DRAFT

River Valley Charter School

Minutes

Committee on Trustees Meeting

Date and Time
Wednesday November 13, 2024 at 6:00 PM

Location
River Valley Charter School Middle School Humanities Room

River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at rivervalleycharter.org.

Committee Members Present
A. Ting, E. Bradley, J. Nickerson

Committee Members Absent
C. Getz

Guests Present
D. Herrera

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

A. Ting called a meeting of the Committee on Trustees Committee of River Valley Charter School to order on Wednesday Nov 13, 2024 at 6:14 PM.

C. Approve Minutes

J. Nickerson made a motion to approve the minutes from Oct 2024 Committee on Trustees Meeting on 10-09-24.
E. Bradley seconded the motion.
The committee **VOTED** to approve the motion.

II. Committee on Trustees

A. Board bi-yearly internal assessment

Side note: COT will be pushing a vote on the mission statement edit--
Our mission is to provide a rigorous academic program based on Montessori philosophy and rooted in the history, culture, and ecology of the Merrimack River Valley.

Two updates to job descriptions-- increase inclusivity and job clarification
1) Development Committee
2) Accountability Committee
"Accept" them as a board, but not an official vote

Bi-laws corrections--
Uniformed reference to director, gender-affirming/neutralizing correction throughout

Follow up needed someone with admin privilege to send out the assessment

B. End of year gathering

The BOT hosts a party for faculty around the holidays--
12/13 (Friday), 12/4 (Wednesday) 12/18 (Wednesday)
Spouses Included, adults only; No childcare provided.
Foundation with cover one drink per guest.
Raffle gift basket-- Erin will do
Sign up food -- Board-- Albert
Sign up food -- Foundation -- Denise
Newburyport Brewing Company -- Erin will outreach Alison
What skills are we looking at in BOT member recruitment?

Board Leadership-- 25/26
Chair
Vice Chair
Treasure
Clerk

C. Review COT Dashboard Progress

Board Health-- Survey
Demographic-- People need to fill out their profile!
Engagement-- everyone is prepared for a meeting, having read materials and equally stepping

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
A. Ting

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.