APPROVED

Harding Charter Preparatory School District

Minutes

Regular Governance Board Meeting

Date and Time
Tuesday July 8, 2025 at 6:00 PM

Location
District Office Building (Pavilion)
12600 N. Kelley Avenue
Oklahoma City, OK, 73131

Directors Present
Angela Parker, Conner Mulvaney, Jorge Chavez, Lisa Miller, Michelle Hudson, Rachel Durham, Ryan Coleman, Tiffany Ellis, Tyler Stroud

Directors Absent
None

Directors who arrived after the meeting opened
Ryan Coleman

Ex Officio Members Present
Judy Luster, Lou Falsetti

Guests Present
Crystal Regin, Jason Mack, Joe Hughes, Julianne Vargese, Lana Ingram, Pat McKinstry, Rachel Dowell, Sabrina Lindsley, Steven Stefanick

I. Opening Items

A. Call the Meeting to Order

Tiffany Ellis called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Jul 8, 2025 at 6:03 PM.

B. Record Attendance

Ryan Coleman arrived at 6:05 PM.

II. Recognitions

A. HCP District Teacher of the Year

Mr. Stefanick thanked all the committee members for their contributions in choosing the Teacher of the Year. the Teacher of the Year was Desirre Ryan.

III. Committee Reports

A. Executive Committee

Ryan Coleman reported that after talking to board members. It was decided that the conference was a good success. Ryan Coleman also informed the board that there will be a short executive meeting after the regular board meeting tonight.
Lisa Miller asks about how the process is advancing on the Foundation. Mr. Falsetti stated that
paperwork is still in process.

B. Finance Committee

There were no finances to review.

C. Academic Committee

Michelle Hudson reported that the committee is working on academics for the new school year.

D. Communications Committee

Tiffany Ellis stated that the committee will have a recommendation soon to the board.

E. Superintendent Evaluation

Ryan Coleman reported that a committee needs to be established for the Superintendent's Evaluation.

IV. Consent Agenda

A. Regular Governance Board Minutes 6/10/2025

Lisa Miller made a motion to approve the minutes from Regular Governance Board Meeting on 06-10-25.
Rachel Durham seconded the motion.
Lisa Miller made a motion to correct the minutes from 6/10/25. Those minutes had already been changed.
The board **VOTED** to approve the motion.

B. Special Session Governance Board Minutes 6/24/2025

Lisa Miller made a motion to approve the minutes from Special Session of Governance Board on 06-24-25.
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Angela Parker	Aye
Tiffany Ellis	Aye
Conner Mulvaney	Aye
Michelle Hudson	Aye
Tyler Stroud	Aye
Lisa Miller	Aye
Jorge Chavez	Aye
Ryan Coleman	Aye
Rachel Durham	Aye

C. Human Resources Report

Conner Mulvaney made a motion to approve the Human Resource report.
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.

D. Monthly Financial Report

There was no Financial Report this month. Due to closing out the 24-25 school year.

E. General Fund Purchase Orders (189 - 224)

Lisa Miller made a motion to approve the General Fund Purchase Orders (189-224).
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

F. Building Fund Purchase Orders (no new purchase orders)

G.

Gift Fund Purchase Orders (135-136)

Lisa Miller made a motion to approve the Gift Fund Purchase Orders (135-136).
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

H. Monthly Credit Card Statement

Lisa Miller made a motion to approve the Credit Card Statement.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

I. Activity Funds Change Report

Lisa Miller made a motion to approve the Activity Funds Change Report.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

J. Charter School Program Grant Update

Lisa Miller made a motion to approve the Charter School Program Grant Update.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

K. Federal Programs Update

Lisa Miller made a motion to approve the Federal Program Update.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

L. Quote from Salsbury Industries for middle school lockers.

Lisa Miller made a motion to approve the purchase of middle school lockers from Salisbury Industries.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

M. Quote from Darl Wolf for installation of elementary school playground fencing.

Lisa Miller made a motion to approve the quote from Darl Wolf to install fencing around the elementary playground.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

N. Quote from Accent Glass Services for installation of two aluminum glass doors at the front lobby of high school.

Lisa Miller made a motion to approve the quote from Accent Glass Services to install two aluminum glass doors at the front lobby of the high school.

Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

O. Contract with Medina Handyman Services for 2025-2026 custodial services.

Lisa Miller made a motion to approve the contract with Medina Handyman Services for 2025-2026 custodial services.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

V. Superintendent's Report

A. Superintendent Report

Steven Stefanick explained his superintendent report.

VI. Action Items

A. Discussion and action on submitting charter renewal application to Oklahoma City Public Schools.

Conner Mulvaney made a motion to approve the renewal application t Oklahoma City Public Schools.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

B. Discussion and action on partnering with the University of Oklahoma Health Science Center to provide student vision screenings.

Conner Mulvaney made a motion to approve the partnering with Oklahoma Health Science Center.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

C. Discussion and action on revisions to the Employment Practice Policy

Lisa Miller made a motion to approve the revisions to the Employment Practice Policy.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

D. Discussion and action on revisions to the Employee Renewal Policy.

Michelle Hudson made a motion to inform teacher in writing by certified mail, registered mail or district email.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

E. Discussion and action on revisions to the Employee Complaint Policy.

Lisa Miller made a motion to approve the revisions to the Employee Complaints Policy.
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.

F. Discussion and action on revisions to the Student and Parent Complaints Policy.

Lisa Miller made a motion to approve the revisions to the Student and Parent Complaints Policy. With the removal of the word "does" in the following sentence. An email does is not considered the submission of a formal complaint.
Conner Mulvaney seconded the motion.
The board **VOTED** to approve the motion.

G. Discussion and board action on giving the superintendent authority to begin seeking candidates for the position of General Maintenance at Harding Charter Preparatory School District.

Lisa Miller made a motion to approve the superintendent to seek candidates for the position of General Maintenance for Harding Charter Preparatory School District.
Conner Mulvaney seconded the motion.
The salary would be $35,000 before benefits and a 242 day contract. The applicant would also be reimbursed for gas and expenses.
The board **VOTED** to approve the motion.

VII. Executive Session

A. Motion to enter into Executive Session for discussions, if any regarding the evaluation and employment of the Superintendent, pursuant to 25 O.S.§, 307 (B)(1) and 70 O.S.§, 5-118

Michelle Hudson made a motion to move into Executive Session at 8:11pm.
Angela Parker seconded the motion.
The board too a short recess and reconvened at 8:18pm.
The board slid out of Executive Session at 8:46pm.
The board **VOTED** to approve the motion.

VIII. Action on Executive Session

A. Action, if any, concerning the evaluation or employment of Superintendent.

Tiffany Ellis made a motion to rescind the motion (s) relating to changing the Superintendent's bass salary and sending the new contract to the committee for language review adopted at the May 13, 2025 meeting.
Angela Parker seconded the motion.
Ryan apologized for not sending the contract to the committee for review and language before asking for approval of the contract.
The board **VOTED** to approve the motion.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:02 PM.

Respectfully Submitted,
Judy Luster