APPROVED

KTEC Schools of Innovation

Minutes

June 2023 Meeting

Date and Time
Monday June 26, 2023 at 5:30 PM

Location
KTEC HIGH SCHOOL

Directors Present
A. Andersson, J. Kopesky (remote), L. Svatek

Directors Absent
J. Duchrow, P. Fegley

Ex Officio Members Present
S. Duchrow

Guests Present
A. Andersson, Hailey Deluca

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Svatek called a meeting of the board of directors of KTEC Schools of Innovation to order on Monday Jun 26, 2023 at 5:30 PM.

C. Approve Minutes

A. Andersson made a motion to Approve May minutes.
L. Svatek seconded the motion.
The board **VOTED** unanimously to approve the motion.
A. Andersson made a motion to approve the minutes from May 2023 Meeting on 05-22-23.
L. Svatek seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. 23-24 Enrollment

82 expected as of today

B. Behavior Summer Work

Hailey working on handbook with what worked last year. Ambassadors volunteering 25 hours to help with the plan. Met with student ambassadors on June 16th. Working with Dooley on videos. What makes us different and what makes them want to be at KTEC. Working on the "why" with the students. Really great feedback. Two groups for fun stuff and another for culture. Reviewed code of conduct. Handbook and code of conduct contract are being reviewed for alignment.

Students will be employees through CESA for their work as ambassadors.

Dooley. Looking at ROI with Dooley. July 15 to Aug 15 last year was the biggest search time for schools. The pictures and videos will be used for the enrollment campaign.

Set up concrete procedures for behavior for the first day of school.

C. Partner Update

June 12th Angie met with Festo in TN to see some of the best labs in a high school and another school that Festo thinks are good labs but not a center of excellence that they want for KTEC. We shared our curriculum with Festo. Explained that many modules would be better suited for middle school and discussed what is needed for high school.

III. Finance

A. Staffing 2023-24

Interviews in process.
Contracted services potentially for C3 class.
Special Ed applicant is promising and moving forward with CESA 6.

B. Budget 2023

Budget was tight. We owe some money to CESA 6 but we have several claims that need to be paid out to KTEC yet. Short term borrowing is not unusual in the summer for many school districts. We may need to do that but we could break even.

C. Budget 2024

IV. Facilities

A. Maker Space

LMI is supporting our maker space.

B. Painting

C. Electrical

V. Governance

A. Policy Updates

Attendance policy distributed. To be reviewed by Board and voted on next meeting.

B. DPI Monitoring Visit

We only had two corrective actions: they couldn't find our lottery policy on the website (it's there) and capitalization policy needs to be polished (and in alignment with CESA 6). Capitalization policy will be distributed to Board for review.

VI. Other Business

A. Closed Session

Performance Charter School Development document distributed for Board review.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
A. Andersson