APPROVED

River Valley Charter School

Minutes

Committee on Trustees Meeting

Date and Time
Wednesday September 10, 2025 at 6:00 PM

Location
River Valley Charter School Middle School Humanities Room:

River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at rivervalleycharter.org.

Committee Members Present
C. Getz, E. Bradley, J. Nickerson, T. Murdy

Committee Members Absent
K. Kuse

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

T. Murdy called a meeting of the Committee on Trustees Committee of River Valley Charter School to order on Wednesday Sep 10, 2025 at 6:05 PM.

C. Approve 06/23/25 Minutes

J. Nickerson made a motion to approve the minutes from Committee on Trustees Meeting on 06-23-25.
C. Getz seconded the motion.
The committee **VOTED** to approve the motion.

II. Committee on Trustees

A. What is COT?

Key responsibilities of the Committee on Trustees is to ensure an effective board of trustees through board training, board effectiveness, board recruitment, development of board policies, and annual retreat planning.

B. June Board Assessment Review/Update

Tracking in an upward direction in all areas with the exception of Development which remains at a 1. Will discuss with Development Committee as to actions required to address. Near term focus must be the creation of a strategic plan for development in conjunction with the Director. Worth the discussion of splitting committees for development and fund raising. Feeling that we are starting from scratch a bit after COVID so creating a new plan/strategy will help all members to align on a way forward. The new donor tracking system will help to track alumni, contacts, etc.

C. Items for CoT in 25-26

- Broader board training around development in how we represent the school in general.
    - Get people on the board to wear their board tags when at the school or at school events
    - Board member intros in the current
    - Everyone on the board should have a board elevator speech
- Support Development in the creation of a strategic plan including use of DonorPerfect system
- Review and update of the bylaws
- Evaluation of the board recruitment process
    - Get interested people onto a committee immediately to understand commitment, cadence, alignment of interests, etc.
    - Have people come to board meeting to understand what happens and what is involved
    - How can the board be more fun to support recruitment

- External board assessment — every other year (chat with Kate Scott - Albert teed up)
- Board retreat planning
    - Validate and communicate date (28 March)
    - Plan structure

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
E. Bradley

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.