APPROVED

Harding Charter Preparatory School District

Minutes

Regular Governance Board Meeting

Date and Time
Tuesday March 11, 2025 at 6:00 PM

Location
District Office Building (Pavilion)
12600 N. Kelley Avenue
Oklahoma City, OK, 73131

Directors Present
Angela Parker, Lisa Miller, Michelle Hudson, Rachel Durham, Ryan Coleman, Tiffany Ellis, Tyler Stroud

Directors Absent
Michael Pedder

Ex Officio Members Present
Judy Luster

Guests Present
Jordan Fofland, Lou Falsetti, Pat McKinstry, Rachel Dowell, Steven Stefanick

I. Opening Items

A. Call the Meeting to Order

Ryan Coleman called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Mar 11, 2025 at 6:24 PM.

B. Record Attendance

II. Action Items

A. Discussion and action regarding contractual partnership with Simple Grants.

Jessica explained the process of Simple Grants via Zoom.

B. Discussion and action regarding 2023-2024 annual Financial Audit.

Maria from Sanders Bledsoe and Gullekson went over our audit for 2023-2024 via telephone call.
Rachel Durham made a motion to accept the financial audit for 2023-2024.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Rachel Durham	Aye
Angela Parker	Aye
Ryan Coleman	Aye
Tiffany Ellis	Aye
Michelle Hudson	Aye
Lisa Miller	Aye
Tyler Stroud	Aye
Michael Pedder	Absent

C. Discussion and action regarding HCPES @ Kelley Cardiac Emergency Response Plan.

Rachel Durham made a motion to amend the motion to add the new changes to the HCPES @ Kelley Cardiac Emergency Response Plan. Approve the original motion.
Tiffany Ellis seconded the motion.
Made a motion to accept the amended cardiac Emergency response plan.
The board **VOTED** to approve the motion.

Roll Call	
Tyler Stroud	Aye
Rachel Durham	Aye
Angela Parker	Aye
Tiffany Ellis	Aye
Michael Pedder	Absent
Ryan Coleman	Aye
Michelle Hudson	Aye
Lisa Miller	Aye

D.

Discussion and action regarding Middle School Discipline Policy Revisions.

Tiffany Ellis made a motion to approve the changes to the Middle School Discipline Policy.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lisa Miller	Aye
Michelle Hudson	Aye
Ryan Coleman	Aye
Michael Pedder	Absent
Rachel Durham	Aye
Tyler Stroud	Aye
Angela Parker	Aye
Tiffany Ellis	Aye

III. Recognitions

A. Teacher of the Month - Rachel Alvarado, Lydia Couvas, Jordan Gupton

Mr. Stefanick gave a shout out to the teachers of the month.

IV. Committee Reports

A. Executive Committee

Ryan Coleman stated that the executive session will have a report next month.

B. Finance Committee

Lisa Miller mentioned that the board conference was very informative and learned several financial striges that HCP might need to implement. Some of the suggestions HCP has already implemented.

C. Academic Committee

The Academic Committee did not meet yet. No report.

D. Communications Committee

The Communications Committee did not meet. No report.

E. Superintendent Evaluation

Ryan Coleman stated that there would be information on the Superintendent Evaluation next month.

V. Consent Agenda

A. Regular Governance Board Minutes 2/11/2025

Rachel Durham made a motion to approve the regular governance board minutes from 2/11/2025.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lisa Miller	Aye
Tyler Stroud	Aye
Rachel Durham	Aye
Michelle Hudson	Aye
Ryan Coleman	Aye
Angela Parker	Aye
Tiffany Ellis	Aye
Michael Pedder	Absent

Rachel Durham made a motion to approve the minutes from 2/11/2025 Regular Governance Board Meeting on 02-11-25.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lisa Miller	Aye
Ryan Coleman	Aye
Rachel Durham	Aye
Angela Parker	Aye
Tyler Stroud	Aye
Michael Pedder	Absent
Tiffany Ellis	Aye
Michelle Hudson	Aye

B. Work Session Governance Board Minutes 2/25/2025

Rachel Durham made a motion to approve the minutes from 2/25/25 work session Work Session of Governance Board on 02-25-25.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ryan Coleman	Aye
Michael Pedder	Absent
Michelle Hudson	Aye
Angela Parker	Aye
Tiffany Ellis	Aye
Rachel Durham	Aye
Lisa Miller	Aye
Tyler Stroud	Aye

C. Human Resources Report

Rachel Durham made a motion to approve the Human Resources Report,.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michelle Hudson	Aye
Ryan Coleman	Aye
Rachel Durham	Aye
Angela Parker	Aye
Lisa Miller	Aye
Tyler Stroud	Aye
Michael Pedder	Absent
Tiffany Ellis	Aye

D. Monthly Financial Report

Rachel Durham made a motion to accept the monthly financial report.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michelle Hudson	Aye
Lisa Miller	Aye
Angela Parker	Aye
Tiffany Ellis	Aye
Michael Pedder	Absent
Ryan Coleman	Aye
Tyler Stroud	Aye
Rachel Durham	Aye

E. General Fund Purchase Orders (167 - 175)

Rachel Durham made a motion to accept the general fund purchase orders (167-175).
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Tiffany Ellis	Aye
Lisa Miller	Aye
Rachel Durham	Aye
Michelle Hudson	Aye
Tyler Stroud	Aye
Michael Pedder	Absent
Ryan Coleman	Aye
Angela Parker	Aye

F.

Building Fund Purchase Orders (no new purchase orders)

Rachel Durham made a motion to accept the building fund purchase orders. With no new purchases orders.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Rachel Durham	Aye
Lisa Miller	Aye
Tyler Stroud	Aye
Ryan Coleman	Aye
Tiffany Ellis	Aye
Michael Pedder	Absent
Angela Parker	Aye
Michelle Hudson	Aye

G. Gift Fund Purchase Orders (124-125)

Rachel Durham made a motion to accept the gift fund purchase orders (124-125).
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Absent
Lisa Miller	Aye
Tyler Stroud	Aye
Rachel Durham	Aye
Ryan Coleman	Aye
Michelle Hudson	Aye
Angela Parker	Aye
Tiffany Ellis	Aye

H. Monthly Credit Card Statement

Rachel Durham made a motion to accept the monthly credit card statement.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Absent
Ryan Coleman	Aye
Tiffany Ellis	Aye
Lisa Miller	Aye
Angela Parker	Aye
Tyler Stroud	Aye
Michelle Hudson	Aye
Rachel Durham	Aye

I.

Purchase Order Changes Report

Rachel Durham made a motion to accept the purchase order change report.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lisa Miller	Aye
Tiffany Ellis	Aye
Ryan Coleman	Aye
Michelle Hudson	Aye
Tyler Stroud	Aye
Angela Parker	Aye
Michael Pedder	Absent
Rachel Durham	Aye

J. Contract with Securly for laptop monitoring and online filtering program for 2025-2026.

Rachel Durham made a motion to to accept the Skecurly for laptop monitoring and online filtering program for 2025-2026.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ryan Coleman	Aye
Michelle Hudson	Aye
Tiffany Ellis	Aye
Michael Pedder	Absent
Lisa Miller	Aye
Rachel Durham	Aye
Angela Parker	Aye
Tyler Stroud	Aye

K. Contract with Powers for HVAC preventative maintenance for 2025-2026.

Rachel Durham made a motion to accept the contract with Powers for HVAC preventative maintenance for 2025-2026.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Angela Parker	Aye
Michael Pedder	Absent
Tyler Stroud	Aye
Tiffany Ellis	Aye
Ryan Coleman	Aye
Lisa Miller	Aye
Rachel Durham	Aye

Roll Call

Michelle Hudson	Aye

L. Contract with Bledsoe, Hewett, and Gullekson for 2024-2025 financial audit.

Rachel Durham made a motion to accept the contract with Bledsoe, Hewett, and Gullekson for 2024-2025 financial audit.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Absent
Michelle Hudson	Aye
Ryan Coleman	Aye
Rachel Durham	Aye
Angela Parker	Aye
Lisa Miller	Aye
Tiffany Ellis	Aye
Tyler Stroud	Aye

M. Quote from United Mechanical to install new split HVAC system in IT server room at high school.

Rachel Durham made a motion to accept the quote from United Mechanical to install a new split HVAC system in IT server room at the high school.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lisa Miller	Aye
Tyler Stroud	Aye
Angela Parker	Aye
Rachel Durham	Aye
Tiffany Ellis	Aye
Michelle Hudson	Aye
Ryan Coleman	Aye
Michael Pedder	Absent

N. Quote from KI Furniture for elementary school meeting room and office furniture.

Rachel Durham made a motion to accept the quote from KI Furniture for elementary school meeting room and office furniture.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Absent
Lisa Miller	Aye
Ryan Coleman	Aye

Roll Call

Angela Parker	Aye
Michelle Hudson	Aye
Tyler Stroud	Aye
Tiffany Ellis	Aye
Rachel Durham	Aye

O. Quote from Marketsource for elementary school child nutrition appliances.

Rachel Durham made a motion to accept the quote from Marketsource for elementary school child nutrition appliances.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lisa Miller	Aye
Ryan Coleman	Aye
Michelle Hudson	Aye
Michael Pedder	Absent
Angela Parker	Aye
Tiffany Ellis	Aye
Rachel Durham	Aye
Tyler Stroud	Aye

P. Quote from Bison Electric for high school electrical upgrades.

Rachel Durham made a motion to accept the quote from Bison Electric for high school electrical upgrades.
Tyler Stroud seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michelle Hudson	Aye
Rachel Durham	Aye
Lisa Miller	Aye
Ryan Coleman	Aye
Tiffany Ellis	Aye
Michael Pedder	Absent
Angela Parker	Aye
Tyler Stroud	Aye

VI. Superintendent's Report

A. Superintendent Report

Mr. Stefanick went over his Superintendent report.

B. HCP Organizational Chart 2025-2026

Mr. Stefanick explained the new HCP organizational Chart for 2025-2026.

C. HCP Priority Plan 2025-2026

Mr. Stefanick and Rachel Dowell explained the HCP's 2025-2026 Priority Work. There was several board members with questions about the HP Priority Plan for 2025-2026.

VII. Informational Items

A. Charter School Program Grant Update

No action.

B. Federal Programs 2024-2025 Update

No action.

C. Anglin Public Relations Results 2024-2025.

Mr. Stefanick discussed the report from Aglin Public Relations. He learned the best areas to target next year for enrollment.

D. NWEA Map Growth Winter Report

Rachel Dowell made a point to highlight the 11th graders. The 11th grade is growing very well.
HCP needs to have high quality instruction. If students stay at HCP growth increases.

VIII. Action on Executive Session

A. Action, if any, concerning the evaluation or employment of Superintendent.

No action was taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:37 PM.

Respectfully Submitted,
Judy Luster
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:37 PM.

Respectfully Submitted,
Judy Luster