



International Leadership of Texas, Inc.

March 25, 2020 Regular Board Meeting

Date and Time

Wednesday March 25, 2020 at 6:15 PM CDT

Location

The Meeting will be conducted via audiovisual teleconference. Public meetings at 1820 N. Glenville Drive, Suite 100, Richardson, TX 75081 are suspended until further notice due to the COVID-19 Coronavirus Pandemic and governmental and administrative responses thereto.

Join Zoom Meeting

<https://zoom.us/j/801651349>

Meeting ID: 801 651 349

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects to be considered by the Board of Directors of International Leadership of Texas (the "Board") and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time set forth herein.

Special Notice: Public Meetings at Headquarters are Suspended Until Further Notice:

International Leadership of Texas Board of Directors will be holding its regularly scheduled public board meeting on 3/35/2020 at 6:15 PM. Members of the public will be able to watch the meeting via a link that will be posted on ILTexas.org/board.

If you would like to sign up to speak at the meeting, please send your name to board@iltexas.org, 24-Hours in advance so that we will be able to promote you to a panelist, which will allow you to speak with our board members.

It normally is the intent of the Board to have a quorum physically present at the above address and to allow any Board members not physically present to participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. However, due to the COVID-19 Coronavirus Pandemic and the governmental and administrative responses to that Pandemic, the Board intends to conduct the Meeting via videoconference. A quorum of the Board will not be physically present at the usual Headquarters address. Neither will the presiding officer physically present there. Nevertheless, the Meeting will be open to the public. Every effort will be made to facilitate public viewing of the Meeting while it is in progress via live video feed and, subject to limitations of the technology and logistics, to allow the usual opportunities for those who wish to speak to do so. Please access this Agenda via the ILTexas website as the time of the Meeting approaches, in order to find any additional information or updated links concerning the Meeting.

The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

Agenda

I. Opening Items

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** APPROVE MINUTES OF DECEMBER 18, 2019 REGULAR MEETING AND CHARTER FIRST PUBLIC HEARING
- D.** APPROVE MINUTES OF MARCH 15, 2020 SPECIAL BOARD MEETING

II. Public Speakers

Board Services

- A. Guests who spoke, if any

III. Superintendent-CEO Report And Information Items

- A. SUPERINTENDENT-CEO REPORT**

- 1. Update on COVID-19 Pandemic developments and ILTexas response

- B. CHIEF ACADEMIC OFFICER REPORT**

- C. CHIEF ADMINISTRATIVE OFFICER REPORT**

- D. SCHOOL LEADERSHIP REPORT**

IV. Board Items for Action

- A. CONSIDER/ACT ON FEBRUARY, 2020 FINANCIAL REPORT**

- Discuss/Act to approve the Financial Report for the month of February, 2020.

- B. CONSIDER/ACT ON AUTHORITY DELEGATED TO SUPERINTENDENT**

- Discuss/Take action to approve Resolution delegating authorities to the Superintendent pursuant to action by the State of Texas responsive to the COVID-19 Coronavirus Pandemic.

- C. CONSIDER/ACT ON 2020-2021 ACADEMIC CALENDAR**

- Discuss/Take action to approve the 2020-2021 ILTexas Academic Calendar.

- D. CONSIDER/ACT ON SUMMER SCHOOL SCHEDULE**

- Discuss/Take action to approve the 2020 ILTexas Summer School Schedule.

- E. CONSIDER/ACT ON APPLICATIONS FOR TCEP GRANTS**

- Discuss/Take action to approve application for grants pursuant to the Texas Credit Enhancement Program (TCEP) to benefit and enhance opportunities for students being served by the school.

V. Executive Session

A. AUTHORIZATION

Closed Session for Any and All Reasons Permissible by Texas Law, including, but not limited to, Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084, pertaining to any item listed on this agenda, as permitted by applicable law.

B. DELIBERATION REGARDING REAL PROPERTY PURSUANT TO GOV.T CODE SEC. 551.072.

Discuss real estate matters pursuant to Government Code Section 551.072.

VI. Action Items After Executive Session

VII. Closing Items

A. Adjourn Meeting

Coversheet

APPROVE MINUTES OF DECEMBER 18, 2019 REGULAR MEETING AND CHARTER FIRST PUBLIC HEARING

Section: I. Opening Items
Item: C. APPROVE MINUTES OF DECEMBER 18, 2019 REGULAR MEETING
AND CHARTER FIRST PUBLIC HEARING
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for February 19, 2020 Regular Meeting and TAPR Public Hearing on February 19, 2020



International Leadership of Texas, Inc.

Minutes

February 19, 2020 Regular Meeting and TAPR Public Hearing

Date and Time

Wednesday February 19, 2020 at 6:15 PM

Location

1820 N. Glenville Drive, Suite 100, Richardson, TX 75081

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address.

The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

Directors Present

Dr. Lynne Beach, Major General James Williams, PETER GUDMUNDSSON, Soner Tarim (remote), Tracy Cox

Directors Absent

None

Directors who arrived after the meeting opened

Soner Tarim

Guests Present

Finn Simmenssen

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International Leadership of Texas, Inc. to order on Wednesday Feb 19, 2020 at 6:18 PM.

C. APPROVE MINUTES OF JANUARY 22, 2020 REGULAR MEETING

PETER GUDMUNDSSON made a motion to approve the minutes from January 22, 2020 Regular Meeting on 01-22-20.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Speakers

A. Guests who spoke, if any

Mr. Harvey Pittman, teacher at ILTexas AGPHS addressed the Board.

III. 2019-2020 Texas Academic Performance Report Public Hearing

A. PUBLIC HEARING OF 2019-2020 TAPR

Executive Director of Assessment & Data Analysis Tiffany Harrod reported on the 2019 TAPR.

IV. Superintendent-CEO Report and Information Items

A. CHIEF ACADEMIC OFFICER REPORT

B. CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Jerry McCreight reported to the Board on personnel actions and trends.

C. SCHOOL LEADERSHIP REPORT

A representative of ASP briefed the Board on college acceptance of ILTexas students. Students who were admitted to UT Austin, University of Chicago and Babson College addressed the Board. Another, larger group of students is anticipated to appear at the March, 2020 Board Meeting.

Dr. Thomas Seaberry introduced a group of ILTexas MCJROTC cadets, who gave a presentation on their program at the ILTexas Arlington Grand Prairie High School campus.

Dr. Thomas Seaberry introduced Yan, Manager of ILTexas China, who briefed the Board on certain aspects of the current Asian coronavirus outbreak and fielded questions.

V. Board Items for Action

A. CONSIDER/ACT ON APPOINTMENT OF ADDITIONAL BOARD MEMBER

Soner Tarim arrived.

Peter Gudmundsson and Dr. Lynne Beach introduced Mr. Chris Moreland. Mr. Moreland addressed the Board and others who were present.

Dr. Lynne Beach made a motion to appoint Mr. Chris Moreland as a Member of the Board.

PETER GUDMUNDSSON seconded the motion.

Soner Tarim joined the meeting and voted on the motion.

The board **VOTED** unanimously to approve the motion.

Mr. Moreland was seated as a Member of the Board of Directors of I.A.E.F.

Subsequently, Mr. Moreland participated in all votes during this Meeting.

B. CONSIDER/ACT ON JANUARY, 2020 FINANCIAL REPORT

CFO James Dworkin reported to the Board.

PETER GUDMUNDSSON made a motion to approve the Report.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. CONSIDER/ACT ON EXPANSION CHARTER AMENDMENT SEEKING APPROVAL OF NEW HIGH SCHOOL CAMPUS IN COLLEGE STATION AREA

Chief of Staff Aaron Thorson briefed the Board.

Dr. Lynne Beach made a motion to approve the expansion.

PETER GUDMUNDSSON seconded the motion.

The board **VOTED** unanimously to approve the motion.

D.

CONSIDER/ACT ON APPROVAL OF CONSTRUCTION SERVICES AT EFW K-8 AND SAGINAW K-8 RESULTING FROM RFP 20200108

Chief of Staff Aaron Thorson briefed the Board.

PETER GUDMUNDSSON made a motion to approve the construction.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. CONSIDER/ACT ON EMERGENCY PROCUREMENT OF ADDITIONAL CONSTRUCTION SERVICES AT EFW K-8 AND SAGINAW K-8.

Chief of Staff Aaron Thorson briefed the Board.

Tracy Cox made a motion to approve the construction.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. CONSIDER/ACT ON LEASE OF REPLACEMENT SPACE FOR HOUSTON AREA OFFICE

Chief Administrative Officer Jerry McCreight briefed the Board.

PETER GUDMUNDSSON made a motion to authorize the proposed lease.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Executive Session

A. AUTHORIZATION

There was no Executive Session.

VII. Closing Items

A. Adjourn Meeting

Tracy Cox made a motion to adjourn the Meeting.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,
Finn Simmens

Coversheet

APPROVE MINUTES OF MARCH 15, 2020 SPECIAL BOARD MEETING

Section:	I. Opening Items
Item:	D. APPROVE MINUTES OF MARCH 15, 2020 SPECIAL BOARD
MEETING	
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for March 15, 2020 Special Meeting on March 15, 2020



International Leadership of Texas, Inc.

Minutes

March 15, 2020 Special Meeting

COVID-19 RESPONSE

Date and Time

Sunday March 15, 2020 at 5:00 PM

Location

1820 N. Glenville Drive, Suite 100, Richardson, TX 75081

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects to be considered by the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Special Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Chris Moreland (remote), Dr. Lynne Beach, Major General James Williams, PETER GUDMUNDSSON (remote), Soner Tarim (remote), Tracy Cox

Directors Absent

None

Directors who arrived after the meeting opened

Major General James Williams

Guests Present

Finn Simmensen

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Tracy Cox called a meeting of the board of directors of International Leadership of Texas, Inc. to order on Sunday Mar 15, 2020 at 5:30 PM.

II. Superintendent-CEO Report and Information Items

A. COVID-19 (Coronavirus) Developments and Response

Superintendent-CEO Eddie Conger reported to the Board on developments related to the COVID-19 pandemic and responses of ILTexas.

- Distance learning is planned for students.
- Additional Chromebooks in K-3.
- ISPs are helping by waiving fees.
- TEA has delayed some of the scheduled testing dates.
- Commissioner Morath forecasts up to 8 weeks of closures.
- 17/254 counties have diagnosed cases of COVID-19.
- Commissioner assured schools continued funding and intends to afford them maximum legal latitude to provide effective instruction.

CFO James Dworkin briefed the Board on financial status and market conditions.

- \$1.2M for Chromebooks.
- \$0.4M for other accommodations.

- New borrowing, \$45M, should be accelerated in view of current conditions in the banking system.

ILTexas General Counsel Tim Brightman briefly addressed the Board.

- Resolutions presented today serve public purpose of maintaining continuity of school operations during emergency.
- Mr. Brightman read the Resolutions (two) aloud into the record and for the Board to hear in preparation for their vote.

Major General James Williams arrived.

III. Board Items for Action

A. CONSIDER/ACT ON ISSUES RELATING TO COVID-19 (CORONAVIRUS) PANDEMIC

Dr. Lynne Beach made a motion to 1. approve Resolution (1 of 2) re paying staff, authorizing sick leave (Beach moved, Cox seconded) 2. approve Resolution (2 of 2) re authorizing debt instruments including those for real estate purchase (Cox moved, Beach seconded).

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Executive Session

A. AUTHORIZATION

B. CONSIDER/ACT ON MEASURES DISCUSSED IN EXECUTIVE SESSION

There was no Executive Session.

V. Closing Items

A. Adjourn Meeting

Dr. Lynne Beach made a motion to adjourn.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:03 PM.

Respectfully Submitted,

Finn Simmens

Coversheet

CHIEF ACADEMIC OFFICER REPORT

Section:	III. Superintendent-CEO Report And Information Items
Item:	B. CHIEF ACADEMIC OFFICER REPORT
Purpose:	FYI
Submitted by:	
Related Material:	ILTexas Instructional Continuity Plan, March 2020.pdf

Opportunity for leadership and to practice patience, coupled with creativity and grit!



ILTexas 2020 Instructional Continuity Plan/ Online Learning

Preparing students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish and Chinese languages, and strengthening the body, mind and character ***via a virtual/online high quality, uniform and unified curriculum, instruction, professional development, and assessments.***

Monday (3/16):

Students are on independent study ([Click Here](#)), while ILTexas faculty and staff prepare for moving our teaching and learning online.

Monday has a flexible schedule, principals to communicate plan for teachers to come in to work from classrooms or pick up materials to work from home. PD Sessions (live/virtually) will be offered to teacher Course Leads. See this document to sign into the **Step 1: [Getting Started with Digital Learning Class PD](#)**. By the end of the day, teachers will complete the following PD sessions: (1) [Moving your classroom to Zoom \(all K-12\)](#) with [Exit Ticket](#), (2) [Lightspeed](#) (4-12), (3) [Google Classroom](#), (4) [Seesaw](#) with [Exit Ticket](#), (5) Other Supplemental: [Edpuzzle](#) (for interactive videos), [Peardeck](#), ScreenCastify, Kahoot, Quizziz. Office hours will be available in the afternoon with Allison Barkman and Brandi Allen to assist teachers and staff on developing digital classrooms, as well as with C&I team.

Tuesday (3/17): Teacher Course Leads to plan w/ C&I team(virtually), plan to lead content PLCs (coordinated by HQ/Area C&I). Target: Have lesson plans (live via zoom) for next week plus back up “Learning Packets” ready by Friday 8am.

Wednesday (3/18): Teacher Course Leads to plan w/ teachers (virtually), lead content PLCs Target: Have lesson plans (live via zoom) for next week plus back up “Learning Packets” by Friday 8am.

Thursday (3/19): Teacher work day to plan instruction, parent communication. Virtual PLCs continued.

Target: Have lesson plans (live via zoom) for next week plus back up “Learning Packets” by Friday 8am.

TAs to help make copies/gather consumables/ prepare ‘Learning Packets’ for students without internet. Reminder- when courses have access to student consumables- these become the packet... For example, Envision Math English & Spanish K-5, Go Math 6-8, TX Studies Weekly English and Spanish, Measuring Up, Scholastic News/NY Upfront for 9-12, SAT Prep books for Juniors, Love Your Enemies for Leadership is 1:1, etc.

[Zoom Classroom Test Run from 1-3pm.](#)

Friday (3/20): Lessons are complete. Teachers practice virtual lessons on each other/with teams, give each other feedback, and parent communication continues. Parent communication is critical!

*Campus Coaches can help run reports/track progress (Istations, Imagine Math, ... Study Island-for applicable campuses).

[Zoom Campus Test Run from 11:30-1:30](#)

PM- Parent Webinars (Superintendent Led)

Friday (3/21): Principal Led

Monday March 23-Friday March 27: We go LIVE (follow the same student schedule and same teacher schedule). This week we get to put our stellar lessons to work!

ILTexas Teachers= Super Heroes!

Here are some lessons learned/tips after our Day 1: [LINK](#)

Focus	Action Plan
Curriculum & Instruction Summary	<p>Plan A/Priority: ILTexas Curriculum (all courses, including Fitness and electives) will be provided via a live virtual platform (zoom virtual classrooms using a variety of online resources/platforms), following our regular schedule. Focus on week 1 is re-connecting students/students with classmates, new norms, review, low-stakes.</p> <p>Plan B: For students who have connection issues, make curriculum available via the same platform (Seesaw or Google Classroom), but for them to access on their own/when they can connect.</p> <p>Plan C: For students who have no internet and/or no device, our curriculum will be make accessible via ‘packets.’</p> <p>We have a team of teacher Course Leads[Official Course Leads Roster] by grade level/course charged with orchestrating the building of exemplar lessons and leading virtual Professional Learning Communities (PLCs) with their fellow teachers. Campus coaches, area coaches and district leaders to join and support our Teacher Leads and virtual PLCs.</p> <p>Each online lesson will include a check for understanding (exit ticket, short assignment, quiz, etc). Grades will continue to be collected/posted on Skyward.</p>
K-5 English/Spanish Program Model (DLI)	<p>Our instruction for K-5 will continue to be provided via our dual language program/partner teacher model, moved to an online setting.</p> <p>ILTexas DLI Top 10, Presentation slides here: Presentation</p>
K-12 Chinese/ Secondary Spanish	<p>Our Chinese and Spanish courses will continue to be offered, with a focus on TPRS and compelling comprehensible input. Goal---->Make language learning fun! Student language learning portfolios: Seesaw</p>
Online Learning Landing Page	<p>To access the landing page with all C&I resources please click HERE</p> <p>* Virtual/Online Lessons must include:</p> <ul style="list-style-type: none"> ● Content (CO) and language (LO) objectives. ● Warm up

	<ul style="list-style-type: none">● Lesson frame: Intro/Purpose, I do (teacher)-We Do (whole class/pair/small group)- You Do (individual students), Reflection/Closing. <p>* Due to our district/campus-wide DLI program, all K-5 teachers <i>must</i> plan and demonstrate evidence of Spanish instruction/linguistic accommodations in lesson plans.</p>																																														
ILTexas Master Schedule	<p>Campuses will follow their regular schedules (no schedule changes).</p> <p>Each campus will have a campus map with teacher rosters and link to virtual classrooms.</p> <p>DFW Folder:</p> <p>Houston/CS Area Folder</p> <p>*Will continue with our districtwide progress report and report card distribution calendar is found Here</p>																																														
Virtual Professional Learning Communities (PLC)	<p>Every teacher will have a virtual PLC as well as conference time. Teachers will meet <i>daily</i> with their PLC during their regularly scheduled time. The following PLC frameworks will be modified:</p> <table><tr><td>Grade</td><td>Grade Level (A Day) PLC</td></tr><tr><td>6th</td><td>7:50-8:25</td></tr><tr><td>7th</td><td>8:35 - 9:10</td></tr><tr><td>5th</td><td>9:30-10:05</td></tr><tr><td>9th</td><td>9:30-10:05</td></tr><tr><td>1st</td><td>10:15- 10:50</td></tr><tr><td>3rd</td><td>11:05-11:40</td></tr><tr><td>Kinder</td><td>11:50- 12:25</td></tr><tr><td>10th</td><td>11:50- 12:25</td></tr><tr><td>4th</td><td>12:40-1:15</td></tr><tr><td>2nd</td><td>1:25-2:00</td></tr><tr><td>11th</td><td>1:25-2:00</td></tr><tr><td>8th</td><td>2:15-2:50</td></tr><tr><td>12th</td><td>2:55-3:30</td></tr></table> <p>High School (B Day)</p> <table><tr><td>Period</td><td>PLC Time</td><td>Department</td></tr><tr><td>6</td><td>7:55-9:25</td><td>Spanish / Fine Arts</td></tr><tr><td>7</td><td>9:29-10:59</td><td>Social Studies/ Chinese PLC Meeting Times:</td></tr><tr><td>8</td><td>11:50-12:25</td><td>ELA</td></tr><tr><td>9</td><td>1:25-2:00</td><td>Science</td></tr><tr><td>10</td><td>2:55- 3:30</td><td>Math</td></tr></table> <p>The following PLC frameworks will be modified:</p> <p>K-5 PLC Framework</p> <p>6-8 PLC Framework</p> <p>K-5 PLC Schedule w Roles, 19-20rk</p> <p>High School PLC Framework</p>	Grade	Grade Level (A Day) PLC	6th	7:50-8:25	7th	8:35 - 9:10	5th	9:30-10:05	9th	9:30-10:05	1st	10:15- 10:50	3rd	11:05-11:40	Kinder	11:50- 12:25	10th	11:50- 12:25	4th	12:40-1:15	2nd	1:25-2:00	11th	1:25-2:00	8th	2:15-2:50	12th	2:55-3:30	Period	PLC Time	Department	6	7:55-9:25	Spanish / Fine Arts	7	9:29-10:59	Social Studies/ Chinese PLC Meeting Times:	8	11:50-12:25	ELA	9	1:25-2:00	Science	10	2:55- 3:30	Math
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Professional Development	<p>Continuous professional development will be provided via PLCs and using a flipped session. PD Modules. Step 1 Visit our ILTexas Online Learning Google Classroom by (1) Go to: https://classroom.google.com/h, then (2) click the plus sign (+) on the top right to join a classroom, then (3) enter using the code: pbnnevu</p> <p>A) 3-12 Google Classroom Platform for housing presentations, assignments, etc</p> <p>B) K-2, supplement to 3-12 Seesaw (e-portfolios)</p> <p>C) Components of an exemplar live virtual lesson</p>																																														

Special Populations	<p>ELs (reminder, 100% of our students are language learners)</p> <p>Scaffolds to continue to be included in lessons</p> <p>LPAC to meet virtually. Link to EL Support Plan</p> <p>Dyslexia:</p> <p>Dyslexia Lessons to be delivered over Zoom.</p> <p><i>504 & Special Education:</i></p> <p><i>The same exceptional education provided to all of our students will continue, including for those supported by IEPs and 504 plans.</i></p> <p>We hold the same commitment to meaningful and full participation of our families and will transition all 504 and ARD meetings, and implementation of services - online.</p> <p>While most services have a smooth transition, and like speech, have years of precedence of online implementation, you may wonder about the services that are not so clear. Our teachers and service providers will closely monitor student progress.</p> <p>Through this process they may identify a need to call an ARD meeting to review and make adjustments as deemed appropriate by the ARD committee. We are also building a plan to provide the physical items your child may need.</p> <p>Virtual/interactive accommodations have been provided to the teachers here.</p> <p><u>GT (services to be provided virtually- regularly scheduled time/teacher)</u></p> <p>Use Texas Performance Standards Projects (TPSP) Lessons online to provide services.</p> <p>Website Link: https://www.texaspsp.org/</p> <p>Lessons:</p> <p>https://drive.google.com/drive/folders/13p3jTbrbujSW_9xYzEHcFQj_PcxCt_6I</p>
Instructional Technology	<ul style="list-style-type: none"> ● Please refer to Tech Tools document: Tech Tools ● Tech Tools Infographic (you will love this)! ● ILTexas Tech TEKS can be found at Tech TEKS Google Folder
Media Specialists & Media Lab	<ul style="list-style-type: none"> ● Media specialists will ● Help troubleshoot (instructional technology) ● Will meet with teachers and students on a routine basis to incorporate literacy and technology. ● Will send home (schoolmessenger) e-books, links to free books.
Virtual Teacher Observations & Feedback	<p>Teacher Observations/ Feedback is an important component of the ILTexas coaching model.. This will continue, but coaches will join your virtual classroom...</p> <p>All campus coaches, area coaches and district leaders use the same tool to provide feedback. The goal is to celebrate success as well as always leave teachers with a bite-size highest leverage next move to improve teaching/learning.</p>
Behavior/ Discipline	<p>PBIS team to focus on strengthening/motivating online learning norms, exemplars, celebrating success/desired behaviors, and highlighting student growth</p>
College Preparatory	<p>ASP College Advisors at our high schools to maintain their virtual office hours (see calendar below)</p> <p>SAT prep moved to a virtual classroom as well.</p>

	<p>AGPHS: https://calendly.com/robinsonagphs</p> <p>GHS: https://calendly.com/hcolemaniltghs</p> <p>KSHS: https://booking.appointy.com/LKliman</p> <p>KWHS: https://calendly.com/lcanales</p> <p>Dual Credit courses will continue:</p> <p>Richland College (GHS) - No classes March 16-29 and they are preparing for remote learning.</p> <p>Cedar Valley (LDHS) - No classes March 16 - 29 and they are preparing for remote learning.</p> <p>TCCD - (KSHS) Online classes will begin March 23.</p> <p>HCC - (KWHS) No classes through March 29. Additional update March 19.</p> <p>HCC - (WMLOHS) Enrollment for 2020-2021 students has started.</p>
Enrichment/ Remediation & Leadership	<p>To the best of our ability, teachers to offer ER time and Leadership Classes virtually</p> <p>HS Leadership Class Calendar and Lesson Plans: High School Leadership Calendar and Lesson Plans</p> <p>K-8 Enrichment & Remediation (ER) Plan:</p> <p>Remediation: Grades 4-8 Remediation Plan</p> <p>Enrichment: K8 Enrichment Time Guidelines</p> <p>Post Benchmark Guidelines for ER & Tutoring (spring): Click Here</p> <p>*Providing enrichment is a non-negotiable. This time allows us to provide remediation/tutoring as well, but only for those that need it.</p>
Academic Competitions	Postponed, Info TBD
Extra-curricular (min. expectations)	<p>All Extra-curricular Postponed or Cancelled, Info TBD</p> <p>Road Scholars Cancelled</p> <p>May take virtual field trips</p>
Parent Communication	<p>Website: https://www.iltexas.org/covid-19</p> <p>Folder (teacher to teacher share) posted on our landing page with sample letters: Here</p> <p>To add your sample parent (or student) letter or video, add it Here</p> <p>Parents need professional development too!</p> <p>Parent Landing Page/Parent University</p>

[Online Teaching & Learning Doctrine](#)

Zoom Classrooms, Live Online Lessons, Gradual Release Model				
Gradual release Model	Estimated Time (45 minute	Student Role	Teacher Role	Technology that Could Assist

	class)			
Warm Up+ Introduction +I Do	9-15 minutes	Learner engages in questions, interactive presentations & videos,	Objective, essential questions, activates prior knowledge, KWL Chart, provides direct instruction with both listening/watching videos and following along with written guidelines.	Answer questions in interactive presentation, audio/video response, interactive videos
We Do	10-15 minutes	Makes predictions, works with other students or teacher to practice content, students are explaining concept https://docs.google.com/document/d/1x3eMcgIqFZUdJ2bqN4bMEOb5OiPyMxINWkhr0ZcMyms/edit?usp=sharing	Models examples, simulations, encourages students to collaborate via zoom, email, comments.	Zoom tools & Seesaw for verbal communication, Seesaw and Google Classroom for Comments
You Do	10-15 minutes	Students research, practice concept independently, practices problems on Imagine Math/Istation/MUL/Study Island	Teacher monitors student activity through Lightspeed and Google Classroom, gives feedback and support, conferences with students.	Comments in Google Classroom & Seesaw, breakout rooms in Zoom, content specific programs, web quests, presentations
Lesson Closure/Exit Ticket	5-10 minutes	Student summarizes what they learned, answers key questions, exit ticket, poll	Ensures each student understands concept, gives feedback, promotes oral response	Seesaw, Question feature in Google Classroom, Flip Grid, PearDeck Question.

Since Orem K-8 is on spring break during our roll out week, they are one week behind our other 18 campuses (30 orgs). Consequently, they will follow a similar timeline. The timeline is as follows:

Monday (3/23):

Students are on independent study ([Click Here](#)), while ILTexas faculty and staff prepare for moving our teaching and learning online.

Monday has a flexible schedule, principals to communicate plan for teachers to come in to work from classrooms or pick up materials to work from home. PD Sessions (live/virtually) will be offered to teacher Course Leads. See this document to sign into the [Step 1: Getting Started with Digital Learning Class PD](#). By the end of the day, teachers will complete the following PD sessions: (1) [Moving your classroom to Zoom \(all K-12\)](#) with [Exit Ticket](#), (2) [Lightspeed](#)

(4-12), (3) [Google Classroom](#), (4) [Seesaw](#) with [Exit Ticket](#), (5) Other Supplemental: [Edpuzzle](#) (for interactive videos), [Peardeck](#), ScreenCastify, Kahoot, Quizziz. Office hours will be available in the afternoon with Allison Barkman and Brandi Allen to assist teachers and staff on developing digital classrooms.

Tuesday (3/24): Area Coaches and ICs to plan w/ teachers (virtually), using Course Lead exemplars and resources. Target: Have lesson plans (live via zoom) for next week plus back up “Learning Packets” ready by Friday 8am.

Wednesday (3/25): Area Coaches and ICs to plan w/ teachers (virtually), using Course Lead exemplars and resources.

Target: Have lesson plans (live via zoom) for next week plus back up “Learning Packets” by Friday 8am.

Thursday (3/26): Teacher work day to plan instruction, parent communication.

Target: Have lesson plans (live via zoom) for next week plus back up “Learning Packets” by Friday 8am.

TAs to help make copies/gather consumables/ prepare ‘Learning Packets’ for students without internet. It’s OK if the back up ‘Learning Packet’ consists of student consumables, such as Envision Math English & Spanish, Go Math, TX Studies Weekly (English and Spanish), Measuring Up).

[Zoom Classroom Test Run from 1-3pm.](#)

Friday (3/27): Lessons are complete. Teachers practice virtual lessons on each other, give each other feedback, and parent communication continues.

*Campus Coaches to help run reports/track progress (Istations, Imagine Math, ... Study Island-for applicable campuses).

[Zoom Campus Test Run from 11:30-1:30](#)

PM- Parent Webinar (Superintendent Led)

Coversheet

CHIEF ADMINISTRATIVE OFFICER REPORT

Section:	III. Superintendent-CEO Report And Information Items
Item:	C. CHIEF ADMINISTRATIVE OFFICER REPORT
Purpose:	FYI
Submitted by:	
Related Material:	Authorized Board Report 03.25.2020 Authorized Positions.pdf Authorized Board Notification 03.25.2020 New Hires.pdf



INTERNATIONAL LEADERSHIP OF TEXAS

Authorized Position Report March 25, 2020

2019 - 2020 SCHOOL YEAR

Position	# Positions	Positions Filled	Available FTE	Pending	Unfilled
AUX - FOOD SERVICE	14.67	14.67	-		-
AUX - MAINTENANCE	32.00	31.00	1.00		1
AUX - TRANSPORTATION	20.50	20.50	-		-
COUNSELOR	48.00	46.00	2.00		2
LIBRARIAN/MEDIA	16.00	15.00	1.00		1
NURSE	16.00	15.00	1.00		1
PARA - CAMPUS	350.50	334.13	16.37	5	11.37
PARA - DISTRICT	52.50	46.00	6.50		6.50
PROF - CAMPUS	46.50	36.00	10.50	1	9.50
PROF - CAMPUS ADMIN	67.00	66.00	1.00		1
PROF - DISTRICT	128.00	126.00	2.00		2
SLP	13.00	10.00	3.00		3
SUPERINTENDENT	1.00	1.00	-		-
TEACHER	1,258.50	1,241.50	17.00		17
Total	2,064.17	2,002.80	61.37	6.00	55.37



INTERNATIONAL LEADERSHIP OF TEXAS

**Faculty and Support Staff New Hires
Subsequent to February 19, 2020
For Board Notification on March 25, 2020**

NEW HIRES FOR THE 2019-2020 SCHOOL YEAR			
Position	Assignment	Building	Start Date
PROF - DISTRICT	DIRECTOR - MATH	HEADQUARTERS	02/24/2020
PROF - DISTRICT	CHIEF LEGAL OFFICER	HEADQUARTERS	03/06/2020
AUX - MAINTENANCE	LANDSCAPER	ARLINGTON AREA OFFICE	03/20/2020
PARA - CAMPUS	ATTENDANCE CLERK	KATY/WESTPARK HIGH	03/23/2020
TEACHER	MIDDLE	LANCASTER MIDDLE	03/16/2020
PARA - CAMPUS	INSTRUCTIONAL AIDE	EAST FW MIDDLE	02/24/2020
TEACHER	ELEMENTARY	WM LAKES ELEMENTARY	02/24/2020
TEACHER	ELEMENTARY	KELLER ELEMENTARY	03/04/2020
PROF - DISTRICT	DIRECTOR - SPED	HOUSTON AREA OFFICE	03/16/2020
COUNSELOR	COUNSELOR	GRAND PRAIRIE ELEMENTARY	03/05/2020
PARA - CAMPUS	INSTRUCTIONAL AIDE	OREM ELEMENTARY	03/02/2020
PROF - DISTRICT	CHIEF INFORMATION OFFICER	HEADQUARTERS	03/16/2020
TEACHER	MIDDLE	NRH MIDDLE	02/28/2020
PROF - DISTRICT	COMMUNITY LIAISON	HOUSTON AREA OFFICE	03/23/2020
TEACHER	MIDDLE	OREM MIDDLE	02/24/2020
PARA - CAMPUS	INSTRUCTIONAL AIDE	KATY MIDDLE	03/16/2020
TEACHER	ELEMENTARY	OREM ELEMENTARY	03/16/2020
PARA - CAMPUS	INSTRUCTIONAL AIDE	KATY ELEMENTARY	02/24/2020
PARA - CAMPUS	INSTRUCTIONAL AIDE	OREM ELEMENTARY	02/24/2020

Total employees hired subsequent to 02/19/2020: 19

Total Employee Count for 19/20 SY: 2,002

All employees are contingent upon Fingerprint and HR Clearance.

Coversheet

CONSIDER/ACT ON FEBRUARY, 2020 FINANCIAL REPORT

Section:	IV. Board Items for Action
Item:	A. CONSIDER/ACT ON FEBRUARY, 2020 FINANCIAL REPORT
Purpose:	Vote
Submitted by:	
Related Material:	Board Financial Dashboard 2020-02.pdf ILT Financials - 2020-02 Board.pdf

ILTexas Board Report**Chief Financial Officer****February 29, 2020****Overall Status:****G****On Track****State of Financials and Key Ratios**

Key Ratios / Indicators	Results	Stat	Notes
YTD Change in Net Assets	\$ 5,081,000	G	Budget = \$ 2,287,882
Projected 6/30/20 Days Cash On Hand	47.4 On Hand +24.0 debt	G	Goal = 76 days Bonds = 45 days FIRST >20 days
Administrative Ratio (function 21+41/11+12+13+31)	< 10.0%	G	Target FIRST = 14%
Current Enrollment (As of end of Month)	19,203 (↓ 17)	G	Budget = 19,350 Target = 21,668
Current Ratio (current asset/current liabilities)	2.2	G	1.00
Debt Service Coverage Ratio (net income before int. pmt. and dep / Int. and principal pmt.)	>1.5	G	1.10x

Key Indicators	FY 2019	2020 Budget	Current YTD
Revenue	\$ 191,842,540	\$ 206,754,393	\$ 140,645,000
Expenses	\$ 183,943,039	\$ 204,702,256	\$ 135,564,000
Net Income	\$ 7,899,501	\$ 2,052,137	\$ 5,081,000

Treasury / Accounting**BANKING**

- BBVA 5,600,000
- BBVA mmkt 2,000,000 1.70%
- TexPool 37,800,000 1.73% (↓0.07%)

-
- Total Cash \$ 45,400,000 (↓\$4,800,000)
 - Less: Accel Pmts 21,400,000 (↓\$7,700,000)
-

= Base-line Cash \$ 24,000,000 (↑\$2,900,000)

- **YTD Fixed Assets purchases = \$1,442,000**

Other Information**Current Savings Rates**

- Texpool 1.48%
- BBVA 1.25%
- Logic 1.50%

Term Sheets Received from BBVA for:

- \$35 million under MTI for Capital Projects
- \$10 million under MTI for Operating unsecured

G On Track **Y** Of Concern **R** At Risk **C** Complete

INTERNATIONAL LEADERSHIP OF TEXAS

UNAUDITED

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	YTD	Budget	% YTD
	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	
Enrollment												
Total Local Support	69,997	539,563	490,891	504,039	250,153	323,304	737,150	316,961	-	3,232,058	3,028,770	107%
Total State Funds	15,411,602	15,411,601	16,005,631	15,946,211	15,517,309	15,784,610	15,703,734	15,711,368	-	125,492,066	186,846,220	67%
Total Federal Program Rev.	12,979	4,714	2,410,440	2,020,575	1,983,201	1,565,454	2,048,608	1,875,056	-	11,921,028	22,006,149	54%
Total Revenues	\$ 15,494,578	\$ 15,955,879	\$ 18,906,962	\$ 18,470,825	\$ 17,750,663	\$ 17,673,369	\$ 18,489,492	\$ 17,903,384	\$ -	\$ 140,645,152	\$ 211,881,139	66%
Expenses												
11 Instructional	6,267,815	6,935,361	8,295,404	8,369,354	7,823,429	7,662,927	7,721,050	7,267,574	-	60,342,915	97,817,355	62%
12 Inst. resources & media	65,383	66,308	71,724	103,012	72,260	73,053	77,547	69,864	-	599,153	1,014,102	59%
13 Curriculum & inst. staff devel.	410,790	532,657	550,345	689,223	562,469	531,956	552,240	578,827	-	4,408,506	8,221,276	54%
21 Instructional leadership	90,635	108,264	113,539	119,491	113,802	108,777	118,005	105,305	-	877,817	1,537,749	57%
23 School leadership	719,975	757,617	844,347	805,346	801,681	794,697	793,466	775,317	-	6,292,446	9,654,747	65%
31 Guidance counseling & eval.	311,472	321,339	381,740	610,657	450,406	387,942	394,533	440,185	-	3,298,274	5,530,639	60%
32 Social work services	97	5,776	7,667	12,973	12,249	5,676	8,643	8,045	-	61,126	111,431	55%
33 Health services	106,324	110,996	128,474	137,959	125,421	124,486	124,901	120,913	-	979,475	1,783,625	55%
34 Student transportation	58,494	70,235	120,121	125,966	156,159	109,770	113,739	111,657	-	866,141	1,719,724	50%
35 Food services	23,678	38,022	552,377	1,009,125	1,106,719	1,950,488	1,136,225	1,151,885	-	6,968,521	8,388,928	83%
36 Extracurricular activities	80,776	237,417	108,661	156,477	121,823	108,894	140,628	110,649	-	1,065,325	1,916,646	56%
41 General administration	402,931	398,571	1,446,064	643,426	993,408	905,246	932,251	1,202,829	-	6,924,727	5,757,511	120%
51 Facilities maintenance & ops.	1,832,526	2,169,666	2,718,537	2,744,165	1,918,619	1,521,991	2,398,920	1,651,160	-	16,955,585	24,874,420	68%
52 Security and Monitoring	-	15,854	176,566	247,249	175,564	145,325	150,930	180,592	-	1,092,081	2,139,507	51%
53 Data processing services	279,261	489,823	645,782	411,570	364,784	282,741	299,893	295,266	-	3,069,120	6,287,083	49%
61 Community services	29,014	27,740	60,094	67,383	72,937	64,541	330,146	155,978	-	807,832	1,243,190	65%
71 Debt service	2,627,513	2,617,288	2,666,520	2,612,766	2,611,107	2,598,214	2,612,129	2,607,434	-	20,952,970	31,789,635	66%
81 Fundraising	-	-	-	-	360	-	1,000	-	-	1,360	-	
**All												
Total Expenses	\$ 13,306,685	\$ 14,902,934	\$ 18,887,960	\$ 18,866,142	\$ 17,483,198	\$ 17,376,725	\$ 17,906,249	\$ 16,833,481	\$ -	\$ 135,563,374	\$ 209,787,569	65%
Change in Total Net Assets	\$ 2,187,893	\$ 1,052,945	\$ 19,002	\$ (395,318)	\$ 267,466	\$ 296,644	\$ 583,243	\$ 1,069,904	\$ -	\$ 5,081,778	\$ 2,093,570	243%

INTERNATIONAL LEADERSHIP OF TEXAS

UNAUDITED

		Prior Year 2018-2019	Jul-19 FY 2020	Aug-19 FY 2020	Sep-19 FY 2020	Oct-19 FY 2020	Nov-19 FY 2020	Dec-19 FY 2020	Jan-20 FY 2020	Feb-20 FY 2020	Mar-20 FY 2020	ILTexas 2019-2020	Revised Budget 2019-2020	67%
61--	Payroll Costs	101,185,349	7,738,945	8,841,251	9,697,401	9,901,141	9,593,756	9,883,589	9,581,057	9,572,735	-	74,809,875	117,079,157	64%
6211	LEGAL SERVICES	331,958	6,000	23,248	23,522	51,089	43,247	11,383	22,564	29,432	-	210,486	265,000	79%
6212	AUDIT SERVICES	54,300	-	-	-	9,200	-	-	-	5,810	-	15,010	64,000	23%
6219	PROFESSIONAL SERVICES	101,651	-	-	-	-	-	-	-	-	-	-	10,000	0%
6239	ESC SERVICES	322,675	16,500	2,505	4,565	105,972	81,748	105,715	26,945	2,396	-	346,345	504,832	69%
6249	CONTRACTED MAINT/RPR	1,723,493	481,730	319,043	517,751	107,097	89,762	188,526	55,626	29,352	-	1,788,888	2,170,407	82%
6254	INTERNET SERVICES	313,501	12,508	19,818	22,729	27,466	16,815	20,907	23,589	21,519	-	165,351	487,850	34%
6255	CELL PHONES	71,503	5,174	6,660	5,410	5,476	5,739	5,613	11,810	-	-	45,881	77,500	59%
6256	WATER/WASTE MGMNT	1,077,585	23,714	49,918	143,086	102,576	117,493	46,862	77,324	89,613	-	650,586	961,950	68%
6257	PHONE	253,349	7,487	17,865	15,941	24,205	9,628	13,910	12,587	18,057	-	119,681	316,000	38%
6258	ELECTRIC	1,444,930	-	140,470	138,371	346,365	39,779	42,786	188,107	40,554	-	936,431	1,340,400	70%
6259	GAS	119,077	278	1,483	2,850	3,008	(2,442)	12,091	14,973	15,977	-	48,217	150,150	32%
6269	RENTALS-OP LEASES	931,276	132,726	103,440	159,172	184,702	161,537	147,731	122,796	164,475	-	1,176,579	1,884,025	62%
6297	SECURITY SERVICE/STUDENT	945,428	-	-	72,390	95,304	106,216	79,721	72,395	92,439	-	518,465	1,100,000	47%
6299/240	Food Service Contracted Servi	6,440,834	-	4,908	464,003	942,252	1,046,850	1,874,595	1,060,150	1,094,367	-	6,487,125	7,089,259	92%
6299	MISC. CONTRACTED SERVICE	10,416,906	506,499	998,500	1,992,951	1,578,355	1,028,702	302,471	1,420,395	567,396	-	8,395,268	12,856,750	65%
62--	Professional and Contracted S	24,548,464	1,192,616	1,687,859	3,562,741	3,583,067	2,745,072	2,852,310	3,109,261	2,171,388	-	20,904,313	29,278,123	71%
6311	FUEL	116,169	-	8,450	14,192	15,522	15,835	(57)	19,879	16,046	-	89,867	263,437	34%
6319	SUPPLIES M/O	431,670	39,881	24,629	49,374	60,761	38,085	13,612	44,459	22,468	-	293,270	989,801	30%
6321	TEXTBOOKS	1,234,172	174	133,865	421,484	78,181	12,604	1,442	4,934	7,863	-	660,546	787,042	84%
6329	READING MATERIALS	1,377,125	-	16,644	115,432	95,646	41,541	14,906	80,738	59,117	-	424,023	528,168	80%
6339	TESTING MATERIALS	654,152	1,050	16,924	4,200	-	-	5,648	-	5,198	-	33,020	369,826	9%
6398	DISCRETIONARY MATERIALS	-	-	-	-	-	180,000	60,000	60,000	60,000	-	360,000	-	-
6399	GENERAL SUPPLIES	5,519,455	197,651	90,128	946,128	900,618	813,952	622,426	970,161	953,040	-	5,494,105	8,911,494	62%
6639	MOVE TO ASSET AT EOY - F&E	236,887	-	-	-	-	-	-	-	-	-	-	217,185	0%
63+66	Other Supplies & Materials	9,569,630	238,755	290,640	1,550,810	1,150,728	1,102,018	717,977	1,180,171	1,123,732	-	7,354,832	12,066,953	61%
6411	EMPLOYEE TRAVEL	702,777	647	34,038	46,677	73,868	83,215	69,746	56,668	70,772	-	435,632	1,232,651	35%
6412	TRAVEL-STUDENTS	96,903	-	968	-	13,668	3,161	6,372	8,851	4,971	-	37,991	204,461	19%
6419	TRAVEL--NON-EMP	896	-	-	-	-	-	2,155	-	-	-	2,155	15,600	14%
6429	INS/BONDING COSTS	1,003,344	143,996	12,817	92,812	143,932	169,865	92,812	126,470	121,977	-	904,681	1,412,500	64%
6449	DEPR EXP	14,951,070	1,189,660	1,195,100	1,152,406	1,152,406	1,098,555	1,098,555	1,098,555	1,097,290	-	9,082,527	13,517,500	67%
6494	RECLASS TRANSP EXP	(83,460)	-	(1,421)	-	(7,543)	(9,593)	(1,812)	(18,688)	(4,826)	-	(43,883)	79,150	-55%
6495	MEMBERSHIPS AND DUES	117,492	1,356	6,435	11,239	162,150	11,681	1,339	1,549	11,385	-	207,134	178,523	116%
6499	MISC OP COSTS	1,121,012	173,198	217,959	107,355	79,961	74,361	55,469	150,225	56,622	-	915,148	1,612,895	57%
64--	Other Operating Expenses	17,910,032	1,508,857	1,465,896	1,410,489	1,618,440	1,431,245	1,324,636	1,423,630	1,358,191	-	11,541,384	18,253,280	63%
6521	INT ON BONDS	21,284,762	2,552,093	2,542,293	2,542,293	2,528,844	2,544,543	2,542,293	2,542,293	2,542,293	-	20,336,943	30,649,000	66%
6522	CAPTL LEASE INT	402,790	11,987	5,786	30,696	9,327	6,976	6,976	7,027	7,010	-	85,784	175,400	49%
6523	INT ON DEBT	6,693,254	21,496	20,772	51,593	20,083	17,651	7,008	16,972	16,194	-	171,770	336,635	51%
6524	AMRT BOND/OTHER DEBT CO	352,018	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	-	335,498	552,100	61%
6599	OTHER DEBT FEES	434,504	-	6,500	-	12,575	-	-	3,900	-	-	22,975	26,500	87%
Total Expenses		\$ 182,380,804	\$ 13,306,685	\$ 14,902,934	\$ 18,887,960	\$ 18,866,142	\$ 17,483,198	\$ 17,376,725	\$ 17,906,249	\$ 16,833,481	\$ -	\$ 135,563,374	\$ 208,417,148	65%

INTERNATIONAL LEADERSHIP OF TEXAS

UNAUDITED

		Prior Year	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	ILTexas	Revised Budget	
		2018-2019	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	2019-2020	2019-2020	67%
6111	SALARY CONTROL	(4,889)	160	-	-	-	-	-	-	-	-	160	920,698	0%
6112	SALARIES/WAGES SUB TEACH	1,856,298	2,185	3,880	219,237	218,620	188,627	166,252	199,628	231,069	-	1,229,496	2,082,797	59%
6117	EXTRA DUTY/PROFESSIONAL	741,043	143,008	16,380	41,388	74,238	61,804	51,024	36,203	80,998	-	505,043	952,095	53%
6118	STIPENDS/PROFESSIONAL	3,655,528	1,548	23,775	271,166	347,881	304,171	365,988	298,735	299,988	-	1,913,251	3,164,388	60%
6119	SALARIES/WAGES TEACHERS/I	72,620,746	832	2,544,339	6,897,380	6,921,174	6,863,377	7,148,260	6,886,875	6,836,471	-	44,098,708	82,469,989	53%
6121	O/T SUPPORT PERSONNEL	471,653	25,206	48,801	110,036	56,961	57,519	54,479	54,662	76,185	-	483,848	605,351	80%
6127	EXTRA DUTY PAY/SUPPORT PE	137,930	17,516	30,150	26,527	14,619	9,853	11,134	10,352	4,143	-	124,294	198,292	63%
6129	SALARIES/WAGES SUP PERSNL	11,152,431	(6,077)	503,974	984,623	981,537	976,731	973,210	981,753	989,185	-	6,384,936	12,821,301	50%
6139	EMPLOYEE ALLOWANCES	151,618	-	-	16,800	23,329	26,730	23,923	22,970	22,633	-	136,386	165,000	83%
6141	FICA/MEDICARE	1,222,299	2,865	37,442	112,559	113,432	111,449	115,779	114,428	115,237	-	723,191	1,426,976	51%
6142	GRP HLTH/LIFE INS	5,875,104	(4,772)	114,303	559,025	558,923	557,482	556,938	553,341	554,787	-	3,450,028	7,731,815	45%
6143	WORKERS'COMP	186,028	24,135	8,845	30,972	150,733	6,967	2,254	46,796	(5,756)	-	264,946	361,500	73%
6146	TRS	2,803,166	136,966	216,403	427,688	439,694	429,048	414,348	375,812	367,796	-	2,807,755	4,174,956	67%
6149	EMPLOYEE BENEFITS	316,395	(500)	-	-	-	-	-	(498)	-	-	(998)	4,000	-25%
6179	PAYROLL ACCRUAL	-	7,395,873	5,292,960	-	-	-	-	-	-	-	12,688,832	-	
61--	Payroll Costs	101,185,349	7,738,945	8,841,251	9,697,401	9,901,141	9,593,756	9,883,589	9,581,057	9,572,735	-	74,809,875	117,079,157	64%

INTERNATIONAL LEADERSHIP OF TEXAS

UNAUDITED

Assets	Bbal	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
Current assets:										
Cash	\$ 4,395,789	\$ 43,970	\$ (52,952)	\$ 526,229	\$ 23,063,739	\$ 27,433,840	\$ 19,606,650	\$ 13,075,648	\$ 8,287,873	
Cash Investments	16,098,557	17,633,846	15,164,907	40,200,253	37,702,165	37,760,102	37,759,232	37,816,975	37,869,966	
Cash and cash equivalents held in tr	52,481,967	52,476,657	52,472,151	52,120,800	52,125,723	52,135,432	52,135,432	52,135,432	52,135,432	
Due from STATE and FEDERAL progr	27,543,228	14,846,644	1,922,353	3,744,233	3,598,251	2,638,087	3,462,944	34,898,625	33,618,991	
Other Receivable	116,779	122,207	123,401	123,349	123,285	123,254	123,254	566,047	566,047	
Deferred expense	187,270	128,833	1,250,159	1,329,908	1,219,925	1,109,943	999,960	889,978	820,367	
Other current assets	53,255	53,255	47,755	47,755	47,755	47,755	47,755	47,755	47,755	
Total current assets	100,876,844	85,305,411	70,927,773	98,092,528	117,880,843	121,248,413	114,135,227	139,430,460	133,346,430	
Non-current assets:										
Land	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	
Buildings	429,710,102	429,710,102	429,710,102	429,710,102	429,710,102	429,728,316	429,728,316	429,728,316	429,728,316	
Furniture and equipment	17,954,052	17,953,963	17,953,875	17,953,787	17,953,698	17,953,610	17,953,522	17,953,433	17,953,345	
Vehicles	2,402,627	2,601,228	3,075,143	3,138,030	3,135,160	3,132,290	3,129,420	3,126,550	3,123,679	
Less: Accumulated depreciation	(39,954,910)	(41,143,999)	(42,337,237)	(43,486,684)	(44,636,131)	(45,731,728)	(46,827,324)	(47,922,921)	(49,017,252)	
Construction in Process	-	-	-	-	-	-	-	-	683,573	
Total non-current assets	448,951,594	447,961,018	447,241,607	446,154,959	445,002,553	443,922,212	442,823,657	441,725,102	441,311,386	
Total assets	\$ 549,828,439	\$ 533,266,430	\$ 518,169,380	\$ 544,247,487	\$ 562,883,397	\$ 565,170,625	\$ 556,958,884	\$ 581,155,561	\$ 574,657,816	
Liabilities and Net Assets										
Current Liabilities:										
Accounts payable	2,309,652	5,966	(40,541)	962,698	3,000,183	3,439,347	3,003,642	4,522,703	6,139,079	
Accrued payroll	12,689,416	12,678,352	12,691,799	12,801,297	12,777,016	12,783,901	12,778,190	12,778,043	12,776,379	
Accrued interest	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	
Student activity funds	807,751	809,841	821,031	843,918	881,907	1,090,060	1,141,583	1,082,890	1,178,607	
Deferred revenue	376,755	(15,034,846)	(30,354,108)	(4,626,005)	13,025,542	15,025,000	7,447,240	30,245,270	21,612,802	
Lease liabilities, current	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	
Notes payable, current	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	
Bonds, current maturities	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	
Total current liabilities	35,167,745	17,443,484	2,102,351	28,966,078	48,668,818	51,322,479	43,354,826	67,613,077	60,691,038	
									2.20	
Long-term liabilities:										
Lease liabilities, long-term	1,094,792	301,637	77,268	(35,760)	(117,824)	(171,887)	(226,217)	(284,071)	(342,213)	
Notes payable, long-term	3,200,206	3,086,699	2,972,731	2,761,525	2,640,413	2,531,102	2,515,226	2,398,790	2,281,845	
Bonds payable, long-term	520,573,652	520,413,652	519,901,190	519,378,864	518,868,591	518,356,129	517,843,666	517,331,203	516,818,741	
Bonds payable, premium net issue c	(12,335,152)	(12,293,215)	(12,251,278)	(12,209,340)	(12,167,403)	(12,125,466)	(12,083,529)	(12,041,591)	(11,999,654)	
Total long-term liabilities	512,533,499	511,508,774	510,699,911	509,895,289	509,223,777	508,589,878	508,049,147	507,404,331	506,758,720	
Total liabilities	547,701,244	528,952,257	512,802,262	538,861,368	557,892,595	559,912,358	551,403,973	575,017,407	567,449,758	
Net assts (deficit):										
Beginning balance	(5,778,552)	2,126,280	2,126,280	2,126,280	2,126,280	2,126,280	2,126,280	2,126,280	2,126,280	
Current year change in net assets	7,905,747	2,187,893	3,240,838	3,259,839	2,864,522	3,131,987	3,428,631	4,011,874	5,081,778	
Total net assets	2,127,195	4,314,172	5,367,117	5,386,119	4,990,801	5,258,267	5,554,911	6,138,154	7,208,058	
Total liabilities and net assets	\$ 549,828,439	\$ 533,266,430	\$ 518,169,380	\$ 544,247,487	\$ 562,883,397	\$ 565,170,625	\$ 556,958,884	\$ 581,155,561	\$ 574,657,816	

Coversheet

CONSIDER/ACT ON AUTHORITY DELEGATED TO SUPERINTENDENT

Section: IV. Board Items for Action
Item: B. CONSIDER/ACT ON AUTHORITY DELEGATED TO
SUPERINTENDENT
Purpose: Vote
Submitted by:
Related Material:
Exhibit A Catastrophe Form.pdf
ILTexas Resolution Declaration of Emergency and Delegation of Authority-rev1 20200320.pdf

PUBLIC INFORMATION ACT CATASTROPHE NOTICE

Governmental Bodies: Please review instructions on the back of this page prior to completing the form. Instructions may also be viewed at <http://www.texasattorneygeneral.gov/open-government/governmental-bodies/catastrophe-notice>.

SECTION 1 – GOVERNMENTAL BODY IMPACTED BY THE CATASTROPHE

GOVERNMENT CODE § 552.233

Pursuant to section 552.233(b), a governmental body may suspend the applicability of the requirements of the Public Information Act (the “Act”) if the governmental body is currently impacted by a catastrophe and provides proper notice in accordance with this section.

(Name of Governmental Body Impacted by Catastrophe) PLEASE PRINT

SECTION 2 – IDENTIFY AND DESCRIBE CATASTROPHE

Section 552.233(a)(1) defines catastrophe as a “condition or occurrence that interferes with the ability of a governmental body to comply with the requirements of this chapter[.]” Identify and describe the catastrophe impacting the governmental body:

SECTION 3 – SUSPENSION PERIOD

The initial suspension period may not exceed seven consecutive days and must occur during the period that (1) begins not earlier than the second day before the date the governmental body submits notice of the Office of the Attorney General (the “OAG”); and (2) ends not later than the seventh date after the governmental body submits that notice. See Gov’t Code § 552.233(d).

Beginning Date of Initial Suspension: _____

End Date of Initial Suspension: _____

TO THE PUBLIC: For questions regarding this notice or if you believe a violation of the Act has occurred, please contact the **OAG Open Government Hotline** at (512) 478-6736 or toll free 1-877-673-6839.

SECTION 4 – GOVERNMENTAL BODY CONTACT INFORMATION

Name: _____

Title: _____ **Phone Number:** _____

Signature: _____ **Date:** _____

PUBLIC INFORMATION ACT CATASTROPHE EXTENSION NOTICE

Governmental Bodies: Please review instructions on the back of this page prior to completing the form. Instructions may also be viewed at <http://www.texasattorneygeneral.gov/open-government/governmental-bodies/catastrophe-notice>.

SECTION 5 – GOVERNMENTAL BODY IMPACTED BY THE CATASTROPHE

GOVERNMENT CODE § 552.233

Pursuant to section 552.233(b), a governmental body may suspend the applicability of the requirements of the Public Information Act (the “Act”) if the governmental body is currently impacted by a catastrophe and provides proper notice in accordance with this section.

(Name of Governmental Body Impacted by Catastrophe) PLEASE PRINT

SECTION 6 – IDENTIFY CATASTROPHE

Provide the date of the initial suspension period and identify the catastrophe listed on the initial catastrophe notice form that is continuing to impact the governmental body.

Dates of Initial Suspension Period: _____

Identify Catastrophe: _____

SECTION 7 – EXTENSION NOTICE

[] Notice is hereby given, pursuant to section 552.233(e) of the Government Code that the governmental body is still impacted by the catastrophe as described above and will extend its suspension of the requirements of the Act for an additional period of time from:

Beginning Date of Extension: _____

End Date of Extension: _____

TO THE PUBLIC: For questions regarding this notice or if you believe a violation of the Act has occurred, please contact the **OAG Open Government Hotline** at (512) 478-6736 or toll free 1-877-673-6839.

SECTION 8 – GOVERNMENTAL BODY CONTACT INFORMATION

Name: _____

Title: _____ **Phone Number:** _____

Signature: _____ **Date:** _____

PUBLIC INFORMATION ACT CATASTROPHE NOTICE INSTRUCTIONS

These are the instructions for completing the Office of the Attorney General's ("OAG") Public Information Act Catastrophe Notice form pursuant to section 552.233 of the Government Code. If you have any questions concerning the form, please contact the **Open Government Hotline** at (512) 478-6736 or toll free 1-877-673-6839.

SUBMITTING NOTICE TO THE OAG: Notice may be provided to the OAG by any of the following methods:

- Online submission form: <http://www.texasattorneygeneral.gov/open-government/governmental-bodies/catastrophe-notice/submit-catastrophe-notice>
- Mailing the notice to the following address:
Attn: Public Information Act Catastrophe Notice
Office of the Attorney General - Open Records Division
P.O. Box 12548
Austin, Texas 78711-2548

If you are unable submit the notice by any of the listed methods, please contact the **Open Government Hotline** at (512) 478-6736 or toll free 1-877-673-6839 for assistance.

SECTION 1: Provide the name of the governmental body impacted by the catastrophe. Section 552.233(a)(1) of the Government Code defines catastrophe as "a condition or occurrence that interferes with the ability of a governmental body to comply with the requirements of this chapter[.]"

SECTION 2: Identify and provide a detailed description of the catastrophe, including how the catastrophe interferes with the ability of the governmental body to comply with the requirements of the Act. The catastrophe description should enable any person who views this notice to readily identify the catastrophe and its impact on the governmental body.

SECTION 3: Provide the dates of the initial suspension period of the governmental body. The suspension may be instated for a period of up to seven consecutive days. The initial suspension period may begin up to two days before the governmental body provides proper notice to the OAG, but it may not be for longer than seven consecutive days.

SECTION 4: Provide the contact information of the governmental body's Public Information Officer or an authorized agent. The person listed should be able to answer any questions the OAG may have regarding the governmental body's catastrophe notice.

PUBLIC INFORMATION ACT CATASTROPHE EXTENSION NOTICE INSTRUCTIONS

These are the instructions for completing the Office of the Attorney General's ("OAG") Public Information Act Catastrophe Notice form pursuant to section 552.233 of the Government Code. If you have any questions concerning the form, please contact the **Open Government Hotline** at (512) 478-6736 or toll free 1-877-673-6839.

SUBMITTING NOTICE TO THE OAG: Notice may be provided to the OAG by any of the following methods:

- Online submission form: <http://www.texasattorneygeneral.gov/open-government/governmental-bodies/catastrophe-notice/submit-catastrophe-notice>
- Mailing the notice to the following address:
Attn: Public Information Act Catastrophe Notice
Office of the Attorney General - Open Records Division
P.O. Box 12548
Austin, Texas 78711-2548

If you are unable submit the notice by any of the listed methods, please contact the **Open Government Hotline** at (512) 478-6736 or toll free 1-877-673-6839 for assistance.

SECTION 5: This page should not be filled out unless the governmental body has determined it is still impacted by the catastrophe on which the initial suspension period was based. See Gov't Code §552.233(e).

SECTION 6: Provide the dates of the initial suspension period and identify the catastrophe listed on the initial notice of catastrophe form.

SECTION 7: Provide the dates for the extension of the initial suspension period. The suspension period may be extended an additional seven consecutive days. The suspension period may only be extended one time and must begin on the day following the end date of the initial suspension. The total timeframe of the suspension period should not exceed fourteen days. A copy of this form noting the extension must be provided to the OAG. The extension notice should be signed by the governmental body's Public Information Officer or an authorized agent.

SECTION 8: Provide the contact information of the governmental body's Public Information Officer or an authorized agent. The person listed should be able to answer any questions the OAG may have regarding the governmental body's catastrophe notice.

RESOLUTION OF THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, CHARTER HOLDER OF INTERNATIONAL LEADERSHIP OF TEXAS REGARDING:

- 1. DECLARATION OF EMERGENCY,**
- 2. SUSPENSION OF THE TEXAS PUBLIC INFORMATION ACT,**
- 3. WAIVER OF PROCUREMENT POLICIES, WAIVER FOR MISSED INSTRUCTIONAL DAYS/LOW ATTENDANCE,**
- 4. APPROVAL OF PAY DURING CLOSURE/QUARANTINE,**
- 5. AUTHORIZATION OF TEA ATTESTATIONS,**
- 6. APPROVAL OF CLOSURES,**
- 7. APPROVAL OF DISTANCE INSTRUCTIONAL LEARNING, AND**
- 8. OTHER DELEGATIONS OF AUTHORITY DURING THE COVID-19 EMERGENCY**

WHEREAS, on March 13, 2020, the Governor of the State of Texas declared a statewide emergency, and, later that same day, the President of the United States declared a national emergency regarding COVID-19;

WHEREAS, on March 15, 2020, this Board declared a state of emergency and delegated certain authority to the Superintendent and Chief Financial Officer;

WHEREAS, on March 16, 2020, Governor Abbott announced that he has waived the State of Texas Assessments of Academic Readiness (STAAR) testing requirements for the 2019-2020 school year and requested that the Department of Education (DOE) waive federal testing requirements for the 2019-2020 school year;

WHEREAS, also on March 16, 2020 Governor Abbott suspended the requirements for physical presence under the Texas Open Meetings Act and allowed for meetings electronically and provided for partial suspensions of the requirements of the Texas Public Information Act;

WHEREAS, on March 19, 2020, Governor Abbott declared a state-wide disaster and ordered all schools in the state to be closed and prohibited all gatherings of more than ten (10) people;

WHEREAS, the Board recognizes that COVID-19 is an unforeseen and unavoidable emergency of urgent public necessity, that the World Health Organization has declared COVID- 19 a pandemic, and that additional emergency declarations may follow in the coming days and weeks;

WHEREAS, the Board of Directors of International Leadership of Texas (“School”) has a substantial public interest in protecting the health and safety of its students, staff and community;

WHEREAS, the School’s community, including its personnel and students and their families, have been or are likely to be substantially impacted by the COVID-19 Virus and there

are or may soon be confirmed cases of COVID-19 in the School's approved geographic boundary;

WHEREAS, the Board and Administration are following advice and directives from federal, state and local authorities in responding to the COVID-19 Virus;

WHEREAS, through circumstances completely beyond their control, School employees may be forced to miss an undetermined number of work-days due to likely closure of school facilities and operations;

WHEREAS, the school's response includes likely closure of school facilities and operations, and keeping employees at home;

WHEREAS, the Board finds the COVID-19 pandemic to be a catastrophe that interferes with the school's ability to comply with the requirements of the Texas Public Information Act, Texas Government Code Chapter 552 (the "Act");

WHEREAS, the Board finds it to be in the best interest of its students and the community, and that a public purpose exists, to suspend the requirements of the Act pursuant to § 552.233;

WHEREAS, there is a public purpose served and a benefit to International Leadership of Texas to continue employee pay during any extended school-wide closures, namely, to demonstrate support of the School's employees, enhance morale and to support retention of employees so they can resume work with minimal impact on students once school reopens/work resumes;

WHEREAS, a public purpose exists for excusing absences of employees who are under medically directed quarantine on advice of their doctor or local health authorities, or who are otherwise directed by the School to not return to work;

WHEREAS, in order to conduct School operations while protecting the health safety and welfare of students and staff, it is prudent to suspend the application of procurement policies to enable the Superintendent to respond efficiently, expeditiously to emergency;

WHEREAS, in response to this emergency, there may be need to allow community use of school facilities; and

WHEREAS, in lieu of a complete or sustained closure of School, providing distance learning and virtual learning to students, and following TEA Guidance for same, is in the best interest of students and, so that the Superintendent may restructure and reassign/redeploy faculty and staff as necessary to accomplish these purposes and continue services to students, including providing food services to students in non-traditional manners:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors, at a lawfully called meeting of the Board, held in compliance with the Texas Open Meetings Act, formally revises its declaration made earlier at the March 15, 2020 Special Meeting and now hereby declares that:

1. **Declaration of Public Health Emergency.** COVID-19 constitutes an unforeseen and unavoidable public health emergency.
2. **Need for Immediate Action.** Immediate action is necessary to be able to minimize the COVID-19 impact to students, staff, families and the community. Therefore, the instructional campuses and other school facilities operated by International Leadership of Texas shall be closed at least until April 3, 2020 or a later date as determined by the Superintendent in accordance with Paragraph 13 of this Resolution.
 - a. In lieu of a complete or sustained closure, the administration shall provide for instructional continuity for its students including but not limited to options for distance learning and/or virtual learning and follow TEA Guidance for same.
 - b. The Superintendent may restructure and reassign/redeploy faculty and staff as necessary to accomplish this purpose and continue services to students, including the provision of food services to students in non-traditional manners.
 - c. The Superintendent may open or re-open school facilities on as-needed based to facilitate school business and instructional continuity for students.
3. **Procurement Waiver:** The delays and public health risks posed by the applicable procurement laws and corresponding Board policies coupled with the need to procure services and support to respond to COVID-19 to ensure safety of all students, staff, property and equipment will prevent or substantially impair student safety and or other essential school activities, the Board declares an emergency under Section 44.031(h) of the Education Code and other applicable law, and the Board hereby is suspending its normal purchasing policies and authorizing the Superintendent or Chief Financial Officer to make emergency procurements reasonably necessary to respond to COVID-19 issues. This waiver of procurement policies is expressly limited to responding to COVID-19 matters and expires automatically 30-days after its authorization, but may be extended by the Board should the state of emergency continue to exist.
4. **Waiver for Instructional Days:** The Superintendent is authorized to apply for missed instructional day waivers. Low attendance day waivers are also to be submitted for future dates, as may necessary and approved by the Texas Education Agency.
5. **Absence Waivers:** The Superintendent or designee is authorized to excuse absences for any employee who is under a medically directed quarantine for up to fourteen consecutive days.

6. **Employee Pay During Closures:** The Board authorizes and grants the discretion to the Superintendent to determine to continue pay and benefits, subject to any requirements or guidance from the State, to employees who are impacted by a federal, state or local agency ordered school closure of the employee's assigned campus or duty-station or closure determined by the Superintendent. The Board delegates to the Superintendent the authority to implement this, and to make determinations on first use of available paid time off and other leave balances, before expending additional funds for absences during a facility closure. The Board finds that a public purpose and benefit to the school and its students exists to compensate employees for work days missed due to the closure of their assigned school facilities as a result of COVID-19, and that this is necessary in the conduct of the public schools pursuant to Education Code § 45.105(c). The Board authorizes the Superintendent or designee to make compensation decisions and adjustments to impacted employees as deemed appropriate to fulfill the purposes of this Resolution.

7. **Mandatory Quarantine of Employees and Students:** The Superintendent shall direct and prohibit employees and students who have traveled within the past seven days to Level 3 designated countries or states, including any country in Europe or who otherwise had direct contact with persons known to the employee/student or their family that have traveled to the same locations in the same time period, from attending school for a quarantine period. Such quarantine period from attending school or school-related activities/events shall extend at least 14 days with the date the student returned home as day-zero and the next day as day-one. The same quarantine restrictions shall also apply to any family member of said persons living in the same household. The Superintendent may extend or amend requirements based on guidance from state and local health officials.

8. **Pay During Quarantine:** for the same reason supporting pay during closures, any employee under required quarantine may continue to receive pay and benefits as determined by the Superintendent, subject to administration's determination regarding accrued state/local leave days and their use.

9. **TEA Attestations:** The Superintendent and Board President are authorized to execute and file the 2019-2020 COVID-10 Missed School Day Waiver Attestation Statement. Further, the Superintendent and Board President are authorized to execute and file the Attestation of Off-Campus Programs Approved for Purposes of Average Daily Attendance (TEC §48.007) with TEA.

10. **Instructional Continuity:** In addition to or in lieu of closure, the Superintendent is authorized to develop and implement education continuity plans following state guidelines to allow students to be educated through low-tech, workbooks/worksheets/packets, online learning, tele-and video-learning, and other virtual or distance learning/low-tech programs. The Superintendent is authorized and fully supported by the Board in reassigning staff to aid in development and implementation of education continuity plans to benefit and serve students. The Superintendent is authorized to make procurements necessary to fulfill the purposes of this resolution and to meet the needs and best interest of students.
11. **Use of School Facilities:** In response to this emergency, the Superintendent is authorized to make school facilities available for use to provide child care and other support services to first responders, health care workers, other critical infrastructure workers and other personnel determined by the Superintendent, including staffing such services with school personnel and use of school equipment.
12. **Authorization to School Superintendent for Additional Waivers, Attestations or Reports:** In the event other waivers or immediate action is needed, the Superintendent is authorized, in consultation with the Board's Chair (or Vice Chair in absence of Chair), to take other action and to submit/apply for other waivers, attestations or reports in accordance with guidance and instructions from the State of Texas. Unless already permitted under the charter school contract with the State of Texas, the Superintendent is not authorized to take any action that is specifically reserved for the governing board of the charter holder under 19 TAC §100.1033 (b)(14)(C).
13. **Authorization to School Superintendent to Extend School Closure.** As necessary to minimize the COVID-19 impact to students, staff, families and the community or as ordered by federal, state or local public health officials, the Superintendent, in consultation with the Board's Chair (or Vice Chair in absence of Chair), is authorized to continue campus closures for extended periods of time as determined to be in the best interest of health and safety.
14. **Suspension of Texas Public Information Act.** COVID-19 constitutes a catastrophe that interferes with the school's ability to comply with the requirements of the Texas Public Information Act, Texas Government Code chapter 552.
 - a. The requirements of the Act are suspended.
 - b. The Superintendent, or designee, is authorized to submit notice to the Attorney General pursuant to the Form attached hereto as **Exhibit A**.

/SIGNATURE PAGE FOLLOWS/

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC., d.b.a. INTERNATIONAL LEADERSHIP OF TEXAS, ON THE **25TH DAY OF MARCH, 2020.**

Members Voting in Favor of Resolution:

Maj. Gen. James Williams, Board President

Lynne Beach, M.D., Board Vice President

Mr. Tracy Cox, Board Secretary

Dr. Soner Tarim, Board Member

Mr. Peter Gudmundsson, Board Member

Mr. Chris Moreland, Board Member

*The undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of a Resolution of the Directors of the Corporation, duly held on **March 25, 2020**, which Resolution is in full force and effect and has not been revoked or amended.*

Secretary ____/____/____

Coversheet

CONSIDER/ACT ON 2020-2021 ACADEMIC CALENDAR

Section:	IV. Board Items for Action
Item:	C. CONSIDER/ACT ON 2020-2021 ACADEMIC CALENDAR
Purpose:	Vote
Submitted by:	
Related Material:	District Calendar 2020-2021.pdf DRAFT 2020-2021 Academic Calendar.pdf



INTERNATIONAL LEADERSHIP OF TEXAS

Others Before Self • Otros Antes De Uno Mismo • 先人后己

2020 - 2021 Calendar / Calendario / 学生日历

81 days
Aug 13 - Nov 23
Nov 30 - Dec 18
SECOND SEMESTER
88 days
Jan 5 - Mar 12
Mar 22 - May 20

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August/Agosto/八月 2020							September/Septiembre/九月 2020							October/Octubre/十月 2020							November/Noviembre/十一月 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30					
30	31																										
Aug 3-12: PD Days Aug 13: First Grading Period Starts/ First Day of School							Sept 7: Labor Day Sept 18: First Grading Period Ends Sept 21: Data/PD Day Sept 22: Second Grading Period Starts							Oct 9: PD Day Oct 12: Fall Break Oct 13: Parent Conferences Oct 30: Second Grading Period Ends							Nov 2: Data/PD Day Nov 3: Third Grading Period Starts Nov 23-27: Thanksgiving						
December/Diciembre/十二月 2020							January/Enero/一月 2021							February/Febrero/二月 2021							March/Marzo/三月 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2		1	2	3	4	5	6		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28	29	30	28							28	29	30	31			
							31																				
Dec 18: Third Grading Period Ends Dec 21-Jan 3: Winter Break							Jan 4: Data/PD Day Jan 5: Fourth Grading Period Starts Jan 18: MLK Day							Feb 11: Fourth Grading Period Ends Feb 12 & 15: Data/PD Day Feb 16: Fifth Grading Period Starts							Mar 15-19: Spring Break						
April/Abril/四月 2021							May/Mayo/五月 2021							June/Junio/六月 2021							July/Julio/八月 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							1			1	2	3	4	5					1	2	3
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
							30	31																			
Apr 2: Bad Weather Day #1 Apr 9: Fifth Grading Period Ends Apr 12: Data/PD Day Apr 13: Sixth Grading Period Starts							FYI - May 14: Last day of STAAR May 20: Sixth Grading Period Ends/ Last Day of School May 21: Records Day / Bad Weather Day #2 FYI - May 31: Memorial Day																				

Professional Development (PD) Student Holidays

Aug 3-12.....PD/Data
Sept 21.....PD/Data
Oct 9.....PD/Data
Nov 2.....PD/Data
Jan 4.....PD/Data
Feb 15-16.....PD/Data
Apr 12.....PD/Weather
May 21.....Records/Weather

Student/Teacher Holidays

Sept 7.....Labor Day
Oct 15.....Fall Break
Nov 23-27.....Thanksgiving
Dec 21-Jan 3.....Winter Break
Jan 18.....MLK Day
March 15-19.....Spring Break
Apr 2.....Weather Day 1
May 31.....Memorial Day

[] Grading Period Start/End
[] Flex Days/Self-selected PD

[] Student/Teacher Holidays
[] Data/PD Days (Student Only Holidays)

District Summer Break

2020 Modified Summer Schedule
Summer office hours June 5 - 12
M-Th 7:30 - 5:00
F 8:00 - 12:00
Office Closed June 19 - July 13
*Regular Hrs Resume July 14, 2020

MISSION STATEMENT

The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

DRAFT 2020-2021 ILTexas Academic Calendar [Org numbers 003 and above; Garland K-8 minutes vary]

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FIRST SEMESTER	Start	End	Inst. Days	Inst. Min. K-3 [8-3:45] *465 Minutes per day reported for each ES Org	Inst. Min. 4-8 [7:45-3:45] *480 Minutes per day	Inst. Min. 9-12 [7:55-4:11] *495 Minutes per day	Data/PD Days (Student only holidays)	# of PD Days	Sum of Teacher Work Days	Holidays (Student/Teacher)
							3-12 Aug, PD Days	8	8	
First Grading Period	13-Aug	18-Sep	26	12,090	12,480	12,896	21 Sep, Data Day	1	27	7-Sept, Labor Day Holiday
Second Grading Period	22-Sep	30-Oct	26	12,090	12,480	12,896	9-Oct PD Day 13-Oct, Parent Conferences 2-Nov, Data Day	3	29	12-Oct, Fall Break
Third Grading Period	3-Nov	18-Dec	29	13,485	13,920	14,384	4-Jan, Data Day	1	30	23-27 Nov, Thanksgiving 21-Dec-3-Jan, Winter Break
Total			81	37,665	38,880	40,176				
SECOND SEMESTER	Start	End	Inst. Days	Inst. Min. K-3 [8-3:45] *465 Minutes per day reported for each ES Org	Inst. Min. 4-8 [7:45-3:45] *480 Minutes per day	Inst. Min. 9-12 [7:55-4:11] *495 Minutes per day	Data/PD Days (Student only holidays)		Sum of Teacher Work Days	Holidays (Student/Teacher)
Fourth Grading Period	5-Jan	11-Feb	27	12,555	12,960	13,392	12&15-Feb, Data Day/PD Day	2	29	18-Jan, MLK Day
Fifth Grading Period	16-Feb	9-Apr	33	15,345	15,840	16,368	12-April, Data Day	1	34	15-19-Mar, Spring Break 2-April, Bad Weather Day #1
Sixth Grading Period	13-Apr	20-May	28	13,020	13,440	13,888	21-May, Records Day/ Bad Weather Day #2	1	29	Note: 31-May, Memorial Day, May 14 (last day of STAAR)
				K-3 Minutes	4-8 Minutes	9-12 Minutes		0	1	*1 Self-selected/On your own PD. PD will need to be well documented (R10, R11, R4, ILTexas offerings) via Eduphoria WkShp.
Total Semester 2			88	40,920	42,240	43,648	Total Work Days		187	
Total Both Semesters			169	78,585	81,120	83,824	ILTexas is HB 2610 requires min. of 75,600.			
Total with 4 waivers			173	80,685	83,220	85,924	Without waivers-K-3 is at 80,685 min., 4-8 is at 81,120 min. & 9-12 is at 83,825 min.			
First Day of School:	13-Aug		4 State PD Waiver Days: 9/23, 10/15, 11/4, 1/6 (Reading). 4 waiver days= 2100 minutes. Early Release Waivers applied to Kinder only for first 6 days of school dismissal, whereby only in Kinder, parents can drop their kids off as late as 9am and pick them up as early as 1pm to help with the transition. For CEP or Univ. Breakfast Campuses- BIC count towards instructional minutes.							
Last Day of School:	21-May									

* We will continue to monitor changes to neighboring school districts' dates for spring break

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Coversheet

CONSIDER/ACT ON SUMMER SCHOOL SCHEDULE

Section:	IV. Board Items for Action
Item:	D. CONSIDER/ACT ON SUMMER SCHOOL SCHEDULE
Purpose:	Vote
Submitted by:	
Related Material:	Letter to School Board Summer School 2020.pdf



Required Summer School Program for English Learners 2020

ILTexas requests the Board to allow the required Summer School program for incoming English learners who will be in kindergarten and first grade at the beginning of the 2020-2021 school year to have a different schedule than the one recommended by Texas Education Agency.

The TEA recommended timeline for the mandatory Bilingual/ESL Summer School is 120 hours of instruction spread over June and the whole month of July with 4 hours a day. ILTexas cannot follow that timeline due to the district's heavy professional development schedules during those months.

The mandatory BE/ESL Summer School will complete the 120-hour program from May 27 to June 18 with seven and a half hours a day and four hours on June 6th and 13th. TEA requires the Board to approve this schedule.

Board President Approval

Date

Coversheet

CONSIDER/ACT ON APPLICATIONS FOR TCEP GRANTS

Section:	IV. Board Items for Action
Item:	E. CONSIDER/ACT ON APPLICATIONS FOR TCEP GRANTS
Purpose:	Vote
Submitted by:	
Related Material:	ILTexas TCEP Resolution 1-2020 ILTexas fmt.pdf

**RESOLUTION OF THE BOARD OF DIRECTORS
INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.,
d.b.a. INTERNATIONAL LEADERSHIP OF TEXAS**

WHEREAS, the Board of Directors of INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC., charter holder of INTERNATIONAL LEADERSHIP OF TEXAS, wishes to submit an application for the Texas Credit Enhancement Program (TECP) to benefit and enhance opportunities for students being served by the school;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF INTERNATIONAL LEADERSHIP OF TEXAS THAT:

SECTION 1: The Board of Directors hereby approves submission of an application on behalf of INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC., d.b.a. INTERNATIONAL LEADERSHIP OF TEXAS for the Texas Credit Enhancement Program (TCEP).

SECTION 2: This Resolution shall become effective upon the date of its passage.

/SIGNATURE PAGE FOLLOWS/

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC., d.b.a. INTERNATIONAL LEADERSHIP OF TEXAS, ON THE **25TH DAY OF MARCH, 2020.**

Members Voting in Favor of Resolution:

Maj. Gen. James Williams, Board President

Lynne Beach, M.D., Board Vice President

Mr. Tracy Cox, Board Secretary

Dr. Soner Tarim, Board Member

Mr. Peter Gudmundsson, Board Member

Mr. Chris Moreland, Board Member

*The undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of a Resolution of the Directors of the Corporation, duly held on **March 25, 2020**, which Resolution is in full force and effect and has not been revoked or amended.*

Secretary ____/____/____