APPROVED

KTEC Schools of Innovation

Minutes

October Board Meeting

Date and Time
Wednesday November 2, 2022 at 5:30 PM

Location
KTEC High School

Directors Present
A. Andersson (remote), J. Duchrow, J. Kopesky (remote), L. Svatek, P. Fegley

Directors Absent
None

Guests Present
A. Andersson, B. McPhee, Vanessa Moran (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Svatek called a meeting of the board of directors of KTEC Schools of Innovation to order on Wednesday Nov 2, 2022 at 5:35 PM.

C. Approve Minutes

J. Duchrow made a motion to approve the minutes from August 29 Meeting on 08-29-22.

L. Svatek seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Duchrow made a motion to approve minutes.
L. Svatek seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Development

A. Business After 5 update

We cleared about $2800 from Business After 5 event.
Kenosha News, Kenosha.com, Racine Journal Times and the Chamber all provided press about the event.

B. Conferences

80% participation
Graduation requirements were communicated.
Competencies were very well received by parents.
MyLC is finishing set up.
On November 14th KTEC will communicate MyLC information with parents.

C. 23-24 Enrollment

November 14 - December 14
Several informational meetings
We'll ask current students to be present in labs to talk to prospective families.
NC3 will spotlight a student over a few years to track their progression.
Nov 15
Nov 19
Nov 29

D. Student Concerns

Working on an IEP for one student to shorten school day.
Continue to work on behaviors i,e phones, virtual school.
One student is not willing to do virtual classes. No IEP. Parent requesting 504. Thinking of transitioning to KUSD.
Prior student (female) that came to Board is doing better but there is still drama. Brianne checks in with mom occasionally. She was moved to other classroom and doing much better.

III. Facility

A.

Food Services

Wellness committee will be offered to anyone interested.
SCA (supply chain assistance) funding - $8k-10k, for domestic and minimally processed food.
Adding 23-24 USDA contract needs to be worked through.
Dec-Jan RFP for food service. Likely that we'd want to spend $3k to have Claire take care of RFP process.

IV. Finance

A. Board on Track

$2k proposed for this year and $10k for next year. It's normally $8k/year. Dooley would charge us something to build out our website so we could manage the requirements on our own.
Investigate other providers and possible trial subscription for next year.

B. ESP Position

Memo of Understanding was signed 11/1/22 for Educational Support Person.

C. Cleaning Services and Sub Services

Cleaning Services companies to visit. They must be insured, bonded and have references.

D. Driver's Education

Possible partnership with a Driver's Ed provider.
Trade reps mentioned that they provide vehicle to employee but they don't have their license.

V. Governance

A. WRCCS Action Plan Goal

B. Lottery Policy Revision

Need to add they we can deny admission to any student that has been expelled from a school district.
J. Duchrow made a motion to approve the lottery policy revisions as presented.
J. Kopesky seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. SFA Civil Rights Complaint Procedures

Need to add a Federal policy regarding civil rights violation in relation to the child nutrition program.
J. Kopesky made a motion to add federal policy for civil rights violations in the child nutrition program.
J. Duchrow seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Additional Policies

Brianne to work on:
Student Driver Policy
Crisis Management
Fundraising
Teaching Controversial Issues
Closed/Open Campus

VI. Other Business

A. Title 9 and Gender Identity Policies

Need attorney help. We have access to four hours.

B. Lease

Paul will reach out to Father Roman.

C. Badger Meter Robot

Cost to move and store $500k robot is $12k to remove it, monthly storage, and reinstall is $19k. Other options are available. We don't understand the costs to run and maintain it. The space constraints will be a challenge in the new building.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:06 PM.

Respectfully Submitted,
L. Svatek