



## River Valley Charter School

### Executive Committee Committee Meeting

Published on August 11, 2025 at 8:51 AM EDT

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#### Date and Time

Wednesday August 13, 2025 at 3:30 PM EDT

#### Location

River Valley Charter School  
Middle School Great Room

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River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at [rivervalleycharter.org](http://rivervalleycharter.org).

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>3:30 PM</b>
<b>A.</b> Record Attendance		Denise Herrera	1 m
<b>B.</b> Call the Meeting to Order			

	Purpose	Presenter	Time
<b>C.</b> Approve Minutes	Approve Minutes	Denise Herrera	2 m
Approve minutes for Executive Committee Meeting on June 4, 2025			
<b>II. Director Update</b>			<b>3:33 PM</b>
<b>A.</b> Director update	FYI	Karen Kuse	10 m
<ul style="list-style-type: none"> <li>• Grounds Redesign: next steps</li> <li>• Staff Update</li> </ul>			
<b>III. Executive Committee</b>			<b>3:43 PM</b>
<b>A.</b> EC Roles & Responsibilities	Discuss	Denise Herrera	15 m
<ul style="list-style-type: none"> <li>• Review Executive Committee Job Description</li> <li>• Review each persons AOR <ul style="list-style-type: none"> <li>◦ COT: New Trustee Name Tag</li> </ul> </li> <li>• Meetings: OML requirements <ul style="list-style-type: none"> <li>◦ Posting</li> <li>◦ Content Review</li> <li>◦ Code of Conduct for remote meetings: Camera ON, Sound Muted unless speaking, Engaged Participation</li> </ul> </li> <li>• Trustee Participation at School Events</li> </ul>			
<b>B.</b> Board Calendar	Discuss	Denise Herrera	8 m
<ul style="list-style-type: none"> <li>• Board of Trustee Dates <ul style="list-style-type: none"> <li>◦ Need Zoom Link</li> </ul> </li> <li>• Executive Committee Dates/Times <ul style="list-style-type: none"> <li>◦ Zoom Meeting Time</li> </ul> </li> <li>• Add Meeting Dates to BOT Calendar and link to Public for entire year</li> </ul>			
<b>C.</b> Director Discussion	Discuss	Denise Herrera	5 m
<ul style="list-style-type: none"> <li>• Goals: FY'25-26</li> </ul>			

	Purpose	Presenter	Time
• Medical Declaration Policy Update: Review prior to BOT vote			
<b>D.</b> Board Retreat Follow UP	Discuss	Denise Herrera	3 m
• Next steps: Document Goals for September Meeting			
<b>E.</b> Finance Update	Discuss	Chris Whitford	5 m
• Tuition Update: Any info come over the summer			
<b>F.</b> Set Board Agenda	Discuss	Denise Herrera	6 m
Zoom Link Needed			
<ul style="list-style-type: none"> <li>• Review Calendar</li> <li>• Medical Delegation Policy: Vote</li> <li>• Director Update: Back to School Buzz</li> <li>• Board Meeting Survey: Link and response reivew</li> </ul>			
<b>IV. Closing Items</b>			<b>4:25 PM</b>
<b>A.</b> Adjourn Meeting	Vote		

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.