



## River Valley Charter School

### Board of Trustees Meeting

Published on February 25, 2024 at 5:42 PM EST

---

#### Date and Time

Wednesday February 28, 2024 at 6:30 PM EST

#### Location

River Valley Charter School, 2 Perry Way, Newburyport. Middle School Great Room

---

#### MISSION STATEMENT

The mission of the River Valley Charter School is to provide a rigorous academic program based on the Montessori philosophy and rooted in the history, culture and ecology of the Merrimack River Valley. Students will reach their full potential as scholars and become self-reliant, productive members of society. They will be adept at critical thinking and creative problem solving and will be fully prepared to succeed in future schools, careers and civic life.

---

#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A.</b> Call the Meeting to Order		Denise Herrera	1 m
<b>B.</b> Record Attendance		Erin Bradley	3 m
<b>C.</b> Board Expectations		Denise Herrera	5 m
<b>D.</b> Public Comment			5 m

	Purpose	Presenter	Time
<b>E.</b> Approve Last Board Meeting Minutes	Approve Minutes	Erin Bradley	3 m
Approve January BoT Minutes			
Approve minutes for Board of Trustees Meeting on January 17, 2024			
<b>II.</b>	<b>Montessori Minute</b>		<b>6:47 PM</b>
<b>A.</b>	Montessori Minute	FYI	10 m
<b>III.</b>	<b>Board Executive Session</b>		<b>6:57 PM</b>
Chair to go into Executive Session citing the purpose: MGL c 30A 21 3. To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares			
<b>A.</b>	Executive Session	Discuss	Denise Herrera 30 m
<b>IV.</b>	<b>Board Business</b>		<b>7:27 PM</b>
<b>A.</b>	Committee Roles & Responsibilities	Discuss	Denise Herrera 15 m
Review Roles & Responsibilities			
<b>V.</b>	<b>EC Committee Business</b>		<b>7:42 PM</b>
<b>A.</b>	Approve January EC Minutes	Approve Minutes	Erin Bradley 2 m
Approve Dec EC minutes			
<b>VI.</b>	<b>Director Report</b>		<b>7:44 PM</b>
<b>A.</b>	Director's Report	FYI	15 m
<b>VII.</b>	<b>Accountability Committee</b>		<b>7:59 PM</b>
<b>A.</b>	Approve Accountability Meeting Minutes	Approve Minutes	Erin Bradley 3 m

	Purpose	Presenter	Time
	Approve minutes for Accountability Committee Meeting on February 5, 2024		
<b>B.</b>	Accountability Update Metrics Dashboard Family/Caregiver Survey- Would like to target for march deployment	FYI Eric Simone	10 m
<b>VIII.</b>	<b>Development Committee</b>		<b>8:12 PM</b>
<b>A.</b>	Approve Development minutes Approve minutes for Development Committee Meeting on January 22, 2024	Approve Minutes Erin Bradley	3 m
<b>B.</b>	Development Update 25 yr Update- March- Read A Thon- Next Steps Grounds Update- next steps	FYI Elizabeth Rankin	10 m
<b>IX.</b>	<b>Finance Committee</b>		<b>8:25 PM</b>
<b>A.</b>	Approve Minutes Approve minutes for Finance Committee Meeting on February 7, 2024	Approve Minutes Erin Bradley	2 m
<b>B.</b>	Finance Update December Financials Tuition Rates	FYI Chris Whitford	8 m
<b>X.</b>	<b>Committee on Trustees</b>		<b>8:35 PM</b>
<b>A.</b>	Approve Minutes Approve minutes for Committee on Trustees Meeting on February 7, 2024	Approve Minutes Erin Bradley	1 m
<b>B.</b>	CoT Update Volunteer Event was AWESOME and APPRECIATED! Board Recruitment BoT Classroom Observations Board Retreat	FYI Albert Ting	15 m
<b>C.</b>	Board Survey	FYI Denise Herrera	5 m

	Purpose	Presenter	Time
<a href="https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.gle%2Ffw3VmDUeKmvqbiUQ7&amp;data=05%7C02%7Cdbaron%40burtonsgill.com%7C16a7540a055946204ab108dc349d04fa%7C19f3db8c5ae6418d871c94aec4420174%7C0%7C0%7C638443096207499146%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTil6Ik1haWwiLCJXVCi6Mn0%3D%7C0%7C%7C%7C&amp;sdata=SG109FcnllJrMcf%2FvphxV76h5KjEWP0ZogLbfMcUHKl%3D&amp;reserved=0">https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.gle%2Ffw3VmDUeKmvqbiUQ7&amp;data=05%7C02%7Cdbaron%40burtonsgill.com%7C16a7540a055946204ab108dc349d04fa%7C19f3db8c5ae6418d871c94aec4420174%7C0%7C0%7C638443096207499146%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTil6Ik1haWwiLCJXVCi6Mn0%3D%7C0%7C%7C%7C&amp;sdata=SG109FcnllJrMcf%2FvphxV76h5KjEWP0ZogLbfMcUHKl%3D&amp;reserved=0</a>			

**XI. Executive Session**

**8:56 PM**

- |   |                   |         |                |      |
|---|-------------------|---------|----------------|------|
| <b>A.</b>   | Executive Session | Discuss | Denise Herrera | 30 m |
| Chair to go into executive session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel |                   |         |                |      |

**XII. Closing Items**

**9:26 PM**

- |           |                 |      |  |  |
|-----------|-----------------|------|--|--|
| <b>A.</b> | Public Comment  |      |  |  |
| <b>B.</b> | Adjourn Meeting | Vote |  |  |