APPROVED

# Harding Charter Preparatory School District

# Minutes

## Regular Governance Board Meeting

**Date and Time**
Tuesday October 14, 2025 at 6:00 PM

**Location**
District Office Building (Pavilion)
12600 N. Kelley Avenue
Oklahoma City, OK, 73131

**Directors Present**
Angela Parker, Brent Bushey, Conner Mulvaney, Lisa Miller, Michelle Hudson, Rachel Durham, Taylor Cornelson

**Directors Absent**
Jorge Chavez, Sacha Almanza, Tiffany Ellis, Tyler Stroud

**Ex Officio Members Present**
Lou Falsetti

**Guests Present**
Pat McKinstry, Rachel Dowell, Ruth Townsend, Stephanie Townsend, Steven Stefanick

### I. Opening Items

#### A. Call the Meeting to Order

Lisa Miller called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Oct 14, 2025 at 6:00 PM.

### B. Record Attendance

## II. Committee Reports

### A. Executive Committee

Lisa Miller reported for the Executive Committee.

1. The next board work session is scheduled for Tuesday, October 28, 2025, 6:00pm.
2. Board members will receive a questionnaire regarding communication preferences to help in developing goals for communication.
3. The Executive Committee is hosting a board orientation retreat. A timeframe was discussed.
4. A board member matrix template is being developed to identify board member strengths. The matrix will also help develop a board assessment and be included in Board On Track.
5. A succession plan for board members and the board executive committee was discussed. Any board member interested in being a part of the Executive Committee, please contact Lisa Miller.

### B. Finance Committee

The Finance Committee has not met.

### C. Academic Committee

The Academic Committee continues to meet with Rachel Dowell, HCP CAO.

### D. Communications Committee

Rachel Durham reported for the Communications Committee.
The committee is reviewing updating the current school-wide and district branding. The branding will include uniforms, mascot, social media, and general branding. The current HCP logo will be grandfathered into the design. A questionnaire regarding the mascot at the middle school has been sent to families with 140 responses so far.

### E. Superintendent Evaluation

The Superintendent Evaluation committee has not met.
Committee members are currently reviewing the past superintendent evaluation.

## III. Consent Agenda

### A. Regular Governance Board Minutes 9/09/2025

Conner Mulvaney made a motion to approve the minutes from Regular Governance Board Meeting on 09-09-25.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

**B. Gifted and Talented Advisory Committee Minutes 10/01/2025**

Conner Mulvaney made a motion to approve the minutes from HCP Gifted & Talented Advisory Committee on 10-01-25.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

**C. Human Resources Report**

**D. Purchase Order Changes Report (no report necessary)**

**E. Monthly Financial Report**

It was noted that state aid is not reflected in the presented financial report. The October 1st report to the Oklahoma State Department of Education is waiting to be finalized. Enrollment numbers are lower that budgeted but with weighted ADM, it is expected that the predicted amount, to be received January 2026, will be approximately $100,000 more.

**F. General Fund Purchase Orders (120 - 123)**

**G. Building Fund Purchase Orders (20 - 21)**

**H. Gift Fund Purchase Orders (60)**

**I. Monthly Credit Card Statement**

**J. Charter School Program Grant Update**

**K. Contract with PowerSchool Group LLC for PowerSchool SIS Hosting.**

**L. Contract with PowerSchool Group LLC for PowerSchool PowerPack and Records.**

**M. Contract with Infinity Restoration and Construction for remodeling for the Early Childhood Center at HCP Elementary School at Kelley.**

## IV. Superintendent's Report

**A. Superintendent Report**

Mr. Stefanick reviewed the Superintendent Report including the following:

2025-2026 current enrollment; grant submissions for 2025-2026; current projects; and school highlights.
Upcoming events were reviewed and updated to include the following:
10/28/25 - Board work session.
12/19/25 - HCP staff holiday luncheon at BJ's Brewery on Memorial Road - 11:00am-1:00pm.

## V. Informational Items

### A. Annual Drop-Out Report

Mr. Stefanick reviewed the Annual Drop-Out Report. This report is a required report for the middle school and high school.

### B. Annual College Remediation Report

Mr. Stefanick reviewed the Annual College Remediation Report which is a required report.

## VI. Action Items

### A. Discussion and board action on the HCP High-Quality Instructional Material (HQIM) 3-Year Rollout Plan.

The HCP High-Quality Instructional Material (HQIM) 3-year (2026-2028) Rollout Plan was reviewed and discussed. This is a FuelOKC grant milestone. Additional funding includes textbook funds from the state and all materials are laptop compatible.
Taylor Cornelson made a motion to approve the HCP High-Quality Instructional Material (HQIM) 3-Year Rollout Plan.
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.

### B. Discussion and board action on the HCP Multi-Tier Systems of Support (MTSS) Plan.

Conner Mulvaney made a motion to approve the HCP Multi-Tier Systems of Support (MTSS) Plan.
Rachel Durham seconded the motion.
It was noted that this is a FuelOKC grant milestone.
The board **VOTED** to approve the motion.

### C. Discussion and board action regarding revisions to the Nondiscrimination Policy.

Taylor Cornelson made a motion to approve the presented revisions to the Nondiscrimination Policy.
Conner Mulvaney seconded the motion.

The revision include adding anti-semitic and military discrimination language per state law.
The board **VOTED** to approve the motion.

**D. Discussion and board action regarding revisions to the Student Code of Conduct Policy.**

Rachel Durham made a motion to approve the revisions to the Student Code of Conduct Policy as presented.
Taylor Cornelson seconded the motion.
The board **VOTED** to approve the motion.

**E. Discussion and board action regarding the new Transportation Policy.**

Conner Mulvaney made a motion to approve the Harding Chartre Preparatory School District Transportation Policy as revised.
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.

**F. Discussion and board action regarding the revisions to the Prohibition of Tobacco, Vaping and Nicotine Products policy.**

Conner Mulvaney made a motion to revise the Transportation Policy as follows: page 2, under "District Bus Drivers" §5 replaces "the driver is in the bus" with "while in the bus"; and page 3, under "District Bus Drivers" §7(B) add "blood-alcohol level" in between "has a" and "test".
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.
Conner Mulvaney made a motion to revise the Prohibition of Tobacco, Vaping and Nicotine Products Policy as follows: page 2 under "Prohibitions - Industry Sponsorship" replace "The District" with "HCP".
Taylor Cornelson seconded the motion.
The board **VOTED** to approve the motion.

## VII. Executive Session

**A. Motion to enter into Executive Session for discussions pursuant to 25 O.S.§, 307 (B)(1) and (3) for the purpose of discussing:**

Conner Mulvaney made a motion to enter into Executive Session at 6:05pm.
Taylor Cornelson seconded the motion.
The board **VOTED** to approve the motion.
The board returned from Executive Session at 6:19pm.

## VIII. Action on Executive Session

**A.**

**Action, if any, concerning executive session items.**

No action(s) taken.

## IX. Closing Items

### A. Adjourn Meeting

Conner Mulvaney made a motion to adjourn the HCP Regular Governance Board meeting.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,
Pat McKinstry