International Leadership of Texas, Inc.

March 5, 2020 School Safety and Security Committee Meeting

Date and Time

Thursday March 5, 2020 at 5:00 PM CST

Location

1651 N. Glenville Dr. Suite 216

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the Agenda Items to be considered by the School Safety and Security Committee of International Leadership of Texas (the "Committee"), and the Committee will convene an Open Meeting of the Committee on the date and time and at location set forth herein. Although one or more Board Members will participate, the Committee Meeting is not a Board Meeting. Thus, it is not the intent of the Committee to have a quorum of the Board of Directors physically present at the above address for the Committee Meeting. Additionally, Committee Members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Committee cannot be physically present at the above address, it is the intent to have the presiding officer of the Committee physically present at the above address. The Committee hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For the ILTexas School Safety and Security Committee

Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Approve Minutes of Prior Meetings of the Committee

This being the first meeting of the Committee, no minutes exist from any prior meeting.

II. Reason for formation of the Committee

A. 2019 SB11 Mandate

Senate Bill 11 in 2019 amended Texas Education Code Section 37.109 to mandate formation of Committee.

III. Introductions of Committee Members

A. Members Appointed by Superintendent

The ILTexas Board of Directors delegated to Superintendent Conger the responsibility to appoint Committee members.

IV. Committee Responsibilities

A. Responsibility: Plan and Implement MEOP

Committee Members participate in developing and implementing emergency plans consistent with the District Multi-Hazard Emergency Operations Plan (MEOP).

B. Responsibility: Recommend MEOP Updates

As needed, provide recommendations to the District regarding updating the MEOP.

1. Ensure the MEOP is updated regularly including any policy and personnel changes.
2. Verify that after-action review findings regarding lessons learned and best practices identified from drills, exercises, and actual incidents are documented.
3. Ensure that emergency preparedness training and testing of the MEOP through drills and exercises are being conducted as required by the MEOP.

C. Inform ILTexas Administration as Required

Provide the District with information in connection with the safety and security audit, the audit report, and any other reports required to be submitted to the Texas School Safety Center (TxSSC).

D. Responsibility: Accurate and Complete TxSSC Report

Review each report submitted to the TxSSC for accuracy and completeness.

E. Responsibility: Consult Law Enforcement -- Near-Campus Presence

Consult with local law enforcement on methods to increase law enforcement presence near District campuses.

V. Committee Meetings

A. Frequency of Meetings

Must meet at least once during each semester and at least once during the summer.

B. Open Meetings; Exceptions

Meetings are subject to the requirements of the Open Meetings Act in the Government Code. The Committee may meet in executive session.

1. Due to the sensitive nature of the MEOP, discussions regarding the MEOP will be held in executive session.
2. Open Meetings Act Section 551.076 and Section 551.089 allow issues related to the deployment or implementation of security personnel or devices or security audits to be held in closed executive session.

C. Public Notice

Notice of Committee meetings must be posted in the same manner as notice of a meeting of the District's Board of Directors.

1. 72-hour advance notice of meetings.
2. Meetings must be held at a location accessible to the public.

D. Minutes are Required

The Open Meeting Act requires that we take written minutes or make a recording of the Committee meetings.

VI. Questions and Concerns

A. Discussion of Questions and Concerns

Questions raised, concerns discussed:

VII. Schedule Next Meeting

A. Set Meeting Date(s)

Next Committee Meeting:

- Date
- Time
- Location
- Critical Goals
- Circulate commonlist of Committee Member contact information

VIII. Closing Items

A. Adjourn Meeting