



International Leadership of Texas, Inc.

January 22, 2020 Regular Meeting

Date and Time

Wednesday January 22, 2020 at 6:15 PM CST

Location

1820 N. Glenville Drive, Suite 100, Richardson, TX 75081

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:15 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			

	Purpose	Presenter	Time
C. APPROVE MINUTES OF DECEMBER 18, 2019 REGULAR MEETING AND CHARTER FIRST PUBLIC HEARING	Approve Minutes		

II. Public Speakers

Board Services

A. Guests who spoke, if any	FYI		
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III. Superintendent-CEO Report and Information Items

A. CHIEF ACADEMIC OFFICER REPORT	FYI	Dr. Laura Carrasco- Navarrete	
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B. CHIEF ADMINISTRATIVE OFFICER REPORT	FYI	Jerry McCreight	
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C. SCHOOL LEADERSHIP REPORT	FYI	Dr. Thomas Seaberry	
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IV. Board Items for Action

A. CONSIDER/ACT ON DECEMBER, 2019 FINANCIAL REPORT	Vote	James Dworkin	
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Discuss/Act to approve the Financial Report for the month of December, 2019.

B. CONSIDER/ACT ON ILTEXAS NEPOTISM POLICY	Discuss	Eddie Conger	
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Discuss/Take action to revise ILTexas current nepotism policy with reference to Texas nepotism law.

C. CONSIDER/ACT ON BOARD APPROVAL REQUIREMENT FOR ITEMS EXCEEDING \$100,000	Vote	James Dworkin	
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Discuss/Act to approve deletion from Fiscal Policy of the requirement for prior Board approval of contracts and orders which are to exceed \$100,000 in a fiscal year.

D. CONSIDER/ACT ON BID SOLICITATION POLICY FOR FEDERALLY FUNDED PROJECTS	Vote	James Dworkin	
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Discuss/Take possible action to revise ILTexas policies for soliciting bids for federally funded projects to change the requirement for three bids to a requirement for two bids, consistent with applicable law.

	Purpose	Presenter	Time
E. CONSIDER/ACT ON SAFETY COMMITTEE	Vote	Aaron Thorson	
Discuss/Take possible action to form a Safety and Security Committee and assign Board Members to said Committee.			

V. Executive Session

A. AUTHORIZATION	FYI		
Closed Session for Any and All Reasons Permissible by Texas Law, including, but not limited to, Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084, pertaining to any item listed on this agenda, as permitted by applicable law.			
B. DELIBERATION REGARDING REAL PROPERTY PURSUANT TO GOV.T CODE SEC. 551.072.	Discuss	Eddie Conger	
Discuss real estate matters pursuant to Government Code Section 551.072.			

VI. Action Items After Executive Session

A. CONSIDER/ACT ON MOTION TO AUTHORIZE NEGOTIATION TO PURCHASE REAL PROPERTY	Vote	Eddie Conger	
Discuss/take possible action on Motion (" Motion #1 ") to authorize superintendent to submit offers, negotiate with sellers, and purchase real property on behalf of the board of directors as described in executive session.			
B. CONSIDER/ACT ON EXPANSION OF KATY-WESTPARK HIGH SCHOOL	Vote	Eddie Conger	
Discuss/take possible action on Motion (" Motion #2 ") to approve the expansion of Katy-Westpark High School.			
C. CONSIDER/ACT ON LEASE AGREEMENT IN COLLEGE STATION	Vote	Eddie Conger	
Discuss/take possible action on Motion (" Motion #3 ") to authorize the superintendent to negotiate and finalize a lease agreement in College Station as discussed in executive session.			
D. CONSIDER ACT ON CONSTRUCTION OF HIGH SCHOOL CAMPUSES IN SOUTH DALLAS AND COLLEGE STATION AREAS	Vote	Eddie Conger	
Discuss/Take possible action on Motion (" Motion #4 ") to approve construction of high school campuses in College Station and south Dallas county and remodel of purchased property in south Houston as discussed in executive session.			
E. CONSIDER/ACT ON CMAR METHODOLOGY FOR PROJECTS APPROVED TONIGHT	Vote	Eddie Conger	

	Purpose	Presenter	Time
	Discuss/Take possible action on Motion (" Motion #5 ") to approve Construction Manager at Risk as construction methodology for projects approved tonight, and to approve the construction team as follows:		

- Architect - Pivot North Architects
- Construction Manager – Waltz Construction
- Real Estate professional – Colliers International
- Owners Rep – Don Epperson

F. CONSIDER/ACT ON REIMBURSEMENT RESOLUTION

Vote

Eddie
Conger

Discuss/Take possible action on Motion ("**Motion #6**") to approve reimbursement resolution #20200122.

VII. Closing Items

A. Adjourn Meeting

Vote

Coversheet

APPROVE MINUTES OF DECEMBER 18, 2019 REGULAR MEETING AND CHARTER FIRST PUBLIC HEARING

Section: I. Opening Items
Item: C. APPROVE MINUTES OF DECEMBER 18, 2019 REGULAR MEETING AND CHARTER FIRST PUBLIC HEARING
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for December 18, 2019 Regular Meeting and Public Hearing of the Charter
FIRST Rating Report on December 18, 2019



International Leadership of Texas, Inc.

Minutes

December 18, 2019 Regular Meeting and Public Hearing of the Charter FIRST Rating Report

Date and Time

Wednesday December 18, 2019 at 6:15 PM

Location

1820 N. Glenville Drive, Suite 100, Richardson, TX 75081

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Dr. Lynne Beach, Major General James Williams, PETER GUDMUNDSSON, Soner Tarim (remote), Tracy Cox

Directors Absent

None

Guests Present

Finn Simmens

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International Leadership of Texas, Inc. to order on Wednesday Dec 18, 2019 at 6:16 PM.

C. Approve Minutes of December 11, 2019 Special Meeting

PETER GUDMUNDSSON made a motion to approve the minutes from December 11, 2019 Special Meeting on 12-11-19.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. APPROVE MINUTES OF NOVEMBER 20, 2019 REGULAR MEETING

Dr. Lynne Beach made a motion to approve the minutes from November 20, 2019 Regular Meeting on 11-20-19.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Annual Public Hearing of Charter FIRST Report

A. CALL TO ORDER

B. PRESENTATION OF FINANCIAL INTEGRITY RATING SYSTEM OF TEXAS (FIRST) REPORT

Chief Financial Officer James Dworkin presented the Charter FIRST Report to the Board.

C. ADJOURN CHARTER FIRST PUBLIC HEARING

III. Board Items for Action

A. CONSIDER/ACT ON BOARD APPROVAL REQUIREMENT FOR ITEMS EXCEEDING \$100,000

CFO James Dworkin briefed the Board.

PETER GUDMUNDSSON made a motion to direct administration to adjust the policy as presented.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. CONSIDER/ACT ON NOVEMBER, 2019 FINANCIAL REPORT

CFO James Dworkin reported to the Board.
PETER GUDMUNDSSON made a motion to approve the November, 2019 Financial Report.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.
The Board recessed Open Session to enter Executive Session at 6:37 p.m.

IV. Executive Session

A. AUTHORIZATION

The Board convened Executive Session at 6:45 p.m.

B. HEAR EMPLOYEE GRIEVANCE (1 OF 2)

Tracy Cox made a motion to take no action.
PETER GUDMUNDSSON seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. HEAR EMPLOYEE GRIEVANCE (2 OF 2)

Tracy Cox made a motion to take no action.
PETER GUDMUNDSSON seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

Dr. Lynne Beach made a motion to adjourn the meeting.
PETER GUDMUNDSSON seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Finn Simmens

Coversheet

CHIEF ACADEMIC OFFICER REPORT

Section: III. Superintendent-CEO Report and Information Items
Item: A. CHIEF ACADEMIC OFFICER REPORT
Purpose: FYI
Submitted by:
Related Material: January Board Report.pdf



ILTexas Chief Academic Officer Report
January 22, 2020
Presented by: Dr. Laura Carrasco

Scholarships:

AGPHS -	\$2,116,284
GHS -	\$3,362,434
KWHS-	\$ 296,000
KSHS -	\$2,048,991

Highlights:

Stanford acceptance (with full scholarship) from AGP! Babson College acceptance (with full scholarship) from AGPHS!

Two acceptances to Case Western Reserve University from GHS! University of Queensland (Australia) from GHS! Deferral from Georgetown at GHS!

Deferral from Princeton for KWP! (It's not a no!) (**Our advisor at KWP sent out an email asking that students turn in any acceptances and scholarships that were received over break, so these numbers are not as current as the others. I feel very hopeful that we will be able to have more timely information available once the office situation and ability to pull students is rectified.)

University of Chicago, Barnard, and Johns Hopkins acceptances for KSHS!

Class of 2020 Update

Applications to 4 Year Universities

Class of 2020 Goal: 100% acceptance into a 4 year college/university

4-Year Application Numbers:

AGPHS - 81 (94%)

GHS - 112 (75%)

KWHS - 34 (68%)

KSHS - 79 (76%)

4-Year Acceptances:

AGPHS - 35 (40%, 97 acceptances to 59 colleges and universities)

GHS - 40 (27%, 138 acceptances to 68 colleges and universities)

KWPHS - 11 (22%, 19 acceptances to 11 colleges and universities)

KSHS - 52 (45%, 123 acceptances to 65 colleges and universities)

Advanced Academics/GT Update

Campus	% Identified (min. target = 5%+)	# of students that are coded as GT in Skyward	Area Total Average % Identified
<u>DALLAS AREA</u>			
Garland K-8	10%	144	11%
Garland 9-12	8%	54	
Lancaster K-8	9%	111	
Lancaster DeSoto 9-10	14%	11	
<u>TARRANT AREA</u>			
Arlington K-8	5%	59	7%
Arlington Grand Prairie 9-12	4%	23	
East Fort Worth K-8	5%	56	
Grand Prairie K-8	6%	79	
Keller K-8	7%	95	
Keller Saginaw 9-12	15%	92	
North Richland Hills K-8	4%	55	
Saginaw K-8	10%	130	
<u>HOUSTON/CS AREA</u>			
College Station K-9	11%	148	5%
Katy K-8	6%	75	
Katy Westpark 9-12	4%	21	
Orem K-8	1%	14	
Westpark K-8	2%	28	
Windmill Lakes K-8	5%	62	
Windmill Lakes Orem 9-10	4%	6	
District Average and Totals:	1,144 students identified or 5.91%	1263	7%



K-12 Advanced Academics Plan

Gifted & Talented (GT Identification & Services)

Gifted and Talented Definition

Students who participate in services designed for Gifted and Talented Students will demonstrate skills in self-directed learning, thinking, research, and communication as evidenced by the development of innovative products and performances that are advanced in relation to students of similar age, experience, or environment and reflect individuality and creativity.

State Definition of the Gifted and Talented Student

TEC §29.121. DEFINITION: A Gifted and Talented Student means a child or youth who performs at, or shows the potential for performing at, a remarkably high level of accomplishment when compared to others of the same age, experience, or environment and who:

1. Exhibits high performance capability in an intellectual, creative, or artistic area;
2. Possesses an unusual capacity for leadership; or
3. Excels in a specific academic field.

Local Definition of Gifted and Talented

International Leadership of Texas ISD defines Gifted and Talented as any child or youth in grades K-12 who performs at, or shows the potential for performing at a remarkably high level of accomplishment when compared to others of the same age, experience, or environment, and who:

1. Exhibits high performance capability in general intellectual ability; or
2. Excels in one or more specific academic fields: math, science, language arts, and/or social studies

State Goal for GT Services / How Does ILTexas Meet this Goal

Students who participate in services designed for Gifted and Talented Students will demonstrate skills in self-directed learning, thinking, research, and communication as evidenced by the development of innovative products and performances (recorded in student portfolio) that are advanced in relation to students of similar age, experience, or environment and that reflect individuality and creativity.

- 1) Identify students in grades K-12 who demonstrate an academic need for Gifted and Talented services using the criteria established by the district, approved by the board, and in compliance with the state mandates.

2) Develop the students' capacities to become self-directed and to be confident in their ability to research and process information and to create and communicate their findings as they produce and present advanced-level products or performances as well as products and performances of professional quality at the high school exit level.

3) Enhance and refine the abstract and complex thinking and reasoning of these students through more sophisticated creative and critical thinking activities as they reflect and refine their own thinking processes.

4) Provide students with multiple opportunities to participate in learning experiences using advanced content (within the four core areas, as well as fine arts) which are defensibly differentiated in depth, complexity, and range through modification to content and/or process and/or product. Students will be able to work independently, with groups of other gifted students, and with groups of non-gifted peers.

Student assessment for gifted and talented services is collaborative and ongoing throughout the school year and cumulative through schooling experience (across the grade levels). Via the Rtl process, as tracked through the Student Success Team (SST), led by GT Lead and counselors, all data will be collected and stored in a Portfolio (digital or physical). Copies of this data will need to be stored with the grade band level counselor as well as the AP over GT. Students with a large learning capacity will be identified as GT learners, for purposes of the state, by a committee of GT trained educators from the campus and district.

For the Gifted Student's Portfolio

Gifted Characteristics (only to be uploaded to Skyward Gifted tab, NOT Seesaw)

- o Teacher and parent survey/Referral Form
- o GT IEPs once determination is made
- o SST documentation

Assessment Data (only to be uploaded to Skyward Gifted tab, NOT Seesaw)

- o Ability test

Student Pieces (these pieces can be uploaded to Seesaw for digital "work" portfolios)

- o Projects and performances
 - Pre-determined, grade level wide projects
 - Student selected pieces
 - Teacher selected pieces
 - Data (Reading Levels, Unit assessment data, MAP results, etc) that is open to be shared with parents

Transfer students seeking to be identified for needing GT services will need to submit identification data from previous school to campus SST committee for review. Additional information may be required. IL Texas may or may not accept previous GT identification, as documented through PEIMS from their previous district.

Furlough of services, reassessment of needs, and the exiting students from receiving GT services will be reviewed by the SST committee on a case-by-case basis, as and if needed.

Appeal of non-qualifying GT Services can be done yearly. If the student did not qualify for GT Services the student can be reassessed the following year.

Service Design/Curriculum & Instruction is based on the academic needs of those students with the largest capacities to learn in the four core content areas. Additionally International Leadership of Texas serves the needs of students with leadership, athletic, linguistic (through trilingual enrichment model), and artistic capacities to excel above grade level peers. These identified students will have opportunities to work together as well as individually. These opportunities for exploring a curriculum with advanced depth and complexity of content will be provided during school hours (i.e., enrichment time offerings, differentiated instruction, telescoping, curriculum modifications and accommodation, acceleration) and out of school as well (i.e., competitions, clubs, extracurricular activities, etc). As part of our campus master schedule, each grade level will have a designated enrichment period whereby GT identified students (as well as others) will have an opportunity to be challenged on their level. Furthermore, part of the IL Texas GT service design is offering opportunities for acceleration as students qualify based on credit by exam qualification.

Moreover, additional opportunities are offered in Middle School and High School as follows:

- Pre AP and AP classes provide options, challenges, and appropriate depth and complexity of content.
- Juniors and Seniors in high school have access to Dual Credit classes on the university level.
- Leadership and Career assessment and training are provided in areas of strength (in collaboration with Kuder Galaxy, K-5, and Kuder Navigator 6-12).

Professional Development on the nature and needs of gifted students will be provided to all administrators, counselors, and instructors. Instructors are required to complete the 30-hour GT Foundations training through any regional ESC (via both online and face-to-face platforms) and complete an additional 6-hour update annually. Foundations 1 & 2 (face-to-face) will include an orientation of the district's identification process and service model. The GT Coordinator Ashley Neuschwander will be involved with the planning and conducting of the face-to-face training. *Teachers who have attended the College Board five-day summer institute will be excused from Foundations 3 and 4.

As teachers receive their 30-hour GT training and/or 6-hour update certificates, they will need to submit their certificates of completion to the campus AP over GT, as well as upload the documents to Eduphoria. For any teacher, the above training is not a substitute for teachers having to take the state GT exam and adding the GT supplemental to their teaching certificate through TEA/SBEC, if desired (not required by ILTexas).

Family and Community Involvement will be encouraged. Information on GT services will be available on the website and will be shared at informational meetings. Family and

community members will also have an opportunity to join TAGT parent association. Parents will be informed of the array of learning opportunities, and products and achievements will be shared with the community.

Campus GT Leads will meet at least twice per year with district Advanced Academics/GT Coordinator (Ashley Neuschwander; aneuschwander@iltexas.org). GT Leads will be charged with leading their campuses towards full implementation of the above components of our GT program. GT Leads will serve as Subject Matter Experts and will need to assist either in person or other communication with GT-SSTs or Pre-GT-SSTs to help guide the committee in making the most instructionally sound decisions/interventions for our GT kids and GT-IEPs as needed.

GT Leads will also serve as the official campus CogAT Testing Proctors; however, each campus will also need to designate two IAs and the Media Specialist will be trained as an emergency back-up proctor or to assist with testing complications. Our Campus AP over GT will ensure effective execution/supervision of the program.

GT Coding Within Student Information System (Skyward)

The gifted and talented indicator code must reflect the student's identification for gifted and talented services for each six-week/nine-week reporting period.

- All students identified as Gifted and Talented and receiving Gifted and Talented services should be GT PEIMS coded including the student's GT program entry effective date.
- The gifted and talented indicator code is removed from the attendance accounting system by the clerical personnel only when directed by the GT Campus Lead. The effective date of dismissal should be recorded.
- How To Code in Skyward Found [Here](#)

Acceleration (Compacting, Single-Subject, & Grade Level)

Content Acceleration

Acceleration may be used as appropriate for students in grades K-12. Decisions to accelerate should be made by the SST committee, consisting of 3 trained administrators and/or teachers. Parents, the student, and others may also be included when applicable.

- Curriculum compacting
 - o Pre-assess at beginning of new academic area (MAP).
 - o Curriculum is "compacted", taught at a faster pace with time to incorporate advanced content and skills via differentiated instruction (of TEKS RS Units) and or via enrichment period/time.
- Single-subject acceleration into advanced classroom
 - o Appropriate for a student who is advanced in a specific domain such as math.
 - o Use results from TTU Credit By Exam or MAP data (80-90% proficiency required).
 - o The student leaves the regular classroom to attend the accelerated class in appropriate grade level (i.e., 1st grader receiving RLA instruction with

2nd grade teacher, 5th grade student taking 6th grade math, 7th grader taking Algebra I, 8th graders taking English I, Dual Credit and AP courses at the high school level, etc).

Grade Level Acceleration K-5

All students are eligible to be considered for grade level acceleration, if they meet all of the following criteria:

- score of 80% or higher on a district or state developed exam (CBE by Texas Tech) in **all** core areas: reading language arts, mathematics, science, and social studies *in English and/or Spanish for students participating in fully implemented 45%/45% DLI program while taking into account 10% Chinese language development, determined on case-by-case basis by SST (L1 or both)*
- recommendation from SST (with teacher input)
- student's parent/guardian's written approval

The SST (with teacher input) will determine timeframe of when qualifying students will be accelerated into advanced grade level.

Course Acceleration 6-12

Students are eligible to test for credit by exam through ILTexas. Course credit will be awarded for the following:

- score of 80% or higher on exam (CBE by Texas Tech) -or-
- score of 3 or higher on AP exam -or-
- score of 75 or higher on CLEP exam

Exam Windows

The CBE exams will be administered 4 times annually upon referral by SST.

Testing Windows:

- July 1-September 30
- October 1-December 31
- January 1-March 31
- April 1-June 30

Students may attempt exam up to two times per subject.

Parents are responsible for the CBE exam fees unless the referral is made by the SST committee based upon a recommendation by the student's teacher who observes that the student's academic needs are not being met in the current grade level.

Link to purchase CBE testing:

<http://www.depts.ttu.edu/k12/programs/testing/institutional/>

Professional Development for January & February:

Day	Date	DAY	Time	Dept	Event	Attendees	Location
Monday	Jan 13-14	A	All Day	STEM	STEM4Innovation at Texas A&M Conference	STEM-Barkman, Rivers, Griffith, Neuschwander	Texas A&M
Tuesday	January 14	B	8:30-3:30	Assessment	Required CTC Training for STAAR/EOC/TELPAS/STAAR Alt. 2	Houston Area CTCs	HQ Houston
Wednesday	January 15	A	8:30-3:30	Assessment	Required CTC Training for STAAR/EOC/TELPAS/STAAR Alt. 2	College Station CTCs	CS K8
Wednesday	January 15		8:30-11:30	DLI	Region X DLI campus visit	Admins and campus IC	Saginaw ES
Wednesday	January 15		12:30-3:30	DLI	Region X DLI campus visit	Admins and campus IC	EFW ES
Thursday	January 16	B	8:30-3:30	Assessment	Required CTC Training for STAAR/EOC/TELPAS/STAAR Alt. 2	Tarrant Area CTCs	HQ Tarrant
Friday	January 17	A	8:30-3:30	Assessment	Required CTC Training for STAAR/EOC/TELPAS/STAAR Alt. 2	Dallas Area CTCs	HQ #3 PD
Sunday	January 19		8:00 - 4:30	EL Dept.	Kagan Winter Academy	Secondary Math and ELA teachers	Addison
Monday	January 20		8:00 - 4:30	EL Dept.	Kagan Winter Academy	Secondary Math and ELA teachers	Addison
Wednesday	January 22		8:00-4:00	Professional Development	DFW PBIS and IC Campus Visits Calibration Walks	APs over PBIS and IC	EFW and NRH
Wednesday	January 22	A	8:30-4:00	DLI Department	VIDA Site visit K-5	Teachers and staff	Garland K-8
Wednesday	January 22	A	8-4	HQ LDR	Finish Strong DFW GLA Meeting	GLAs	TBA
Wednesday	January 23		8-4	Professional Development	DFW PBIS and IC Campus Visits Calibration Walks	APs over PBIS at	Lancaster K8, Garland K8, and Garland HS

Thursday	January 23	B	8-4	HQ LDR	Finish Strong Houston/CS GLA Meeting	GLAs	TBA
Thursday	January 23		8:30-3:30	DLI	Region X DLI campus visits	Admin and campus IC	NRH ES
Thursday	January 23	B	8:30-4:00	DLI Department	Vida Site Visit K-5	Teachers and Staff	Grand Prairie K-8
Friday	January 24	A	All Day	All Campuses	Last Day of the 3 Week Cycle	Teachers	All Campuses
Friday	January 24	A	All Day	Assessment	Last Day for LPAC & Special Pops Meetings to make TELPAS, TELPAS Alt. & STAAR Alt. 2 Testing Decisions	SPED/LPAC Teams	All Campuses
Friday	January 24	A	TBD	DLI	TEA DLI Pilot - Year 2 Meeting with Whole Group	Garland K-8, Arlington K-8 & Keller K-8	Zoom- will send the link prior to the meeting
Friday	January 24	A	8:30-4:00pm	DLI Department	Vida Site Visit K-5	Teachers and Staff	Arlington K-8
Saturday	January 25		8:30-3:30	EL Dept.	ELs in Texas - What Teachers Need to Know - Seidltiz Education	Teachers/Coaches	DFW - Grand Prairie K-8
	January 25		8:30 - 3:30	EL Dept.	ELs in Texas - What Teachers Need to Know - Seidltiz Education	Teachers/Coaches	Houston - Westpark K-8
Saturday	January 25		All Day	Intercultural Committees	Lunar New Year Event	Students and families	All campuses
Monday-Friday	January 27-31		ALL WEEK	ALL Campuses	Holocaust Remembrance Week (per Gov. Abbott/SB1828)		
Monday	January 27		8:30-3:30	DLI	Region X DLI campus visits	Campus admin and Campus IC	Keller K-8

Tuesday	January 28	B	9:00 - 11:00 AM	All K-8 Campuses	Distret Spanish Spelling Bee	Administrators and campus winners 3-5 / 6-8	https://zoom.us/meeting/557784127
Wednesday	January 29		8-4	professional Development	BRES LW		Orem K8 (AM) and WMLKS (PM)
Thursday	January 29		8:00 - 4:00	HAO	6-8 RLA Planning Workshop	6-8 RLA Teachers from Orem, WLKS, & WPKS	Houston Area Office
Wednesday	January 29		8:30-3:30	DLI	Region X DLI campus visits	Campus admin and Campus IC	Arlington K-8
Wednesday	January 29		8:30 - 3:30	EL Dept.	Region 10 Walk Through - ESL Program	Teachers	Lancaster MS (AM)/Lancaster HS (PM)
Wednesday	January 29		8:30-3:30	Social Studies	STAAR Review Training	8th & 11th grade teachers	HQ3 PD & Conference
Wednesday	January 29		11-12:30	C&I	90 Min. Whetstone Training for Whetstone Observation/Feedback Pilot Campuses	Campus Admin & HQ/Area Dir and Coaches	Windmill Lakes Orem HS
Thursday	January 30		8:30-3:30	Social Studies	STAAR Review Training	8th & 11th grade teachers	HQ3 PD & Conference
Thursday	January 30	B	8:30- 4:00	DLI Department	Vida Site Visit K-5	Teachers and Staff	College Station K-8
Thursday	January 30		8:00 - 4:00	HAO	3-5 RLA Planning Workshop	3 - 5 RLA Teachers from Orem, WLKS, & WPKS	Houston Area Office
Thursday	January 30		8:00-9:30 at HQ3 OR 1:30-3pm at Saginaw K-8	C&I	90 Min. Whetstone Training for Whetstone Observation/Feedback Pilot Campuses	Campus Admin & HQ/Area Dir and Coaches	AM HQ3 Zoom or Meeting ID 2103323259 PM @ Saginaw K-8

Friday	January 31	B	All Day	All Campuses	Progress Reports Go Home	Teachers	All Campuses
			8-12	Tarrant	-Tarrant County Area Huddle-	Tarrant County Area	AOT
Saturday	February 1		8:30--3:30	DLI Dept.	Saturday DLI Academy for Bilingual Teachers - Writer's Workshop (Spanish)	Spanish DLI teachers	Lancaster K8
Saturday	February 1		8:30--3:30	DLI Dept.	Saturday DLI Academy for Bilingual Teachers - Writer's Workshop (Spanish)	Spanish DLI teachers	Westpark K8
Monday	February 3	A	All day	Assessment	First Day iStation - February Window (Feb. 3-7)	Grades K-8	All K8 Campuses
Monday	February 3	A	8:30-3:30	Social Studies	Teaching Social Studies to ELL's	Teachers and staff	Houston Area Office
Tuesday	February 4	B	8:30-12:30	EL Dept.	LPAC Decisions for State Assessments - MOY LPAC	AP over LPAC, LPAC Lead	Dallas HQ #3 PD Area
Tuesday	February 4	B	8:30 - 12:30	EL Dept.	LPAC Decisions for State Assessments - MOY LPAC	AP over LPAC, LPAC Lead	Houston - Area Conference Room
Tuesday	February 4	B	8:30- 4:00	DLI	Vida Site Visit K-5	Teacher and Staff	Westpark K-8
Wednesday	February 5	A	8:30-4:30	Social Studies	Teaching Social Studies to ELL's	Teachers and staff	HQ3
Wednesday	February 5	A	8:30- 4:00	DLI Dept.	Vida Site Visit K-5	Teacher and Staff	Orem K-8
Thursday	February 6	B	8:30-4:00	Professional Development	Lead4Ward Rockin' Review- DFW	K-8 Administrator, IC(s), 4 GLA reps per campus HS- 1 admin, IC, 4 Department Leads 4 Core Area Coaches and 4 Core Directors	HQ 3
Thursday	February 6	B	8:30- 4:00	DLI Dept.	Vida Site Visit K-5	Teacher and Staff	Windmill Lakes
Friday	February 7	A	All Day	Assessment	End of Cycle Writing Assessment	All Grades	All Campuses
Friday	February 7	A	8:30-4:00pm	DLI Dept.	Vida Site Visit K-5	Teacher and	Lancaster

Saturday	February 8		8:30--3:30	DLI Dept.	Saturday DLI Academy for Bilingual Teachers - Writer's Workshop (Spanish)	Spanish DLI teachers	TBD (Tarrant)
Saturday	February 8		8:30 - 3:30	DLI Department	Bilingual Literacy Stations	K-5 DLI (Spanish and English teachers)	Windmill Lakes K8
Monday	February 10	A	All Day	Assessment	TELPAS Writing Samples Window (Feb 10-March 20)	All Grades	All Campuses
Monday	February 10	A	8:00-1:00	Assessment	Spring Benchmark - Writing, Science, English I & II	Grades 4, 5, 7, 8, HS	All Campuses
Monday	February 10	A	All Day	Assessment	STAAR & EOC Interim Assessment Window (Feb. 10-14)	Grades 3-12	All HS & K8 who will test online
Monday	February 10	A	All Day	Assessment	End of Cycle Assessments Week	All Grades	All Campuses
Tuesday	February 11	B	8:00-1:00	Assessment	Spring Benchmark - Math & Algebra I	Grades 3-8, HS	All Campuses
Wednesday	February 12	A	7:30-5:00	HQ and all Campuses	District Principals Meeting	Principals, Area Superintendents, Chiefs	Buffalo City Hall
Wednesday	February 12	A	8:00-1:00	Assessment	Spring Benchmark - Reading, Science	Grades 5, 8, HS	All Campuses
Thursday	February 13	B	8:00-1:00	Assessment	Spring Benchmark - Social Studies	Grades 8, HS	All Campuses
Thursday	February 13	B	9:00-10:30	Chinese & Spanish	AAPPL Training for Administrators	Principals and designees	Zoom
			8-12	Tarrant	-Tarrant County Area Huddle-	Tarrant County Area	AOT
Friday	February 14	B		All Campuses	Last Day of the Grading Period	Teachers	All Campuses
Saturday	February 15		8:30--12:30	EL Dept.	EL Academy for GLAs - SI Strategies to Foster Student Engagement	GLAs, LPAC Lead	GP K8 (DFW)
Saturday	February 15		8:30--12:30	EL Dept.	EL Academy for GLAs - SI Strategies to Foster Student Engagement	GLAs, LPAC Lead	KW HS (Houston)
Saturday	February 15		7:30am -3:00pm	Spanish DLI Department	DFW Region X Spanish Spelling Bee	Spanish DLI department	Region 10 ESC - Spring Valley at 400 E. Spring Valley Rd Richardson, TX 75080
Monday	February 17	A	8:00-4pm	Campus Principal	*Houston/CS Data Day & TELPAS Calibration		
	February 17	A	8:00-4pm	HQ Subject Matter Experts	*DFW Districtwide PD Day (breakout sessions by department across DFW campuses)		

Tuesday	February 18	A	8:00-4pm	Campus Principal	*DFW Data Day & TELPAS Calibration		
	February 18	A	8:00-4pm	HQ Subject Matter Experts	*Houston/CS Districtwide PD Day (breakout sessions by department across DFW campuses)		
Thursday	January 30		8:30 - 3:30	EL Dept.	Region 10 Walk Through - ESL Program	Teachers	NRH MS (AM)/Keller MS (PM)
Wednesday	February 19		8:30 - 3:30 PM	DLI	Region X DLI campus visits	Campus admin and campus IC	Lancaster K-8
Wednesday	February 19		9:00 - 2:00 pm	DAO	Dallas Area Principals' Meeting	Palagonia	LK8
Wednesday	February 19	A	8:30-4:00	DLI Department	VIDA Site Visit K-5	Teachers and Staff	Saginaw K-8
Wednesday	February 19	A	8:00	All Campuses	Grades Due	Teachers	All Campuses
Wednesday	February 19		5:00-8:00pm	RLA	Houston Area Charter School Spelling Bee	ILTexas Houston - Spelling Bee Winners	Windmill Lakes K8
Thursday	February 20	B	8:30-4:00	DLI Department	Vida Site Visit K-5	Teachers and Staff	East Fort Ward
Thursday	February 20		8:30 - 3:30	EL Dept.	Region 10 Walk Through - ESL Program	Teachers	Saginaw HS (AM)/Saginaw MS (PM)
Thursday	February 20		8:30 - 3:30	DLI	Region X DLI campus visits	Admin and Campus IC	Grand Prairie K-8
Friday	February 21	A	8:30-4:00	DLI Department	Vida Site Visit K-5	Teachers and Staff	Keller K-8
			8-12	Tarrant	-Tarrant County Area Huddle-	Tarrant County Area	AOT
Saturday,	February 22		8:30 - 3:30	DLI Department	Bilingual Literacy Stations	K-5 DLI (Spanish and English teachers)	Keller K-8
Saturday,	February 22		8:30 - 3:30	DLI Department	Bilingual Literacy Stations	K-5 DLI (Spanish and English teachers)	Grand Prairie K-8
Saturday,	February 22		8:30 - 3:30	DLI Department	Bilingual Literacy Stations	K-5 DLI (Spanish and English teachers)	Westpark K8

Saturday,	February 22		8:30 - 3:30	DLI Department	Bilingual Literacy Stations	K-5 DLI (Spanish and English teachers)	Keller K-8
Saturday,	February 22		8:30 - 3:30	DLI Department	Bilingual Literacy Stations	K-5 DLI (Spanish and English teachers)	Grand Prairie K-8
Saturday,	February 22		8:30 - 3:30	DLI Department	Bilingual Literacy Stations	K-5 DLI (Spanish and English teachers)	Westpark K8
Monday	February 24	A	All Day	Assessment	First Day TELPAS & TELPAS Alt. (Window Feb. 24-March 31)	All Grades	All Campuses
Monday	February 24	A	8:30-4:00	DLI Department	Vida Site K-8	Teachers and Staff	North Richland Hills
Thursday	Feb. 25-28	B	all day	Chinese	Chinese Multiplication Competition	Chinese teachers 3rd-7th grade	all K-8 campuses
Wednesday	February 26		8:30 - 3:30	EL Dept.	Region 10 Walk Through - ESL Program	Teachers	EFW MS (AM)/GP MS (PM)
Friday	February 28	B	All Day	Assessment	Last Day for LPAC & Special Pops Meetings to make April STAAR Testing Decisions	SPED/LPAC Teams	All Campuses
Saturday,	February 22		8:30 - 3:30	DLI Department	Bilingual Literacy Stations	K-5 DLI (Spanish and English teachers)	WML K8

Coversheet

CHIEF ADMINISTRATIVE OFFICER REPORT

Section: III. Superintendent-CEO Report and Information Items
Item: B. CHIEF ADMINISTRATIVE OFFICER REPORT
Purpose: FYI
Submitted by:
Related Material: Authorized Board Notification 01.22.2020.pdf
Authorized Board Report 01.22.2020.pdf



INTERNATIONAL LEADERSHIP OF TEXAS

**Faculty and Support Staff New Hires
Subsequent to December 18, 2019
For Board Notification on January 22, 2020**

NEW HIRES FOR THE 2019-2020 SCHOOL YEAR			
Position	Assignment	Building	Start Date
PROF - DISTRICT	ASSOCIATE DIRECTOR	HEADQUARTERS	1/6/2020
TEACHER	MIDDLE	ARLINGTON MIDDLE	1/6/2020
PARA - CAMPUS	INSTRUCTIONAL AIDE	WINDMILL LAKES MIDDLE	1/6/2020
PARA - CAMPUS	CAMPUS TECHNICIAN	KELLER HIGH	1/6/2020
PARA - CAMPUS	INSTRUCTIONAL AIDE	OREM ELEMENTARY	1/6/2020
PARA - CAMPUS	INSTRUCTIONAL AIDE	GARLAND HIGH	1/6/2020
TEACHER	ELEMENTARY	OREM ELEMENTARY	1/6/2020
TEACHER	HIGH	WINDMILL LAKES HIGH	1/6/2020
AUX - FOOD SERVICE	FOOD SERVICE CASHIER	WINDMILL LAKES ELEMENTARY	1/7/2020
AUX - FOOD SERVICE	FOOD SERVICE CASHIER	GARLAND ELEMENTARY	1/7/2020
TEACHER	ELEMENTARY	EAST FT. WORTH ELEMENTARY	1/7/2020
TEACHER	HIGH	ARLINGTON HIGH	1/9/2020
TEACHER	ELEMENTARY	NRH ELEMENTARY	1/9/2020
PROF - DISTRICT	FACILITATOR	HEADQUARTERS	1/9/2020
TEACHER	HIGH	ARLINGTON HIGH	1/13/2020
TEACHER	HIGH	KATY/WESTPARK HIGH	1/14/2020
PROF - DISTRICT	DIRECTOR	HEADQUARTERS	1/15/2020
PARA - CAMPUS	INSTRUCTIONAL AIDE	KATY MIDDLE	1/16/2020
PROF - CAMPUS ADMIN	ASSOCIATE PRINCIPAL	KATY ELEMENTARY	1/16/2020
PARA - CAMPUS	INSTRUCTIONAL AIDE	KATY ELEMENTARY	1/17/2020
PARA - CAMPUS	RECEPTIONIST	GARLAND ELEMENTARY	1/21/2020
PARA - CAMPUS	INSTRUCTIONAL AIDE	EAST FT. WORTH ELEMENTARY	1/21/2020

Total employees hired subsequent to 12/18/2019: 22

Total Employee Count for 19/20 SY: 1,993

All employees are contingent upon Fingerprint and HR Clearance.



INTERNATIONAL LEADERSHIP OF TEXAS

**Authorized Position Report
January 22, 2019**

2019 - 2020 SCHOOL YEAR

Position	# Positions	Positions Filled	Available FTE	Pending	Unfilled
AUX - FOOD SERVICE	14.67	14.67	-		-
AUX - MAINTENANCE	32.00	31.00	1		1
AUX - TRANSPORTATION	20.50	20.50	-		-
COUNSELOR	48.00	48.00	-		-
LIBRARIAN/MEDIA	16.00	16.00	-		-
NURSE	16.00	16.00	-		-
PARA - CAMPUS	350.50	336.50	14	6	8
PARA - DISTRICT	52.50	48.50	4	2	2
PROF - CAMPUS	46.50	36.00	11		11
PROF - CAMPUS ADMIN	67.00	64.00	3	1	2
PROF - DISTRICT	123.00	119.00	4		4
SLP	13.00	10.00	3		3
SUPERINTENDENT	1.00	1.00	-		-
TEACHER	1,257.50	1,232.00	26	6	20
Total	2,058.17	1,993.17	65	15	50

Coversheet

SCHOOL LEADERSHIP REPORT

Section: III. Superintendent-CEO Report and Information Items
Item: C. SCHOOL LEADERSHIP REPORT
Purpose: FYI
Submitted by:
Related Material: This Page is Blank.docx

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Coversheet

CONSIDER/ACT ON DECEMBER, 2019 FINANCIAL REPORT

Section:	IV. Board Items for Action
Item:	A. CONSIDER/ACT ON DECEMBER, 2019 FINANCIAL REPORT
Purpose:	Vote
Submitted by:	
Related Material:	Fin. Rpt. 2019-12 combined minus sample.pdf

ILTexas Board Report

Chief Financial Officer

December 31, 2019

Overall Status:



On Track

State of Financials and Key Ratios

Key Ratios / Indicators	Results	Stat	Notes
YTD Change in Net Assets	\$ 3,428,000	G	Budget = \$ 2,287,882
Projected 6/30/20 Days Cash On Hand	47.4 On Hand +24.0 debt	G	Goal = 76 days Bonds = 45 days FIRST >20 days
Administrative Ratio (function 21+41/11+12+13+31)	10.6%	G	Target FIRST = 14%
Current Enrollment (As of end of Month)	19,333	G	Budget = 19,350 Target = 21,668
Current Ratio (current asset/current liabilities)	2.6	G	1.00
Debt Service Coverage Ratio (net income before int. pmt. and dep / Int. and principal pmt.)	>1.5	G	1.10x

Key Indicators	FY 2019	2020 Budget	Current YTD
Revenue	\$ 191,842,540	\$ 206,754,393	\$ 104,252,000
Expenses	\$ 183,943,039	\$ 204,702,256	\$ 100,824,000
Net Income	\$ 7,899,501	\$ 2,052,137	\$ 3,428,000

Treasury / Accounting

BANKING

- BBVA 19,600,000
- TexPool 37,700,000 1.83%

-
- Total Cash \$ 57,300,000 (↓\$7,800,000)
 - Less: Accel Pmts 36,900,000 (↓\$7,800,000)
-

= Base-line Cash \$ 20,400,000 (no change)

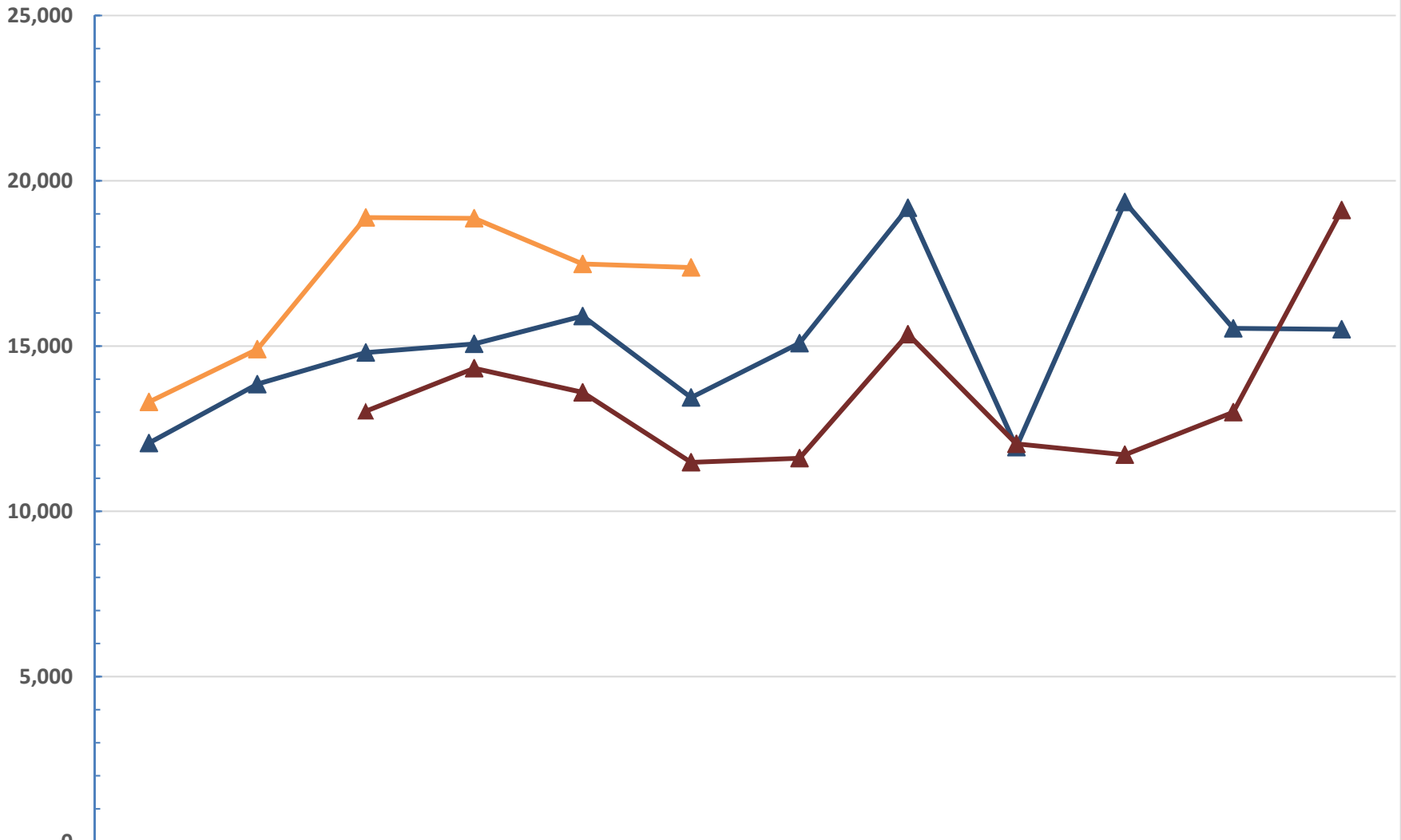
- **YTD Fixed Assets purchases = \$758,000**
- \$36,000 December (Victory Awning – Garland K8)

Current Activities

- Implementing audit recommendations
 - Monthly reconciliations of balance sheet
 - Increased automation (ach vs. wire / payroll cards)
- Researching options for improved data analytics
- Evaluating future credit lines to close before 6/31
 - \$35 million under MTI
 - \$10 million unsecured
- Grants update: Expansion, Security, TCEP

G On Track Y Of Concern R At Risk C Complete

INTERNATIONAL LEADERSHIP OF TEXAS TOTAL MONTHLY EXPENSES



	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
2019-20	13,306,685	14,902,934	18,887,960	18,866,142	17,483,198	17,376,725						
2018-19	12,064,266	13,846,414	14,803,071	15,066,973	15,906,248	13,443,654	15,087,697	19,185,321	11,941,085	19,356,312	15,535,001	15,506,318
2017-18			13,028,849	14,327,292	13,599,015	11,483,786	11,607,541	15,357,228	12,041,348	11,710,592	12,998,085	19,115,821

INTERNATIONAL LEADERSHIP OF TEXAS UNAUDITED

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	YTD	Budget	% YTD
	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	
Enrollment												
Total Local Support	69,997	539,563	490,891	504,039	250,153	323,304	-	-	-	2,177,948	3,028,770	72%
Total State Funds	15,411,602	15,411,601	16,005,631	15,946,211	15,517,309	15,784,610	-	-	-	94,076,964	186,846,220	50%
Total Federal Program Rev.	12,979	4,714	2,410,440	2,020,575	1,983,201	1,565,454	-	-	-	7,997,364	19,822,223	40%
Total Revenues	\$ 15,494,578	\$ 15,955,879	\$ 18,906,962	\$ 18,470,825	\$ 17,750,663	\$ 17,673,369	\$ -	\$ -	\$ -	\$ 104,252,276	\$ 209,697,213	50%
Expenses												
11 Instructional	6,267,815	6,935,361	8,295,404	8,369,354	7,823,429	7,662,927	-	-	-	45,354,290	95,810,237	47%
12 Inst. resources & media	65,383	66,308	71,724	103,012	72,260	73,053	-	-	-	451,742	1,014,102	45%
13 Curriculum & inst. staff devel.	410,790	532,657	550,345	689,223	562,469	531,956	-	-	-	3,277,439	8,233,529	40%
21 Instructional leadership	90,635	108,264	113,539	119,491	113,802	108,777	-	-	-	654,507	1,588,434	41%
23 School leadership	719,975	757,617	844,347	805,346	801,681	794,697	-	-	-	4,723,662	9,663,360	49%
31 Guidance counseling & eval.	311,472	321,339	381,740	610,657	450,406	387,942	-	-	-	2,463,556	5,515,976	45%
32 Social work services	97	5,776	7,667	12,973	12,249	5,676	-	-	-	44,439	111,431	40%
33 Health services	106,324	110,996	128,474	137,959	125,421	124,486	-	-	-	733,661	1,783,625	41%
34 Student transportation	58,494	70,235	120,121	125,966	156,159	109,770	-	-	-	640,744	1,719,724	37%
35 Food services	23,678	38,022	552,377	1,009,125	1,106,719	1,950,488	-	-	-	4,680,410	8,388,928	56%
36 Extracurricular activities	80,776	237,417	108,661	156,477	121,823	108,894	-	-	-	814,048	1,911,756	43%
41 General administration	402,931	398,571	1,446,064	643,426	993,408	905,246	-	-	-	4,789,647	5,371,111	89%
51 Facilities maintenance & ops.	1,832,526	2,169,666	2,718,537	2,744,165	1,918,619	1,521,991	-	-	-	12,905,504	24,874,420	52%
52 Security and Monitoring	-	15,854	176,566	247,249	175,564	145,325	-	-	-	760,559	2,119,581	36%
53 Data processing services	279,261	489,823	645,782	411,570	364,784	282,741	-	-	-	2,473,960	6,287,083	39%
61 Community services	29,014	27,740	60,094	67,383	72,937	64,541	-	-	-	321,708	1,226,399	26%
71 Debt service	2,627,513	2,617,288	2,666,520	2,612,766	2,611,107	2,598,214	-	-	-	15,733,407	31,789,635	49%
81 Fundraising	-	-	-	-	360	-	-	-	-	360	-	
Total Expenses	\$ 13,306,685	\$ 14,902,934	\$ 18,887,960	\$ 18,866,142	\$ 17,483,198	\$ 17,376,725	\$ -	\$ -	\$ -	\$ 100,823,645	\$ 207,409,331	49%
Change in Total Net Assets	\$ 2,187,893	\$ 1,052,945	\$ 19,002	\$ (395,318)	\$ 267,466	\$ 296,644	\$ -	\$ -	\$ -	\$ 3,428,631	\$ 2,287,882	150%

INTERNATIONAL LEADERSHIP OF TEXAS UNAUDITED

		Prior Year	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	ILT
		2018-2019	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	2019-2020
61--	Payroll Costs	101,185,349	7,738,945	8,841,251	9,697,401	9,901,141	9,593,756	9,883,589	-	-	-	55,656,083
6211	LEGAL SERVICES	331,958	6,000	23,248	23,522	51,089	43,247	11,383	-	-	-	158,490
6212	AUDIT SERVICES	54,300	-	-	-	9,200	-	-	-	-	-	9,200
6219	PROFESSIONAL SERVICES	101,651	-	-	-	-	-	-	-	-	-	-
6239	ESC SERVICES	322,675	16,500	2,505	4,565	105,972	81,748	105,715	-	-	-	317,005
6249	CONTRACTED MAINT/RPR	1,723,493	481,730	319,043	517,751	107,097	89,762	188,526	-	-	-	1,703,910
6254	INTERNET SERVICES	313,501	12,508	19,818	22,729	27,466	16,815	20,907	-	-	-	120,243
6255	CELL PHONES	71,503	5,174	6,660	5,410	5,476	5,739	5,613	-	-	-	34,071
6256	WATER/WASTE MGMNT	1,077,585	23,714	49,918	143,086	102,576	117,493	46,862	-	-	-	483,649
6257	PHONE	253,349	7,487	17,865	15,941	24,205	9,628	13,910	-	-	-	89,036
6258	ELECTRIC	1,444,930	-	140,470	138,371	346,365	39,779	42,786	-	-	-	707,771
6259	GAS	119,077	278	1,483	2,850	3,008	(2,442)	12,091	-	-	-	17,267
6269	RENTALS-OP LEASES	931,276	132,726	103,440	159,172	184,702	161,537	147,731	-	-	-	889,307
6297	SECURITY SERVICE/STUDENT	945,428	-	-	72,390	95,304	106,216	79,721	-	-	-	353,631
6299/240	Food Service Contracted Services	6,440,834	-	4,908	464,003	942,252	1,046,850	1,874,595	-	-	-	4,332,607
6299	MISC. CONTRACTED SERVICE	10,416,906	506,499	998,500	1,992,951	1,578,355	1,028,702	302,471	-	-	-	6,407,477
62--	Professional and Contracted Svcs.	24,548,464	1,192,616	1,687,859	3,562,741	3,583,067	2,745,072	2,852,310	-	-	-	15,623,663
6311	FUEL	116,169	-	8,450	14,192	15,522	15,835	(57)	-	-	-	53,943
6319	SUPPLIES M/O	431,670	39,881	24,629	49,374	60,761	38,085	13,612	-	-	-	226,342
6321	TEXTBOOKS	1,234,172	174	133,865	421,484	78,181	12,604	1,442	-	-	-	647,749
6329	READING MATERIALS	1,377,125	-	16,644	115,432	95,646	41,541	14,906	-	-	-	284,169
6339	TESTING MATERIALS	654,152	1,050	16,924	4,200	-	-	5,648	-	-	-	27,822
6398	DISCRETIONARY MATERIALS	-	-	-	-	-	180,000	60,000	-	-	-	240,000
6399	GENERAL SUPPLIES	5,519,455	197,651	90,128	946,128	900,618	813,952	622,426	-	-	-	3,570,904
6639	MOVE TO ASSET AT EOY - F&E	236,887	-	-	-	-	-	-	-	-	-	-
63+66	Other Supplies & Materials	9,569,630	238,755	290,640	1,550,810	1,150,728	1,102,018	717,977	-	-	-	5,050,928
6411	EMPLOYEE TRAVEL	702,777	647	34,038	46,677	73,868	83,215	69,746	-	-	-	308,191
6412	TRAVEL-STUDENTS	96,903	-	968	-	13,668	3,161	6,372	-	-	-	24,169
6419	TRAVEL--NON-EMP	896	-	-	-	-	-	2,155	-	-	-	2,155
6429	INS/BONDING COSTS	1,003,344	143,996	12,817	92,812	143,932	169,865	92,812	-	-	-	656,233
6449	DEPR EXP	14,951,070	1,189,660	1,195,100	1,152,406	1,152,406	1,098,555	1,098,555	-	-	-	6,886,682
6494	RECLASS TRANSP EXP	(83,460)	-	(1,421)	-	(7,543)	(9,593)	(1,812)	-	-	-	(20,369)
6495	MEMBERSHIPS AND DUES	117,492	1,356	6,435	11,239	162,150	11,681	1,339	-	-	-	194,200
6499	MISC OP COSTS	1,121,012	173,198	217,959	107,355	79,961	74,361	55,469	-	-	-	708,301
64--	Other Operating Expenses	17,910,032	1,508,857	1,465,896	1,410,489	1,618,440	1,431,245	1,324,636	-	-	-	8,759,563
6521	INT ON BONDS	21,284,762	2,552,093	2,542,293	2,542,293	2,528,844	2,544,543	2,542,293	-	-	-	15,252,357
6522	CAPTL LEASE INT	402,790	11,987	5,786	30,696	9,327	6,976	6,976	-	-	-	71,748
6523	INT ON DEBT	6,693,254	21,496	20,772	51,593	20,083	17,651	7,008	-	-	-	138,603
6524	AMRT BOND/OTHER DEBT COSTS	352,018	41,937	41,937	41,937	41,937	41,937	41,937	-	-	-	251,624
6599	OTHER DEBT FEES	434,504	-	6,500	-	12,575	-	-	-	-	-	19,075
Total Expenses		\$ 182,380,804	\$ 13,306,685	\$ 14,902,934	\$ 18,887,960	\$ 18,866,142	\$ 17,483,198	\$ 17,376,725	\$ -	\$ -	\$ -	\$ 100,823,645

INTERNATIONAL LEADERSHIP OF TEXAS UNAUDITED

	Prior Year	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	ILT
	2018-2019	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020	2019-2020
6111	SALARY CONTROL	(4,889)	160	-	-	-	-	-	-	-	160
6112	SALARIES/WAGES SUB TEACH	1,856,298	2,185	3,880	219,237	218,620	188,627	166,252	-	-	798,800
6117	EXTRA DUTY/PROFESSIONAL	741,043	143,008	16,380	41,388	74,238	61,804	51,024	-	-	387,842
6118	STIPENDS/PROFESSIONAL	3,655,528	1,548	23,775	271,166	347,881	304,171	365,988	-	-	1,314,528
6119	SALARIES/WAGES TEACHERS/PROFES	72,620,746	832	2,544,339	6,897,380	6,921,174	6,863,377	7,148,260	-	-	30,375,362
6121	O/T SUPPORT PERSONNEL	471,653	25,206	48,801	110,036	56,961	57,519	54,479	-	-	353,001
6127	EXTRA DUTY PAY/SUPPORT PERSN	137,930	17,516	30,150	26,527	14,619	9,853	11,134	-	-	109,799
6129	SALARIES/WAGES SUP PERSNL	11,152,431	(6,077)	503,974	984,623	981,537	976,731	973,210	-	-	4,413,998
6139	EMPLOYEE ALLOWANCES	151,618	-	-	16,800	23,329	26,730	23,923	-	-	90,782
6141	FICA/MEDICARE	1,222,299	2,865	37,442	112,559	113,432	111,449	115,779	-	-	493,526
6142	GRP HLTH/LIFE INS	5,875,104	(4,772)	114,303	559,025	558,923	557,482	556,938	-	-	2,341,900
6143	WORKERS'COMP	186,028	24,135	8,845	30,972	150,733	6,967	2,254	-	-	223,906
6146	TRS	2,803,166	136,966	216,403	427,688	439,694	429,048	414,348	-	-	2,064,147
6149	EMPLOYEE BENEFITS	316,395	(500)	-	-	-	-	-	-	-	(500)
6179	PAYROLL ACCRUAL	-	7,395,873	5,292,960	-	-	-	-	-	-	12,688,832
61--	Payroll Costs	101,185,349	7,738,945	8,841,251	9,697,401	9,901,141	9,593,756	9,883,589	-	-	55,656,083

INTERNATIONAL LEADERSHIP OF TEXAS

UNAUDITED

Assets	Bbal	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
Current assets:										
Cash	\$ 4,395,789	\$ 43,970	\$ (52,952)	\$ 526,229	\$ 23,063,739	\$ 27,433,840	\$ 19,606,612			
Cash Investments	16,098,557	17,633,846	15,164,907	40,200,253	37,702,165	37,760,102	37,759,232			
Cash and cash equivalents held in t	52,481,967	52,476,657	52,472,151	52,120,800	52,125,723	52,135,432	52,135,432			
Due from STATE and FEDERAL prog	27,543,228	14,846,644	1,922,353	3,744,233	3,598,251	2,638,087	3,462,944			
Other Receivable	116,779	122,207	123,401	123,349	123,285	123,254	123,254			
Deferred expense	187,270	128,833	1,250,159	1,329,908	1,219,925	1,109,943	999,960			
Other current assets	53,255	53,255	47,755	47,755	47,755	47,755	47,755			
Total current assets	100,876,844	85,305,411	70,927,773	98,092,528	117,880,843	121,248,413	114,135,189			
Non-current assets:										
Land	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724	38,839,724			
Buildings	429,710,102	429,710,102	429,710,102	429,710,102	429,710,102	429,728,316	429,728,316			
Furniture and equipment	17,954,052	17,953,963	17,953,875	17,953,787	17,953,698	17,953,610	17,953,522			
Vehicles	2,402,627	2,601,228	3,075,143	3,138,030	3,135,160	3,132,290	3,129,420			
Less: Accumulated depreciation	(39,954,910)	(41,143,999)	(42,337,237)	(43,486,684)	(44,636,131)	(45,731,728)	(46,827,324)			
Total non-current assets	448,951,594	447,961,018	447,241,607	446,154,959	445,002,553	443,922,212	442,823,657			
Total assets	\$ 549,828,439	\$ 533,266,430	\$ 518,169,380	\$ 544,247,487	\$ 562,883,397	\$ 565,170,625	\$ 556,958,846			
Liabilities and Net Assets										
Current Liabilities:										
Accounts payable	2,309,652	5,966	(40,541)	962,698	3,000,183	3,439,347	3,003,642			
Accrued payroll	12,689,416	12,678,352	12,691,799	12,801,297	12,777,016	12,783,901	12,778,152			
Accrued interest	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883	12,892,883			
Student activity funds	807,751	809,841	821,031	843,918	881,907	1,090,060	1,141,583			
Deferred revenue	376,755	(15,034,846)	(30,354,108)	(4,626,005)	13,025,542	15,025,000	7,447,240			
Lease liabilities, current	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878	2,096,878			
Notes payable, current	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849	1,497,849			
Bonds, current maturities	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561	2,496,561			
Total current liabilities	35,167,745	17,443,484	2,102,351	28,966,078	48,668,818	51,322,479	43,354,788			
Long-term liabilities:										
Lease liabilities, long-term	1,094,792	301,637	77,268	(35,760)	(117,824)	(171,887)	(226,217)			
Notes payable, long-term	3,200,206	3,086,699	2,972,731	2,761,525	2,640,413	2,531,102	2,515,226			
Bonds payable, long-term	520,573,652	520,413,652	519,901,190	519,378,864	518,868,591	518,356,129	517,843,666			
Bonds payable, premium net issue	(12,335,152)	(12,293,215)	(12,251,278)	(12,209,340)	(12,167,403)	(12,125,466)	(12,083,529)			
Total long-term liabilities	512,533,499	511,508,774	510,699,911	509,895,289	509,223,777	508,589,878	508,049,147			
Total liabilities	547,701,244	528,952,257	512,802,262	538,861,368	557,892,595	559,912,358	551,403,935			
Net assts (deficit):										
Beginning balance	(5,778,552)	2,378,590	2,378,590	2,378,590	2,378,590	2,378,590	2,378,590			
Current year change in net assets	7,905,747	1,935,582	2,988,527	3,007,529	2,612,211	2,879,677	3,176,320			
Total net assets	2,127,195	4,314,172	5,367,117	5,386,119	4,990,801	5,258,267	5,554,911			
Total liabilities and net assets	\$ 549,828,439	\$ 533,266,430	\$ 518,169,380	\$ 544,247,487	\$ 562,883,397	\$ 565,170,625	\$ 556,958,846			

Coversheet

CONSIDER/ACT ON ILTEXAS NEPOTISM POLICY

Section: IV. Board Items for Action
Item: B. CONSIDER/ACT ON ILTEXAS NEPOTISM POLICY
Purpose: Discuss
Submitted by:
Related Material: Nepotism excerpt from PG1 as approved 2-20-19.pdf

INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.

BOARD POLICY MANUAL

POLICY GROUP 1 – GOVERNANCE

ETHICS, CONFLICT OF INTEREST, AND NEPOTISM

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Sec. 1.7.3. NEPOTISM.

Sec. 1.7.3.1. Nepotism Generally Prohibited.

A Director or Officer may not hire, select, appoint, confirm the appointment of, or vote for the hiring, selection, appointment, or confirmation of a person who is to be directly or indirectly compensated from public funds or fees of office, if:

- (1) The person is related to the Director or Officer by consanguinity (blood) within the third degree or by affinity (marriage) within the second degree (as defined below); or
- (2) The Director or Officer holds the appointment or confirmation authority as a member of a local board and the person is related to another member of the Board by blood or marriage within a prohibited degree. Government Code §§ 573.002, 573.041.
- (3) Refer to attached diagram, Exhibit B.

Sec. 1.7.3.2. Independent Contractors.

The nepotism law governs the hiring of an individual, whether the individual is hired as an employee or as an independent contractor.

Sec. 1.7.3.3. Payment to Prohibited Person.

A Director or Officer may not approve an account or draw or authorize the drawing of a warrant or order to pay the compensation of an ineligible person if the Director or Officer knows the person is ineligible. Government Code § 573.083; 19 TAC § 100.1116.

Sec. 1.7.3.4. Relation by Consanguinity.

Two persons are related to each other by consanguinity (blood) if one is a descendant of the other or if they share a common ancestor. An adopted child is considered to be a child of the adoptive parents for this purpose. Government Code § 573.022.

INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.

BOARD POLICY MANUAL

POLICY GROUP 1 – GOVERNANCE

ETHICS, CONFLICT OF INTEREST, AND NEPOTISM

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Sec. 1.7.3.5. Third Degree of Consanguinity.

An individual's relatives within the third degree by consanguinity are the individual's:

- (1) Parent or child (first degree);
- (2) Brother, sister, grandparent, or grandchild (second degree); and
- (3) Great-grandparent, great-grandchild, aunt or uncle (who is a sibling of a parent of the person), nephew or niece (who is a child of a brother or sister of the person) (third degree).
Government Code 573.023.

Note: There is no distinction under the nepotism statute between half-blood and full-blood relations. Thus, half-blood relationships fall within the same degree as those of the full blood. *See* Exhibit B.

Sec. 1.7.3.6. Relation by Affinity.

Two persons are related to each other by affinity (marriage) if they are married to each other, or if the spouse of one of the persons is related by consanguinity to the other person. The ending of a marriage by divorce, or the death of a spouse ends relationships by affinity created by that marriage unless a child of the marriage is living, in which case the marriage is considered to continue as long as a child of that marriage lives. This provision applies to a Board member or Officer only until the youngest child of the marriage reaches the age of 21 years. Government Code § 573.024.

Sec. 1.7.3.7. First Degree of Affinity.

A husband and wife are related to each other in the first degree by affinity. For other relationships, the degree of affinity is the same as the degree of the underlying relationship by consanguinity. For example, if two persons are related to each other in the second degree by consanguinity, the spouse of one of the persons is related to the other person in the second degree by affinity.

Sec. 1.7.3.8. Second Degree of Affinity.

If two individuals are related to each other in the second degree by consanguinity, the spouse of one of the individuals is related to the other individual in the second degree by affinity.

Sec. 1.7.3.9. Third Degree of Affinity.

An individual's relatives within the third degree of affinity are:

- (1) Anyone related by consanguinity to the person's spouse within the first or second degree;
and

INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.

BOARD POLICY MANUAL

POLICY GROUP 1 – GOVERNANCE

ETHICS, CONFLICT OF INTEREST, AND NEPOTISM

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- (2) The spouse of anyone related to the person by consanguinity within the first or second degree. Government Code § 573.025.

Sec. 1.7.3.10. Existing Employees/Continuous Employment.

The nepotism prohibitions do not apply to the appointment of a person to a position if the person is employed in the position immediately before the election or appointment of the Director or Officer to whom the person is related in a prohibited degree, and that prior employment is continuous for at least:

- (1) Thirty days, if the Director or Officer is appointed; or
- (2) Six months, if the Director or Officer is elected. Government Code § 573.062(a).
- (3) A person who was not restricted or prohibited under Education Code 12.1055 as it existed before September 1, 2013, from being employed by I.A.E.F. and who was employed by I.A.E.F. before September 1, 2013, is considered to have been in continuous employment as provided by Government Code § 573.062(a), and is not prohibited from continuing employment with I.A.E.F.. Education Code § 12.1055(d).

Sec. 1.7.3.11. Continuous Employment Exception.

For purposes of calculating the appropriate date for the applicability of the continuous-employment exception, a superintendent with final authority to select personnel is an appointed director or officer. *Atty. Gen. Op. GA-177 (2004)*. If an employee continues in a position under this exception, the Director or Officer to whom the employee is related in a prohibited degree may not participate in any deliberation or voting on the appointment, reappointment, employment, reemployment, change in status, compensation, or dismissal of the employee, if the action applies only to the employee and is not taken regarding a *bona fide* class or category of employees. Government Code § 573.062(b). A “change in status” includes a reassignment within an organization, whether or not a change in salary level accompanies the reassignment. *Atty. Gen. Op. JC-193 (2000)*. For an action to be “taken with respect to a *bona fide* category of employees,” the officeholder’s action must be based on objective criteria, which do not allow for the preference or discretion of the officeholder. *Atty. Gen. Op. DM-46 (1991)*. The nepotism prohibitions do not apply to appointment or employment of a substitute teacher. Government Code § 573.061.

Sec. 1.7.3.12. Retired Teachers.

A teacher who has retired from a full-time, certified teacher position has broken his or her employment with ILTexas, and does not qualify for the continuous employment exception to the nepotism laws. *Atty. Gen. Op. JC-442 (2001)*.

Sec. 1.7.3.13. Trading Prohibited.

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INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.

BOARD POLICY MANUAL

POLICY GROUP 1 – GOVERNANCE

ETHICS, CONFLICT OF INTEREST, AND NEPOTISM

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A Director or Officer may not hire, select, appoint, confirm the appointment of, or vote for the hiring, selection, appointment, or confirmation of an individual to a charter position in which the individual's services are under the Director or Officer's direction or control if:

- (1) The person is related to another Director or Officer within the prohibited degree; and
- (2) The appointment would be carried out, in whole or in partial consideration for the other Director or Officer's hiring, selecting, appointing, confirming, or voting for an individual who is related to the first Director or Officer within a prohibited degree. Government Code § 573.044.

Sec. 1.7.3.14. Source of Funding Irrelevant.

The rules against nepotism apply to employees paid with public funds, regardless of the source of those funds. Thus, the rules apply in the case of a teacher paid with funds from a federal grant. *Atty. Gen. L.A. No. 80 (1974).*

Sec. 1.7.3.15. Nepotism Exceptions.

The nepotism exceptions described in 19 TAC § 100.1115 also apply. Notwithstanding an exception, a Director or Officer related in a prohibited degree may not participate in any deliberation or voting on the appointment, reappointment, or confirmation of same, employment, reemployment, change in status, compensation, or dismissal of an individual, unless the action is taken regarding a *bona fide* class or category of employees.

Sec. 1.7.3.16. Enforcement of Nepotism Prohibitions.

In accordance with state law, a Director or Officer who violates the nepotism regulations shall be removed from office by the Board of Directors. A failure to thus remove is a material charter violation.

- (1) Removal must be in accordance with the Articles and Bylaws of I.A.E.F. and in accordance with the terms of the charter and other state and federal law.
- (2) A Director or Officer violating the nepotism laws may also be removed by the Attorney General and may be subject to criminal and other penalties.

Sec. 1.7.3.17. Delegation of Hiring Authority.

The Board may delegate final authority to select ILTexas personnel to the Chief Executive Officer/Superintendent, Human Resources Director, or other designated Officer.

If such authority is designated to the Chief Executive Officer/Superintendent, the Chief Executive Officer/Superintendent is a "public official" for purposes of Chapter 573, Government Code, with

INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.

BOARD POLICY MANUAL

POLICY GROUP 1 – GOVERNANCE

ETHICS, CONFLICT OF INTEREST, AND NEPOTISM

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respect to a decision made under that delegation of authority. Education Code § 11.1513(f). As such, if the Chief Executive Officer/Superintendent has been delegated final authority to select ILTexas personnel, the Chief Executive Officer/Superintendent may not hire, select, appoint, confirm the appointment of, or vote for the hiring, selection, appointment, or confirmation of an individual who is to be directly or indirectly compensated from public funds or fees of office, if:

- (1) The person is related to the Chief Executive Officer/Superintendent by consanguinity (blood) within the third degree or by affinity (marriage) within the second degree; or
- (2) The person is related to a Board member by blood or marriage within a prohibited degree. Government Code §§ 573.002, 573.041.

An individual who is related to the Chief Executive Officer/Superintendent within the relevant level or consanguinity (blood) or by affinity (marriage) and was employed by ILTexas before September 1, 2013 is considered to have been in continuous employment as provided by Government Code § 573.062(a), and is not prohibited from continuing employment with ILTexas.

Notwithstanding the above, each Director remains subject to Chapter 573, Government Code with respect to all ILTexas employees. Education Code §§ 11.1513(f), 12.1055.

A supervisor shall not have direct professional supervisory responsibility over an ILTexas employee who is related to that supervisor by consanguinity (blood) within the third degree or by affinity (marriage) within the second degree. In addition, all relatives shall be separated by at least two levels of direct reports. In other words, a supervisor-relative may not have an employee-relative be a direct report, and a supervisor-relative must place two non-relative employees, with supervisory roles, between himself/herself and the employee-relative.

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Coversheet

CONSIDER/ACT ON BOARD APPROVAL REQUIREMENT FOR ITEMS EXCEEDING \$100,000

Section: IV. Board Items for Action
Item: C. CONSIDER/ACT ON BOARD APPROVAL REQUIREMENT
FOR ITEMS EXCEEDING \$100,000
Purpose: Vote
Submitted by:
Related Material: PM 5 amd JD 1-21 markup FOR ITEM C.pdf
Sample report pages from Fin. Rpt. 2019-12.pdf

INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.

BOARD POLICY MANUAL

POLICY GROUP 5 – FISCAL MANAGEMENT

PURCHASING AND CONTRACTING (GENERAL)

PG-5.10

Sec. 5.10.6.1. No Method Required (Under \$10,000).

The Chief Executive Officer, Chief Financial Officer and/or their designee(s) may procure goods and/or services that have a cost of less than \$10,000 through the most expedient manner available.

Sec. 5.10.6.2. Quotes (\$10,001 – ~~\$100,000~~ \$250,000).

The Chief Executive Officer, and/or Chief Financial Officer ~~and/or their designee(s)~~ may procure goods and/or services that have a cost of no less than \$10,001 and no more than ~~\$100,000~~ \$250,000 through the solicitation of at least two written itemized quotes ~~from at least three authorized vendors~~. Both the Chief Executive Officer and Chief Financial Officer shall approve all procurement of goods and/or services that have a cost greater than \$100,000 and no more than \$250,000. ~~The Chief Executive Officer, Chief Financial Officer and/or their designee(s) shall recommend the vendor that provides the best value to ILTexas.~~

Sec. 5.10.6.3. Other Methods (~~\$100,001+~~ \$250,001+)

~~Except as provided by this subchapter, all school district contracts for the purchase of goods and services, except contracts for the purchase of produce or vehicle fuel, valued at \$100,000 or more in the aggregate for each 12-month period shall be made by one of the following methods that provides the best value for the ILTexas~~ The school district shall procure goods and/or services that have a cost of greater than \$250,000 through one of the following methods that provides the best value to ILTexas:

- (1) competitive bidding for services other than construction services;
- (2) competitive sealed proposals for services other than construction services;
- (3) a request for proposals, for services other than construction services;
- (4) an interlocal contract;
- (5) a method provided by Chapter 2269, Government Code, for construction services;
- (6) the reverse auction procedure as defined by Section 2155.062(d), Government Code; or
- (7) the formation of a political subdivision corporation under Section 304.001, Local Government Code.

Except as provided by this subchapter, in determining to whom to award a contract, ILTexas shall consider:

- (1) the purchase price;
- (2) the reputation of the vendor and of the vendor's goods or services;
- (3) the quality of the vendor's goods or services;
- (4) the extent to which the goods or services meet the district's needs;

DATE ISSUED: March 20, 2019

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INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.

BOARD POLICY MANUAL

POLICY GROUP 5 – FISCAL MANAGEMENT

PURCHASING AND CONTRACTING (GENERAL)

PG-5.10

- (5) the vendor's past relationship with the district;
- (6) the impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses;
- (7) the total long-term cost to the district to acquire the vendor's goods or services;
- (8) for a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner:
 - (a) has its principal place of business in this state; or
 - (b) employs at least 500 persons in this state; and
- (9) any other relevant factor specifically listed in the request for bids or proposals.

Sec. 5.10.6.5. Board Approval

~~Irrelevant of the type of procurement method utilized, prior to executing a contract for the procurement of goods and/or services with a cost of \$100,000 or more, the Board shall approve the vendor and corresponding contract~~ Excluding transactions for procurement of goods and/or services which may in aggregate over a period of 12 months exceed \$250,000, the Board shall approve any purchase where a contract or procurement event is greater than \$250,000. Periodically, management shall inform the Board of all vendors where, in aggregate, purchases are anticipated to exceed \$100,000 during the fiscal year.

Sec. 5.10.6.6. ADMINISTRATIVE PROCEDURES.

The Chief Executive Officer shall prepare administrative procedures as required to implement this policy.

ILTexas (Sample) Board Report

MAJOR VENDOR	YTD June	Projected	Notes
<u>Outside Services</u>			
SODEXO SERVICES OF TEXAS	3,531,366	7,065,000	Food
PREDICTABLE BUSIN PBS OF	2,098,097	4,200,000	Cleaning
M & A Technology	389,508	780,000	Technology
C2M Tech	552,558	700,000	Technology
SOUTHWEST OFFICE SYSTEMS	232,810	470,000	Copiers
ALLSTAR SECURITY GROUP	388,504	780,000	Security
TRAVIS LACOX TNT SECURITY	102,432	205,000	Security
SCHULMAN LOPEZ & HOFFER	87,920	180,000	Legal Services
<u>Supplies & Materials</u>			
STAPLES CONTRACT &	200,751	405,000	
THE HOME DEPOT PRO	126,607	255,000	
BSN SPORTS LLC	117,347	235,000	
WESTERN BRW PAPER COMPANY	86,667	175,000	
EXXON WEX BANK	54,059	110,000	
<u>Academic Services</u>			
Academic Consulting	360,000	480,000	College Placement Services
SOLIANT HEALTH INC	51,925	105,000	Diagnostic Services
EDUCATION SERVICE CENTER	428,988		
TCSAAL-Tx Charter School	151,200		
Texas Charter Schools	169,243		
<u>Expansion, Building Repairs & Special Projects</u>			
LEADERSHIP4SCHOOL LLC	51,835	125,000	Leadership
COLLIERS INTERNATIONAL	120,000	240,000	Real Estate Services
ATR CONSTRUCTION INC	115,819		Construction Services
PIVOT NORTH ARCHITECTURE	238,143		Construction Services - HS Expansion
WEATHERPROOFING	105,314		Roof Repairs
SERVPRO OF NORTHWEST	331,108		Mold remediation
ERS OF DALLAS FORT WORTH	101,048		Saginaw computer restoration SVCS

ILTexas (Sample) Board Report

MAJOR VENDOR	YTD June	Projected	Notes
<u>Curriculum & Education Materials</u>			
PEARSON EDUCATION INC	471,688		Texbooks & curriculum
MASTERY EDUCATION	370,254		
NWEA (NORTHWEST LEARNING A-Z LLC	167,983 207,441	340,000	Testing Materials
EDMENTUM INC	201,521		Sudy Island
ISTATION	194,591		
STUDIES WEEKLY INC	79,186	160,000	
IMAGINE LEARNING INC.	126,400		
SCHOLASTIC INC	119,546		
School Model Support LLC	117,703		Athlos
ACCELERATE LEARNING INC.	108,527		STEMscopes
HOUGHTON MIFFLIN HARCOURT	85,338		
SEESAW	72,000		
<u>IT/Computers & Repair Parts</u>			
Hewlett Packyard Company	525,300		
DEVICWEAR LLC	78,611	160,000	
PYMT PRO CTR DELL	176,355	176,355	
ASSETGENIE INC.	51,696	105,000	

ILTexas (Sample) Board Report

MAJOR VENDOR	YTD June	Projected	Notes
<u>Rent & Insurance</u>			
SVN NOBBS FT DALLAS LLC	113,256	230,000	Rent / Sperry Commercial
LIFE CHURCH	58,510	120,000	Gym Rent / Windmill Lakes
TECHNOLOGY PROPERTIES II	85,319	150,000	Rent Suite 216, 1651 Glenville
CIVF V OPLP/STREAM	76,575	155,000	Building Rental - Dallas
DISCIPLE CENTRAL	59,845	120,000	Disciple Church (\$28,334 Prof. Fees)
WRIGHT SPECIALITY	125,871	255,000	Insurance - Auto
Cultural Insurance	120,120	120,120	Insurance
The Hartford	69,829	69,829	Insurance - Accident
<u>Utilities</u>			
TXU ENERGY	461,678	925,000	
DEPT1233 GREEN MOUNTAIN	139,386	280,000	
CITY OF LANCASTER	92,551	190,000	
CITY OF COLLEGE STATION	88,698	180,000	
City of Fort Worth Water	75,756	155,000	
City of Garland	58,381	120,000	
AT&T 5019	52,650	110,000	

Coversheet

CONSIDER/ACT ON BID SOLICITATION POLICY FOR FEDERALLY FUNDED PROJECTS

Section: IV. Board Items for Action
Item: D. CONSIDER/ACT ON BID SOLICITATION POLICY FOR
FEDERALLY FUNDED PROJECTS
Purpose: Vote
Submitted by:
Related Material: PM 5 amd JD 1-21 markup FOR ITEM D.pdf

INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.

BOARD POLICY MANUAL

POLICY GROUP 5 – FISCAL MANAGEMENT

PURCHASING AND CONTRACTING (GENERAL)

PG-5.10

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Sec. 5.10.6.2. Quotes (\$10,001 – ~~\$100,000~~ \$250,000).

The Chief Executive Officer, and/or Chief Financial Officer ~~and/or their designee(s)~~ may procure goods and/or services that have a cost of no less than \$10,001 and no more than ~~\$100,000~~ \$250,000 through the solicitation of at least two written itemized quotes ~~from at least three authorized vendors~~. Both the Chief Executive Officer and Chief Financial Officer shall approve all procurement of goods and/or services that have a cost greater than \$100,000 and no more than \$250,000. ~~The Chief Executive Officer, Chief Financial Officer and/or their designee(s) shall recommend the vendor that provides the best value to ILTexas.~~

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Coversheet

CONSIDER/ACT ON SAFETY COMMITTEE

Section: IV. Board Items for Action
Item: E. CONSIDER/ACT ON SAFETY COMMITTEE
Purpose: Vote
Submitted by:
Related Material: School Safety slides rev Jan 22.pptx

School Safety

TEXAS CHARTER SCHOOL COMPLIANCE WITH NEW SAFETY AND SECURITY LAWS

School Safety and Security Committee

- Tex. Educ. Code § 37.109
- Each charter school district must establish a School Safety and Security Committee.
- Board will form committee based on Senate Bill 11 they will delegate with Mr. Conger to assign, and appoint committee members
- Set committees first date

School Safety and Security Committee

- The committee, to the greatest extent practicable, must include:
- One or more representatives of:
 - An office of emergency management of a county/city where district is located;
 - The local police department or sheriff's office;
 - The district's police department, if applicable;
 - The President of the Board of Directors;
 - A member of the Board of Directors other than the President;
 - The district's Superintendent/CEO;
 - One or more designees of the district's Superintendent/CEO, one of whom must be a classroom teacher in the district; and
 - Two parents or guardians of students enrolled in the district.

School Safety and Security Committee

- The committee must:
- Participate in developing and implementing emergency plans consistent with the charter school district's MEOP
- Periodically provide recommendations to the Board of Directors and administrators regarding updating the MEOP
- Provide the charter school district with information required in connection with a safety and security audit, safety and security audit report, or other report required to be submitted to the TxSSC
- Review each report required to be submitted to the TxSSC to confirm accuracy and completeness
- Consult with local law enforcement agencies on methods to increase law enforcement presence near campuses

School Safety and Security Committee

- According to TxSSC guidelines, the committee should also:
- Ensure that the charter school MEOP meets the requirements as stated in TEC 37.108 u Ensure that plans are updated regularly, including maintaining records of policy or personnel changes and verifying that preparedness documents reflect after action review findings pertaining to lessons learned and best practices identified from emergency preparedness exercises, drills, and actual incidents
- Ensure that campuses and facilities are conducting emergency preparedness training and testing of the MEOP through drills and exercises as required by the district's plan

Coversheet

DELIBERATION REGARDING REAL PROPERTY PURSUANT TO GOV.T CODE SEC. 551.072.

Section: V. Executive Session
Item: B. DELIBERATION REGARDING REAL PROPERTY
PURSUANT TO GOV.T CODE SEC. 551.072.
Purpose: Discuss
Submitted by:
Related Material: This Page is Blank.docx

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Coversheet

CONSIDER/ACT ON MOTION TO AUTHORIZE NEGOTIATION TO PURCHASE REAL PROPERTY

Section: VI. Action Items After Executive Session
Item: A. CONSIDER/ACT ON MOTION TO AUTHORIZE
NEGOTIATION TO PURCHASE REAL PROPERTY
Purpose: Vote
Submitted by:
Related Material: This Page is Blank.docx

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Coversheet

CONSIDER/ACT ON EXPANSION OF KATY-WESTPARK HIGH SCHOOL

Section:	VI. Action Items After Executive Session
Item:	B. CONSIDER/ACT ON EXPANSION OF KATY-WESTPARK HIGH SCHOOL
Purpose:	Vote
Submitted by:	
Related Material:	This Page is Blank.docx

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Coversheet

CONSIDER/ACT ON LEASE AGREEMENT IN COLLEGE STATION

Section:	VI. Action Items After Executive Session
Item:	C. CONSIDER/ACT ON LEASE AGREEMENT IN COLLEGE
STATION	
Purpose:	Vote
Submitted by:	
Related Material:	This Page is Blank.docx

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Coversheet

CONSIDER ACT ON CONSTRUCTION OF HIGH SCHOOL CAMPUSES IN SOUTH DALLAS AND COLLEGE STATION AREAS

Section: VI. Action Items After Executive Session
Item: D. CONSIDER ACT ON CONSTRUCTION OF HIGH SCHOOL
CAMPUSES IN SOUTH DALLAS AND COLLEGE STATION AREAS
Purpose: Vote
Submitted by:
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Coversheet

CONSIDER/ACT ON CMAR METHODOLOGY FOR PROJECTS APPROVED TONIGHT

Section: VI. Action Items After Executive Session
Item: E. CONSIDER/ACT ON CMAR METHODOLOGY FOR
PROJECTS APPROVED TONIGHT
Purpose: Vote
Submitted by:
Related Material: This Page is Blank.docx

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Coversheet

CONSIDER/ACT ON REIMBURSEMENT RESOLUTION

Section: VI. Action Items After Executive Session
Item: F. CONSIDER/ACT ON REIMBURSEMENT RESOLUTION
Purpose: Vote
Submitted by:
Related Material: This Page is Blank.docx

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