APPROVED

Harding Charter Preparatory School District

Minutes

Regular Governance Board Meeting

Date and Time
Tuesday August 12, 2025 at 6:00 PM

Location
District Office Building (Pavilion)
12600 N. Kelley Avenue
Oklahoma City, OK, 73131

Directors Present
Angela Parker, Conner Mulvaney, Jorge Chavez, Lisa Miller, Rachel Durham, Ryan Coleman, Tiffany Ellis, Tyler Stroud

Directors Absent
Michelle Hudson

Ex Officio Members Present
Judy Luster, Lou Falsetti

Guests Present
Brent Bushey, Jason Mack, Pat McKinstry, Steven Stefanick

I. Opening Items

A. Call the Meeting to Order

Ryan Coleman called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Aug 12, 2025 at 6:00 PM.

B. Record Attendance

II. Committee Reports

A. Executive Committee

The Executive Committee has not yet meet this school year.

B. Finance Committee

The Finance Committee has not yet meet this school year.

C. Academic Committee

The Academic Committee has not yet meet this school year.
The committee has a meeting scheduled for Sept. 10th.

D. Communications Committee

The Communications Committee has not yet meet this school year.

E. Superintendent Evaluation

The Superintendent Evaluation team is working on a meeting for this month.

III. Consent Agenda

A. Regular Governance Board Minutes 7/8/2025

Lisa Miller made a motion to approve the minutes from 7/8/2025. With the correction of changing the date from 6/10/24 to 6/10/25. Regular Governance Board Meeting on 07-08-25.
Jorge Chavez seconded the motion.
The board **VOTED** to approve the motion.

B. Special Session Governance Board Minutes 7/22/2025

Lisa Miller made a motion to approve the minutes from Special Governance Board Meeting on 07-22-25.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

C. Human Resources Report

Lisa Miller made a motion to approve the Human Resources Report.
Conner Mulvaney seconded the motion.

The board **VOTED** to approve the motion.

D. Purchase Order Changes Report

Lisa Miller made a motion to approve the Purchase Order Changes Report.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

E. Surplus Report

Lisa Miller made a motion to approve the Surplus Report.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

F. Final Financial Report 2024-2025

Lisa Miller made a motion to approve the Final Financial Report for 2024-2025.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

G. General Fund Purchase Orders (1 - 113)

Lisa Miller made a motion to approve the General Fund Purchase Orders (1-113).
Conner Mulvaney seconded the motion.
Lisa Miller ask why the carryover for last year was at higher. Steven Sterfanick stated that the carryover was higher last year. Due to receiving CSP funds.
The board **VOTED** to approve the motion.

H. Building Fund Purchase Orders (1 - 18)

Lisa Miller made a motion to approve the Building Fund Purchase Orders (1-18).
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

I. Gift Fund Purchase Orders (1 - 52)

Lisa Miller made a motion to approve the Gift Fund Purchase Orders (1-52).
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

J. Monthly Credit Card Statement

Lisa Miller made a motion to approve the Monthly Credit Card Statement.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

K. HCPSD 2025-2026 Estimate of Needs

Lisa Miller made a motion to approve the 2026-2026 Estimate of Needs.

Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

L. Charter School Program Grant Update

Lisa Miller made a motion to approve the Charter School Program Grant Update.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

M. Quote for a data dashboard from Schoolytics to be implemented in Fall 2026, or find another quality option no more than $25,000.00 annually.

Lisa Miller made a motion to approve for the Schoolytics program to be implemented in Fall of 2026, or find another quality option no more than $25,000.00 annually.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

N. Purchase of kitchen refrigerators for elementary school from MarketSource.

Lisa Miller made a motion to approve the Purchase of kitchen refrigerators for the elementary school from MarketSource.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

IV. Action Items

A. Discussion and board action on new United States Flag and Pledge of Allegiance Policy.

Rachel Durham made a motion to to approve the new United States Flag and Pledge of Allegiance Policy.
Lisa Miller seconded the motion.
The board **VOTED** to approve the motion.

B. Discussion and board action to use the hourly method (1088 hours) to operate during the 2025 - 2026 school year.

Lisa Miller made a motion to approve the hourly method (1088 hours) to operate during the 2025-2026 school year.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

C. Discussion and board action on agreement with Rainbow Fleet to use high school kitchen for the preparation of meals for 2025-2026.

Conner Mulvaney made a motion to approve the agreement with Rainbow Fleet to use the high school and/or the middle school kitchen for the preparation of meals for 2025-2026.

Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.

D. Discussion and board action on agreement with Rise Steam Academy to use high school kitchen for the preparation of meals for 2025-2026.

Lisa Miller made a motion to approve the agreement with Rise Steam Academy to use the high school kitchen and/or the middle school kitchen for the preparation of meals for 2025-2026.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

E. Discussion and board action on approving Rachelle Milam, Julianne Varghese, and Christine Carllson for the HCP Teacher Empowerment Program to be recommended to the Oklahoma State Department of Education for 2025-2026.

Conner Mulvaney made a motion to approve Rachelle Milam Julianne Varghese, and Christine Carllson for the HCP Teacher Empowerment Program to be recommended to the Oklahoma State Department of Education for 2025-2026.
Lisa Miller seconded the motion.
The board **VOTED** to approve the motion.

F. Discussion and board action on giving the superintendent authority to begin seeking candidates for the position of Elementary School Principal at Harding Charter Preparatory School District for the new elementary school to open in Fall 2027.

Conner Mulvaney made a motion to approve giving the Superintendent authority to begin seeking candidates for the position of Elementary School Principal at Harding Charter Preparatory School District for the new elementary school to open in the Fall of 2027.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

G. Discussion and board action on authorizing the Superintendent to sign documents approved by the board (e.g. Contracts, Agreements, Memorandums of Understanding, etc.), approved by the board annually.

Conner Mulvaney made a motion to approve the authorization for the Superintendent to sign documents on behalf of the district approved by the board (e.g. Contracts, Agreements, memorandums of Understanding, etc.), approved by the board annually.
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.

H. Discussion and board action authorizing the Superintendent to use facsimile rubber stamps and electronic images of the signatures of the Board President,

Board Vice President, Board Secretary, and Board Members, approved by the board annually.

Conner Mulvaney made a motion to discuss the authorizing the Superintendent to use facsimile rubber stamps and electronic images of the signature of the Board President, Board Vice President, Board Secretary and Board Members, approved by the board annually.
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.
Jorge Chavez made a motion to approve the Superintendent to use facsimile rubber stamps and electronic images of the signature of the Board President, Board Vice President, Board Secretary and Board Members, approved by the board annually.
Lisa Miller seconded the motion.
The board **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,
Judy Luster