APPROVED

River Valley Charter School

Minutes

Executive Committee Meeting

Date and Time
Wednesday April 9, 2025 at 7:00 PM

Location
River Valley Charter School Middle School Great Room

River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at rivervalleycharter.org.

Committee Members Present
A. Ting, C. Whitford, D. Herrera, E. Bradley (remote)

Committee Members Absent
None

Guests Present
K. Kuse

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

D. Herrera called a meeting of the Executive Committee Committee of River Valley Charter School to order on Wednesday Apr 9, 2025 at 7:11 PM.

C. Approve Minutes

C. Whitford made a motion to approve.
A. Ting seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

E. Bradley	Aye
D. Herrera	Aye
A. Ting	Aye
C. Whitford	Aye

II. Director Update

A. Director update

- Budget: Salary Line Item: 3 meeting with Central source this week. Chris and Karen will be working with Central Source throughout the next 2 weeks to balance budget and recommend salary line for Trustee approval at next board meeting: 4/30/25.
- Grounds Redesign: Con Com: was able to rescope the project. RVCS needs to fulfill Con Com requests if we choose to take or not take the CPA Funds. Can the Con Com work be done simultaneously to the grounds project? Karen will follow up on this.
- School Calendar: Karen will have the start date ready to vote for our April 30th meeting
- Internal Audit: classroom observations are done and the stakeholders groups are being completed now for feedback. Karen will be writing the report following the NCMPS format.

III. Executive Committee

A. Director's Goals

Goal I. RVCS will have strong operational practices

1. Write job descriptions for upper leadership positions: 25% will be 90% at end of May
2. Write an employee training agreement (tuition payback plan): 90%

3. Define a development strategy for continuous giving (DEI): WIP
4. Draft timeline of grounds project for a phased approach: 100%

Goal II. RVCS will have practices and protocols that support continued growth of faculty and staff to ensure delivery of an optimal public Montessori education.

1. Generate collaboration amongst classes within and across levels: WIP- Feels there is improvement.

Goal III. RVCS will align its educational assessment and accountability practices with Montessori principles.

1. Administer exit interviews for outgoing families: Completed and will continue this exercise
2. Facilitate an authentic Montessori experience: WIP

B. Charter School Viability

MCPSA had a webinar about Charter School Viability. There is concern about there being 2 open seats on DESE and the shift on favorability for Charter Schools.

C. Policies

Need to find out what policies need to be updated and approved prior to end of school for next year.

D. Set Board Agenda

- Director Update
- Budget: Salary Line Item Vote
- School Calendar: Start Date Vote
- Grounds Redesign: Board Discussion
- COL Sign Ups: Include Foundation Members
- Board Goals: Dashboard: Working Session

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
D. Herrera

Documents used during the meeting

- 2025_03_12_executive_committee_meeting_minutes.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.