

APPROVED



# Harding Charter Preparatory School District

## Minutes

### Regular Governance Board Meeting

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#### Date and Time

Tuesday November 11, 2025 at 6:00 PM

#### Location

District Office Building (Pavilion)  
12600 N. Kelley Avenue  
Oklahoma City, OK, 73131

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#### Directors Present

Brent Bushey, Conner Mulvaney, Jorge Chavez, Lisa Miller, Rachel Durham, Sacha Almanza, Taylor Cornelison, Tiffany Ellis, Tyler Stroud

#### Directors Absent

Angela Parker, Michelle Hudson

#### Ex Officio Members Present

Judy Luster

#### Non Voting Members Present

Judy Luster

#### Guests Present

Pat McKinstry, Rachel Dowell

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#### I. Opening Items

**A. Call the Meeting to Order**

Lisa Miller called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Nov 11, 2025 at 6:11 PM.

**B. Record Attendance**

**II. Recognitions**

**A. Teacher of the Month - Jaclyn Brantley, Kathleen Moseley, and Kim Hughes**

**B. Retirement Recognition - Brenda Seeley (Keystone Food Services)**

Mr. Stefanick recognized Ms. Seely for all of her years of service serving all the students at Harding Charter Prep schools.

**III. Committee Reports**

**A. Executive Committee**

Ms. Miller apologized for the agenda being send out so late to the executive committee. The committee agreed to keep Michelle Hudson on as a board member in the capacity of a community member.

**B. Finance Committee**

There was no finance committee meeting.

**C. Academic Committee**

The was no academic committee meeting.

**D. Communications Committee**

The communications committee sent out a survey asking for everyone's opinion on moving HCP to one mascot.

**E. Superintendent Evaluation**

There was no report on the Superintendent Evaluation.

**IV. Consent Agenda**

**A. Regular Governance Board Minutes 10/14/2025**

Conner Mulvaney made a motion to approve the minutes from 10-14-2025. Regular Governance Board Meeting on 10-14-25.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

Conner Mulvaney made a motion to approve the minutes from 10-14-2025. Regular Governance Board Meeting on 10-14-25.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

## **B. Special Governance Board Minutes 10/28/2025**

Conner Mulvaney made a motion to approve the minutes from 10-28-2025. Special Meeting of Governance Board on 10-28-25.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

## **C. Human Resources Report**

Conner Mulvaney made a motion to approve the Human Resources Report.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

## **D. Purchase Order Changes Report (no report necessary)**

Conner Mulvaney made a motion to to approve Purchase Order Change Report.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

## **E. Monthly Financial Report**

Conner Mulvaney made a motion to approve the Monthly Financial Report.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

## **F. General Fund Purchase Orders (no new purchase orders)**

Conner Mulvaney made a motion to approve the General Fund Purchase Orders (no new purchase orders).

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

## **G. Building Fund Purchase Orders (no new purchase orders)**

Jorge Chavez made a motion to to approve the Building Fund Purchase Orders (no new purchase orders).

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

Jorge Chavez made a motion to to approve the Building Fund Purchase Orders (no new purchase orders).

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

**H. Gift Fund Purchase Orders (61 - 69)**

Conner Mulvaney made a motion to to approve the Gift Fund Orders (61-69).

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

**I. Monthly Credit Card Statement**

Conner Mulvaney made a motion to approve the Monthly Credit Card Statement.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

**J. Charter School Program Grant Update**

Conner Mulvaney made a motion to approve Charter School Program Grant Update.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

Conner Mulvaney made a motion to approve Charter School Program Grant Update.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

**K. Contract with Kaw Power and Safety for security window film installation on Early Childhood Center.**

Conner Mulvaney made a motion to approve the contract with Kaw Power and Safety.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

**L. Quote with SchoolSafe ID for Visitor Management Device for Early Childhood Center.**

Conner Mulvaney made a motion to approve the Quote with SchoolSafe ID for Visitor Management Device for Early Childhood Center.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

**M. Quote with Quo Vadimus for installation of Interactive SmartBoards at HCPHS.**

Conner Mulvaney made a motion to approve the Quote with Quo Vadimus for installation of Interactive SmartBoards at HCPHS.

Brent Bushey seconded the motion.

The board **VOTED** to approve the motion.

**N. Quote from SchoolOutfitters for Bulletin Boards for Early Childhood Center.**

Conner Mulvaney made a motion to approve the Quote from SchoolOutfitters for Bulletin Boards for Early Childhood Center.

Brent Bushey seconded the motion.  
The board **VOTED** to approve the motion.

**O. Quote from Amazon for calculators at Elementary School.**

Conner Mulvaney made a motion to approve the Quote from Amazon for calculators at Elementary School.

Brent Bushey seconded the motion.  
The board **VOTED** to approve the motion.

**P. Quote from Westmusic for music risers at Elementary School.**

Conner Mulvaney made a motion to approve the Quote from Westmusic for music risers at Elementary School.

Brent Bushey seconded the motion.  
The board **VOTED** to approve the motion.  
Conner Mulvaney made a motion to approve the Quote from Westmusic for music risers at Elementary School.  
Brent Bushey seconded the motion.  
The board **VOTED** to approve the motion.

**Q. Quote from Westmusic for music performance audio equipment at Elementary School.**

Conner Mulvaney made a motion to approve the Quote from Westmusic for music performance audio equipment at Elementary School.

Brent Bushey seconded the motion.  
The board **VOTED** to approve the motion.

**V. Superintendent's Report**

**A. Superintendent Report**

Mr. Stefanick went over his Superintendent Report.

**VI. Informational Items**

**A. SDE Accreditation 2024-2025**

Mr. Stefanick explained the SDE Accreditation 2024-2025. See Attachment.

**VII. Action Items**

**A. Discussion and possible action on moving Michelle Hudson from a Parent Governance Board Member to a Community Governance Board Member for the remainder of her current term effectively immediately.**

Brent Bushey made a motion to approve the moving Michelle Hudson from a Parent Governance Board Member to a Community Governance Board Member.  
Tyler Stroud seconded the motion.  
The board **VOTED** to approve the motion.

**B. Discussion and board action regarding revisions to the School Performance Bonus Policy.**

Conner Mulvaney made a motion to approve the School Performance Bonus Policy.  
Tyler Stroud seconded the motion.  
The board **VOTED** to approve the motion.

**C. Discussion and board action regarding revisions to the Aids Prevention Policy.**

Brent Bushey made a motion to approve the revisions to the Aids Prevention Policy.  
Conner Mulvaney seconded the motion.  
The board **VOTED** to approve the motion.

**D. Discussion and action on selecting Governance Board meeting dates for calendar year 2026.**

Brent Bushey made a motion to approve the Governance Board meeting date for calendar year 2026.  
Tiffany Ellis seconded the motion.  
The board **VOTED** to approve the motion.

**E. Discussion and board action on paying back Steven Stefanick for personally supporting HCP employees with the loss of SNAP benefits due to the governance shutdown.**

Tyler Stroud made a motion to approve reimbursing Steven Stefanick for supporting HCP employees with the loss of SNAP benefits due to the government shutdown.  
Rachel Durham seconded the motion.  
The board **VOTED** to approve the motion.

**F. Discussion and possible action regarding board committee membership for 2025-2026.**

Conner Mulvaney made a motion to approve the list of committees and the members in those committees. See Attachment.  
Tiffany Ellis seconded the motion.  
The board **VOTED** to approve the motion.

**VIII. Executive Session**

**A. Motion to enter into Executive Session for discussions pursuant to 25 O.S. §, 307 (B)(1) and (3) for the purpose of discussing:**

Conner Mulvaney made a motion to move into Executive Session at 7:08pm.  
Jorge Chavez seconded the motion.  
The board **VOTED** to approve the motion.

## **IX. Action on Executive Session**

### **A. Action, if any, concerning executive session items.**

Conner Mulvaney made a motion to move into Executive Session at 7:20pm.  
Jorge Chavez seconded the motion.  
Ms. Miller invited Judy Luster, Rachel Dowell and Pat McKinstry into Executive session.  
The board **VOTED** to approve the motion.

## **X. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:21 PM.

Respectfully Submitted,  
Judy Luster