



# River Valley Charter School

## Board of Trustees Meeting

Published on May 9, 2024 at 4:40 PM EDT

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### Date and Time

Wednesday May 15, 2024 at 7:00 PM EDT

### Location

River Valley Charter School, 2 Perry Way, Newburyport. Middle School Great Room

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### MISSION STATEMENT

The mission of the River Valley Charter School is to provide a rigorous academic program based on the Montessori philosophy and rooted in the history, culture and ecology of the Merrimack River Valley. Students will reach their full potential as scholars and become self-reliant, productive members of society. They will be adept at critical thinking and creative problem solving and will be fully prepared to succeed in future schools, careers and civic life.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Call the Meeting to Order		Denise Herrera	1 m
<b>B.</b> Record Attendance		Erin Bradley	3 m
<b>C.</b> Board Expectations		Denise Herrera	2 m

	Purpose	Presenter	Time
<p>Timeliness has been an issue in previous board meetings. Chair will be doing a better job at redirecting conversation to topics to stay on time track. Please do not take any of this personally but rather a way for all of us to be mindful of efficient time together.</p>			
<b>D.</b>	Public Comment		5 m
<b>II.</b>	<b>Montessori Minute</b>		<b>7:11 PM</b>
<b>A.</b>	Montessori Minute Pods	FYI	10 m
<b>III.</b>	<b>Review Previous Board Minutes</b>		<b>7:21 PM</b>
<b>A.</b>	Approve Last Board Meeting Minutes  Approve April BoT Minutes  Approve minutes for Board of Trustees Meeting on April 24, 2024	Approve Minutes  Erin Bradley	3 m
<b>IV.</b>	<b>Director Update</b>		<b>7:24 PM</b>
<b>A.</b>	Director's Report	FYI	10 m
<b>B.</b>	Grounds Project- Update	Discuss	10 m
	<ul style="list-style-type: none"> <li>• Community VISION Event: awesome event, well attended. I loved the board support!</li> <li>• Next Steps <ul style="list-style-type: none"> <li>◦ Fundraising</li> <li>◦ Work: Pond Dredging</li> <li>◦ Grounds Redesign REVEAL Event: Thursday, June 6, 5:30- 7:30 PM at Mill 77 Brewery in Amesbury- Register TODAY!</li> </ul> </li> </ul>		
<b>V.</b>	<b>Board Business</b>		<b>7:44 PM</b>
<b>A.</b>	Board Business Topics  New Trustee- Vote COL Sign Ups - Assign Leadership Transition Search Committee Update New Slate of Officers	FYI	Denise Herrera  2 m

	Purpose	Presenter	Time	
Business on the horizon for June: Accountability Plan Draft FY25 BOT Calendar Board Goals				
<b>B.</b>	New Trustee Vote	Vote	Albert Ting	10 m
Please review their applications prior to Wednesday's Meeting <ul style="list-style-type: none"> <li>• Patti Ganley</li> <li>• Jonathon Nickerson</li> <li>• Derek Mitchell</li> <li>• Achala Matthew Godino</li> </ul>				
<b>C.</b>	COL Sign Ups	Discuss	Denise Herrera	6 m
We have 9 open spots: Please have your calendar ready so we can pencil in any open spaces. <a href="https://docs.google.com/document/d/1pr6NDIYZ0l2wQZZ38gb3oqVlu-PnD8loare9P48MR7E/edit?usp=sharing">https://docs.google.com/document/d/1pr6NDIYZ0l2wQZZ38gb3oqVlu-PnD8loare9P48MR7E/edit?usp=sharing</a>				
<b>D.</b>	Leadership Transition	FYI	Denise Herrera	8 m
<ul style="list-style-type: none"> <li>• June 3rd Start Date for Onboarding.</li> <li>• Onboarding Team: 2-3 Trustees and 2-3 Faculty who can help Karen with transition.</li> <li>• Review Onboarding Checklist</li> <li>• Welcome Basket: Elizabeth Rankin is assisting with if, if you have ideas, please connect with her</li> </ul>				
<b>E.</b>	Search Committee Update	FYI	Albert Ting	5 m
Review and Reflect Next Steps				
<b>VI.</b>	<b>Committee on Trustees</b>			<b>8:15 PM</b>
<b>A.</b>	Approve Minutes	Approve Minutes	Albert Ting	1 m

	Purpose	Presenter	Time
Approve minutes for Committee on Trustees Meeting on May 8, 2024			
<b>B.</b> CoT Update	Discuss	Albert Ting	10 m
<ul style="list-style-type: none"> <li>• Board Retreat <ul style="list-style-type: none"> <li>◦ May 18th- 9-12!</li> </ul> </li> <li>• Board Succession <ul style="list-style-type: none"> <li>◦ It is an important part of board health. We will be discussing next years nominees for a June Annual Meeting vote.</li> <li>◦ We do not currently have a nominee for Secretary/Clerk and will be accepting nominations for all positions.</li> </ul> </li> <li>• Committee Heads</li> </ul>			
<b>VII. EC Committee Business</b>			<b>8:26 PM</b>
<b>A.</b> Approve EC Minutes	Approve Minutes	Erin Bradley	2 m
Approve EC minutes			
Approve minutes for Executive Committee meeting on May 8, 2024			
<b>VIII. Accountability Committee</b>			<b>8:28 PM</b>
<b>A.</b> Approve Accountability Meeting Minutes	Approve Minutes	Erin Bradley	2 m
Approve minutes for Accountability Committee Meeting on May 6, 2024			
<b>B.</b> Accountability Update	Discuss	Eric Simone	10 m
<ul style="list-style-type: none"> <li>• Family/Caregiver Survey- Update</li> <li>• Accountability Plan Update</li> </ul>			
<b>IX. Development Committee</b>			<b>8:40 PM</b>
<b>A.</b> Approve Development minutes	Approve Minutes	Erin Bradley	2 m

	Purpose	Presenter	Time
Approve minutes for Development Committee Meeting on April 29, 2024			
<b>B.</b> Development Update	FYI	Elizabeth Rankin	5 m
<ul style="list-style-type: none"> <li>• Grounds Project Collaboration Update</li> <li>• Planning for Next Year</li> </ul>			
<b>X.</b> Finance Committee			<b>8:47 PM</b>
<b>A.</b> Approve Minutes	Approve Minutes	Erin Bradley	2 m
Approve minutes for Finance Committee Meeting on May 8, 2024			
<b>B.</b> Finance Update	FYI	Chris Whitford	5 m
<ul style="list-style-type: none"> <li>• Financials YTD</li> <li>• FY25 Budget Process</li> </ul>			
<b>XI.</b> Closing Items			<b>8:54 PM</b>
<b>A.</b> Public Comment			
<b>B.</b> Board Survey	FYI	Denise Herrera	5 m
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<b>C.</b> Adjourn Meeting	Vote		