

APPROVED



**RIVER VALLEY  
CHARTER SCHOOL**  
*montessori made public*

## River Valley Charter School

### Minutes

#### Committee on Trustees Meeting

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**Date and Time**

Wednesday March 13, 2024 at 6:00 PM

**Location**

River Valley Charter School, 2 Perry Way, Newburyport. Middle School Humanitarian Room

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River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at [rivervalleycharter.org](http://rivervalleycharter.org).

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**Committee Members Present**

A. Fields, A. Ting, C. Getz, C. Martin (remote), E. Bradley

**Committee Members Absent**

*None*

**Guests Present**

D. Herrera

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**I. Opening Items**

**A.**

## **Record Attendance**

### **B. Call the Meeting to Order**

A. Ting called a meeting of the Committee on Trustees Committee of River Valley Charter School to order on Wednesday Mar 13, 2024 at 6:00 PM.

## **II. Committee on Trustees**

### **A. Discussion: BoT Volunteer Event Recap and Future events**

Given the need for CoT to focus on Board member recruitment (nominations due before full April BoT meeting and the Board Retreat on May 18, 2024, CoT will postpone the late April Volunteer event.

### **B. Discussion: Board Retreat Planning**

Board retreat will take place Saturday, May 18, 2024. Time of event will be confirmed through a doodle poll with full Board. Topic of Board retreat will shift from learning about Montessori education methods and philosophies, to succession planning and Board goals for the upcoming year. Need to finalize a location for the retreat. Will work closely with the Executive Committee to prepare for both topics.

### **C. Board recruitment planning**

A Board consisting of between 15-16 Trustees was discussed as the target membership. One Trustee will have their term end on June 30, 2024. Also, historically, the BoT loses one Trustee due to changing commitments each year. Given this, the CoT will be looking to nominate 4 new Trustees and 1 new Teacher Trustee.

Currently, we have interested prospective candidates who are Montessorians, school administration, alumni, and parents. Discussed the need for Trustees that have adjacent or direct expertise related to larger projects the school is undertaking, such as the grounds redesign project.

Will advertise in the Current, PA Facebook and RVCS Facebook. Updated short Trustee advertisement to be completed by March 18. Need add an additional CoT meeting on 4/4 at 6pm to go over prospective candidate applications.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

A. Ting

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.