APPROVED

KTEC Schools of Innovation

Minutes

September 2024 Meeting

Date and Time
Monday September 23, 2024 at 5:30 PM

Location
KTEC HIGH SCHOOL 7400 39th Ave. Kenosha, WI 53179

Directors Present
A. Andersson, K. Harmeyer, L. Marshall, L. Svatek, P. Fegley

Directors Absent
None

Ex Officio Members Present
S. Duchrow

Guests Present
Angela Andersson, Hailey Deluca

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

P. Fegley called a meeting of the board of directors of KTEC Schools of Innovation to order on Monday Sep 23, 2024 at 5:39 PM.

C. Approve Minutes

L. Svatek made a motion to approve the minutes from August 2024 Meeting on 08-28-24.
K. Harmeyer seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Other Business

A. Closed Session

L. Svatek made a motion to Go into closed session.
K. Harmeyer seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Open Session

L. Svatek made a motion to return into open session.
A. Andersson seconded the motion.
The board **VOTED** unanimously to approve the motion.
L. Marshall made a motion to accept the closed session reccomendations.
K. Harmeyer seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Policy

A. Strategic Planning and Goal Setting

Stacey Ducrow shared a PPT on Strategic Planning KTEC HS Overview including Enrollment, Gateway Partnership and Success, NC3 Certifications, Culture, and Academics.
Areas for Improvement: Attendence, Continue with Math and English Support

B. Seclusion and Restraint Reporting

Stacey Duchrow and Haley DeLuca reported on DPI requirements for the Seclusion and Restraint report for the previous year and the report needs to be presented to the Governance Board by October 1, 2024. We have had zero seclusions and/or restraints. We have three staff who are restraint trained. Stratigically, the staff is eveualating who should be trained in the future.

IV. Academic Excellence

A. Back to School Updates

Stacey Duchrow reported that we are currently at 83 students. All students attended IMTS Trade Show in Chicago for a day. Staff and Students enjoyed the day. New staff are doing great. Student have started Spring Start College Now Classes. Vote to follow.

B. Spring Start College Now Classes

L. Marshall made a motion to Approve Spring Start College Now Classes at Gateway Technical College.
A. Andersson seconded the motion.
This is included in our budget but we have been asked to make it a line item vote.
The board **VOTED** unanimously to approve the motion.

V. Finance

A. Financial Update

Budget for last year being finalized. We had and end balance for $163,000 plus we have not received over $80,000 for our Spark Grant yet. We will have end of year 23-24 statements by CESA 6. Next meeting we will have a report on reimpursement rate for special education.

B. Marketing

Arthur Andersson reported that ads are now off. We may want to look at starting ads again for any mid semester adds. Google Ads are more successful than Facebook ads. In summary ads should have been done earlier.

C. Enrollment

83 Enrolled Students. OEO goal was 100.

VI. Staffing

A. Staff

Stacey Duchrow we were able to find a lincenced Science Teacher. She is a trained engineer and is also able to teach math. She has been offered the position as a long term sub to start. She was found through sub service. She has a Masters in Engineering so she could teach at the post secondary level.
Stacey Duchrow and Haley Deluca were excused.

VII. Executive Session

A. Closed Session

L. Svatek made a motion to to go into closed session.
A. Andersson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Open Session

A. Andersson made a motion to return to open session.

L. Svatek seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

A. Andersson made a motion to moved to adjorn.
K. Harmeyer seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
L. Marshall