APPROVED

KTEC High School

Minutes

November Board Meeting

Date and Time
Monday November 28, 2022 at 5:30 PM

Location
KTEC High School

Directors Present
A. Andersson, J. Duchrow, J. Kopesky (remote), L. Svatek, P. Fegley

Directors Absent
None

Guests Present
A. Andersson, B. McPhee, Vanessa Moran (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

P. Fegley called a meeting of the board of directors of KTEC High School to order on Monday Nov 28, 2022 at 5:46 PM.

C. Approve Minutes

L. Svatek made a motion to approve the minutes from October Board Meeting on 11-02-22.
J. Duchrow seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Development

A. Current Students and 23-24 Enrollment

21 students have completed intent to return forms.
5 new students have completed applications for next year.
Another open house is set for Dec 10.

One student started partial school days.

Two students got into a fight before Thanksgiving break over a hat. Both students were suspended.

III. Facility

A. Food Services

SFW Group will create the RFP for next year.

September meal program numbers are not available yet (reimbursement, student payments and costs). Negative balances haven't been established in Skyward yet. Low balance notifications can be sent out. Lily monitors negative amounts and collects amounts. We'll set the balance at negative $15. Lily will be asked to establish that in Skyward. We need to ask our provider what meals could be used for negative balance students for meals.

B. Inclement Weather Procedures

Angie and Brianne will jointly decide if we close or go virtual. Paul is to be notified.

If we do virtual, we have all but two (new students) signed forms returned. We're not aware if any students do not have email. We will plan to have snow days if necessary (no virtual). In the unlikely event that there are an excessive amount of snow days, a calendar change would be an option (i.e. converting professional learning day to a school day).

IV. Finance

A. Performance Group

$250k from CSGF in future year (Jul 1) could cover the $135k of reimbursement fees in the contract.

J. Duchrow made a motion to Approve the reimbursement agreement with Performance Charter School Development.
A. Andersson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. ESP Position, Cleaning services and substitute services

ESP only two have applied. Both are parents of current students.
Brianne will post on Indeed to get more candidates.

Geo to start this Friday (cleaning).

Sub services

C. Field Trip

Field trip fees have been spent on three trips. Approximately 50% has been collected. Lily is following up.

There are 2-3 more trips requested. The school cannot afford to supplement the trips. Families either need to pay for the trips or get donations.

D. E-rate reimbursement

Reimbursement for switches and access points is $7059.08

V. Governance

A. Additional Policies

Review for next meeting:
Student Driver Policy
Safety Plan
Teaching Controversial Issues

VI. Other Business

A. Title 9 and Gender Identity Policies

B. Lease

Paul to meet with Fr. Roman on 11/29 about 2nd year extension.

C. Palmer Hamilton

Met on 11/22. They were impressed and would like to get involved with KTEC. They can get us samples of furniture.

D. 8th grade Camp

January 14th camp date - open to all 8th graders
Winter theme project - making snow globes

Enrollment data requested for advertising: Impressions, conversions and costs.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
P. Fegley