

APPROVED



**KTEC**  
**HIGH SCHOOL**

KTEC High School

## Minutes

December 2024 Meeting

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### Date and Time

Monday December 16, 2024 at 5:30 PM

### Location

7400 39th Avenue Kenosha, WI 53142

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### Directors Present

A. Andersson, K. Harmeyer, L. Marshall, L. Svatek

### Directors Absent

P. Fegley

### Guests Present

Angela Andersson, Hailey Deluca

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

L. Svatek called a meeting of the board of directors of KTEC High School to order on Monday Dec 16, 2024 at 5:30 PM.

### C. Approve Minutes

## II. Facility

**A. Food Service**

Wellness Policy Updates

A. Andersson made a motion to approve the wellness policy updates.

K. Harmeyer seconded the motion.

The board **VOTED** to approve the motion.

**B. Pre-development Funds**

Loan Documents

5.25% Interest Only

Approved up to 7% in previous meeting

A. Andersson made a motion to approve the 5.25%.

K. Harmeyer seconded the motion.

The board **VOTED** to approve the motion.

**III. Finance**

**A. Financial Statement**

Information Only

**IV. Governance**

**A. Conflict of Interest**

A. Andersson made a motion to approve the Conflict of Interest form.

K. Harmeyer seconded the motion.

The board **VOTED** to approve the motion.

**V. Closed Session**

**A. Closed Session**

A. Andersson made a motion to conven into closed session to discuss, Property Purchase, Confer with Legal Counsel, and Contract Negotiations.

K. Harmeyer seconded the motion.

The board **VOTED** to approve the motion.

**VI. Open Session**

**A. Open Session**

K. Harmeyer made a motion to re conven into open session.

A. Andersson seconded the motion.

The board **VOTED** to approve the motion.

## VII. Closing Items

### A. Adjourn Meeting

A. Andersson made a motion to adjourn meeting.

K. Harmeyer seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

L. Marshall

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### Documents used during the meeting

- KTEC Wellness Policy 20241216.pdf
- RL - Loan Agreement (KTEC)v1 and Loan Agreement (KTEC)v2 Copy.pdf
- KTEC SEPTEMBER 2024 BS.pdf
- draft conflict of interest policy.pdf