APPROVED

HARDING CHARTER PREPARATORY
SCHOOL DISTRICT

Harding Charter Preparatory School District

Minutes

Regular Governance Board Meeting

Date and Time
Tuesday September 9, 2025 at 6:00 PM

Location
District Office Building (Pavilion)
12600 N. Kelley Avenue
Oklahoma City, OK, 73131

Directors Present
Angela Parker, Conner Mulvaney, Jorge Chavez, Lisa Miller, Michelle Hudson, Rachel Durham, Tiffany Ellis, Tyler Stroud

Directors Absent
None

Ex Officio Members Present
Judy Luster

Non Voting Members Present
Judy Luster

Guests Present
Pat McKinstry, Rachel Dowell, Sacha Almanza, Steven Stefanick, Tyler Cornelson

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I. Opening Items

A. Call the Meeting to Order

Tiffany Ellis called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Sep 9, 2025 at 6:03 PM.

B. Record Attendance

II. Recognitions

A. US News and World Report - #2 Oklahoma High School and #80 US Public Charter School Niche - #4 Oklahoma High School and #1 Oklahoma Public Charter School

Mr. Stefanick explained to the board about the process of the rankings and how they are established.

III. Public Comments

A. No Public Comments.

No public comments.

IV. Committee Reports

A. Executive Committee

No Executive Committee Report.

B. Finance Committee

No Finance Report.

C. Academic Committee

No Academic Committe Report.

D. Communications Committee

Rachel Durham reported that the communication committee is meeting with all the HCP schools parent originations in the coming weeks. She is opening the conversation up about rebranding all our schools with the same mascot.

E. Superintendent Evaluation

Conner Mulvaney reported that there will be more discussion in executive session about the
Superintendent Evaluation. The committee is hoping to meet again this month.

V. Consent Agenda

A. Regular Governance Board Minutes 8/12/2025

Michelle Hudson made a motion to approve the minutes from 8-12-2025 Regular Governance Board Meeting on 08-12-25.
Angela Parker seconded the motion.
Conner Mulvaney ask to pull out items B, J and L for discussion.
The board **VOTED** to approve the motion.

B. Special Session Governance Board Minutes 8/7/2025

Conner Mulvaney made a motion to approve the minutes from 8-7-2025 Special Session of Governance Board on 08-07-25.
Angela Parker seconded the motion.
Minutes are approved with language changed to" Conner Mulvaney made a motion to resolve the grievance as follows".
The board **VOTED** to approve the motion.

C. Human Resources Report

Michelle Hudson made a motion to approve the Human Resource Report.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

D. Purchase Order Changes Report

Michelle Hudson made a motion to approve the Purchase Order Changes Report.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

E. Monthly Financial Report

Lisa Miller made a motion to approve the Monthly Financial Report.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

F. General Fund Purchase Orders (115 - 119)

Michelle Hudson made a motion to approve General Fund Purchase Orders (115-119).
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

G. Gift Fund Purchase Orders (54 - 59)

Michelle Hudson made a motion to approve Gift Fund Purchase Orders (54-59).
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

H.

Monthly Credit Card Statement

Michelle Hudson made a motion to approve the Monthly Credit Card Statement.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

I. Charter School Program Grant Update

Michelle Hudson made a motion to approve the Charter School Program Grant Update.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

J. Contractual Agreement with Schoolytics for the creation and maintenance of a Data Dashboard.

Lisa Miller made a motion to approve the Contractual Agreement with Schoolytics for the creation and maintenance of a Data Dashboard.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

K. Contractual Agreement with Instructure, Inc. for the setup and implementation of Canvas, a learning management system, for Fall 2026.

Michelle Hudson made a motion to approve the Contractual Agreement with Instructure, Inc. for Fall 2026.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

L. Contractual Agreement with Patricia Martinez for Visually Impaired Student Services.

Conner Mulvaney made a motion to approve Contractual Agreement with Patricia Martinez for Visually Impaired Student Services with some changes.
Angela Parker seconded the motion.
The changes Conner Mulvaney made are as follows:
Patricia Martinez is an independent contractor and not an employee of Harding Charter Preparatory School District. Therefore, is not entitled to any benefits an employee would receive.
The board **VOTED** to approve the motion.

M. Contractual Agreement with Magma Math for setup and implementation for Fall 2026.

Michelle Hudson made a motion to approve the Contractual Agreement with Magma Math for setup and implementation for Fall 2026.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

N.

Contractual Agreement with Propio for electronic translation services.

Michelle Hudson made a motion to approve the Contractual Agreement with Propio for Electronic translation services.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

O. Quote from with Bison Electric for upgrade to high school parking lot lighting.

Michelle Hudson made a motion to approve the quote from Bison Electric for upgrades to the high school parking lot lighting.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

VI. Superintendent's Report

A. Superintendent Report

Mr. Stefanick is very happy with the new program (Track it Forward) we have implemented for parents to keep track of their volunteer hours at the schools.

VII. Informational Items

A. Report on 2024-2025 Advanced Placement Results from Chief Academic Officer.

Ms. Dowell went over the 2024-2025 Advanced Placement Results. This past year was a 5 year high in the following areas.
AP BIO, AP Calc AB, AP English Lit, AP French, AP Physics, AP Pre Cal, AP World His and AP Spanish Lit.
Then the courses with an average pass rate of 3.0 or above are as follows:
AP Comp Science, AP Spanish Lang

VIII. Action Items

A. Discussion and board action on new Mandated Reporting Policy

Conner Mulvaney made a motion to approve the Mandated Reporting Policy.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

B. Discussion and board action regarding revisions to the Fundraising Policy.

Michelle Hudson made a motion to approve the revisions to the Fundraising Policy.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

C. Discussion and board action regarding revisions to the Student Admissions Policy.

Conner Mulvaney made a motion to approve the revisions to the Student Admissions Policy.
Jorge Chavez seconded the motion.
The board **VOTED** to approve the motion.

D. Discussion and board action regarding courses that may be taken at career technology centers for HS math or science credit

Tyler Stroud made a motion to approve bourses that may be taken at career technology centers for HS math and science credit.
Michelle Hudson seconded the motion.
The board **VOTED** to approve the motion.

E. Discussion and board action on the selection of the 2025-2026 Gifted & Talented Advisory Committee

Conner Mulvaney made a motion to approve the selection for the 2025-2026 Gifted & Talented Advisory Committee.
Lisa Miller seconded the motion.
The board **VOTED** to approve the motion.

F. Discussion and action regarding contract renewal with Oklahoma City Public Schools for 2027 - 2031.

Angela Parker made a motion to approve the contract renewal with Oklahoma City Public Schools for 2027-2031.
Michelle Hudson seconded the motion.
The board **VOTED** to approve the motion.

G. Discussion and board action on adding Brent Bushey as an HCP Community Governance Board Member starting a first term from 10/1/2025 - 10/1/2028.

Angela Parker made a motion to approve adding Brent Bushey as a HCP Community Governance Board Member starting first term 10/1/2025-10/01/2028.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

H. Discussion and board action on adding Taylor Cornelson as an HCP Parent Governance Board Member starting a first term from 10/1/2025 - 10/1/2028.

Tyler Stroud made a motion to made a motion to approve adding Taylor Cornelson as a HCP Community Governance Board Member starting first term 10/1/2025-10/01/2028.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

I. Discussion and board action on adding Sacha Almanza as an HCP Parent Governance Board Member starting a first term from 10/1/2025 - 10/1/2028.

Conner Mulvaney made a motion to made a motion to approve adding Sacha Almanza as a HCP Community Governance Board Member starting first term 10/1/2025-10/01/2028.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

J. Nominate and vote on selection of board president and other officer positions if necessary for the remainder of the 2025-2026 school year.

Connor Mulvaney nominated Lisa Miller as President of the Governance Board.
Michelle Hudson nominates Angela Parker as President for the Governance Board.
Conner Mulvaney made a motion to accept the board of officers by acclamation.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

IX. Executive Session

A. Motion to enter into Executive Session for discussions pursuant to 25 O.S.§, 307 (B)(1) and (3) for the purpose of discussing:

Jorge Chavez made a motion to move into executive session at 8:08pm.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

X. Action on Executive Session

A. Action, if any, concerning executive session items.

The board came out of executive session at 8:55pm.
Conner Mulvaney made a motion to approve the contract for Steven Stefanick, Superintendent with signature.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:56 PM.

Respectfully Submitted,
Judy Luster