

APPROVED



# Harding Charter Preparatory School District

## Minutes

### Regular Governance Board Meeting

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#### Date and Time

Tuesday June 10, 2025 at 6:00 PM

#### Location

District Office Building (Pavilion)  
12600 N. Kelley Avenue  
Oklahoma City, OK, 73131

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#### Directors Present

Angela Parker, Conner Mulvaney, Jorge Chavez, Lisa Miller, Michelle Hudson, Rachel Durham, Ryan Coleman, Tiffany Ellis, Tyler Stroud

#### Directors Absent

None

#### Ex Officio Members Present

Judy Luster, Lou Falsetti

#### Non Voting Members Present

Judy Luster, Lou Falsetti

#### Guests Present

Jason Mack, Nicole Mercer, Pat McKinstry, Steven Stefanick

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#### I. Opening Items

**A. Call the Meeting to Order**

Ryan Coleman called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Jun 10, 2025 at 6:00 PM.

**B. Record Attendance**

**II. Recognitions**

**A. School Teacher of the Year**

Mr. Stefanick mentioned all the teachers that received teacher of the month.

Crystal Regin - Elementary School

Desiree Ryan - Middle School

Julianne Ford - High School

**III. Committee Reports**

**A. Executive Committee**

Mr. Coleman stated that there is lots to do for the coming school year.

**B. Finance Committee**

Ms. Miller was concerned with the carryover amount for next school year.

Mr. Stefanick explained that the carryover amount will be healthy for the next school year.

**C. Academic Committee**

Ms. Hudson explained that the middle school has a great program going into the next school year. Ms. Hudson is very excited about new the direction the middle school is going to next school year.

**D. Communications Committee**

Ms. Ellis informed the board that the committee is in the process of getting a meeting together this next week.

**E. Superintendent Evaluation**

No Report.

**IV. Consent Agenda**

**A.**

## **Regular Governance Board Minutes 5/13/2025**

Conner Mulvaney made a motion to approve the minutes from Regular Governance Board Meeting on 05-13-25.

Lisa Miller seconded the motion.

Lisa Miller ask to have Tyler Stroud marked as absent not present.

Lisa Miller ask to have Conner Mulvaney marked as a guest present.

The board **VOTED** to approve the motion.

### **Roll Call**

Lisa Miller      Aye

Conner Mulvaney Aye

Angela Parker    Aye

Michelle Hudson Aye

Rachel Durham   Aye

Ryan Coleman   Aye

Jorge Chavez    Aye

Tiffany Ellis     Aye

Tyler Stroud     Aye

## **B. Human Resources Report**

Tiffany Ellis made a motion to accept the Human Resource Report.

Rachel Durham seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

Ryan Coleman   Aye

Tiffany Ellis     Aye

Jorge Chavez    Aye

Conner Mulvaney Aye

Lisa Miller       Aye

Michelle Hudson Aye

Tyler Stroud     Aye

Rachel Durham   Aye

Angela Parker    Aye

## **C. Monthly Financial Report**

Tiffany Ellis made a motion to accept the Monthly Financial Report.

Rachel Durham seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

Rachel Durham   Aye

Tiffany Ellis     Aye

Angela Parker    Aye

Tyler Stroud     Aye

Michelle Hudson Aye

**Roll Call**

Jorge Chavez Aye  
Lisa Miller Aye  
Conner Mulvaney Aye  
Ryan Coleman Aye

**D. General Fund Purchase Orders (186 - 188)**

Tiffany Ellis made a motion to accept the General Fund Purchase Orders (186-188).

Rachel Durham seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Tiffany Ellis Aye  
Rachel Durham Aye  
Angela Parker Aye  
Conner Mulvaney Aye  
Ryan Coleman Aye  
Tyler Stroud Aye  
Michelle Hudson Aye  
Jorge Chavez Aye  
Lisa Miller Aye

**E. Building Fund Purchase Orders (no new orders)**

Tiffany Ellis made a motion to accept Building Fund Purchase Orders (no new Orders).

Rachel Durham seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ryan Coleman Aye  
Michelle Hudson Aye  
Lisa Miller Aye  
Tiffany Ellis Aye  
Angela Parker Aye  
Rachel Durham Aye  
Jorge Chavez Aye  
Conner Mulvaney Aye  
Tyler Stroud Aye

**F. Gift Fund Purchase Orders (133)**

Tiffany Ellis made a motion to accept the Gift Fund Purchase Orders (133).

Rachel Durham seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Tiffany Ellis Aye  
Michelle Hudson Aye

**Roll Call**

Conner Mulvaney Aye  
Ryan Coleman Aye  
Angela Parker Aye  
Jorge Chavez Aye  
Rachel Durham Aye  
Tyler Stroud Aye  
Lisa Miller Aye

**G. Monthly Credit Card Statement**

Tiffany Ellis made a motion to accept the Monthly Credit Card Statement.  
Rachel Durham seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Lisa Miller Aye  
Jorge Chavez Aye  
Ryan Coleman Aye  
Rachel Durham Aye  
Tyler Stroud Aye  
Angela Parker Aye  
Michelle Hudson Aye  
Conner Mulvaney Aye  
Tiffany Ellis Aye

**H. Purchase Order Changes Report**

Tiffany Ellis made a motion to accept the Purchase Order Changes Report.  
Rachel Durham seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Michelle Hudson Aye  
Ryan Coleman Aye  
Conner Mulvaney Aye  
Angela Parker Aye  
Lisa Miller Aye  
Rachel Durham Aye  
Tyler Stroud Aye  
Tiffany Ellis Aye  
Jorge Chavez Aye

**I. Charter School Program Grant Update**

Tiffany Ellis made a motion to accept the Charter School Program Grant Update.  
Rachel Durham seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Angela Parker Aye  
Tiffany Ellis Aye  
Conner Mulvaney Aye  
Rachel Durham Aye  
Michelle Hudson Aye  
Jorge Chavez Aye  
Lisa Miller Aye  
Ryan Coleman Aye  
Tyler Stroud Aye

**J. Federal Programs Update**

Tiffany Ellis made a motion to accept the Federal Programs Update.  
Rachel Durham seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Tyler Stroud Aye  
Tiffany Ellis Aye  
Michelle Hudson Aye  
Angela Parker Aye  
Ryan Coleman Aye  
Jorge Chavez Aye  
Rachel Durham Aye  
Lisa Miller Aye  
Conner Mulvaney Aye

**K. Annual Budget & Purchase Orders 2025-2026**

Tiffany Ellis made a motion to accept the Annual Budget & Purchase Orders 2025-2026.  
Rachel Durham seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Rachel Durham Aye  
Tyler Stroud Aye  
Tiffany Ellis Aye  
Conner Mulvaney Aye  
Michelle Hudson Aye  
Ryan Coleman Aye  
Lisa Miller Aye  
Angela Parker Aye  
Jorge Chavez Aye

**L. Move \$4,000.00 from HCPPO Activity Account (Fund 60-978) to the Scholarship Account (Fund 81-125) for the Class of 2025 Scholarships.**

Tiffany Ellis made a motion to accept to move \$4,000.00 from the HCPPO Activity Account (Fund 60-978) to the Scholarship Account (Fund 81-125) for the Class of 2025 Scholarships.

Rachel Durham seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| Rachel Durham   | Aye |
| Angela Parker   | Aye |
| Jorge Chavez    | Aye |
| Lisa Miller     | Aye |
| Michelle Hudson | Aye |
| Tyler Stroud    | Aye |
| Ryan Coleman    | Aye |
| Tiffany Ellis   | Aye |
| Conner Mulvaney | Aye |

**M. Sweep Fund 60-855 Activity Account into Fund 11 General Account.**

Tiffany Ellis made a motion to accept the Sweep Fund 60-855 Activity Account into Fund 11 General Account.

Rachel Durham seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| Lisa Miller     | Aye |
| Tyler Stroud    | Aye |
| Michelle Hudson | Aye |
| Jorge Chavez    | Aye |
| Ryan Coleman    | Aye |
| Conner Mulvaney | Aye |
| Tiffany Ellis   | Aye |
| Angela Parker   | Aye |
| Rachel Durham   | Aye |

**V. Superintendent's Report**

**A. Superintendent Report**

Mr. Stefanick went over his report. He highlighted the enrollment figures.

**VI. Informational Items**

**A. 2024-2025 Spring MAP Growth Report**

Ms. Dowell explained and went over all the Spring 2024-2025 MAP Growth Report.

**VII. Action Items**

**A. Discussion and board action on selecting ACT for school year 2025-2026 CCRA Assessment.**

Conner Mulvaney made a motion to accept the selection of the ACT for school year 2025-2026 CCRA Assessment.

Jorge Chavez seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Miller Aye

Conner Mulvaney Aye

Angela Parker Aye

Jorge Chavez Aye

Michelle Hudson Aye

Ryan Coleman Aye

Tiffany Ellis Aye

Rachel Durham Aye

Tyler Stroud Aye

**B. Discussion and possible action on approval of HCP Secondary Technology Policy to initiate the district to move forward in implementing and rollout of a one-to-one device program for all HCP secondary students.**

Conner Mulvaney made a motion to accept and approve the HCP Secondary Technology Policy.

Tyler Stroud seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Tiffany Ellis Aye

Ryan Coleman Aye

Tyler Stroud Aye

Conner Mulvaney Aye

Rachel Durham Aye

Lisa Miller Aye

Jorge Chavez Aye

Angela Parker Aye

Michelle Hudson Aye

**C. Discussion and possible action on partnering with Securranty to provide device insurance for the one-to-one device HCP program at all secondary schools.**

Conner Mulvaney made a motion to accept the partnership with Securranty to provide insurance for the one-to-one device HCP Program at all secondary schools. Mr.

Mulvaney added to accept the policy for The Everything Plan.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Conner Mulvaney Aye  
Tyler Stroud Aye  
Rachel Durham Aye  
Jorge Chavez Aye  
Lisa Miller Aye  
Michelle Hudson Aye  
Ryan Coleman Aye  
Angela Parker Aye  
Tiffany Ellis Aye

**D. Discussion and possible action on approving quote from Quo Vadimus to provide laptop cases for the one-to-one device HCP program at all secondary schools.**

Lisa Miller made a motion to accept the quote from Qua Vadimus for the laptop covers. Conner Mulvaney seconded the motion.

Mr. Coleman was concerned with the cost of the cases for the purchase of the new laptops. It was decided that the quote from Qua Vadimus for the laptop covers, was cost effective.

The board **VOTED** to approve the motion.

**Roll Call**

Angela Parker Aye  
Jorge Chavez Aye  
Ryan Coleman Aye  
Lisa Miller Aye  
Tyler Stroud Aye  
Tiffany Ellis Aye  
Rachel Durham Aye  
Conner Mulvaney Aye  
Michelle Hudson Aye

**E. Discussion and possible action on contracting with Teach for America Educational Professional Services for Ignite Tutoring Program to provide Tier 3 supports for 5th and 6th grade at HCPMS @ Independence.**

Conner Mulvaney made a motion to accept the contract with Teach for America Educational Professional Services for Ignite Tutoring Program to provide Tier 3 supports for 5th and 6th grade at HCPMS @ Independence.

Rachel Durham seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ryan Coleman Aye  
Angela Parker Aye  
Lisa Miller Aye  
Tyler Stroud Aye

**Roll Call**

Tiffany Ellis Aye  
Jorge Chavez Aye  
Conner Mulvaney Aye  
Rachel Durham Aye  
Michelle Hudson Aye

**F. Discussions and possible action on revisions to the HCP Sick Leave Policy.**

Tiffany Ellis made a motion to accept the revisions to the HCP Sick Leave Policy.

Tyler Stroud seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Tiffany Ellis Aye  
Jorge Chavez Aye  
Ryan Coleman Aye  
Rachel Durham Aye  
Tyler Stroud Aye  
Angela Parker Aye  
Lisa Miller Aye  
Michelle Hudson Aye  
Conner Mulvaney Aye

**G. Discussion and possible action on revisions to the HCPHS Concurrent Enrollment Policy and allow revisions to be retroactive for 2023-2024 and 2024-2025.**

Rachel Durham made a motion to accept the revisions to the HCPHS Concurrent Enrollment Policy and allow the revisions to be retroactive for 2023-2024 and 2024-2025. Michelle Hudson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Angela Parker Aye  
Ryan Coleman Aye  
Jorge Chavez Aye  
Michelle Hudson Aye  
Rachel Durham Aye  
Tyler Stroud Aye  
Conner Mulvaney Aye  
Lisa Miller Aye  
Tiffany Ellis Aye

**H. Discussion and action on board officer elections for president, vice president, and secretary based on the nominations at the May board meeting.**

Rachel Durham made a motion to accept the board officers by acclamation.

Tyler Stroud seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| Tyler Stroud    | Aye |
| Jorge Chavez    | Aye |
| Conner Mulvaney | Aye |
| Rachel Durham   | Aye |
| Angela Parker   | Aye |
| Lisa Miller     | Aye |
| Ryan Coleman    | Aye |
| Tiffany Ellis   | Aye |
| Michelle Hudson | Aye |

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
Judy Luster