

APPROVED



**RIVER VALLEY  
CHARTER SCHOOL**  
*montessori made public*

## River Valley Charter School

# Minutes

## Accountability Committee Meeting

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### Date and Time

Monday May 6, 2024 at 6:00 PM

### Location

River Valley Charter School, 2 Perry Way, Newburyport. Middle School Great Room.

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River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at [rivervalleycharter.org](http://rivervalleycharter.org).

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### Committee Members Present

C. Irose, E. Simone, J. Evans, J. Patterson, N. Durkee, T. Murdy

### Committee Members Absent

D. Seaton, M. Mitchell-Daniels

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## I. Opening Items

**A. Record Attendance**

**B. Call the Meeting to Order**

E. Simone called a meeting of the Accountability Committee Committee of River Valley Charter School to order on Monday May 6, 2024 at 6:41 PM.

## II. Accountability Committee

### A. Annual Caregiver Survey

- JL presents
- Only got 90 responses (lower than most years)
- Sent email and text message reminders
- We typically have approx. 130 responses
- JL went over multiple choice questions
- Multiple choice question notes/needs:
  - Board Education (what does the Board do?)
  - Parent Education
  - E2 Math instruction, Language Arts
  - Behavior Issues - parent education?
  - Where is my student? (Learning activities)
  - Progress Reports/Conferences - what do parents need to know?
  - Middle School Specials - take a look (Language, Spelectives, etc.
- Comments to note:
  - Math, Science
  - Working parents, parent education
  - Prep parents for MCAS scores (ask parents to share stories)

### B. Accountability Plan

- Extension for new Interim Director to be involved
- Same format as previous years
- Mission/Key Design Elements stay the same
- Measures TBD
- (Look at performance criteria)
- Add measurement of parent education opportunities
- Any data for dashboard?
- Valuable to keep External Montessori Audits (as in previous plan)
  - Significant financial investment, but worth it (\$11,000 - \$13,000)

### C. Winter assessment data

JLE shared DIBELS and Acadience data. No major surprises in data thus far.

## III. Other Business

### A.

### **Accountability Committee Membership**

We need more members. We often do not meet quorum. Do we know others who can join?

- 2 Montessorians joining the board - Ask them to join?
- If we target ask just for Accountability Committee
- Call to Action "We need more caregivers to redo the Family Survey!"
- Be realistic with time commitment (both meetings and outside work)

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:03 PM.

Respectfully Submitted,  
E. Simone

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.