



River Valley Charter School

Board of Trustees Meeting

Published on June 3, 2024 at 6:53 AM EDT

Amended on June 3, 2024 at 6:54 AM EDT

Date and Time

Wednesday June 5, 2024 at 7:00 PM EDT

Location

River Valley Charter School. 2 Perry Way, Newburyport. Middle School Great Room

MISSION STATEMENT

The mission of the River Valley Charter School is to provide a rigorous academic program based on the Montessori philosophy and rooted in the history, culture and ecology of the Merrimack River Valley. Students will reach their full potential as scholars and become self-reliant, productive members of society. They will be adept at critical thinking and creative problem solving and will be fully prepared to succeed in future schools, careers and civic life.

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Welcome		Denise Herrera	5 m
	Welcome Karen Kuse to your first BOT meeting!		
B. Call the Meeting to Order		Denise Herrera	1 m
C. Record Attendance		Erin Bradley	3 m

	Purpose	Presenter	Time
D. Board Expectations		Denise Herrera	2 m
E. Public Comment			5 m
II. Montessori Minute			7:16 PM
A. Montessori Minute Physics fun for everyone	FYI	Karen Popken	15 m
III. Review Previous Board Minutes			7:31 PM
A. Approve Last Board Meeting Minutes Approve May BoT Minutes Approve minutes for Board of Trustees Meeting on May 15, 2024	Approve Minutes	Erin Bradley	3 m
IV. Director Update			7:34 PM
A. Director's Report	FYI	Jonnie Lyn Evans	5 m
B. Grounds Project- Update • Grounds Redesign REVEAL Event: TOMORROW- Thursday, June 6, 5:30- 7:30 PM at Mill 77 Brewery in Amesbury- Register TODAY!	Discuss	Denise Herrera	8 m
V. Board Business			7:47 PM
A. Board Business Topics New Slate of Officers- Vote FY25 BOT Calendar- For Review Committee Assignments	FYI	Denise Herrera	2 m
B. Officer Slate Vote Vote to approve the slate of officers as outlined below: Office Slate:	Vote	Albert Ting	5 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Chair- Denise Herrera • Vice Chair- Albert Ting • Treasurer- Chris Whitford • Secretary- Erin Bradley Irose 			
C. Appointment of Assistant Secretary - Vote: Chair to appoint assistant secretary, Anna Wetmore, for the FY25 school year.	Vote	Erin Bradley	3 m
D. FY 25 Calendar & Committee Assignments <ul style="list-style-type: none"> • Please review dates of committees meetings and let me know of any changes. Once this is finalized, we will load into board on track and the the school calendar. • Committee Assignments- current committee assignments are at the bottom and the full board has been updated to reflect the FY25 slate. 	FYI	Denise Herrera	10 m

VI. Finance Committee

8:07 PM

A. Approve Minutes Approve minutes for Finance Committee Meeting on May 29, 2024	Approve Minutes	Erin Bradley	2 m
B. Finance Update <ul style="list-style-type: none"> • Financials YTD <ul style="list-style-type: none"> ◦ Surplus expected- Need vote for allocation • FY25 Budget- need vote to accept 	FYI	Chris Whitford	5 m
C. Surplus Vote Noting a net income of \$256,000, the Finance Committee recommends to the Board of Trustees the following actions: * Approve a transfer of \$102,000 from unrestricted cash reserves to restricted capital reserve funds for future capital improvements per the capital needs assessment plan. * : To authorize the school to utilize surplus revenues up to a total of \$85,000. These funds are to be used at the Director's discretion for items including staff compensation, classroom furniture and equipment, technology, and Montessori Materials. These funds would be spent prior to fiscal year-end. *Approve Leaving \$69,000 in retained earnings	Vote	Chris Whitford	10 m

	Purpose	Presenter	Time
D. FY 25 Budget	Vote	Chris Whitford	5 m
Vote: : To approve the proposed budget for Fiscal Year 2024-2025.			
VII. Committee on Trustees			8:29 PM
A. Approve Minutes	Approve Minutes	Albert Ting	1 m
Approve minutes for Committee on Trustees Meeting on May 29, 2024			
B. CoT Update	Discuss	Albert Ting	20 m
<ul style="list-style-type: none"> • Board Goals 			
VIII. EC Committee Business			8:50 PM
A. Approve EC Minutes	Approve Minutes	Erin Bradley	2 m
Approve EC minutes			
Approve minutes for Executive Committee Meeting on May 29, 2024			
IX. Accountability Committee			8:52 PM
A. Approve Accountability Meeting Minutes	Approve Minutes	Erin Bradley	2 m
B. Accountability Update	Discuss	Eric Simone	10 m
<ul style="list-style-type: none"> • Patrick Buckwalter Meeting Update • Accountability Plan Update 			
X. Development Committee			9:04 PM
A. Approve Development minutes	Approve Minutes	Erin Bradley	2 m

	Purpose	Presenter	Time
Approve minutes for Development Committee Meeting on May 20, 2024			
B. Development Update	FYI	Elizabeth Rankin	5 m

- Closing out this year- Impact report
- Planning for Next Year

XI. Closing Items

9:11 PM

A. Public Comment

B. Board Survey FYI Denise Herrera 5 m

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C. Adjourn Meeting Vote