



# River Valley Charter School

## Board Meeting

Published on March 16, 2025 at 10:53 AM EDT

### Date and Time

Wednesday March 19, 2025 at 7:00 PM EDT

### Location

River Valley Charter School Middle School Great Room

River Valley Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, are available on our Board on track public portal found at [rivervalleycharter.org](http://rivervalleycharter.org).

<https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F8516508581%3Fpwd%3D8roWrPp5aJXvEAFctC4bxo69QnaDfv.1&data=05%7C02%7Cdbaron%40burtonsgill.com%7Cb0eff9d21d2c46993d6108dd45520937%7C19f3db8c5ae6418d871c94aec4420174%7C0%7C0%7C638742940850070424%7CUnknown%7CTWFPbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOilwLjAuMDAwMCIsIlAiOiJXaW4zMtIsIkFOljoITWFPbClldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=DQiecQS%2BS2%2Bosh89Uf7z%2F3GYR0ZafmUmzdN1slvsq90%3D&reserved=0>

### Agenda

	Purpose	Presenter	Time
I.	Opening Items		7:00 PM

	Purpose	Presenter	Time
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Public Comment		Denise Herrera	5 m

## II. Consent Agenda 7:06 PM

The Items Below form our consent agenda

<b>A.</b> Accountability Committee	FYI		
<b>B.</b> Development Committee	FYI		
<b>C.</b> Executive Committee	FYI		
<b>D.</b> Committee On Trustess	FYI		
<b>E.</b> Finance Committee	FYI	Anna Wetmore	1 m
<b>F.</b> Vote on Consent Agenda	Vote	Anna Wetmore	5 m
Vote to approve consent agenda			

## III. Director's Update 7:12 PM

<b>A.</b> Director's Update	Discuss	Karen Kuse	20 m
<ul style="list-style-type: none"> <li>• Pre-Enrollment 2025-2026</li> <li>• RVCS Internal Audit</li> <li>• Grounds</li> <li>• Community Preservation Act</li> <li>• Caregiver Survey</li> </ul>			

## IV. Accountability Committee 7:32 PM

<b>A.</b> Accountability Committee	Discuss	Eric Simone	10 m
<ul style="list-style-type: none"> <li>• Criterion 7: School Climate and Family Engagement- Review Presentation</li> <li>• Next Meeting we will:</li> </ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>◦ review and discuss winter assessment data</li> <li>◦ dashboard metrics</li> </ul>			
<b>V. Committee on Trustees</b>			<b>7:42 PM</b>
<b>A. Committee On Trustees</b>	Discuss	Albert Ting	5 m
<ul style="list-style-type: none"> <li>• Board Recruitment: Progress update/ request for additional nominees from BoT members</li> <li>• Board Retreat Planning</li> <li>• Committee metrics: Reminder that committees should be working on/ developing their individual committee "dash board" metrics.</li> </ul>			
<b>B. Board Education: Board Meeting Structure</b>	FYI	Denise Herrera	20 m
<ul style="list-style-type: none"> <li>• OML- Review Presentation from MCPSA Webinar</li> <li>• Agenda Setting: <ul style="list-style-type: none"> <li>◦ How to submit topics</li> <li>◦ Committee Chair Responsibilities</li> <li>◦ Consent Agenda</li> </ul> </li> <li>• Working Board: Committee Work</li> </ul>			
<b>VI. Development</b>			<b>8:07 PM</b>
<b>A. Development Committee</b>	Discuss	Elizabeth Rankin	8 m
<ul style="list-style-type: none"> <li>• Read-A-Thon: Update</li> <li>• Annual Fund Update</li> </ul>			
<b>VII. Finance &amp; Facilities</b>			<b>8:15 PM</b>
<b>A. Finance Committee</b>	FYI	Chris Whitford	8 m
2025 Financial Results			
<ul style="list-style-type: none"> <li>• Tuition is on track with budgeted amount.</li> <li>• Expenses favorable to date but additional costs for pupil services and school psychologist is expected before the end of the year.</li> </ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>Currently running \$200,000 favorable as compared to budget but remain cautious based on tuition changes.</li> </ul>			
2025 - 2026 Budget Discussion (Tuition and Salary Pool)			
<ul style="list-style-type: none"> <li>Will review first draft of budget in April. DESE released FY26 Tuition Projections at +4.5% but this is very subjective and dependent on Federal and State budgets.</li> <li>Initial thought is a salary pool of 3% but will come back for Board approval in April.</li> </ul>			
<b>VIII. Executive Committee</b>			<b>8:23 PM</b>
<b>A. Executive Committee</b>	Discuss	Denise Herrera	10 m
<ul style="list-style-type: none"> <li>Important Dates: <ul style="list-style-type: none"> <li>May 27th-30th, June 2nd-5th- COLs- each board member to attend at least 2 COLS</li> <li>June 9th -MS Graduation</li> </ul> </li> <li>Next Meeting: Policy Work <ul style="list-style-type: none"> <li>Looking Forward: How can the Board Support the Director</li> <li>Board Education</li> <li>April Board Meeting- No DBH</li> </ul> </li> </ul>			
<b>IX. Other Business</b>			<b>8:33 PM</b>
<b>A. Other Business</b>	FYI	Denise Herrera	5 m
<ul style="list-style-type: none"> <li>MCPSA Upcoming Workshops <ul style="list-style-type: none"> <li>New Board Member Roles &amp; Responsibilities: May 8th 12-1:30 (new members within last 12mo)</li> </ul> </li> <li>Committee Goals Check In</li> </ul>			
<b>X. Closing Items</b>			<b>8:38 PM</b>
<b>A. Adjourn Meeting</b>	Vote		
<b>B. Board Meeting Survey</b>	FYI	Denise Herrera	5 m
The link will be emailed to you. Thank you!			

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board Chair reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.