APPROVED

KTEC HIGH SCHOOL

KTEC Schools of Innovation

Minutes

October 2024 Meeting

Date and Time
Monday October 28, 2024 at 5:30 PM

Location
7400 39th Ave. Kenosha, WI 53142

Directors Present
A. Andersson, K. Harmeyer, L. Marshall, L. Svatek, P. Fegley (remote)

Directors Absent
None

Ex Officio Members Present
S. Duchrow

Guests Present
Angela Andersson, Hailey Deluca

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

P. Fegley called a meeting of the board of directors of KTEC Schools of Innovation to order on Monday Oct 28, 2024 at 5:38 PM.

C. Approve Minutes From September 2024

L. Svatek made a motion to approve the minutes from September 2024 Meeting on 09-23-24.
L. Marshall seconded the motion.
The board **VOTED** to approve the motion.

II. Policy

A. Enrollment Window

November 25 to December 11, 2024 for First Enrollment window. Aligns and overlaps with KUSD. Send Acceptances before winter break.
K. Harmeyer made a motion to Approve the November 25 to December 11, 2024 Enrollment Window.
L. Svatek seconded the motion.
The board **VOTED** to approve the motion.

III. Finance

A. Financial Update

Audit Draft completed by 11-1-24. By November 15 final Audit Completed.

We are not balanced in our operational balance because we are at 80 students instead of the projected 100. This does not include grant that have been applied for. We also have carry over from last year.

DPI Grant update $286,000 that needs to be spent by June 30, 2025. Recommendation to boost advertising budget. Community meeting in December for new build out.

B. Marketing

Reviewed the proposals from Dooley and The Branding Room Floor. Discussion on options. Designate a point person at the school. Transition plan

IV. Staffing

A. Staff

We need to hire a social worker. If anyone know someone please send them our way. It is a part time position.

V. Executive Session

A. Closed Session

L. Svatek made a motion to move into closed session.
A. Andersson seconded the motion.
The board **VOTED** to approve the motion.

B. Stacey Duchrow left after first item.

C. Open Session

A. Andersson made a motion to Move into open session.
L. Marshall seconded the motion.
The board **VOTED** to approve the motion.
A. Andersson made a motion to approve the items approved in closed session.
K. Harmeyer seconded the motion.
The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

K. Harmeyer made a motion to to adjourn meeting.
A. Andersson seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
L. Marshall

Documents used during the meeting

- DPI grant update 20241028.pdf
- KTEC HS op budget 25 20241027.pdf
- KTEC High School Presentation Deck 9-30-24.pdf
- KTEC HS _ 2024 Proposal.pdf