to improve the accuracy and consistency of the ACTFL rating process</p> <p><u>Presenter:</u> Awilda Rivas - DLI/LOTE Houston area instructional coach</p>	<p>Teachers and staff will learn how to apply the ACTFL I Can Do rubrics in a holistic approach. Participants will view student samples, evaluate scenarios, and work together to assign a holistic score: Novice low- Advanced High. .</p>	<p>Link: https://zoom.us/j/8602501051</p>
	<p>“Resilience - When Life Hits the Fan” Presenter Richard Heflin Region 10 Mental Health</p>	<p>Join us for this resilience training as we learn about the art of resiliency. Attendees will learn symptoms of compassion fatigue and 10 ways to develop resilience.</p>	<p>https://zoom.us/j/4175296452</p>
	<p>TI-84 CE Application for Chrome Webinar using EdPuzzle</p>	<p>Teachers will learn how to use the TI-84 Application on Chrome including shortcut keys for chrome and will explore the TI-84 Activities page and share their findings. TI has activities for middle and high school courses that help students construct important mathematical concepts.</p>	<p>Link: https://zoom.us/j/525173837</p>

 <p>Make It Stick!!!</p>	<p><u>Facilitator:</u> Amanda Krueger (CSK9)</p> <p><u>Audience:</u> All teachers, admin, ICs</p>	<p>This session will be going through key strategies to help make the learning concepts “stick” and lead to mastery by your students. This will be fun and interactive while modeling the Gradual Release Model! The strategies will be modeled as I teach you how to draw Mickey Mouse :)</p>	<p>Link: https://zoom.us/j/8962900492 </p>
 <p>Elementary Math (K-5)</p>	<p>Kim Axtell</p>	<p>Constructing mathematical concepts requires interaction in situations with others. Teachers will participate in a discussion about how to create community with students in a virtual world so that students have that opportunity to learn.</p>	<p>Link: https://zoom.us/j/100490906 </p>
<p>Nursing</p> 	<p><u>Presenter:</u></p> <p>Ket Davis, DNP, APRN, FNP-C, WCN, CSWD</p>	<p>Use of virtual clinics in the school setting: Benefits, Risks, and Best Practices</p>	<p>Link: https://zoom.us/j/534703613 </p>

	<p>Genius Hour</p>	<p>Presented by Patricia Chiles, Genius hour is a movement that allows students to explore their own passions and encourages creativity in the classroom. It provides students a choice in what they learn during a set period of time during school. The teacher provides a set amount of time for the students to work on their passion projects. Students are then challenged to explore something to do a project over that they want to learn about. They spend several weeks researching the topic before they start creating a product that will be shared with the class/school/world. Deadlines are limited and creativity is encouraged. Throughout the process the teacher facilitates the student projects to ensure that they are on task.</p>	<p>Link: https://www.youtube.com/watch?v=Y0FJ9cHngJE&feature=youtu.be (Start Video: 7:28, End Video at 59:27)</p>
<p>TexQuest</p> 	<p>Researching for Multi Modal Learning</p> <p>Allison Barkman</p>	<p>In this online world, why are we still doing worksheets to determine students' understanding. Looking at ways to blend research, critical thinking and multimodal projects can be a way for students to show you what they know in a more engaging way. Using tools like Screencastify, Seesaw, and/or Slides can help take learning to the next level.</p>	<p>TexQuest Link</p>

<p>Study Island</p> 	<p>Presenter: Linda Thomas with Edmentum</p>	<p>This session is for teachers and media specialists. It will provide tips on how to nest support teachers and students navigate this valuable instructional platform.</p>	<p>Link:</p> <p>https://edmentum.zoom.us/j/2142949877</p>
	<p>Presenter: Shannon Urbina + HQ SPED Staff</p>	<p>Open Q&A Session for those burning questions. HQ staff will provide necessary updates to SPED staff.</p>	<p>Zoom Link:</p> <p>https://zoom.us/j/758036063</p> <p>Meeting ID: 758 036 063</p>

RETURN TO GENERAL SCHEDULE

Session 4

General Session/ Keynote

3:30-4:15



“The 4 Walls of Your Online Classroom”

Zoom: [Webinar Link](#)

In this new age of instruction, how can you continue to keep students engaged? Dr Rich Allen will model how to use the 4 walls of your online classroom to create dynamic lessons that improve understanding and recall. Discover how to build and maintain an ideal learning environment online.

Presenter: Richard Allen, Ph.D., is a highly regarded educator and master trainer with more than 40 years of experience in education. Founder and President of Green Light Education, he is the author of

many popular books in the field of education, including: Green Light Classrooms, High-Impact Teaching in the XYZ Era of Education; High Five Teaching K-5; and The Rock 'n Roll Classroom. He has taken his dynamic – and sometimes highly unusual – teaching strategies to such diverse countries as the United Kingdom, Australia, New Zealand, Hong Kong, Singapore, Thailand, Russia, Jordan, and Brazil.

RETURN TO GENERAL SCHEDULE

DATA DAY CONFERENCE EXIT TICKET

Coversheet

CHIEF ADMINISTRATIVE OFFICER REPORT

Section:	III. Superintendent-CEO Report And Information Items
Item:	C. CHIEF ADMINISTRATIVE OFFICER REPORT
Purpose:	FYI
Submitted by:	
Related Material:	Authorized Board Report 04.15.2020.pdf



INTERNATIONAL LEADERSHIP OF TEXAS

**Authorized Position Report
April 15, 2020**

2019 - 2020 SCHOOL YEAR

Position	# Positions	Positions Filled	Available FTE	Pending	Unfilled
AUX - FOOD SERVICE	14.67	14.67	-		-
AUX - MAINTENANCE	32.00	31.00	1.00		1
AUX - TRANSPORTATION	20.50	20.50	-		-
COUNSELOR	48.00	46.00	2.00		2
LIBRARIAN/MEDIA	16.00	15.00	1.00		1
NURSE	16.00	15.00	1.00		1
PARA - CAMPUS	350.50	333.00	17.50		17.50
PARA - DISTRICT	52.50	46.00	6.50		6.50
PROF - CAMPUS	46.50	36.00	10.50		10.50
PROF - CAMPUS ADMIN	67.00	65.00	2.00		2
PROF - DISTRICT	129.00	128.00	1.00		1
SLP	13.00	10.00	3.00		3
SUPERINTENDENT	1.00	1.00	-		-
TEACHER	1,275.50	1,243.00	32.50		32.50
Total	2,082.17	2,004.17	78	-	78

Coversheet

SCHOOL LEADERSHIP REPORT

Section:	III. Superintendent-CEO Report And Information Items
Item:	D. SCHOOL LEADERSHIP REPORT
Purpose:	FYI
Submitted by:	
Related Material:	This Page is Blank.docx

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Coversheet

DELIBERATION REGARDING REAL PROPERTY PURSUANT TO GOV.T CODE SEC. 551.072.

Section: IV. Executive Session
Item: B. DELIBERATION REGARDING REAL PROPERTY PURSUANT TO
GOV.T CODE SEC. 551.072.
Purpose: Discuss
Submitted by:
Related Material: This Page is Blank.docx

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Coversheet

CONSIDER/ACT ON REAL PROPERTY MATTER DISCUSSED IN EXECUTIVE SESSION

Section:	V. Action Items After Executive Session
Item:	A. CONSIDER/ACT ON REAL PROPERTY MATTER DISCUSSED IN
EXECUTIVE SESSION	
Purpose:	Vote
Submitted by:	
Related Material:	This Page is Blank.docx

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Coversheet

CONSIDER/ACT ON REVISED EXPANSION AMENDMENT (HIGH SCHOOL, COLLEGE STATION AREA)

Section: VI. Board Items for Action -- Consent Agenda
Item: B. CONSIDER/ACT ON REVISED EXPANSION AMENDMENT (HIGH SCHOOL, COLLEGE STATION AREA)
Purpose: FYI
Submitted by:
Related Material: Resolution -- HS in CS area -- 0415 plus waivers.pdf

**RESOLUTION OF THE BOARD OF DIRECTORS
INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.
AMENDING THE OPEN-ENROLLMENT CHARTER OF
INTERNATIONAL LEADERSHIP OF TEXAS**

WHEREAS, the Board of Directors of International American Education Federation, Inc., charter holder of International Leadership of Texas, desires to modify its Open-Enrollment Charter; and

WHEREAS, the Board desires to add one high school campus serving grades 9-12 at a new site in the College Station, TX area beginning in the 2020-2021 School Year; and

WHEREAS, 19 Texas Administrative Code § 100.1033(a) states that a Charter “may be revised with the consent of the charter holder by written amendment approved by the commissioner of education ...;” and

WHEREAS, under 19 Texas Administrative Code § 100.1033(b)(9)(A)(vi) a Charter Expansion Amendment Request may only be approved if, before voting to request the amendment, the governing body has considered a business plan as described below; and

WHEREAS, 19 Texas Administrative Code § 100.1033(b) permits a Charter Expansion Amendment Request to add a new approved campus and site;

NOW, THEREFORE, the Board of Directors of International American Education Federation, Inc., charter holder of International Leadership of Texas, at a lawfully called meeting of the Board, held in compliance with the Texas Open Meetings Act, do hereby adopt the following Resolutions:

BE IT HEREBY RESOLVED THAT AS IT RELATES TO THE EXPANSION

1. The Board of Directors of International American Education Federation, Inc., charter holder of International Leadership of Texas (county-district no. 057-848), has considered the business plan required under 19 Texas Administrative Code § 100.1033(b)(9)(a)(vi) for an expansion amendment request containing the following elements:
 - a. A statement discussing the need for an expansion;
 - b. A statement discussing the current and projected financial condition of the charter school;
 - c. An unaudited statement of financial position for the current fiscal year;
 - d. An unaudited statement of activities for the current fiscal year;
 - e. An unaudited statement of cash flows for the current fiscal year;
 - f. A pro forma budget that includes the costs of operating the charter school, including the implementation of the expansion amendment;
 - g. A statement or schedule that identifies the assumptions used to calculate the charter school’s estimated foundation school program revenues;
 - h. A statement discussing the use of debt instruments to finance part or all of the charter school’s incremental costs;
 - i. A statement discussing the incremental cost of acquiring additional facilities, furniture, and equipment to accommodate the anticipated increase in student enrollment;

- j. A statement discussing the incremental cost of additional on-site personnel and identifying the additional number of full-time equivalents that will be employed; and
 - k. A statement that the growth proposed is financially prudent relative to the financial and operational strength of the charter school.
- 2. That the open-enrollment charter of International American Education Federation, Inc. be amended to add an approved high school campus serving grades 9-12 at a new site in the College Station, TX area, as set forth in **Exhibit A** to this resolution, effective beginning with the 2020-2021 School Year; and
 - 3. The Board of Directors has determined by majority vote of the board that the enrollment growth proposed in the business plan is prudent and in the best interest of the students.
 - 4. That administration is authorized to submit to the Texas Education Agency such non-expansion and expansion charter amendment requests as are appropriate for procuring approval of the new campus and site and of any changes which might be appropriate to the campus name and grades served by the currently active College Station K-9 campus.
 - 5. That administration is authorized to submit to the Texas Education Agency any waiver requests as may become necessary in procuring said approvals.

[END OF RESOLUTION. SIGNATURE PAGE AND EXHIBIT A FOLLOW.]

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC., DBA INTERNATIONAL LEADERSHIP OF TEXAS, ON THE **15th DAY OF APRIL, 2020.**

Members Voting in Favor of Resolution:

Maj. Gen. James Williams, Board President

Lynne Beach, M.D., Board Vice President

Mr. Tracy Cox, Board Secretary

Dr. Soner Tarim, Board Member

Mr. Peter Gudmundsson, Board Member

Mr. Chris Moreland, Board Member

*The undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of a Resolution of the Directors of the Corporation, duly held on **April 15, 2020**, which Resolution is in full force and effect and has not been revoked or amended.*

Secretary ____/____/____

Exhibit A to Resolution of Feb. 19, 2020

DRAFT EXPANSION CHARTER AMENDMENT REQUEST

FOUR PAGES FOLLOWING

Texas Education Agency
Division of Charter School Administration

Expansion Amendment Request Form

Phone: (512) 463-9575
Email: charteramendments@tea.texas.gov

Name of Charter:
Name of Charter Holder:

County-District Number:
Requested Effective Date:

Expansion amendments may be approved only if applicants meet all expansion criteria as indicated in 19 TAC §100.1033.

Section I: Requested Expansion: Check the appropriate box(es) for the expansion requested.

1. ADD ADDITIONAL CAMPUS (Complete responses under #1 below and continue to Section II.)
2. ADD ADDITIONAL GRADE LEVELS (Complete responses under #2 below and continue to Section II.)
3. EXPAND GEOGRAPHIC BOUNDARY (Complete responses under #3 below and continue to Section II.)
4. INCREASE MAXIMUM STUDENT ENROLLMENT (Complete responses under #4 below and continue to Section II.)

1. Additional Campus: Submit one form for each additional campus requested.

Must meet the following criteria: The charter school has operated in Texas for a minimum of three consecutive years and the charter holds "Accredited" status on the most recent rating.

- a. Is the proposed campus within the currently approved geographic boundary of the charter?
 *If no, check the GEOGRAPHIC BOUNDARY EXPANSION box in #3 above.
- b. What is the proposed address of the requested campus?
 (Approval of the requested campus does not imply TEA approval of the proposed address.)
- c. What grade levels will be served at the proposed campus?
- d. What is the estimated number of students to be served at the proposed campus?
- e. What is the estimated number of students to be served in tested grades at the proposed campus?
- f. Is the proposed campus a residential facility?
- g. If the amendment is approved, is a new campus number required?
 *If no, to which campus number will the new site be assigned?
- h. If a new campus number is requested, will this campus be evaluated under standard accountability measures?
 *If no, submit an explanation as to how the campus will qualify for evaluation under alternative education accountability (AEA) measures. (Must meet AEA criteria and apply during AEA registration period.)
- i. If a new campus number is requested, what is the proposed name of the new campus?

- ❖ A certificate of occupancy with an "E" occupant code or a statement that an appropriate certificate of occupancy will be obtained prior to serving students must be submitted with the amendment request.

Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

2. Additional Grade Levels:

- a. Current approved grade levels:
 - b. Grade levels requested:
 - c. Campuses to serve the proposed grade levels:
 - d. Estimated number of students to be served in grades that will be evaluated under the accountability rating system:
 - e. Estimated percentage of students, including the grade levels to be added, that will be evaluated under the accountability rating system?
- ❖ Attach an education plan to include a scope and sequence and specific curriculum to be taught for the additional grade levels (emphasis on tested grades).

3. Geographic Boundary: List, in alphabetical order, the proposed school districts (ISDs) to be added.

4. Maximum Student Enrollment:

- a. Current approved maximum enrollment:
 - b. Requested maximum enrollment:
- ❖ Only one maximum student enrollment increase is allowed during each calendar year. If requested, a business plan must be submitted to TEA within 10 business days.

Section II: Justification for Expansion Amendment Request: State justification for the expansion request below.

Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Section III: Expansion Amendment Request Form Checklist. Include for all Expansion Amendment Requests

- 1. Charter Holder Board Resolution**—A written resolution adopted by the governing body of the charter holder, with printed names and signatures, demonstrating that a quorum of the members voted in favor of amending the charter. The board resolution should include a statement indicating that the charter holder governing body has considered a business plan and has determined by majority vote of the board that the growth proposed is prudent. (Include a list of current names if different from those submitted in the most recent Annual Governance Report.)
- 2. Districts Affected**—A list, in alphabetical order, of all the school districts in the approved geographic boundary that may be impacted should the commissioner approve the amendment request. (For additional campus and geographic boundaries.)
- 3. Impact Statements**—Evidence, in alphabetical order by district, that impact statements have been sent to each school district that may be affected by the expansion. (For additional campus and geographic boundaries only.)
- 4. Compliance Information**—As required by 19 Texas Administrative Code §100.1035 to include the following:
 - a. Documentation identifying a board member's substantial interest in a business entity or in real property that relates to any charter business;
 - b. Documentation of board member's abstentions from voting in cases of potential conflicts of interest;
 - c. Documentation, other than Annual Governance Reporting Forms, identifying family members within the third degree of consanguinity or affinity who serve as board members and/or employees and/or contractors of the charter holder or charter school;

AND

 - d. Documentation that board members or employees whose criminal history checks deemed them ineligible to serve were removed from service;

OR

A signed statement attesting that within the last three (3) years there have been no instances of nepotism, conflicts of interest, or revelations in criminal history checks that deemed any board member or employee ineligible to serve.
- 5. Business Plan**—If requested, a business plan must be submitted to TEA within 10 business days.
 - ❖ See business plan components on the Charter Amendments webpage.
- 6. By-laws and Articles of Incorporation**— Must be current and on file with the agency.

Section IV: Charter School CEO/Superintendent acknowledgement, signature, and current contact information.

As the CEO/Superintendent of the charter school, I understand that an expansion amendment is not a right or entitlement and that in determining if a change in the contract for charter is appropriate, the commissioner of education will review and consider specific issues including, but not limited to: charter performance data (e.g., accountability ratings, FIRST ratings, accreditation statuses, and underlying data) and compliance information. I also understand that prior to approving an expansion amendment request, staff in the following divisions and program areas will be consulted to determine if any potential problems or concerns exist with the charter holder or charter school: Performance Reporting, Charter School Administration, Child Nutrition, Financial Audits, Grants Administration, Legal Services, PEIMS Data Reporting, School Improvement, Federal Programs, Student Assessment, Governance, General Inquiries, and Complaints.

Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575
Email: charteramendments@tea.texas.gov

I further understand that incomplete submissions may cause a delay in processing until all required documentation has been received by the Division of Charter School Administration and that the amendment request is not considered complete until such time.

(Contact the Division of Charter School Administration at charteramendments@tea.texas.gov to confirm the submission of proper documentation. Include the charter name and CDN in the subject line.)

Name of CEO/Superintendent

Phone Number

Email Address

Signature of CEO/Superintendent

Date

Coversheet

CONSIDER/ACT TO AUTHORIZE HIGH QUALITY CAMPUS DESIGNATION APPLICATION FOR HIGH SCHOOL IN COLLEGE STATION AREA

Section: VI. Board Items for Action -- Consent Agenda
Item: C. CONSIDER/ACT TO AUTHORIZE HIGH QUALITY CAMPUS
DESIGNATION APPLICATION FOR HIGH SCHOOL IN COLLEGE STATION AREA
Purpose: FYI
Submitted by:
Related Material:
2020 Resolution Aggieland HQ Designation App and any related Waivers.pdf

**BOARD RESOLUTION
INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.,
DBA INTERNATIONAL LEADERSHIP OF TEXAS**

Re: CSP High Quality Replication Grant Application for the planned new ILTexas Aggieland High School Campus to be located in the College Station area:

- Authorization to apply for said Grant
- Authorization to apply for High Quality Campus Designation
- Athorization to request waiver of requirements of 19TAC100.1033(b)(13)(A)(ii) pertaining to state accountability ratings

WHEREAS, the Board of Directors of the International American Education Federation, Inc., dba International Leadership of Texas ("ILTexas") desires to procure Charter School Program High Quality Replication Grants for the above-identified new ILTexas high school campuses;

WHEREAS, 19TAC100.1033(b)(13)(A)(ii) requires that "the charter school has been evaluated under the accountability rating system established in §97.1001 of this title currently with at least 50% of the student population in grades assessed by the state accountability system, has an accreditation status of Accredited, and is currently evaluated under the standard accountability procedures and received the highest or second highest district rating for three of the last five years with all of the campuses operated under the charter also receiving the highest or second highest rating as defined by §100.1001(26) of this title in the most recent state accountability ratings;"

WHEREAS, the proposed new campus is expected to open and to be fully operational at the beginning of the 2020-2021 School Year with enrollment exceeding 100; and

WHEREAS, toward the object of procuring said Grants, the Board of Directors wishes to request that the Texas Education Commission waive 19TAC100.1033(b)(13)(A)(ii);

NOW, THEREFORE, the Board of Directors of ILTexas, at a lawfully called meeting of the Board, held in compliance with the Texas Open Meetings Act, does hereby adopt the following Resolutions:

BE IT HEREBY RESOLVED:

That Administration is authorized to apply for such Grants and High Quality Campus Designations (the latter with such performance agreements as are required) and to request such waivers, including a waiver of 19TAC100.1033(b)(13)(A)(ii), as are prudent and effective to procure a CSP High Quality Replication Grant for the proposed new ILTexas Aggieland High School Campus to be located in the College Station area.

[Signature Page Follows]

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC., DBA INTERNATIONAL LEADERSHIP OF TEXAS, ON THE **15th DAY OF APRIL, 2020.**

Members Voting in Favor of Resolution:

Maj. Gen. James Williams, Board President

Lynne Beach, M.D., Board Vice President

Mr. Tracy Cox, Board Secretary

Dr. Soner Tarim, Board Member

Mr. Peter Gudmundsson, Board Member

Mr. Chris Moreland, Board Member

*The undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of a Resolution of the Directors of the Corporation, duly held on **April 15, 2020**, which Resolution is in full force and effect and has not been revoked or amended.*

Secretary ____/____/____

Coversheet

CONSIDER/ACT ON ENGAGEMENT OF AUDITOR

Section:	VI. Board Items for Action -- Consent Agenda
Item:	D. CONSIDER/ACT ON ENGAGEMENT OF AUDITOR
Purpose:	FYI
Submitted by:	
Related Material:	Engagement Letter Consolidated.FINAL.pdf



April 8, 2020

Board of Trustees

International American Education Federation, Inc.
dba International Leadership of Texas

We are pleased to confirm our understanding of the services we are to provide for International American Education Federation, Inc. dba International Leadership of Texas for the year ended June 30, 2020.

We will audit the consolidated financial statements of International Leadership of Texas and Affiliate, The International Leadership of Texas – Global (collectively, the Organization), which comprise the consolidated statement of financial position as of June 30, 2020, the related consolidated statements of activities and cash flows for the year then ended, and the related notes to the consolidated financial statements. Also, the following supplementary information accompanying the consolidated financial statements will be subjected to the auditing procedures applied in our audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, in accordance with U.S. generally accepted auditing standards, and we will provide an opinion on it in relation to the consolidated financial statements as a whole in a report combined with our auditors' report on the consolidated financial statements:

1. Consolidating Statement of Financial Position
2. Consolidating Statement of Activities
3. Supplemental Schedules Required by TEA:
 - a. International Leadership of Texas – Statement of Financial Position
 - b. International Leadership of Texas – Statement of Activities
 - c. International Leadership of Texas – Statement of Cash Flows
 - d. International Leadership of Texas – Schedule of Expenses
 - e. International Leadership of Texas – Schedule of Capital Assets
 - f. International Leadership of Texas – Budgetary Comparison Schedule
4. International Leadership of Texas - Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

International Leadership of Texas

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Audit Objectives

The objective of our audit is the expression of an opinion about whether your consolidated financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles (GAAP) and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the consolidated financial statements as a whole.

The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the consolidated financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with U.S. generally accepted auditing standards; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion. We will issue written reports upon completion of our single audit. Our reports will be addressed to the board of trustees of International American Education Federation, Inc.

International Leadership of Texas

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We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinions are other than unmodified, we will discuss the reasons with management in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue reports, or we may withdraw from this engagement.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the consolidated financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse provide reasonable assurance of detecting abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the consolidated financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a single audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions.

International Leadership of Texas

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We will also request written representations from the Organization's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the consolidated financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures-Internal Control

Our audit will include obtaining an understanding of the Organization and its environment, including internal control, sufficient to assess the risks of material misstatement of the consolidated financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the consolidated financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the consolidated financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the consolidated financial statements are free of material misstatement, we will perform tests of the Organization's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

International Leadership of Texas

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The Uniform Guidance requires that we plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Organization's major programs. The purpose of these procedures will be to express an opinion on International Leadership of Texas' compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will prepare the Organization's federal information return for the year ended June 30, 2020 based on information provided by you. We will also assist in preparing the consolidated financial statements, supplemental schedules, schedule of expenditures of federal awards, and related notes of the Organization in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute and audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the American Institute of Certified Public Accountants. The other services are limited to the consolidated financial statements, supplemental schedules, schedule of expenditures of federal awards, related notes, and tax services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to tax positions taken in the preparation of the tax returns, but management must make all decisions with regard to those matters.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements.

International Leadership of Texas

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You are also responsible for the selection and application of accounting principles; and for the preparation and fair presentation of the consolidated financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with GAAP; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us, and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the consolidated financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the organization from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the consolidated financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the consolidated financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the consolidated financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Organization complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

International Leadership of Texas

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You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we reported on the schedule of expenditures of federal awards. You also agree to include the audited consolidated financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited consolidated financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

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With regard to the electronic dissemination of audited consolidated financial statements, including consolidated financial statements published electronically on the Organization's website, management understands that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the tax services, consolidated financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter the tax services provided and our assistance with preparation of the consolidated financial statements, schedule of expenditures of federal awards, and related notes and that you have evaluated the adequacy of our services and have reviewed and approved the results of the services, the consolidated financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including consolidated financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Organization; however, management is responsible for distribution of the reports and the consolidated financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

International Leadership of Texas

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The audit documentation for this engagement is the property of Sutton Frost Cary LLP and constitutes confidential information. However, subject to applicable laws and regulation, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Texas Education Agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Sutton Frost Cary LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the U.S. Department of Education or Texas Education Agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Amy Michie is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

We estimate that our fees for these services will be as follows:

Audit of consolidated financial statements	\$48,000
Compliance audit required by Uniform Guidance	\$8,500
Preparation of consolidated financial statements, supplemental schedules and notes	\$8,000
Fee for additional audit procedures and preparation of stand-alone financial statements for ILT - Global	\$5,000
Assistance with implementation of ASU 2014-09 <i>Revenue from Contracts with Customers</i> (one-time fee up to)	\$1,500
Preparation of Forms 990 for:	
International Leadership of Texas	\$2,850
International Leadership of Texas – Global	\$1,250
Preparation of Form 5471 <i>Information Return of U.S. Persons With Respect to Certain Foreign Corporations</i>	\$500

International Leadership of Texas

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The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.


You agree that any dispute (other than our efforts to collect an outstanding invoice) that may arise regarding the meaning, performance or enforcement of this engagement or any prior engagement that we have performed for you, will, prior to resorting to litigation, be submitted to mediation, and that the parties will engage in the mediation process in good faith once a written request to mediate has been given by any party to the engagement. Any mediation initiated as a result of this engagement shall be administered within the counties of Dallas, Texas or Tarrant, Texas, by a mutually agreed upon mediation organization and any ensuing litigation shall be conducted within said county, according to Texas law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The costs of any mediation proceeding shall be shared equally by the participating parties.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2017 peer review report accompanies this letter.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement.

If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

A handwritten signature in black ink that reads "Sutton Frost Cary". The signature is fluid and cursive, with the first name "Sutton" being the most prominent.

A Limited Liability Partnership

International Leadership of Texas

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RESPONSE:

This letter correctly sets forth the understanding of International American Education Federation, Inc.

Officer Signature

Title

Date

Coversheet

CONSIDER/ACT ON ALLOTMENT AND TEKS CERTIFICATION, 2020-2021

Section:	VI. Board Items for Action -- Consent Agenda
Item: 2020-2021	E. CONSIDER/ACT ON ALLOTMENT AND TEKS CERTIFICATION,
Purpose:	FYI
Submitted by:	
Related Material:	LBOTCERT2021.pdf

INTERNATIONAL LEADERSHIP OF TEXAS (ILTEXAS)**057848**

District Name

County District Number

Allotment and TEKS Certification, 2020-21

The district superintendent, along with the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify the following:

- 1) This district's technology and instructional materials allotment is used only for expenses allowed by the Texas Education Code (TEC), §31.0211.
- 2) For the current school year, this district has instructional materials that collectively cover all elements of the Texas Essential Knowledge and Skills of the required curriculum identified in the TEC, §28.002, other than physical education, for each subject and grade level (TEC §31.004).
- 3) Upon request, this district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district's allotment (TEC §31.101).

Certified Grade Level

- ☒ Kindergarten
- ☒ Grade 1
- ☒ Grade 2
- ☒ Grade 3
- ☒ Grade 4
- ☒ Grade 5
- ☒ Grade 6
- ☒ Grade 7
- ☒ Grade 8
- ☒ Grade 9
- ☒ Grade 10
- ☒ Grade 11
- ☒ Grade 12

Certified Subject Area

- ☒ CAREER & TECHNICAL EDUCATION (CTE)
- ☒ ENGLISH LANGUAGE ARTS AND READING
- ☒ ENGLISH LANGUAGE PROFICIENCY STANDARDS
- ☒ FINE ARTS
- ☒ HEALTH
- ☒ LANGUAGES OTHER THAN ENGLISH
- ☒ MATHEMATICS
- ☒ SCIENCE
- ☒ SOCIAL STUDIES
- ☒ TECHNOLOGY APPLICATIONS

Signature of Superintendent

Signature

Signatures of Board President and Secretary or Governing Board Officers

Board President

Board Secretary

Scan the signed certification document and attach it to an [Instructional Materials Help Desk](#) ticket with the following subject line: [your district] certification (ex: Anywhere ISD)

Submit through an [IM Help Desk](#) ticket.

Coversheet

CONSIDER/ACT ON MARCH, 2020 FINANCIAL REPORT

Section:	VII. Board Items for Action -- Separate Action
Item:	A. CONSIDER/ACT ON MARCH, 2020 FINANCIAL REPORT
Purpose:	Vote
Submitted by:	
Related Material:	ILTexas Financials - Board 2020-03 rev 1759.pdf

ILTexas Board Report**Chief Financial Officer****March 31, 2020****Overall Status:****G****On Track****State of Financials and Key Ratios**

Key Ratios / Indicators	Results	Stat	Notes
YTD Change in Net Assets	\$ 6,733,000	G	Budget = \$ 2,287,882
Projected 6/30/20 Days Cash On Hand	47.4 On Hand +24.0 debt	G	Goal = 76 days Bonds = 45 days FIRST >20 days
Day's Cash =	\$510,000		
Administrative Ratio (function 21+41/11+12+13+31)	< 10.0%	G	Target FIRST = 14%
Current Enrollment (As of end of Month)	19,162 (↓ 41)	G	Budget = 19,350 Target = 21,668
Current Ratio (current asset/current liabilities)	2.2	G	1.00
Debt Service Coverage Ratio (net income before int. pmt. and dep / Int. and principal pmt.)	>1.5	G	1.10x

Key Indicators	FY 2019	2020 Budget	Current YTD
Revenue	\$ 191,842,540	\$ 211,881,139	\$ 156,409,000
Expenses	\$ 183,943,039	\$ 209,787,569	\$ 149,676,000
Net Income	\$ 7,899,501	\$ 2,093,570	\$ 6,733,000

Treasury / Accounting**BANKING**

• BBVA	9,400,000	1.00%
• BBVA mmkt	10,000,000	1.14% (↓0.61%)
• TexPool	20,000,000	1.33% (↓0.40%)

• Total Cash	\$ 39,400,000	(↓\$6,700,000)
• Less: Accel Pmts	13,500,000	(↓\$7,800,000)

= Base-line Cash \$ 25,900,000 (↑\$1,100,000)

- **YTD Fixed Assets purchases = \$2,404,000**

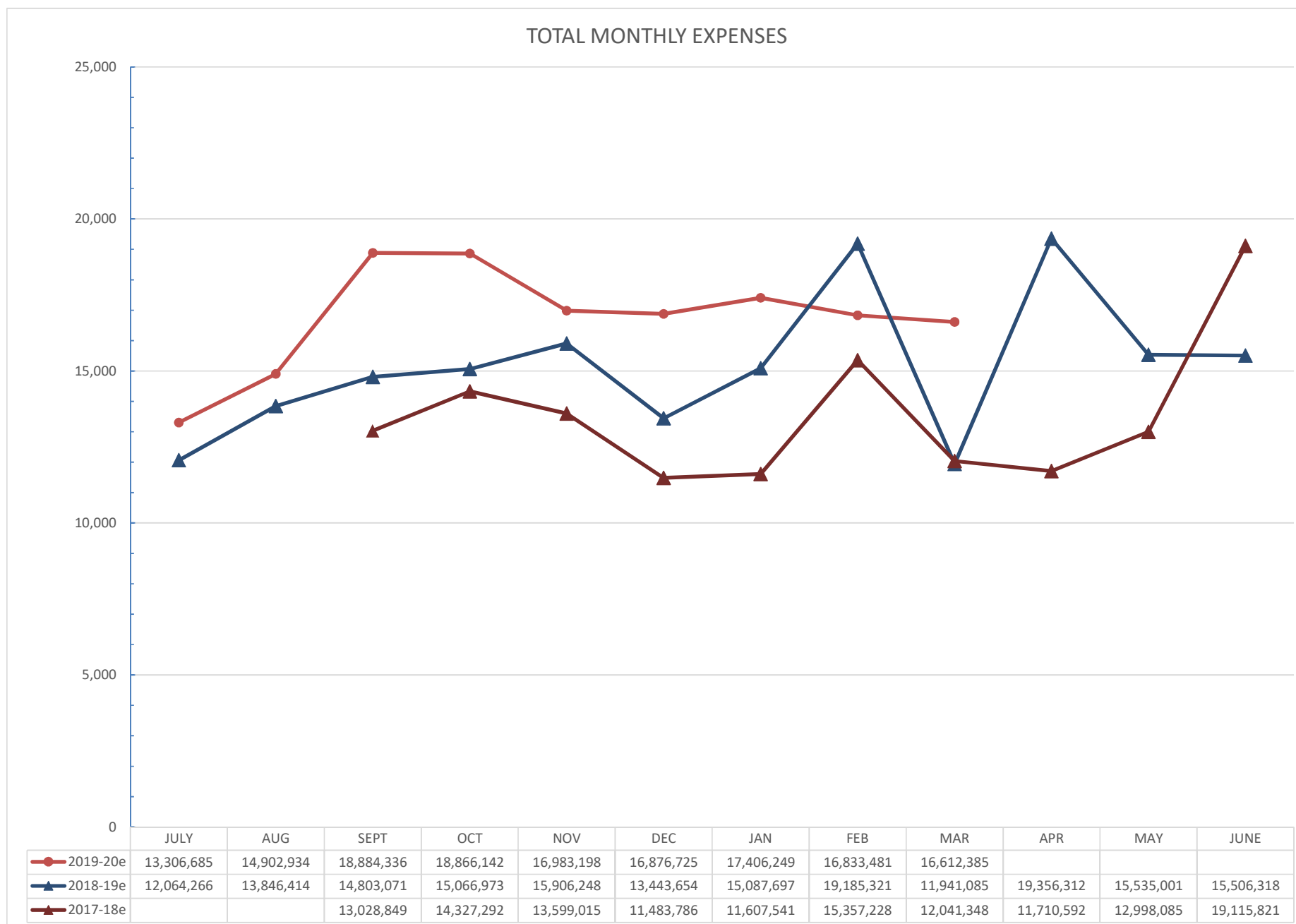
Other Information**Current Savings Rates**

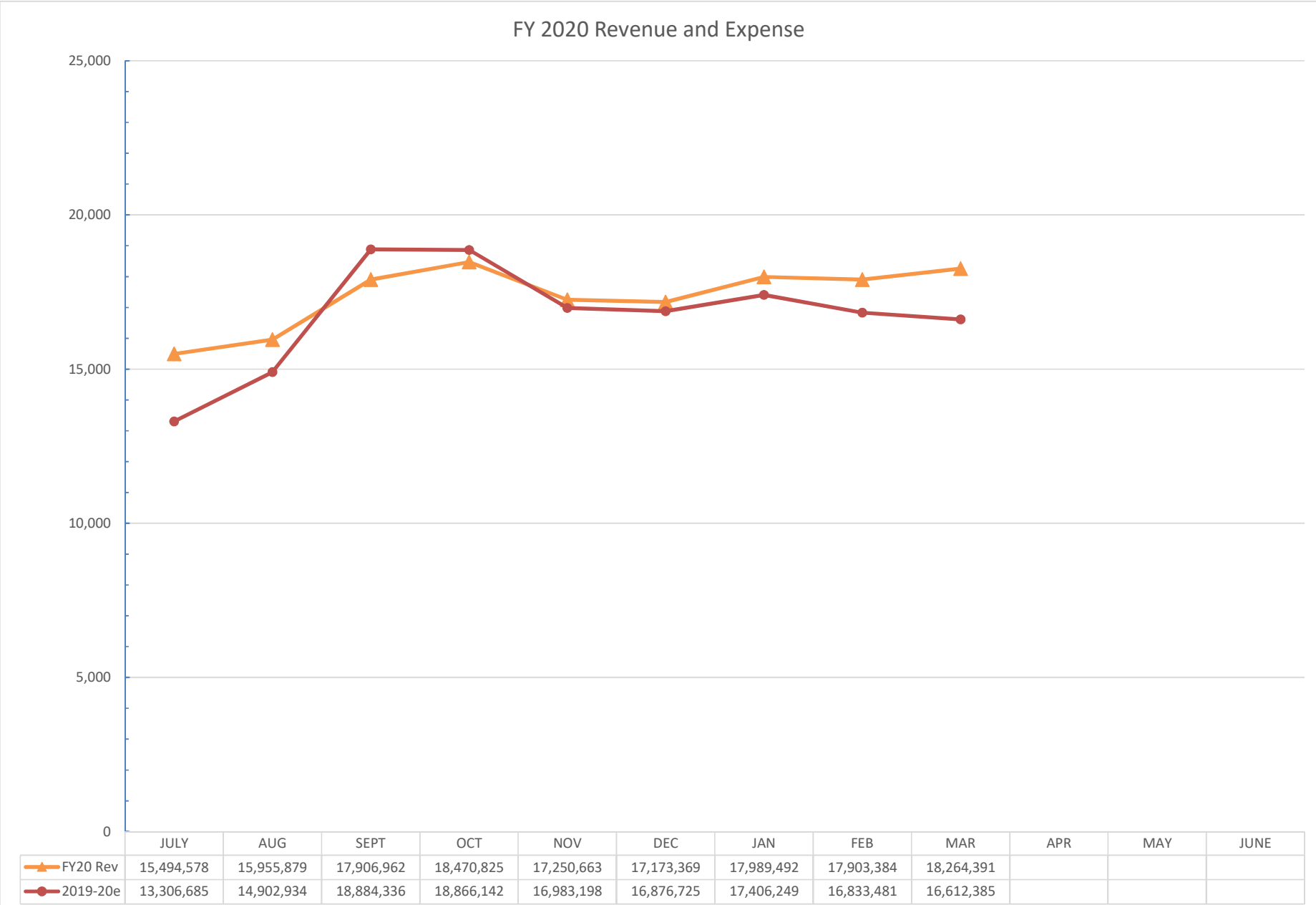
Texpool	0.95%
BBVA	0.75%
Logic	1.07%

BBVA Closing Planned April 23:

- \$35 million under MTI for Capital Projects
- \$10 million under MTI for Operating

G On Track **Y** Of Concern **R** At Risk **C** Complete





INTERNATIONAL LEADERSHIP OF TEXAS

UNAUDITED

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	YTD
	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020
Base Cash (excl. Excel. Pmt.)	\$ 17,677,815	\$ 15,111,955	\$ 15,745,646	\$ 18,084,952	\$ 20,434,622	\$ 20,438,573	\$ 21,793,661	\$ 24,802,649	\$ 25,920,796	
Accelerated TEA Payment	-	-	24,980,837	42,680,952	44,759,320	36,927,309	29,098,962	21,355,190	13,512,790	
Total Ending Cash	\$ 17,677,815	\$ 15,111,955	\$ 40,726,482	\$ 60,765,904	\$ 65,193,942	\$ 57,365,882	\$ 50,892,623	\$ 46,157,839	\$ 39,433,586	
Days Cash (excl. Bond Int. Fund)	44.4	35.6	87.3	122.7	130.2	113.9	100.1	90.6	77.4	
Lease & Notes Payable	\$ 6,983,063	\$ 6,644,726	\$ 6,320,492	\$ 6,117,316	\$ 5,953,943	\$ 5,883,736	\$ 5,709,446	\$ 5,534,360	\$ 5,361,211	
\$10 million BBVA Revolver	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
\$35 million BBVA Revolver	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Revenues	\$ 15,494,578	\$ 15,955,879	\$ 17,906,962	\$ 18,470,825	\$ 17,250,663	\$ 17,173,369	\$ 17,989,492	\$ 17,903,384	\$ 18,264,391	\$ 156,409,544
Less Expenses:										
Payroll Costs	7,738,945	8,841,251	9,697,401	9,901,141	9,593,756	9,883,589	9,581,057	9,322,735	9,724,160	84,284,035
Other Operating	1,750,567.37	2,255,795.01	4,371,633.70	5,212,404.43	3,679,779.73	3,296,367.45	4,118,407.80	3,806,021.79	3,260,194.19	31,751,171.47
Interest & Amort.	2,627,513	2,610,788	2,666,520	2,600,191	2,611,107	2,598,214	2,608,229	2,607,434	2,530,751	23,460,746
Depreciation	1,189,660	1,195,100	1,152,406	1,152,406	1,098,555	1,098,555	1,098,555	1,097,290	1,097,280	10,179,806
Change in Net Assets	2,187,893	1,052,945	19,002	(395,318)	267,466	296,644	583,243	1,069,904	1,652,007	6,733,785
EBIDA	\$ 6,005,065	\$ 4,858,833	\$ 3,837,927	\$ 3,357,279	\$ 3,977,128	\$ 3,993,412	\$ 4,290,028	\$ 4,774,627	\$ 5,280,037	\$ 40,374,337
Total Liabilities	528,952,257	512,802,262	537,861,368	556,892,595	558,412,358	549,403,973	572,517,407	564,949,758	557,422,824	
Total Equity	4,314,172	5,367,117	5,386,119	4,990,801	5,258,267	5,554,911	6,138,154	7,208,058	8,860,064	
D/E	122.6	95.5	99.9	111.6	106.2	98.9	93.3	78.4	62.9	

INTERNATIONAL LEADERSHIP OF TEXAS

UNAUDITED

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	YTD	Budget	% YTD
	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	
Revenues:												
Local Support												
International student revenue	-	37,526	73,216	82,796	80,261	66,962	67,614	68,509	85,786	562,668	650,000	87%
Earnings from temp dep&invst	54,926	56,540	49,588	7,755	71,942	139,111	514,900	65,785	41,697	1,002,245	-	
Gifts & bequests	533	38,418	6,873	1,617	4,425	(4,698)	-	-	28,683	75,851	3,500	2167%
Misc local	3,521	155,832	49,065	17,396	16,166	7,336	5,006	5,864	2,780	262,965	295,500	89%
Local revenue	6,322	113,570	150,391	224,397	(80,329)	3,737	5,381	25,152	2,971	451,591	400,150	113%
Food service	4,694	137,677	161,759	170,078	157,688	110,858	144,250	151,650	68,476	1,107,131	1,679,620	66%
Total Local Support	69,997	539,563	490,891	504,039	250,153	323,304	737,150	316,961	230,393	3,462,451	3,028,770	114%
State Program Revenues												
Per capita apprmnt	-	-	-	727,101	275,736	537,499	435,529	435,529	281,042	2,692,436	7,010,453	38%
FSP entitlements	-	-	40,213,054	32,940,423	17,307,486	7,413,184	7,439,858	7,427,892	7,089,438	119,831,335	177,928,767	67%
Other FSP Revenue Adj.	15,411,602	15,411,601	(26,802,563)	(17,724,763)	(2,572,674)	7,332,010	7,328,347	7,847,947	7,342,400	13,573,907		
State program revenue TEA	-	-	1,595,140	3,450	6,761	1,917	-	-	-	1,607,268	1,907,000	84%
Total State Funds	15,411,602	15,411,601	15,005,631	15,946,211	15,017,309	15,284,610	15,203,734	15,711,368	14,712,880	137,704,946	186,846,220	74%
Total Federal Program Rev.	12,979	4,714	2,410,440	2,020,575	1,983,201	1,565,454	2,048,608	1,875,056	3,321,118	15,242,146	22,006,149	69%
Total Revenues	\$ 15,494,578	\$ 15,955,879	\$ 17,906,962	\$ 18,470,825	\$ 17,250,663	\$ 17,173,369	\$ 17,989,492	\$ 17,903,384	\$ 18,264,391	\$ 156,409,544	\$ 211,881,139	74%
Expenses												
11 Instructional	6,267,815	6,935,361	8,295,404	8,369,354	7,823,429	7,662,927	7,721,050	7,267,574	8,112,527	68,455,442	97,817,355	70%
12 Inst. resources & media	65,383	66,308	71,724	103,012	72,260	73,053	77,547	69,864	84,026	683,179	1,014,102	67%
13 Curriculum & inst. staff devel.	410,790	532,657	550,345	689,223	562,469	531,956	552,240	578,827	611,444	5,019,951	8,219,276	61%
21 Instructional leadership	90,635	108,264	113,539	119,491	113,802	108,777	118,005	105,305	120,464	998,281	1,537,749	65%
23 School leadership	719,975	757,617	844,347	805,346	801,681	794,697	793,466	775,317	809,754	7,102,200	9,654,747	74%
31 Guidance counseling & eval.	311,472	321,339	381,740	610,657	450,406	387,942	394,533	440,185	370,864	3,669,138	5,530,639	66%
32 Social work services	97	5,776	7,667	12,973	12,249	5,676	8,643	8,045	5,793	66,919	111,431	60%
33 Health services	106,324	110,996	128,474	137,959	125,421	124,486	124,901	120,913	123,381	1,102,856	1,783,625	62%
34 Student transportation	58,494	70,235	120,121	125,966	156,159	109,770	113,739	111,657	105,656	971,797	1,719,724	57%
35 Food services	23,678	38,022	552,377	1,009,125	1,106,719	1,950,488	1,136,225	1,151,885	721,996	7,690,517	8,388,928	92%
36 Extracurricular activities	80,776	237,417	108,661	156,477	121,823	108,894	140,628	110,649	109,114	1,174,439	1,916,646	61%
41 General administration	402,931	398,571	446,064	643,426	493,408	405,246	432,251	1,202,829	501,859	4,926,586	5,757,511	86%
51 Facilities maintenance & ops.	1,832,526	2,169,666	2,718,537	2,744,165	1,918,619	1,521,991	2,398,920	1,651,160	1,676,039	18,631,624	24,874,420	75%
52 Security and Monitoring	-	15,854	176,566	247,249	175,564	145,325	150,930	180,592	17,881	1,109,962	2,139,507	52%
53 Data processing services	279,261	489,823	645,782	411,570	364,784	282,741	299,893	295,266	324,556	3,393,676	6,287,083	54%
61 Community services	29,014	27,740	60,094	67,383	72,937	64,541	330,146	155,978	381,280	1,189,112	1,245,190	95%
71 Debt service	2,627,513	2,617,288	2,666,520	2,612,766	2,611,107	2,598,214	2,612,129	2,607,434	2,530,751	23,483,721	31,789,635	74%
81 Fundraising	-	-	-	-	360	-	1,000	-	5,000	6,360	-	
**All												
Total Expenses	\$ 13,306,685	\$ 14,902,934	\$ 17,887,960	\$ 18,866,142	\$ 16,983,198	\$ 16,876,725	\$ 17,406,249	\$ 16,833,481	\$ 16,612,385	\$ 149,675,759	\$ 209,787,569	71%
Change in Total Net Assets	\$ 2,187,893	\$ 1,052,945	\$ 19,002	\$ (395,318)	\$ 267,466	\$ 296,644	\$ 583,243	\$ 1,069,904	\$ 1,652,007	\$ 6,733,785	\$ 2,093,570	322%

INTERNATIONAL LEADERSHIP OF TEXAS

UNAUDITED

		Prior Year	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	ILTexas
		2018-2019	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	2019-2020
61--	Payroll Costs	101,185,349	7,738,945	8,841,251	9,697,401	9,901,141	9,593,756	9,883,589	9,581,057	9,322,735	9,724,160	84,284,035
6211	LEGAL SERVICES	331,958	6,000	23,248	23,522	51,089	43,247	11,383	22,564	29,432	38,274	248,760
6212	AUDIT SERVICES	54,300	-	-	-	9,200	-	-	-	5,810	45,000	60,010
6219	PROFESSIONAL SERVICES	101,651	-	-	-	-	-	-	-	-	-	-
6239	ESC SERVICES	322,675	16,500	2,505	4,565	105,972	81,748	105,715	26,945	2,396	8,553	354,898
6249	CONTRACTED MAINT/RPR	1,723,493	481,730	319,043	517,751	107,097	89,762	188,526	55,626	29,352	68,584	1,857,472
6254	INTERNET SERVICES	313,501	12,508	19,818	22,729	27,466	16,815	20,907	23,589	21,519	27,191	192,542
6255	CELL PHONES	71,503	5,174	6,660	5,410	5,476	5,739	5,613	11,810	-	5,763	51,645
6256	WATER/WASTE MGMNT	1,077,585	23,714	49,918	143,086	102,576	117,493	46,862	77,324	89,613	75,490	726,076
6257	PHONE	253,349	7,487	17,865	15,941	24,205	9,628	13,910	12,587	18,057	16,588	136,268
6258	ELECTRIC	1,444,930	-	140,470	138,371	346,365	39,779	42,786	188,107	40,554	165,195	1,101,627
6259	GAS	119,077	278	1,483	2,850	3,008	(2,442)	12,091	14,973	15,977	15,419	63,636
6269	RENTALS-OP LEASES	931,276	132,726	103,440	159,172	184,702	161,537	147,731	122,796	164,475	150,101	1,326,679
6297	SECURITY SERVICE/STUDENT	945,428	-	-	72,390	95,304	106,216	79,721	72,395	92,439	-	518,465
6299/240	Food Service Contracted Serv	6,440,834	-	4,908	464,003	942,252	1,046,850	1,874,595	1,060,150	1,094,367	662,514	7,149,639
6299	MISC. CONTRACTED SERVICE	10,416,906	506,499	998,500	1,492,951	1,578,355	1,028,702	302,471	1,420,395	567,396	458,060	8,353,328
62--	Professional and Contracted	24,548,464	1,192,616	1,687,859	3,062,741	3,583,067	2,745,072	2,852,310	3,109,261	2,171,388	1,736,732	22,141,045
6311	FUEL	116,169	-	8,450	14,192	15,522	15,835	(57)	19,879	16,046	11,731	101,598
6319	SUPPLIES M/O	431,670	39,881	24,629	49,374	60,761	38,085	13,612	44,459	22,468	40,981	334,250
6321	TEXTBOOKS	1,234,172	174	133,865	421,484	78,181	12,604	1,442	4,934	7,863	-	660,546
6329	READING MATERIALS	1,377,125	-	16,644	115,432	95,646	41,541	14,906	80,738	59,117	51,136	475,159
6339	TESTING MATERIALS	654,152	1,050	16,924	4,200	-	-	5,648	-	5,198	19,622	52,642
6398	DISCRETIONARY MATERIALS	-	-	-	-	-	180,000	60,000	60,000	60,000	60,000	420,000
6399	GENERAL SUPPLIES	5,519,455	197,651	90,128	446,128	900,618	313,952	122,426	470,161	1,203,040	1,103,987	4,848,092
6639	MOVE TO ASSET AT EOY - F&E	236,887	-	-	-	-	-	-	-	-	-	-
63+66	Other Supplies & Materials	9,569,630	238,755	290,640	1,050,810	1,150,728	602,018	217,977	680,171	1,373,732	1,287,456	6,892,288
6411	EMPLOYEE TRAVEL	702,777	647	34,038	46,677	73,868	83,215	69,746	56,668	70,772	64,405	500,037
6412	TRAVEL-STUDENTS	96,903	-	968	-	13,668	3,161	6,372	8,851	4,971	7,560	45,551
6419	TRAVEL--NON-EMP	896	-	-	-	-	-	2,155	-	-	-	2,155
6429	INS/BONDING COSTS	1,003,344	143,996	12,817	92,812	143,932	169,865	92,812	126,470	121,977	121,977	1,026,658
6449	DEPR EXP	14,951,070	1,189,660	1,195,100	1,152,406	1,152,406	1,098,555	1,098,555	1,098,555	1,097,290	1,097,280	10,179,806
6494	RECLASS TRANSP EXP	(83,460)	-	(1,421)	-	(7,543)	(9,593)	(1,812)	(18,688)	(4,826)	(14,211)	(58,094)
6495	MEMBERSHIPS AND DUES	117,492	1,356	6,435	11,239	162,150	11,681	1,339	1,549	11,385	2,374	209,508
6499	MISC OP COSTS	1,121,012	173,198	217,959	107,355	79,961	74,361	55,469	150,225	56,622	53,900	969,048
64--	Other Operating Expenses	17,910,032	1,508,857	1,465,896	1,410,489	1,618,440	1,431,245	1,324,636	1,423,630	1,358,191	1,333,285	12,874,670
6521	INT ON BONDS	21,284,762	2,552,093	2,542,293	2,542,293	2,528,844	2,544,543	2,542,293	2,542,293	2,542,293	2,466,782	22,803,725
6522	CAPTL LEASE INT	402,790	11,987	5,786	30,696	9,327	6,976	6,976	7,027	7,010	6,993	92,777
6523	INT ON DEBT	6,693,254	21,496	20,772	51,593	20,083	17,651	7,008	16,972	16,194	15,039	186,808
6524	AMRT BOND/OTHER DEBT CC	352,018	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	377,435
6599	OTHER DEBT FEES	434,504	-	6,500	-	12,575	-	-	3,900	-	-	22,975
Total Expenses		\$ 182,380,804	\$ 13,306,685	\$ 14,902,934	\$ 17,887,960	\$ 18,866,142	\$ 16,983,198	\$ 16,876,725	\$ 17,406,249	\$ 16,833,481	\$ 16,612,385	\$ 149,675,759

INTERNATIONAL LEADERSHIP OF TEXAS

UNAUDITED

Assets	Bbal	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
Current assets:										
Cash	\$ 4,395,789	\$ 43,970	\$ (52,952)	\$ 526,229	\$ 23,063,739	\$ 27,433,840	\$ 19,606,650	\$ 13,075,648	\$ 8,287,873	\$ 19,402,245
Cash Investments	16,098,557	17,633,846	15,164,907	40,200,253	37,702,165	37,760,102	37,759,232	37,816,975	37,869,966	20,031,341
Cash and cash equivalents held in tr	52,481,967	52,476,657	52,472,151	52,120,800	52,125,723	52,135,432	52,135,432	52,135,432	52,135,432	52,135,432
Due from STATE and FEDERAL progr	27,543,228	14,846,644	1,922,353	2,744,233	2,598,251	1,138,087	1,462,944	32,398,625	31,118,991	32,190,649
Other Receivable	116,779	122,207	123,401	123,349	123,285	123,254	123,254	566,047	566,047	566,047
Deferred expense	187,270	128,833	1,250,159	1,329,908	1,219,925	1,109,943	999,960	889,978	820,367	710,384
Other current assets	53,255	53,255	47,755	47,755	47,755	47,755	47,755	47,755	47,755	47,755
Total current assets	100,876,844	85,305,411	70,927,773	97,092,528	116,880,843	119,748,413	112,135,227	136,930,460	130,846,430	125,083,853
Non-current assets:										
Land	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724
Buildings	429,710,102	429,710,102	429,710,102	429,710,102	429,710,102	429,728,316	429,728,316	429,728,316	429,728,316	429,728,316
Furniture and equipment	17,954,052	17,953,963	17,953,875	17,953,787	17,953,698	17,953,610	17,953,522	17,953,433	17,953,345	17,953,257
Vehicles	2,402,627	2,601,228	3,075,143	3,138,030	3,135,160	3,132,290	3,129,420	3,126,550	3,123,679	3,120,809
Less: Accumulated depreciation	(39,954,910)	(41,143,999)	(42,337,237)	(43,486,684)	(44,636,131)	(45,731,728)	(46,827,324)	(47,922,921)	(49,017,252)	(50,111,573)
Construction in Process	-	-	-	-	-	-	-	-	683,573	1,668,503
Total non-current assets	448,951,594	447,961,018	447,241,607	446,154,959	445,002,553	443,922,212	442,823,657	441,725,102	441,311,386	441,199,036
Total assets	\$ 549,828,439	\$ 533,266,430	\$ 518,169,380	\$ 543,247,487	\$ 561,883,397	\$ 563,670,625	\$ 554,958,884	\$ 578,655,561	\$ 572,157,816	\$ 566,282,888
Liabilities and Net Assets										
Current Liabilities:										
Accounts payable	2,309,652	5,966	(40,541)	(37,302)	2,000,183	1,939,347	1,003,642	2,022,703	3,639,079	4,172,363
Accrued payroll	12,689,416	12,678,352	12,691,799	12,801,297	12,777,016	12,783,901	12,778,190	12,778,043	12,776,379	12,768,865
Accrued interest	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883
Student activity funds	807,751	809,841	821,031	843,918	881,907	1,090,060	1,141,583	1,082,890	1,178,607	1,197,763
Deferred revenue	376,755	(15,034,846)	(30,354,108)	(4,626,005)	13,025,542	15,025,000	7,447,240	30,245,270	21,612,802	14,184,616
Lease liabilities, current	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878
Notes payable, current	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849
Bonds, current maturities	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561
Total current liabilities	35,167,745	17,443,484	2,102,351	27,966,078	47,668,818	49,822,479	41,354,826	65,113,077	58,191,038	51,307,778
Long-term liabilities:										
Lease liabilities, long-term	1,094,792	301,637	77,268	(35,760)	(117,824)	(171,887)	(226,217)	(284,071)	(342,213)	(400,643)
Notes payable, long-term	3,200,206	3,086,699	2,972,731	2,761,525	2,640,413	2,531,102	2,515,226	2,398,790	2,281,845	2,167,127
Bonds payable, long-term	520,573,652	520,413,652	519,901,190	519,378,864	518,868,591	518,356,129	517,843,666	517,331,203	516,818,741	516,306,278
Bonds payable, premium net issue c	(12,335,152)	(12,293,215)	(12,251,278)	(12,209,340)	(12,167,403)	(12,125,466)	(12,083,529)	(12,041,591)	(11,999,654)	(11,957,717)
Total long-term liabilities	512,533,499	511,508,774	510,699,911	509,895,289	509,223,777	508,589,878	508,049,147	507,404,331	506,758,720	506,115,046
Total liabilities	547,701,244	528,952,257	512,802,262	537,861,368	556,892,595	558,412,358	549,403,973	572,517,407	564,949,758	557,422,824
Net assts (deficit):										
Beginning balance	(5,778,552)	2,126,280	2,126,280	2,126,280	2,126,280	2,126,280	2,126,280	2,126,280	2,126,280	2,126,280
Current year change in net assets	7,905,747	2,187,893	3,240,838	3,259,839	2,864,522	3,131,987	3,428,631	4,011,874	5,081,778	6,733,785
Total net assets	2,127,195	4,314,172	5,367,117	5,386,119	4,990,801	5,258,267	5,554,911	6,138,154	7,208,058	8,860,064
Total liabilities and net assets	\$ 549,828,439	\$ 533,266,430	\$ 518,169,380	\$ 543,247,487	\$ 561,883,397	\$ 563,670,625	\$ 554,958,884	\$ 578,655,561	\$ 572,157,816	\$ 566,282,888

INTERNATIONAL LEADERSHIP OF TEXAS

UNAUDITED

	Prior Year	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	ILTexas
	2018-2019	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	2019-2020
6111	SALARY CONTROL	(4,889)	160	-	-	-	-	-	-	-	160
6112	SALARIES/WAGES SUB TEACH	1,856,298	2,185	3,880	219,237	218,620	188,627	166,252	199,628	231,069	1,396,346
6117	EXTRA DUTY/PROFESSIONAL	741,043	143,008	16,380	41,388	74,238	61,804	51,024	36,203	80,998	555,587
6118	STIPENDS/PROFESSIONAL	3,655,528	1,548	23,775	271,166	347,881	304,171	365,988	298,735	299,988	2,227,751
6119	SALARIES/WAGES TEACHERS/	72,620,746	832	2,544,339	6,897,380	6,921,174	6,863,377	7,148,260	6,886,875	6,836,471	50,893,860
6121	O/T SUPPORT PERSONNEL	471,653	25,206	48,801	110,036	56,961	57,519	54,479	54,662	76,185	539,523
6127	EXTRA DUTY PAY/SUPPORT PI	137,930	17,516	30,150	26,527	14,619	9,853	11,134	10,352	4,143	126,318
6129	SALARIES/WAGES SUP PERSN	11,152,431	(6,077)	503,974	984,623	981,537	976,731	973,210	981,753	989,185	7,338,178
6139	EMPLOYEE ALLOWANCES	151,618	-	-	16,800	23,329	26,730	23,923	22,970	22,633	158,642
6141	FICA/MEDICARE	1,222,299	2,865	37,442	112,559	113,432	111,449	115,779	114,428	115,237	835,915
6142	GRP HLTH/LIFE INS	5,875,104	(4,772)	114,303	559,025	558,923	557,482	556,938	553,341	554,787	4,002,164
6143	WORKERS'COMP	186,028	24,135	8,845	30,972	150,733	6,967	2,254	46,796	(5,756)	281,405
6146	TRS	2,803,166	136,966	216,403	427,688	439,694	429,048	414,348	375,812	117,796	3,240,354
6149	EMPLOYEE BENEFITS	316,395	(500)	-	-	-	-	-	(498)	-	(998)
6179	PAYROLL ACCRUAL	-	7,395,873	5,292,960	-	-	-	-	-	-	12,688,832
61--	Payroll Costs	101,185,349	7,738,945	8,841,251	9,697,401	9,901,141	9,593,756	9,883,589	9,581,057	9,322,735	84,284,035

Coversheet

CONSIDER/ACT TO UPDATE AUTHORITY DELEGATED TO SUPERINTENDENT

Section: VII. Board Items for Action -- Separate Action
Item: B. CONSIDER/ACT TO UPDATE AUTHORITY DELEGATED TO
SUPERINTENDENT
Purpose: Vote
Submitted by:
Related Material:
ILTexas Resolution Amended Declaration of Emergency and Delegation of Authority-4-15-2020.pdf

**RESOLUTION OF THE BOARD OF DIRECTORS OF INTERNATIONAL
AMERICAN EDUCATION FEDERATION, CHARTER HOLDER OF
INTERNATIONAL LEADERSHIP OF TEXAS REGARDING DECLARATION OF
EMERGENCY, SUSPENSION OF THE TEXAS PUBLIC INFORMATION ACT,
WAIVER OF PROCUREMENT POLICIES, WAIVER FOR MISSED
INSTRUCTIONAL DAYS/LOW ATTENDANCE, APPROVAL OF PAY DURING
CLOSURE/QUARANTINE, AUTHORIZATION OF TEA ATTESTATIONS,
APPROVAL OF CLOSURES, APPROVAL OF DISTANCE INSTRUCTIONAL
LEARNING, AND OTHER DELEGATIONS OF AUTHORITY DURING THE
COVID-19 EMERGENCY**

WHEREAS, on March 13, 2020, the Governor of the State of Texas declared a statewide emergency, and, later that same day, the President of the United States declared a national emergency regarding COVID-19;

WHEREAS, on March 15, 2020, this Board declared a state of emergency and delegated certain authority to the Superintendent and Chief Financial Officer;

WHEREAS, on March 16, 2020, Governor Abbott announced that he has waived the State of Texas Assessments of Academic Readiness (STAAR) testing requirements for the 2019-2020 school year and requested that the Department of Education (DOE) waive federal testing requirements for the 2019-2020 school year;

WHEREAS, also on March 16, 2020 Governor Abbott suspended the requirements for physical presence under the Texas Open Meetings Act and allowed for meetings electronically and provided for partial suspensions of the requirements of the Texas Public Information Act;

WHEREAS, on March 19, 2020, Governor Abbott declared a state-wide disaster and ordered all schools in the state to be closed and prohibited all gatherings of more than ten (10) people;

WHEREAS, the Board recognizes that COVID-19 is an unforeseen and unavoidable emergency of urgent public necessity, that the World Health Organization has declared COVID- 19 a pandemic, and that additional emergency declarations may follow in the coming days and weeks;

WHEREAS, the Board of Directors of International Leadership of Texas (“School”) has a substantial public interest in protecting the health and safety of its students, staff and community;

WHEREAS, the School’s community, including its personnel and students and their families, have been or are likely to be substantially impacted by the COVID-19 Virus and there are or may soon be confirmed cases of COVID-19 in the School’s approved geographic boundary;

WHEREAS, the Board and Administration are following advice and directives from federal, state and local authorities in responding to the COVID-19 Virus;

WHEREAS, through circumstances completely beyond their control, School employees may be forced to miss an undetermined number of work-days due to likely closure of school facilities and operations;

WHEREAS, the school's response includes likely closure of school facilities and operations, and keeping employees at home; and

WHEREAS, the Board finds the COVID-19 pandemic to be a catastrophe that interferes with the school's ability to comply with the requirements of the Texas Public Information Act, Texas Government Code Chapter 552 (the "Act"); and

WHEREAS, the Board finds it to be in the best interest of its students and the community, and that a public purpose exists, to suspend the requirements of the Act pursuant to § 552.233;

WHEREAS, there is a public purpose served and a benefit to International Leadership of Texas to continue employee pay during any extended school-wide closures, namely, to demonstrate support of the School's employees, enhance morale and to support retention of employees so they can resume work with minimal impact on students once school reopens/work resumes;

WHEREAS, a public purpose exists for excusing absences of employees who are under medically directed quarantine on advice of their doctor or local health authorities, or who are otherwise directed by the School to not return to work;

WHEREAS, in order to conduct School operations while protecting the health safety and welfare of students and staff, it is prudent to suspend the application of procurement policies to enable the Superintendent to respond efficiently, expeditiously to emergency;

WHEREAS, in response to this emergency, there may be need to allow community use of school facilities; and

WHEREAS, in lieu of a complete or sustained closure of School, providing distance learning and virtual learning to students, and following TEA Guidance for same, is in the best interest of students and, so that the Superintendent may restructure and reassign/redeploy faculty and staff as necessary to accomplish these purposes and continue services to students, including providing food services to students in non-traditional manners.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors, at a lawfully called meeting of the Board, held in compliance with the Texas Open Meetings Act, formally revises its March 15, 2020 declares that:

1. **Declaration of Public Health Emergency.** COVID-19 constitutes an unforeseen and unavoidable public health emergency.
2. **Need for Immediate Action.** Immediate action is necessary to be able to minimize the COVID-19 impact to students, staff, families and the community. Therefore, the

instructional campuses and other school facilities operated by International Leadership of Texas shall be closed at least until **April 30, 2020** or a later date as determined by the Superintendent in accordance with Paragraph 13 of this Resolution.

- a. In lieu of a complete or sustained closure, the administration shall provide for instructional continuity for its students including but not limited to options for distance learning and/or virtual learning and follow TEA Guidance for same.
 - b. The Superintendent may restructure and reassign/redeploy faculty and staff as necessary to accomplish this purpose and continue services to students, including the provision of food services to students in non-traditional manners.
 - c. The Superintendent may open or re-open school facilities on as-needed based to facilitate school business and instructional continuity for students.
3. **Procurement Waiver:** The delays and public health risks posed by the applicable procurement laws and corresponding Board policies coupled with the need to procure services and support to respond to COVID-19 to ensure safety of all students, staff, property and equipment will prevent or substantially impair student safety and or other essential school activities, the Board declares an emergency under Section 44.031(h) of the Education Code and other applicable law, and the Board hereby is suspending its normal purchasing policies and authorizing the Superintendent or Chief Financial Officer to make emergency procurements reasonably necessary to respond to COVID-19 issues. This waiver of procurement policies is expressly limited to responding to COVID-19 matters and expires automatically 30-days after its authorization, but may be extended by the Board should the state of emergency continue to exist.
4. **Waiver for Instructional Days:** The Superintendent is authorized to apply for missed instructional day waivers. Low attendance day waivers are also to be submitted for future dates, as may necessary and approved by the Texas Education Agency.
5. **Absence Waivers:** The Superintendent or designee is authorized to excuse absences for any employee who is under a medically directed quarantine for up to fourteen consecutive days.
6. **Employee Pay During Closures:** The Board authorizes and grants the discretion to the Superintendent to determine to continue pay and benefits, subject to any requirements or guidance from the State, to employees who are impacted by a federal, state or local agency ordered school closure of the employee's assigned campus or duty-station or closure determined by the Superintendent. The Board delegates to the Superintendent the authority to implement this, and to make determinations on first use of available paid time off and other leave balances, before expending additional funds for absences during a facility closure. The Board finds that a public purpose and benefit to the school and its students exists to compensate employees for work days missed due to the closure of their assigned school facilities as a result of COVID-19, and that this is necessary in the conduct of the public schools pursuant to Education Code § 45.105(c). The Board authorizes the

Superintendent or designee to make compensation decisions and adjustments to impacted employees as deemed appropriate to fulfill the purposes of this Resolution.

7. **Mandatory Quarantine of Employees and Students:** The Superintendent shall direct and prohibit employees and students who have traveled within the past seven days to Level 3 designated countries or states, including any country in Europe or who otherwise had direct contact with persons known to the employee/student or their family that have traveled to the same locations in the same time period, from attending school for a quarantine period. Such quarantine period from attending school or school-related activities/events shall extend at least 14-days with the date the student returned home as day-zero and the next day as day-one. The same quarantine restrictions shall also apply to any family member of said persons living in the same household. The Superintendent may extend or amend requirements based on guidance from state and local health officials.
8. **Pay During Quarantine:** for the same reason supporting pay during closures, any employee under required quarantine may continue to receive pay and benefits as determined by the Superintendent, subject to administration's determination regarding accrued state/local leave days and their use.
9. **TEA Attestations:** The Superintendent and Board President are authorized to execute and file the 2019-2020 COVID-10 Missed School Day Waiver Attestation Statement. Further, the Superintendent and Board President are authorized to execute and file the Attestation of Off-Campus Programs Approved for Purposes of Average Daily Attendance (TEC §48.007) with TEA.
10. **Instructional Continuity:** In addition to or in lieu of closure, The Superintendent is authorized to develop and implement education continuity plans following state guidelines to allow students to be educated through low-tech, workbooks/worksheets/packets, online learning, tele-and video-learning, and other virtual or distance learning/low-tech programs. The Superintendent is authorized and fully supported by the Board in reassigning staff to aid in development and implementation of education continuity plans to benefit and serve students. The Superintendent is authorized to make procurements necessary to fulfill the purposes of this resolution and to meet the needs and best interest of students.
11. **Use of School Facilities:** In response to this emergency, the Superintendent is authorized to make school facilities available for use to provide child care and other support services to first responders, health care workers, other critical infrastructure workers and other personnel determined by the Superintendent, including staffing such services with school personnel and use of school equipment.

- 12. Authorization to School Superintendent For Additional Waivers, Attestations or Reports:** In the event other waivers or immediate action is needed, the Superintendent is authorized, in consultation with the Board's Chair (or Vice Chair in absence of Chair), to take other action and to submit/apply for other waivers, attestations or reports in accordance with guidance and instructions from the State of Texas. Unless already permitted under the charter school contract with the State of Texas, the Superintendent is not authorized to take any action that is specifically reserved for the governing board of the charter holder under 19 TAC §100.1033 (b)(14)(C).
- 13. Authorization to School Superintendent to Extend School Closure.** As necessary to minimize the COVID-19 impact to students, staff, families and the community or as ordered by federal, state or local public health officials, the Superintendent in consultation with the Board's Chair (or Vice Chair in absence of Chair), is authorized to continue campus closures for extended periods of time as determined to be in the best interest of health and safety.
- 14. Suspension of Texas Public Information Act.** COVID-19 constitutes a catastrophe that interferes with the school's ability to comply with the requirements of the Texas Public Information Act, Texas Government Code chapter 552.
- a. The requirements of the Act are suspended.
 - b. The Superintendent, or designee, is authorized to submit notice to the Attorney General pursuant to the Form attached hereto as **Exhibit A**.

[SIGNATURE PAGE FOLLOWS]

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC., d.b.a. INTERNATIONAL LEADERSHIP OF TEXAS, ON THE **15TH DAY OF APRIL, 2020.**

Members Voting in Favor of Resolution:

Maj. Gen. James Williams, Board President

Lynne Beach, M.D., Board Vice President

Mr. Tracy Cox, Board Secretary

Dr. Soner Tarim, Board Member

Mr. Peter Gudmundsson, Board Member

Mr. Chris Moreland, Board Member

*The undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of a Resolution of the Directors of the Corporation, duly held on **April 15, 2020**, which Resolution is in full force and effect and has not been revoked or amended.*

Secretary ____ / ____ / ____

DirectorDirectorDirector

Coversheet

CONSIDER/ACT ON CREDIT ARRANGEMENT SUPPORTING OPERATIONS

Section: VII. Board Items for Action -- Separate Action
Item: C. CONSIDER/ACT ON CREDIT ARRANGEMENT SUPPORTING
OPERATIONS
Purpose: Vote
Submitted by:
Related Material:
ILT - Resolution Approving BBVA Line of Credit 2020B (Working Capital)_79793047_1 ILTexas.docx
ILT - Resolution Approving BBVA Line of Credit 2020A (Capital)_79784461_1 ILTexas.docx

**RESOLUTION TO BE ADOPTED BY
THE BOARD OF DIRECTORS**

OF

**INTERNATIONAL AMERICAN EDUCATION FEDERATION, D/B/A
INTERNATIONAL LEADERSHIP OF TEXAS (the “*Corporation*”), a Texas Nonprofit
Corporation**

April 15, 2020

**AUTHORIZING A TAXABLE REVOLVING WORKING CAPITAL LINE
OF CREDIT AS MASTER DEBT, THE DELIVERY OF DOCUMENTS IN
CONNECTION THEREWITH, AND DELEGATING CERTAIN MATTERS
RELATED THERETO**

WHEREAS, the Corporation desires to enter into a taxable revolving line of credit (the “*Loan*”) with BBVA USA (the “*Lender*”) in the maximum principal amount of \$10,000,000, the proceeds of which will be used to fund working capital needs of the Corporation (“*Project*”); and

WHEREAS, the Board of Directors of the Corporation (the “*Board*”) has determined that it is in the best interest of the Corporation to secure the Corporation’s obligation to repay the Loan on parity with the Corporation’s outstanding obligations issued pursuant to the Master Trust Indenture and Security Agreement dated as of July 1, 2015, as amended, (the “*Master Indenture*”) between the Corporation and Zions Bankcorporation, National Association as master trustee (the “*Master Trustee*”) by issuing a promissory note (the “*Master Note*”) to the Lender pursuant to a supplement to the Master Indenture (the “*Supplemental Master Indenture No. 7*”); and

WHEREAS, the Board desires to authorize the Chief Financial Officer and any permanent or interim successor in such offices designated by the Board (the “*Authorized Officer*”) to negotiate the terms of the Loan, authorize the execution, delivery, and performance of all documents necessary or incidental to the Loan transaction, and to take and authorize all necessary actions in connection with the foregoing.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, D/B/A INTERNATIONAL LEADERSHIP OF TEXAS, as follows:

RESOLVED, that the recitals to this resolution are hereby approved and incorporated herein for all purposes, including the defined terms contained therein.

RESOLVED FURTHER, that the Authorized Officer be and is hereby authorized, and directed, jointly and severally, to negotiate and obtain the Loan upon such terms and conditions as said Authorized Officer shall in their sole discretion deem necessary or advisable and to approve the form, terms and provisions and execute and deliver on behalf of the Corporation the loan agreement, the Supplemental Master Indenture No. 7, and the Master Note, together with all other agreements, security instruments, documents, and certificates necessary or incidental to the transaction and agreements contemplated therein (collectively, the “*Loan Documents*”) on such terms and conditions and with such changes, additions, modifications or amendments as the

Authorized Officer determine appropriate (as conclusively evidenced by any of their execution and delivery thereof), and the appropriate officers of the Corporation are hereby authorized and directed to attest any such Loan Documents as necessary.

RESOLVED FURTHER, that the Authorized Officer be and is hereby authorized, empowered, and directed from time to time and at any time to do and perform any and all things and to execute and deliver in the name of and on behalf of the Corporation all agreements, instruments and documents, whether or not herein mentioned, as they may determine to be necessary or desirable (as conclusively evidenced by the performance of such acts and things and the execution and delivery of any such documents or other instruments) in connection with the Loan or the Loan Documents, including the conditions and requirements set forth therein, the transaction contemplated therein, and the acquisition, construction and completion of the Project.

RESOLVED FURTHER, that upon execution and delivery of such agreements, instruments and other documents, they shall be the valid and binding obligations of the Corporation enforceable in accordance with their terms.

RESOLVED FURTHER, that all acts, transactions or agreements undertaken prior to the adoption of this resolution by the Authorized Officer in the Corporation's name or for its account in connection with the foregoing matters, are hereby ratified, confirmed and adopted by the Board.

CERTIFICATE OF CORPORATE RESOLUTION

1. I, the undersigned, do hereby certify that I am the Secretary of the Board of Directors of International American Education Federation, d/b/a International Leadership of Texas, a Texas nonprofit corporation, and that the foregoing Resolution was duly adopted by majority vote at a meeting where a quorum of the Board of Directors existed, held on the 15th day of April, 2020.

2. I hereby certify that, pursuant to the terms of the Resolution, the following are duly appointed, qualified and serving officers of the Corporation, as of the date hereof and that the signature set out opposite the name of each officer is the genuine signature of such person, to-wit:

Name

Title

Signature

James Dworkin

Chief Financial Officer

[execution page follows]

IN WITNESS WHEREOF, I have hereto set my hand this 15th day of April, 2020.

By: _____
Secretary, Board of Directors
International Leadership of Texas

/SIGNATURE PAGE FOLLOWS/

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC., DBA INTERNATIONAL LEADERSHIP OF TEXAS, ON THE **15th DAY OF APRIL, 2020**.

Members Voting in Favor of Resolution:

Maj. Gen. James Williams, Board President

Lynne Beach, M.D., Board Vice President

Mr. Tracy Cox, Board Secretary

Dr. Soner Tarim, Board Member

Mr. Peter Gudmundsson, Board Member

Mr. Chris Moreland, Board Member

*The undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of a Resolution of the Directors of the Corporation, duly held on **April 15, 2020**, which Resolution is in full force and effect and has not been revoked or amended.*

Secretary ____/____/____

**RESOLUTION TO BE ADOPTED BY
THE BOARD OF DIRECTORS**

OF

**INTERNATIONAL AMERICAN EDUCATION FEDERATION, D/B/A
INTERNATIONAL LEADERSHIP OF TEXAS (the “*Corporation*”), a Texas Nonprofit
Corporation**

April 15, 2020

**AUTHORIZING A TAXABLE REVOLVING CAPITAL LINE OF CREDIT
AS MASTER DEBT, THE DELIVERY OF DOCUMENTS IN
CONNECTION THEREWITH, AND DELEGATING CERTAIN MATTERS
RELATED THERETO**

WHEREAS, the Corporation desires to enter into a taxable revolving line of credit (the “*Loan*”) with BBVA USA (the “*Lender*”) in the maximum principal amount of \$35,000,000, the proceeds of which will be used to fund capital needs of the Corporation (“*Project*”); and

WHEREAS, the Board of Directors of the Corporation (the “*Board*”) has determined that it is in the best interest of the Corporation to secure the Corporation’s obligation to repay the Loan on parity with the Corporation’s outstanding obligations issued pursuant to the Master Trust Indenture and Security Agreement dated as of July 1, 2015, as amended, (the “*Master Indenture*”) between the Corporation and Zions Bankcorporation, National Association as master trustee (the “*Master Trustee*”) by issuing a promissory note (the “*Master Note*”) to the Lender pursuant to a supplement to the Master Indenture (the “*Supplemental Master Indenture No. 6*”); and

WHEREAS, the Board desires to authorize the Chief Financial Officer and any permanent or interim successor in such offices designated by the Board (the “*Authorized Officer*”) to negotiate the terms of the Loan, authorize the execution, delivery, and performance of all documents necessary or incidental to the Loan transaction, and to take and authorize all necessary actions in connection with the foregoing.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, D/B/A INTERNATIONAL LEADERSHIP OF TEXAS, as follows:

RESOLVED, that the recitals to this resolution are hereby approved and incorporated herein for all purposes, including the defined terms contained therein.

RESOLVED FURTHER, that the Authorized Officer be and is hereby authorized, and directed, jointly and severally, to negotiate and obtain the Loan upon such terms and conditions as said Authorized Officer shall in their sole discretion deem necessary or advisable and to approve the form, terms and provisions and execute and deliver on behalf of the Corporation the loan agreement, the Supplemental Master Indenture No. 6, and the Master Note, together with all other agreements, security instruments, documents, and certificates necessary or incidental to the transaction and agreements contemplated therein (collectively, the “*Loan Documents*”) on such terms and conditions and with such changes, additions, modifications or amendments as the

Authorized Officer determine appropriate (as conclusively evidenced by any of their execution and delivery thereof), and the appropriate officers of the Corporation are hereby authorized and directed to attest any such Loan Documents as necessary.

RESOLVED FURTHER, that the Authorized Officer be and is hereby authorized, empowered, and directed from time to time and at any time to do and perform any and all things and to execute and deliver in the name of and on behalf of the Corporation all agreements, instruments and documents, whether or not herein mentioned, as they may determine to be necessary or desirable (as conclusively evidenced by the performance of such acts and things and the execution and delivery of any such documents or other instruments) in connection with the Loan or the Loan Documents, including the conditions and requirements set forth therein, the transaction contemplated therein, and the acquisition, construction and completion of the Project.

RESOLVED FURTHER, that upon execution and delivery of such agreements, instruments and other documents, they shall be the valid and binding obligations of the Corporation enforceable in accordance with their terms.

RESOLVED FURTHER, that all acts, transactions or agreements undertaken prior to the adoption of this resolution by the Authorized Officer in the Corporation's name or for its account in connection with the foregoing matters, are hereby ratified, confirmed and adopted by the Board.

CERTIFICATE OF CORPORATE RESOLUTION

1. I, the undersigned, do hereby certify that I am the Secretary of the Board of Directors of International American Education Federation, d/b/a International Leadership of Texas, a Texas nonprofit corporation, and that the foregoing Resolution was duly adopted by majority vote at a meeting where a quorum of the Board of Directors existed, held on the 15th day of April, 2020.

2. I hereby certify that, pursuant to the terms of the Resolution, the following are duly appointed, qualified and serving officers of the Corporation, as of the date hereof and that the signature set out opposite the name of each officer is the genuine signature of such person, to-wit:

Name

Title

Signature

James Dworkin

Chief Financial Officer

[execution page follows]

IN WITNESS WHEREOF, I have hereto set my hand this 15th day of April, 2020.

By: _____
Secretary, Board of Directors
International Leadership of Texas

/SIGNATURE PAGE FOLLOWS/

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC., DBA INTERNATIONAL LEADERSHIP OF TEXAS, ON THE **15th DAY OF APRIL, 2020**.

Members Voting in Favor of Resolution:

Maj. Gen. James Williams, Board President

Lynne Beach, M.D., Board Vice President

Mr. Tracy Cox, Board Secretary

Dr. Soner Tarim, Board Member

Mr. Peter Gudmundsson, Board Member

Mr. Chris Moreland, Board Member




*The undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of a Resolution of the Directors of the Corporation, duly held on **April 15, 2020**, which Resolution is in full force and effect and has not been revoked or amended.*

Secretary ____/____/____

Coversheet

CONSIDER/ACT ON LEASE OF PROPERTY FOR COLLEGE STATION HIGH SCHOOL EXPANSION CAMPUS

Section: VII. Board Items for Action -- Separate Action
Item: D. CONSIDER/ACT ON LEASE OF PROPERTY FOR COLLEGE
STATION HIGH SCHOOL EXPANSION CAMPUS
Purpose: Vote
Submitted by:
Related Material: ILT - College Station Proposal Analysis - Utilies sep - 4.6.20.pdf

ILT College Station - Lease Analysis																		
																		
BUILDING	College Station Police Department						College Station Police Department						College Station Police Department					
ADDRESS	2611 Texas Avenue S., College Station, TX						2611 Texas Avenue S., College Station, TX						2611 Texas Avenue S., College Station, TX					
PROPOSAL	March 17, 2020						April 3, 2020						April 6, 2020					
BUILDING OWNER	The City of College Station						The City of College Station						The City of College Station					
PROPOSED PREMISE	Leasable Area - 28,949 RSF						Leasable Area - 28,949 RSF						Leasable Area - 28,949 RSF					
PREMISE SIZE	28,949						28,949						28,949					
COMMENCEMENT DATE	July 1, 2020						August 1, 2020						August 1, 2020					
EXPIRATION DATE	June 30, 2023						September 30, 2023						September 30, 2023					
BASE RENTAL RATE	36 Month Lease Term						38 Month Lease Term						38 Month Lease Term					
	Months	Rate PSF	Gross Rate	Base Monthly	Monthly Gross	Annual	Months	Rate PSF	Gross Rate	Base Monthly	Monthly Gross	Annual	Months	Rate PSF	Gross Rate	Base Monthly	Monthly Gross	Annual
	12	\$15.00	\$15.00	\$36,186.25	\$36,186.25	\$434,235.00	2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	12	\$15.00	\$15.00	\$36,186.25	\$36,186.25	\$434,235.00	12	\$12.00	\$12.00	\$28,949.00	\$28,949.00	\$347,388.00	12	\$11.50	\$11.50	\$27,742.79	\$27,742.79	\$332,913.50
	12	\$15.00	\$15.00	\$36,186.25	\$36,186.25	\$434,235.00	12	\$12.50	\$12.50	\$30,155.21	\$30,155.21	\$361,862.50	12	\$12.00	\$12.00	\$28,949.00	\$28,949.00	\$347,388.00
TOTALS	36	NET EFFECTIVE:	\$15.00	TOTAL LEASE VALUE:		\$1,302,705.00	38	NET EFFECTIVE:	\$11.84	TOTAL LEASE VALUE:		\$1,085,587.50	38	NET EFFECTIVE:	\$11.37	TOTAL LEASE VALUE:		\$1,042,164.00
RENT ESCALATIONS	Not Applicable						\$0.50						\$0.50					
UTILITIES	\$2.81						\$2.81						\$2.81					
FREE RENT	Zero (0) Months						Two (2) months						Two (2) months					
BASE YEAR	2020*						2020*						2020*					
EXPENSES	In addition to Base Rent, Tenant shall pay all of the property insurance and common area maintenance expenses.						In addition to Base Rent, Tenant shall pay all of the property insurance and common area maintenance expenses.						In addition to Base Rent, Tenant shall pay all of the property insurance and common area maintenance expenses.					
TENANT IMPROVEMENTS	Per SF: \$0.00		Total Allowance		\$0.00		Per SF: \$0.00		Total Allowance		\$0.00		Per SF: \$0.00		Total Allowance		\$0.00	

TI NOTES	Any improvements to the Premise shall be at Tenant's sole cost and expense and require LL approval.	Any improvements to the Premise shall be at Tenant's sole cost and expense and require LL approval.	Any improvements to the Premise shall be at Tenant's sole cost and expense and require LL approval.
EARLY ACCESS	Not previously addressed	Minimum of thirty (30) days prior access to the space without charge in order to install all furniture, fixtures, telephone/computer equipment, cabling, and other make ready work	Minimum of thirty (30) days prior access to the space without charge in order to install all furniture, fixtures, telephone/computer equipment, cabling, and other make ready work
RENEWAL OPTION	Two (2) options to renew the lease for a period of One (1) year at the then prevailing market rate.	Two (2) options to renew the lease for a period of One (1) year at the then prevailing market rate.	Two (2) options to renew the lease for a period of One (1) year at the then prevailing market rate.
FURNITURE	Tenant may purchase from Landlord all existing furniture, fixtures and equipment for \$30,000.	Tenant may purchase from Landlord all existing furniture, fixtures and equipment.\$15,000	Tenant may purchase from Landlord all existing furniture, fixtures and equipment at no cost to Tenant.
PARKING	Exclusive use of the parking facility depicted in Exhibit A.	Exclusive use of the parking facility depicted in Exhibit A.	Exclusive use of the parking facility depicted in Exhibit A.
SIGNAGE	At Tenant's expense shall be responsible for any desired building fascia or monument signage.	At Tenant's expense shall be responsible for any desired building fascia or monument signage.	At Tenant's expense shall be responsible for any desired building fascia or monument signage.
SPACE PLANNING		Tenant shall have the right to engage a space planner of its choice relative to the preparation of preliminary design for the Premises	Tenant shall have the right to engage a space planner of its choice relative to the preparation of preliminary design for the Premises
SECURITY DEPOSIT	Tenant shall pay at lease execution amount equal to the last month's base rent.	Tenant shall pay at lease execution amount equal to the last month's base rent.	Tenant shall pay at lease execution amount equal to the last month's base rent.

Coversheet

CONSIDER/ACT ON CONTRACT WITH WALTZ CONSTRUCTION FOR FIELDS AT ILTEXAS KELLER-SAGINAW HS

Section: VII. Board Items for Action -- Separate Action
Item: E. CONSIDER/ACT ON CONTRACT WITH WALTZ CONSTRUCTION
FOR FIELDS AT ILTEXAS KELLER-SAGINAW HS
Purpose: Vote
Submitted by:
Related Material: Waltz quote and maps -- KSHS Play Fields.pdf



SUMMARY

Date 04/08/20

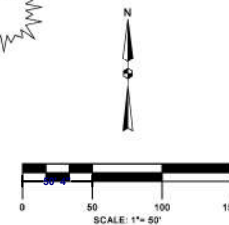
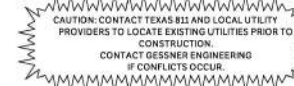
Project: Keller Saginaw Field Expansion
 Owner: International Leadership of Texas
 Location: 10537 US 287
 Fort Worth, Texas 76131
 Architect: Pivot North
 Estimate Type: GMP

First Floor	0
Second Floor	0
Total Building (SF)	0
Site Area Disturbed (SF)	429,619
Gross Off-Site Area Disturbed (SF)	0
Duration (MO)	4.0

Project Summary - BREAKDOWN BY CSI DIVISION				
CSI Division	Trade		Total	Cost/SF
Div 01	GENERAL CONDITIONS		\$ 140,000	\$0.33 /SSF
Div 01	GENERAL REQUIREMENTS		\$ 38,000	\$0.09 /SSF
Div 02	EARTHWORK & GRADING (BALANCED SITE)		\$ 173,000	\$0.40 /SSF
Div 02	SITE CONCRETE		\$ 106,000	\$0.25 /SSF
Div 02	SITE UTILITIES - WET		\$ 20,950	\$0.05 /SSF
Div 02	SITE UTILITIES - ELECTRICAL		\$ 3,500	\$0.01 /SSF
Div 02	PERIMETER AND SPORTS FENCING		\$ 339,000	\$0.79 /SSF
Div 02	LANDSCAPE / IRRIGATION		\$ 309,400	\$0.72 /SSF
Div 11	SOCCER GOALS, DUGOUT BENCHES, 3 ROWS - 21' x 7' FIXED BLEACHERS, BASES AND INSERTS		\$12,250	\$0.03 /SSF
Subtotal			\$ 1,142,100	\$2.66 /SSF
0.0%	Building Permit, Plan Check Fee		\$ -	\$0.00 /SSF
3.5%	City Inspections (Allowance)		\$ 39,974	\$0.09 /SSF
5.0%	Construction Contingency		\$ 57,105	\$0.13 /SSF
1.4%	Insurance & General Liability		\$ 17,349	\$0.04 /SSF
0.50%	Builders Risk/Subguard Insurance		\$ 6,283	\$0.01 /SSF
1.1%	Performance & Payment Bond		\$ 13,891	\$0.03 /SSF
5.0%	OH & Fee		\$ 63,835	\$0.15 /SSF
Site Estimate			\$ 1,340,536	\$3.12 Total/SSF

Alternate 1	Description	Qty	Unit	\$/Unit	Total
Div 2	Landscape Maintenance - 1 Year	1	year	\$ 59,476	59,476
Div 2					-
	Markups:	1	% Above	9,814	9,814
Landscape Maintenance - 1 Year				TOTAL Alternate 1	69,290

14 - Landscape - 81,742 SF



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ALFRED A. PANE, P.E.
97221

PRELIMINARY NOT FOR CONSTRUCTION

Project:
INTERNATIONAL LEADERSHIP OF TEXAS
KELLER-SAGINAW HIGH SCHOOL PLAYING FIELD ADDITIONS
10537 NW HWY 287 SAGINAW, TEXAS

Revisions: 

Project No:	19-1288
Date:	12.19.2019
Checked By:	FP
Drawn By:	MK

Sheet Name:
OVERALL SITE PLAN

Sheet No: C2.0

