APPROVED

River Valley Charter School

Minutes

Committee on Trustees Meeting

Date and Time
Wednesday October 9, 2024 at 6:00 PM

Location
River Valley Charter School Middle School Humanities Room

River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at rivervalleycharter.org.

Committee Members Present
A. Ting, C. Getz, E. Bradley, J. Nickerson

Committee Members Absent
None

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

A. Ting called a meeting of the Committee on Trustees Committee of River Valley Charter School to order on Wednesday Oct 9, 2024 at 6:06 PM.

C. Approve Minutes

C. Getz made a motion to approve the minutes from Committee on Trustees Meeting on 09-11-24.
E. Bradley seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
A. Ting	Aye
J. Nickerson	Aye
C. Getz	Aye
E. Bradley	Abstain

II. Committee on Trustees

A. Review By-Laws and Committee Descriptions

Review By-Laws and Committee Descriptions
The only committee who submitted changes was the development committee--ER.
** "added "and administration"
(see below--- insert

Mission Statement edits were also brought up, but it feels like there should be a bigger group discussion about edits to this.
Revision versus just shortened (use only the first sentence)

The shorter version would be--
The mission of River Valley Charter School is to provide a rigorous academic program based on Montessori philosophy and rooted in the history, culture, and ecology of the Merrimack River Valley.

What would the consequences of it be?
- we need to explore with the state, board on track etc. if there are downstream effects we need to aware of.
EB-- Emphasized the importance of not allowing
JN-- will reach out

Review By-Laws and Committee Descriptions for any recommended edits received from committee chairs--
Gender neutrality
The secretary changed to clerk.

One last call to Committees for changes, then a COT deep dive into the document, AI edit/look tool, then a final logic look.

B. Facilitation and assessment of Board wide goals

Discuss how CoT will implement a rubric to measure the process of achieving Board and committee goals.
- the survey will help with this
- Retroactively looking back and seeing where we have improved

1. Engagement
2. Recruitment
3. Demographic Expansion
4. Board Health

Dashboard: Summarization that allows us to show and see the depth of a given area of interest and reflect on decline/progression

C. Board bi-yearly internal assessment

JN-- Board Assessment available on Board on Track!!
Everyone gets every section, for the initial baseline, and then committees specific measuring.
COT members in an ideal world would take it prior to next week's board meeting so they can provide firsthand knowledge about the overall picture-- shortcomings, strength, time commitment etc.
After COT members complete the assessment, we will give the due date for the whole board.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,
A. Ting

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.