



# River Valley Charter School

## Executive Committee Meeting

Published on October 7, 2024 at 3:15 PM EDT

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### Date and Time

Wednesday October 9, 2024 at 7:00 PM EDT

### Location

River Valley Charter School Middle School Great Room

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River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at [rivervalleycharter.org](http://rivervalleycharter.org).

The mission of River Valley Charter School is to provide a rigorous academic program based on the Montessori philosophy and rooted in the history, culture, and ecology of the Merrimack River Valley. Students will reach their full potential as scholars and become self reliant and productive members of society. They will be adept at critical thinking and creative problem solving and will be fully prepared to succeed in future schools, careers and civic life.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Record Attendance		Denise Herrera	1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes	Denise Herrera	3 m
Approve September Minutes Minutes are marked approved			
<b>D.</b> Director's Update		Karen Kuse	15 m
Short update to EC in prep for Board Meeting			

**II. EC Business 7:19 PM**

- Accountability Plan was submitted
- Policy Review
- Audit
- Director Goals
- Director Performance Review
- DESE Oct 25rh Event
- Grounds Redesign: Community Preservation Act

<b>A.</b> Policy Review	Discuss	Denise Herrera	10 m
<ul style="list-style-type: none"> <li>• Facility Use Policy: Revised</li> <li>• Policy Review: Discuss Goals Objective and planned approach to accomplish</li> </ul>			
<b>B.</b> Director Goals	Discuss	Denise Herrera	15 m
<ul style="list-style-type: none"> <li>• Discuss Director's Goals</li> <li>• Mid Year Performance Review</li> </ul>			
<b>C.</b> Finance	Discuss	Chris Whitford	10 m
<ul style="list-style-type: none"> <li>• Audit Update</li> <li>• Finance Presentation for next Board meeting</li> </ul>			
<b>D.</b> Grounds Redesign	Discuss	Denise Herrera	5 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Community Preservation Act</li> </ul>			
<b>E.</b> DESE Oct 25th Event	Discuss	Denise Herrera	5 m
<p>DESE has sent out an invitation to all board officers or a board appointed trustee to attend the upcoming event they are hosting on October 25th. I wanted to encourage each of you to register or select someone to attend on behalf of your board. All MCPSA staff will also be in attendance. During the time there will be specific breakout sessions presented by DESE staff for board officers.</p> <p>Here are more details about the event:</p> <ul style="list-style-type: none"> <li>• <b>Date:</b> Friday, October 25th (Agenda attached below)</li> <li>• <b>Location:</b> Best Western Royal Plaza in Marlborough, MA</li> <li>• <b><a href="#">Registration Link</a> - Registration deadline is October 11th</b></li> </ul>			
<b>F.</b> Set Agenda for Board Meeting	Discuss	Denise Herrera	10 m
<ol style="list-style-type: none"> <li>1. Board Expectations</li> <li>2. Facility Use Policy: Vote</li> <li>3. Finance Presentation: Reading Financials &amp; Audit Update</li> <li>4. Director's Update</li> <li>5. Committee Updates</li> <li>6. survey link</li> </ol>			

### III. Closing Items

8:14 PM

<b>A.</b> Adjourn Meeting	Vote
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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.