

APPROVED



**RIVER VALLEY
CHARTER SCHOOL**
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River Valley Charter School

Minutes

Accountability Committee Meeting

Date and Time

Monday March 4, 2024 at 6:00 PM

Location

River Valley Charter School, 2 Perry Way, Newburyport. Middle School Great Room.

River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at rivervalleycharter.org.

Committee Members Present

C. Irose, E. Seaton (remote), E. Simone, J. Evans, J. Patterson, M. Mitchell-Daniels, T. Murdy

Committee Members Absent

D. Seaton, N. Durkee

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Simone called a meeting of the Accountability Committee Committee of River Valley Charter School to order on Monday Mar 4, 2024 at 6:11 PM.

II. Accountability Committee

A. Annual Caregiver Survey

5 yr cycle, keep with survey, this is last one
update next week
Accountability plan from DESE still not received

Survey is in Survey Monkey

-is there a way to export?

-might be easier to add as a collaborator? Trisha in front office can help.

-"happy AND welcoming"? examples of double barreled Questions

-last time accountability plan from DESE was updated 2023, might not updated this year

-does Annual Caregiver Survey necessary? TBD based on new plan.

--which Q's in survey address the current Accountability Plan?

--children ability to use critical thinking and problem solving skills

--special ed

-feedback:

it's currently long

actionable feedback is debatable on some of these Q's

odd # of options

update (happenings to the Current, need a once over on other updates needed)

AI - All pls send updates/requests to Eric and JLE by March 20th

pls pay attention to Q29-34 as well

Q - what is the most useful from the survey, and can that be moved to the top?

Open comment areas are huge help for JLE

Hearing what is going well is just as helpful as critiques

--can this be moved to front of survey?

--or, can a comment be added at front that states there is an open comment section at the end?

-can remove #'s visible to the participants of the survey, but still keep visible to JLE for pooling data

-add a line that states how long (20 minutes) it takes on average to complete the survey

-Erin S volunteered to be a non-parent reviewer of the survey

Is there a way to keep anonymous but enter into a drawing/pool for taking the survey?

-Jane volunteered to help with minutes for future AC mtgs

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III. Other Business

A. AOB

Accountability plan guideline to be reviewed by the group (Board Documents/committee folders//Accountability Committee (Draft accountability diagram.docx)

Suggest to send out survey right after conferences, ~March 18th

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,
E. Simone

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.