APPROVED

Harding Charter Preparatory School District

Minutes

Regular Governance Board Meeting

Date and Time
Tuesday November 11, 2025 at 6:00 PM

Location
District Office Building (Pavilion)
12600 N. Kelley Avenue
Oklahoma City, OK, 73131

Directors Present
Brent Bushey, Conner Mulvaney, Jorge Chavez, Lisa Miller, Rachel Durham, Sacha Almanza, Taylor Cornelson, Tiffany Ellis, Tyler Stroud

Directors Absent
Angela Parker, Michelle Hudson

Ex Officio Members Present
Judy Luster

Guests Present
Pat McKinstry, Rachel Dowell

I. Opening Items

A. Call the Meeting to Order

Lisa Miller called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Nov 11, 2025 at 6:11 PM.

B. Record Attendance

II. Recognitions

A. Teacher of the Month - Jaclyn Brantley, Kathleen Moseley, and Kim Hughes

B. Retirement Recognition - Brenda Seeley (Keystone Food Services)

Mr. Stefanick recognized Ms. Seely for all of her years of service serving all the students at Harding Charter Prep schools.

III. Committee Reports

A. Executive Committee

Ms. Miller apologized for the agenda being send out so late to the executive committee. The committee agreed to keep Michelle Hudson on as a board member in the capacity of a community member.

B. Finance Committee

There was no finance committee meeting.

C. Academic Committee

The was no academic committee meeting.

D. Communications Committee

The communications committee sent out a survey asking for everyone's opinion on moving HCP to one mascot.

E. Superintendent Evaluation

There was no report on the Superintendent Evaluation.

IV. Consent Agenda

A. Regular Governance Board Minutes 10/14/2025

Conner Mulvaney made a motion to approve the minutes from 10-14-2025. Regular Governance Board Meeting on 10-14-25.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.
Conner Mulvaney made a motion to approve the minutes from 10-14-2025. Regular Governance Board Meeting on 10-14-25.

Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

B. Special Governance Board Minutes 10/28/2025

Conner Mulvaney made a motion to approve the minutes from 10-28-2025. Special Meeting of Governance Board on 10-28-25.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

C. Human Resources Report

Conner Mulvaney made a motion to approve the Human Resources Report.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

D. Purchase Order Changes Report (no report necessary)

Conner Mulvaney made a motion to to approve Purchase Order Change Report.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

E. Monthly Financial Report

Conner Mulvaney made a motion to approve the Monthly Financial Report.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

F. General Fund Purchase Orders (no new purchase orders)

Conner Mulvaney made a motion to approve the General Fund Purchase Orders (no new purchase orders).
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

G. Building Fund Purchase Orders (no new purchase orders)

Jorge Chavez made a motion to to approve the Building Fund Purchase Orders (no new purchase orders).
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.
Jorge Chavez made a motion to to approve the Building Fund Purchase Orders (no new purchase orders).
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

H. Gift Fund Purchase Orders (61 - 69)

Conner Mulvaney made a motion to to approve the Gift Fund Orders (61-69).
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

I. Monthly Credit Card Statement

Conner Mulvaney made a motion to approve the Monthly Credit Card Statement.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

J. Charter School Program Grant Update

Conner Mulvaney made a motion to approve Charter School Program Grant Update.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.
Conner Mulvaney made a motion to approve Charter School Program Grant Update.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

K. Contract with Kaw Power and Safety for security window film installation on Early Childhood Center.

Conner Mulvaney made a motion to approve the contract with Kaw Power and Safety.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

L. Quote with SchoolSafe ID for Visitor Management Device for Early Childhood Center.

Conner Mulvaney made a motion to approve the Quote with SchoolSafe ID for Visitor Management Device for Early Childhood Center.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

M. Quote with Quo Vadimus for installation of Interactive SmartBoards at HCPHS.

Conner Mulvaney made a motion to approve the Quote with Quo Vadimus for installation of Interactive SmartBoards at HCPHS.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

N. Quote from SchoolOutfitters for Bulletin Boards for Early Childhood Center.

Conner Mulvaney made a motion to approve the Quote from SchoolOutfitters for Bulletin Boards for Early Childhood Center.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

O.

Quote from Amazon for calculators at Elementary School.

Conner Mulvaney made a motion to approve the Quote from Amazon for calculators at Elementary School.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

P. Quote from Westmusic for music risers at Elementary School.

Conner Mulvaney made a motion to approve the Quote from Westmusic for music risers at Elementary School.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.
Conner Mulvaney made a motion to approve the Quote from Westmusic for music risers at Elementary School.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

Q. Quote from Westmusic for music performance audio equipment at Elementary School.

Conner Mulvaney made a motion to approve the Quote from Westmusic for music performance audio equipment at Elementary School.
Brent Bushey seconded the motion.
The board **VOTED** to approve the motion.

V. Superintendent's Report

A. Superintendent Report

Mr. Stefanick went over his Superintendent Report.

VI. Informational Items

A. SDE Accreditation 2024-2025

Mr. Stefanick explained the SDE Accreditation 2024-2025. See Attachment.

VII. Action Items

A. Discussion and possible action on moving Michelle Hudson from a Parent Governance Board Member to a Community Governance Board Member for the remainder of her current term effectively immediately.

Brent Bushey made a motion to approve the moving MIchelle Hudson from a Parent Goverance Board Member to a Community Goverance Board Member.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

B. Discussion and board action regarding revisions to the School Performance Bonus Policy.

Conner Mulvaney made a motion to approve the School Performance Bonus Policy.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

C. Discussion and board action regarding revisions to the Aids Prevention Policy.

Brent Bushey made a motion to approve the revisions to the Aids Prevention Policy.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

D. Discussion and action on selecting Governance Board meeting dates for calendar year 2026.

Brent Bushey made a motion to approve the Governance Board meeting date for calendar year 2026.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

E. Discussion and board action on paying back Steven Stefanick for personally supporting HCP employees with the loss of SNAP benefits due to the governance shutdown.

Tyler Stroud made a motion to approve reimbursing Steven Stefanick for supporting HCP employees with the loss of SNAP benefits due to the government shutdown.
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.

F. Discussion and possible action regarding board committee membership for 2025-2026.

Conner Mulvaney made a motion to approve the list of committees and the members in those committees. See Attachment.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

VIII. Executive Session

A. Motion to enter into Executive Session for discussions pursuant to 25 O.S.§, 307 (B)(1) and (3) for the purpose of discussing:

Conner Mulvaney made a motion to move into Executive Session at 7:08pm.
Jorge Chavez seconded the motion.
The board **VOTED** to approve the motion.

IX. Action on Executive Session

A. Action, if any, concerning executive session items.

Conner Mulvaney made a motion to move into Executive Session at 7:20pm.
Jorge Chavez seconded the motion.
Ms. Miller invited Judy Luster, Rachel Dowell and Pat McKinstry into Executive session.
The board **VOTED** to approve the motion.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:21 PM.

Respectfully Submitted,
Judy Luster