APPROVED

Harding Charter Preparatory School District

Minutes

Regular Governance Board Meeting

Date and Time
Tuesday April 8, 2025 at 6:00 PM

Location
District Office Building (Pavilion)
12600 N. Kelley Avenue
Oklahoma City, OK, 73131

Directors Present
Lisa Miller, Michelle Hudson, Rachel Durham, Ryan Coleman, Tiffany Ellis, Tyler Stroud

Directors Absent
Angela Parker

Ex Officio Members Present
Judy Luster

Guests Present
Meghan Miller, Pat McKinstry, Rachel Dowell, Steven Stefanick

I. Opening Items

A. Call the Meeting to Order

Ryan Coleman called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Apr 8, 2025 at 6:04 PM.

B. Record Attendance

II. Recognitions

A. Teacher of the Month - Brittany Dalton, Christine Carllson, and Sabrina Lindsley

Mr. Stefanick praised the teachers of the month for the outstanding work they are doing.

III. Committee Reports

A. Executive Committee

Ryan Coleman informed that the executive committee has got the matrix done for the committee.
There will be a work session with the committee on April 22, 2025.

B. Finance Committee

Lisa Miller informed the board that Jenkins and Kemper the districts accounting firm. Made a
error in calculating the districts carryover. They were off by close to $400,000.00. So, the districts
carryover went down by $400,000.00.
Lisa Miller and the board are planning on looking at the budget more closely in May and June.

C. Academic Committee

Michelle Hudson and the academic committee meet. The committee is looking at curriculum for the middle school and the high school. The committee is looking at getting the parents more involved in their child's education.

D. Communications Committee

No report.

E. Superintendent Evaluation

No report.

IV. Consent Agenda

A. Regular Governance Board Minutes 3/11/2025

Tyler Stroud made a motion to approve the minutes from Regular Governance Board Meeting on 03-11-25.

Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Michelle Hudson	Aye
Tiffany Ellis	Aye
Rachel Durham	Aye
Lisa Miller	Aye
Angela Parker	Absent
Ryan Coleman	Aye
Tyler Stroud	Aye

B. Human Resources Report

The board approved the human resources report.

C. Monthly Financial Report

The board voted to approve the monthly financial report.

D. General Fund Purchase Orders (176 - 179)

The board voted to approve the general fund purchase orders (179-179).

E. Building Fund Purchase Orders (16 - 17)

The board voted to approve the building fund purchase orders (16-17).

F. Gift Fund Purchase Orders (126 - 127)

The board voted to approve the gift fund purchase orders (126-170).

G. Monthly Credit Card Statement

The board voted to approve the monthly credit card statement.

H. Purchase Order Changes Report

The board voted to approve the purchase order changes report.

I. Request for Temporary Appropriations Approval of State Aid and/or Federal Funds for Schools

The board voted to approve the request for temporary appropriations of State Aid and/or Federal Funds for Schools.

J. Quote from Quo Vadimus for 3rd grade laptops and cart for 2025-2026.

The board voted to approve the quote from Qua Vadimus for 3rd grade laptops cart for 2025-2026.

V. Superintendent's Report

A. Superintendent Report

Steven Stefanick went over his superintendent report and gave some explanations.

VI. Informational Items

A. Charter School Program Grant Update

No action.

B. Federal Programs 2024-2025 Update

No Action.

VII. Action Items

A. Discussion and action on accepting the recommendation from the HCP Executive Committee to nominate Tiffany Ellis to fill the Vice President vacancy on the governance board.

Lisa Miller made a motion to accept Tiffany Ellis to fill the Vice President vacancy on the governance board.
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Angela Parker	Absent
Lisa Miller	Aye
Tiffany Ellis	Aye
Ryan Coleman	Aye
Rachel Durham	Aye
Tyler Stroud	Aye
Michelle Hudson	Aye

B. Discussion and action regarding the HCP Strategic Growth Proposal.

Steven Stefanick explained the HCP Strategic Growth Plan.
Ryan Coleman asks if we increased the class sizes with the teacher shortage. How would
it effects be filling the teaching positions?
Rachel Durham made a motion to Approve the HCP Strategic Growth Plan.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Rachel Durham	Aye

Roll Call

Angela Parker	Absent
Lisa Miller	Aye
Tiffany Ellis	Aye
Michelle Hudson	Aye
Ryan Coleman	Aye
Tyler Stroud	Aye

C. Discussion and action regarding revisions to the Performance Reviews Policy.

Rachel Durham made a motion to to accept the new Performance Review Policy model.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michelle Hudson	Aye
Angela Parker	Absent
Tiffany Ellis	Aye
Tyler Stroud	Aye
Rachel Durham	Aye
Lisa Miller	Aye
Ryan Coleman	Aye

D. Discussion and action regarding revisions to the School Handbooks for 2025-2026.

Rachel Durham made a motion to approve the Elementary School Handbook.
Lisa Miller seconded the motion.
Rachel Durham made a motion to amend the previous motion to accept skirts into the Elementary School Student Handbook.
The board **VOTED** to approve the motion.

Roll Call

Angela Parker	Absent
Tyler Stroud	Aye
Lisa Miller	Aye
Tiffany Ellis	Aye
Ryan Coleman	Aye
Michelle Hudson	Aye
Rachel Durham	Aye

Tiffany Ellis made a motion to approve the Middle School Handbook.
Tyler Stroud seconded the motion.
Rachel Durham made a motion to amend the previous motion to accept the Middle School Handbook. To add shirts back into the student handbook for the middle school.
The motion did not carry.

Roll Call

Lisa Miller	No
Tiffany Ellis	No

Roll Call

Angela Parker	Absent
Tyler Stroud	No
Ryan Coleman	No
Rachel Durham	Aye
Michelle Hudson	Aye

Lisa Miller made a motion to approve the High School Student Handbook.
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Rachel Durham	Aye
Michelle Hudson	No
Lisa Miller	Aye
Angela Parker	Absent
Tyler Stroud	Aye
Tiffany Ellis	Aye
Ryan Coleman	Aye

VIII. Executive Session

A. Motion to enter into Executive Session for discussions pursuant to 25 O.S.§ 307 (B) (1) (4) to discuss on superintendent's recommendation to terminate the employment of Cheyenne Huffman (Mathes), HCP Teacher 2024 - 2025.

Rachel Durham made a motion to enter into Executive Session at 8:22 pm.
Tyler Stroud seconded the motion.
The board came out of executive session at 8:38 pm.
The board **VOTED** to approve the motion.

Roll Call

Lisa Miller	Aye
Tiffany Ellis	Aye
Tyler Stroud	Aye
Ryan Coleman	Aye
Angela Parker	Absent
Rachel Durham	Aye
Michelle Hudson	Aye

IX. Action on Executive Session

A. Action, if any, concerning the employment of Cheyenne Mathes (Huffman), HCP Teacher 2024 - 2025.

Lisa Miller made a motion to accept the recommendation to terminate Cheyenne Mathis.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Tyler Stroud	Aye
Lisa Miller	Aye
Angela Parker	Absent
Michelle Hudson	Aye
Ryan Coleman	Aye
Tiffany Ellis	Aye
Rachel Durham	Aye

X. Executive Session

A. Motion to enter into Executive Session for discussions, if any regarding the evaluation and employment of the Superintendent, pursuant to 25 O.S.§, 307 (B)(1) and 70 O.S.§, 5-118

Lisa Miller made a motion to enter into executive session at 8:41 pm.
Tiffany Ellis seconded the motion.
The board came out of executive session at 9:34 pm.
The board **VOTED** to approve the motion.

Roll Call

Ryan Coleman	Aye
Rachel Durham	Aye
Michelle Hudson	Aye
Tiffany Ellis	Aye
Tyler Stroud	Aye
Lisa Miller	Aye
Angela Parker	Absent

XI. Action on Executive Session

A. Action, if any, concerning the evaluation or employment of Superintendent.

Lisa Miller made a motion to postpone the discussion and action on the evaluation and the contract amendment for the Superintendent.
Rachel Durham seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ryan Coleman	Aye
Michelle Hudson	Aye
Tiffany Ellis	Aye
Rachel Durham	Aye
Lisa Miller	Aye
Angela Parker	Absent
Tyler Stroud	Aye

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:36 PM.

Respectfully Submitted,
Judy Luster