APPROVED

River Valley Charter School

Minutes

Board Meeting

Date and Time
Wednesday June 11, 2025 at 7:00 PM

Location
River Valley Charter School Middle School Great Room

River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at rivervalleycharter.org.

https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F8516508581%3Fpwd%3D8roWrPp5aJXvEAFctC4bxo69QnaDfv.1&data=05%7C02%7Cdbaron%40burtonsgrill.com%7Cb0eff9d21d2c46993d6108dd45520937%7C19f3db8c5ae6418d871c94aec4420174%7C0%7C0%7C638742940850070424%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=DQiecQS%2BS2%2Bosh89Uf7z%2F3GYR0ZafmUmzdN1slvsq90%3D&reserved=0

Trustees Present
A. Ting, C. Getz, C. Whitford (remote), D. Herrera, D. Mitchell, E. Bradley, E. Simone, J. Nickerson, M. Connerton, N. Durkee, P. Ganley, T. Murdy

Trustees Absent
A. Godino, B. MacQuade, E. Rankin

Trustees who arrived after the meeting opened
C. Whitford, D. Mitchell

Ex Officio Members Present
K. Kuse

Guests Present
A. Wetmore

I. Opening Items

A. Record Attendance

D. Mitchell arrived at 7:06 PM.
C. Whitford arrived at 7:58 AM.

B. Call the Meeting to Order

D. Herrera called a meeting of the board of trustees of River Valley Charter School to order on Wednesday Jun 11, 2025 at 7:03 PM.

C. Public Comment

None.

D. Review Trustee Code of Conduct

DHererra pointed out that the code

II. Approve Previous Board Minutes

A. Approve Minutes

E. Bradley made a motion to approve the minutes from Special Board Meeting on 02-24-25.
C. Getz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Godino	Absent
A. Ting	Aye
B. MacQuade	Absent

Roll Call

E. Rankin	Absent
M. Connerton	Aye
P. Ganley	Aye
T. Murdy	Aye
C. Whitford	Aye
E. Simone	Abstain
D. Herrera	Aye
E. Bradley	Aye
D. Mitchell	Absent
N. Durkee	Aye
C. Getz	Aye
J. Nickerson	Aye

B. Approve Board Meeting Minutes

E. Bradley made a motion to approve the minutes from Board Meeting on 03-19-25.
C. Getz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Bradley	Aye
J. Nickerson	Aye
T. Murdy	Aye
C. Whitford	Aye
A. Godino	Absent
D. Herrera	Aye
A. Ting	Aye
C. Getz	Aye
M. Connerton	Abstain
N. Durkee	Aye
D. Mitchell	Absent
E. Rankin	Absent
B. MacQuade	Absent
P. Ganley	Aye
E. Simone	Aye

C. Approve Board Meeting Minutes

T. Murdy made a motion to approve the minutes from Board Meeting on 05-21-25.
C. Getz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Godino	Absent
P. Ganley	Abstain
N. Durkee	Abstain
T. Murdy	Aye

Roll Call

E. Simone	Aye
J. Nickerson	Aye
E. Bradley	Abstain
C. Getz	Aye
D. Mitchell	Aye
M. Connerton	Abstain
B. MacQuade	Absent
D. Herrera	Abstain
E. Rankin	Absent
A. Ting	Aye
C. Whitford	Abstain

III. Consent Agenda

A. Accountability Committee

B. Development Committee

C. Executive Committee

D. Committee on Trustees

E. Finance Committee

F. Vote on Consent Agenda

C. Getz made a motion to Approve consent agenda.
P. Ganley seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Herrera	Aye
E. Rankin	Absent
A. Ting	Aye
J. Nickerson	Aye
E. Bradley	Aye
N. Durkee	Aye
E. Simone	Aye
C. Getz	Aye
C. Whitford	Aye
T. Murdy	Aye
M. Connerton	Aye
P. Ganley	Aye
A. Godino	Absent
D. Mitchell	Aye
B. MacQuade	Absent

IV. Director's Update

A. Director's Report

The full director's report appears in the meeting packet.

NDurkee expresses gratitude for the work being done to grow and improve the special ed department. This is a great response to parent concerns on the family caregiver survey.

Board Certified Behavioral Analyst (BCBA double check word) offer made earlier in the day June 11, 25.

DHererra: How many signed agreements have you received? KKuse: They have until Friday, but has received over 60. All agreements went out at the same time. Several people have asked for meetings for salary increases. Still searching for a STEM teacher to replace LIves for one year.

ESimone: Noticed that there is a lead E2 teacher leaving, but no listing for a E2 lead teacher. KKuse: I am looking for an assistant to replace him. It seems that co leads doesn't seem to be the best structure.

Grounds Redesign: Order of conditions came through yesterday. As of then, the ten day appeal window begins. No concerns are expected.

Bid Packet: Aiming for date of sending out bids June 25. Using a software program BidDocs to do it. Has to to advertise in several outlets including local newspaper.

EBradley: Are we fully enrolled. KKuse: Yes.

EBradley: Have any families departed? KKuse: One family is moving this summer.

V. Finance Committee

A. Update

Results for April 30 are included in the discussion for the last meeting.

Still in surplus approx 265K. Does not include the 75K that we budgeted as an ask from the foundation. We are going to forgo that ask.

Now it is time to decide what to do with the surplus. 100K to capitol reserve account. 90K in stipends to be awarded by the director. 40K for Montessori materials, phone system, etc. Remainder will go to retained earnings. Will kno wthe final numbers in June.

ATing: Exciting to see the 40K called out for materials. It's great to see us focusing on the mission. CWhitford: Please give kudos to KKuse, it was her

PGanley: What are retained earnings? CWhitford: Total revenue less expenses. Some is a rainy day fund. Some is good governance is having savings.

DH: If it comes in under 265, is retained earnings the first to go? CWhitford: Yes.

Budget:::

Every year we have asked the foundation for $100K, last year, we cut that down to $75. This year we aren't asking for anything. For next year, we are budgeting very conservatively. We are budgeting for a 3%, again very conservative, estimage is at 5%. To balance the budget, we need to hvae that ask from the foundation. We are asking for $175 in the budget. Likely we will not need to ask the foundation.

B. FY 25 Budget Surplus Vote

C. Whitford made a motion to Approve the use of the 265K projected net income as outlined in the agenda. (Put in the amounts).
D. Herrera seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Getz	Aye
T. Murdy	Aye
E. Simone	Aye
J. Nickerson	Aye
P. Ganley	Aye
E. Bradley	Aye
E. Rankin	Absent
A. Godino	Absent
D. Herrera	Aye
B. MacQuade	Absent
N. Durkee	Aye
D. Mitchell	Aye
M. Connerton	Aye
A. Ting	Aye
C. Whitford	Aye

C. Vote to Approve FY 26 Budget

C. Whitford made a motion to Approve the budget that was presented at the last findance committee meeting.
D. Herrera seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Connerton	Aye
A. Godino	Absent
T. Murdy	Aye
A. Ting	Aye
J. Nickerson	Aye
C. Whitford	Aye
E. Rankin	Absent
E. Simone	Aye
D. Mitchell	Aye
D. Herrera	Aye
N. Durkee	Aye
E. Bradley	Aye
B. MacQuade	Absent
P. Ganley	Aye
C. Getz	Aye

VI. Committee on Trustees

A. Board Leadership: Vote for Slate of Officers for FY '26

A. Ting made a motion to Confirm Denise Herrera as Chair of the River Valley Charter School Board of Trustees for the 2025-2026 school year, beginning on 7/1/2025 ending on 6/30/2026.

N. Durkee seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Ting	Aye
J. Nickerson	Aye
D. Herrera	Aye
M. Connerton	Aye
N. Durkee	Aye
P. Ganley	Aye
E. Rankin	Absent
D. Mitchell	Aye
E. Bradley	Aye
T. Murdy	Aye
B. MacQuade	Absent
E. Simone	Aye
A. Godino	Absent
C. Getz	Aye
C. Whitford	Aye

A. Ting made a motion to Confirm Tanya Murdy as Vice Chair of the River Valley Charter School Board of Trustees for the 2025-2026 school year, beginning on 7/1/2025 ending on 6/30/2026.
C. Getz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Herrera	Aye
N. Durkee	Aye
T. Murdy	Aye
P. Ganley	Aye
E. Simone	Aye
M. Connerton	Aye
D. Mitchell	Aye
C. Whitford	Aye
E. Bradley	Aye
A. Ting	Aye
B. MacQuade	Absent
E. Rankin	Absent
C. Getz	Aye
A. Godino	Absent
J. Nickerson	Aye

A. Ting made a motion to Confirm Chris Whitford as Treasurer of the River Valley Charter School Board of Trustees for the 2025-2026 school year, beginning on 7/1/2025 ending on 6/30/2026.
E. Bradley seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. MacQuade	Absent
D. Mitchell	Aye
E. Simone	Aye
C. Whitford	Aye
E. Bradley	Aye
J. Nickerson	Aye
P. Ganley	Aye
E. Rankin	Absent
D. Herrera	Aye
A. Ting	Aye
N. Durkee	Aye
M. Connerton	Aye
C. Getz	Aye
T. Murdy	Aye
A. Godino	Absent

B. Board Retreat Follow Up

SECOND

JNickerson: WEll facilitated and productvie. Walked away with good actions. As we head into next year, it gave us a good sense of what we need to do to improve things.

TMurdy: Really enjoyed the speaker. Kept us on task and methodical.

DH: Refreshing to hear how few meetings they have while still being a productive board.

CGetz: Came across that she had respect for our board and the way we respect and interact with each other.

DH: Let's take time in this meeting to break into small groups to focus our goals. 20 minutes.

More efficient board structure
Development
Director evaluation

Reviewed the "Parking Lot" ideas that were generated at the retreat. Took a few minutes to elaborate on and understand the brainstormed list. There are several that we can bubble up and a few that aren't under board purview.

Thank you for donating your time to

FIRST

EBradley: Presented gifts to ESimone and NDurkee thanking them for their service to the board. ATing: Thoughtful intelligent voice. He has never waivered his kindness through many difficult meetings. Leads with his heart and asks thoughtful.

ESimone: It's been an honor, I sish I still had the time to dedicate to the board.

EBradley: NDurkee continued to show up for long time. Thanks you for digesting the information and alwasy asking the good questions. Aleasy brigning ti back to asking if it's the right for the children.

ATing: Shared anecdotes that . Served through Covid and set a good direction for the board.

NDurkee: So excited for the direction of the school, for all the work that was done to bring KKuse to the school and the focus on Montessori. Thank you for the opportunity.

DHererra: Thanks you for being the center of gravity for accountability.

A. Ting made a motion to Confirm Jon Nickerson as Secretary of the River Valley Charter School Board of Trustees for the 2025-2026 school year, beginning on 7/1/2025 ending on 6/30/2026.
C. Getz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

N. Durkee	Aye
E. Bradley	Aye
A. Ting	Aye
A. Godino	Absent
D. Mitchell	Aye
D. Herrera	Aye
C. Whitford	Aye
B. MacQuade	Absent
E. Rankin	Absent
E. Simone	Aye
C. Getz	Aye
M. Connerton	Aye
P. Ganley	Aye
T. Murdy	Aye
J. Nickerson	Aye

VII. Board of Trustee 2025-2026 Planning

A. Planning

There is an opening for accountability chair.

This is gives us a chance to figure out who will back fill as the EC moves on. This will be a learning year.

There are some potential trustees in the pipeline. Waiting on one person's application for sure.

Try to get our trustees split into three cycles for longevity and institutional knowledge.

Committee heads, please check in with your members to see their future plans.

CWhitford: the goal is to move the committee meetings to daytime on zoom. Try to reduce in general and align them with the arc of the year.

Reviewed the scheduling for committees' meetings for the following year.

The goal is to hold meetings that are necessary and timely while not having meetings just to have a meeting. Boil it down to the essentials.

How do you get more people to join committees? By having fewer meetings. HA HA

Development: Elizabeth sent meetings. 7 meetings, aug, sept, oct, jan, feb, april, may, some have topics.

COT: 8 main things to consider for meetings. External Board Assessment, Onboarding, etc.

EC:

This is all on the RVCS Board 2025-2026 Calendar.

There will be an August BOT meeting. Next year's BOT meetings will continue to be Wednesday evening. Committee meetings could be shifted around some to eliminate multiple meetings on evenings.

The calendar will continue to be developed and passed around when it is complete.

DH will explore whether meetings can be held completely remotely.

VIII. Exectuive Committee

A. Director Survey

Working on an end of year faculty survey. Hopefully to occur in June so the current executive slate can receive and evaluate the resutls.

IX. Closing Items

A. Board Meeting Survey

B. Adjourn Meeting

D. Herrera made a motion to adjour.
A. Ting seconded the motion.
The board **VOTED** to approve the motion.

Roll Call
E. Simone Aye

Roll Call

D. Herrera	Aye
E. Bradley	Aye
A. Ting	Aye
C. Getz	Aye
P. Ganley	Aye
T. Murdy	Aye
J. Nickerson	Aye
B. MacQuade	Absent
D. Mitchell	Aye
N. Durkee	Aye
A. Godino	Absent
M. Connerton	Aye
E. Rankin	Absent
C. Whitford	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
D. Herrera

Documents used during the meeting

- 2025_06_02_accountability_committee_meeting_minutes.pdf
- 2025_06_02_development_committee_meeting_minutes.pdf
- 2025_06_04_executive_committee_meeting_minutes.pdf
- 2025_06_04_finance_meeting_minutes.pdf
- 6.11.2025 Director's Report.pdf
- FY 26 Board of Trustees Calendar
- FY 26 Board of Trustees Calendar

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.