APPROVED

River Valley Charter School

Minutes

Executive Committee Meeting

Date and Time
Wednesday March 12, 2025 at 7:00 PM

Location
River Valley Charter School Middle School Great Room

River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at rivervalleycharter.org.

Committee Members Present
A. Ting, C. Whitford, D. Herrera, E. Bradley

Committee Members Absent
None

Guests Present
K. Kuse

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

D. Herrera called a meeting of the Executive Committee Committee of River Valley Charter School to order on Wednesday Mar 12, 2025 at 7:12 PM.

C. Approve Minutes

E. Bradley made a motion to approve the minutes from Committee on Trustees Meeting on 02-12-25.
A. Ting seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Director Update

A. Director update

- **Enrollment-**Fully enrolled for next year, 288 kids. 122- Amesbury, 84- NBPT, 24- Newbury, 21- West Newbury, 17- Salsibury, 8- Groveland, 7- Rowley, 2- Merrimac etc.; 105 siblings in school next year!
- **Staffing-**Letters of intent for staff closed out, 3 were non-responders. Karen wants to get out of contracts sooner rather than later but is wondering about the budget and salary line item.
- **Grounds Redesign**: CPA Update-- ask was 450 K. The meeting was contentious, and it seemed interests were represented unfairly. 150 K was recommended with contingencies to city counsel. The contingencies include a list of things and 150 K donation would still give the public access.
- **School Calendar** - Potential adjustments discussed
- **Internal Audit** - Karen is enjoying it. Denise wants to ensure the format will be similar to the previous metrics when it was a more formal process, so the data is aligned with a strategic goal. Colin, Jane and Karen are the ones leading this and then debrief with the stakeholders.

III. Executive Committee

A. Strategic Plan

Reviewed the strategic plan which goes through 22-27. Karen will look forward for the next plan and the inclusion of stakeholders such as faculty.

B. Policy Work

Reviewed all policies and identified areas of updating and potential policies needed.

C. Set Board Agenda

- School Climate Survey Results/presentation
- board education- Board Structure- OML, Agenda setting, consent agenda and Meeting Flow.
- Financial- February Financials
- COT- Board member recommendations needed
    - Discussed board leadership positions

D. Director's Goals

-check in on goals, will continue to review

E. Director Agreement

Reviewed the revised agreement and will send to Attorney for final review.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
D. Herrera

Documents used during the meeting

- Strategic Plan 5May2023.pdf
- RVCS_Strategic_Plan_2015-2020.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.