APPROVED

Harding Charter Preparatory School District

Minutes

Regular Governance Board Meeting

Date and Time
Tuesday November 12, 2024 at 6:00 PM

Location
12600 N Kelley Avenue
Oklahoma City, OK 73131

Directors Present
Angela Parker, Lisa Miller, Michael Pedder, Michelle Hudson, Rachel Durham, Ryan Coleman, Tiffany Ellis

Directors Absent
None

Ex Officio Members Present
Judy Luster, Lou Falsetti

Guests Present
Rachel Dowell, Steven Stefanick

I. Opening Items

A. Call the Meeting to Order

Ryan Coleman called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Nov 12, 2024 at 6:04 PM.

B. Record Attendance

II. Committee Reports

A. Executive Committee

Ryan Coleman stated that the executive committee is going to start meeting more often.

B. Finance Committee

Lisa Miller went of the financials with the board members. Lisa Miller pointed out that she looks at the sustainable cash flow. Steven Stefanick also added that our sweep accounts are doing very well.

C. Academic Committee

This committee had nothing to report this month. But should have a report next month.

D. Communications Committee

Tiffany Ellis reported that the committee should have a proposal for teacher recruitment by Friday, November 15th.

E. Superintendent Evaluation

The process has started with the Superintendent evaluation. There has been a survey sent out to governance board members. There seems to be a few glitches with the survey. But should have those fixed very soon.

III. Consent Agenda

A. Regular Governance Board Minutes 10/08/2024

Lisa Miller made a motion to approve the minutes from Regular Governance Board Meeting on 10-08-24.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

B. Work Session Governance Board Minutes 10/22/2024

Lisa Miller made a motion to approve the minutes from Work Session of Governance Board on 10-22-24.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

C.

HCP October Financial Report

Lisa Miller made a motion to accept the financial report for October.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michelle Hudson	Aye
Lisa Miller	Aye
Michael Pedder	Aye
Tiffany Ellis	Aye
Angela Parker	Aye
Rachel Durham	Aye
Ryan Coleman	Aye

D. HCP Monthly Credit Card Statement

Lisa Miller made a motion to accept the monthly credit card statement.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lisa Miller	Aye
Rachel Durham	Aye
Michelle Hudson	Aye
Angela Parker	Aye
Ryan Coleman	Aye
Michael Pedder	Aye
Tiffany Ellis	Aye

E. General Fund Purchase Orders (135-142)

Lisa Miller made a motion to accept the general fund purchase orders (135-142).
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ryan Coleman	Aye
Angela Parker	Aye
Tiffany Ellis	Aye
Michael Pedder	Aye
Michelle Hudson	Aye
Rachel Durham	Aye
Lisa Miller	Aye

F. Gift Fund Purchase Orders (112-117)

Lisa Miller made a motion to accept the gift fund purchase orders (112-117).
Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Aye
Tiffany Ellis	Aye
Lisa Miller	Aye
Angela Parker	Aye
Ryan Coleman	Aye
Michelle Hudson	Aye
Rachel Durham	Aye

G. Human Resources

Lisa Miller made a motion to accept the HCP Personnel Report for November.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Aye
Rachel Durham	Aye
Michelle Hudson	Aye
Angela Parker	Aye
Ryan Coleman	Aye
Lisa Miller	Aye
Tiffany Ellis	Aye

H. Internet service agreement with Cox Communications for 2025 - 2026.

Lisa Miller made a motion to accept the service agreement with Cox Communiations.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Angela Parker	Aye
Michelle Hudson	Aye
Michael Pedder	Aye
Lisa Miller	Aye
Tiffany Ellis	Aye
Rachel Durham	Aye
Ryan Coleman	Aye

I. Plumbing repairs by Atlas Plumbing & Mechanical for emergency repairs at HCP Elementary School at Kelley.

Lisa Miller made a motion to to approve the payment to Atlas Plumbing & Mechanical.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Angela Parker	Aye

Roll Call

Michelle Hudson	Aye
Rachel Durham	Aye
Ryan Coleman	Aye
Michael Pedder	Aye
Lisa Miller	Aye
Tiffany Ellis	Aye

J. Purchase request from Parent Organization (60-857) for Blue and Gold Fundraiser.

Lisa Miller made a motion to accept the payment of $5662.00 to Blue and Gold.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Tiffany Ellis	Aye
Michael Pedder	Aye
Rachel Durham	Aye
Michelle Hudson	Aye
Lisa Miller	Aye
Ryan Coleman	Aye
Angela Parker	Aye

IV. Superintendent's Report

A. Superintendent Report

Mr. Stefanick went over his Superintendent report and gave some explanations.

V. Informational Items

A. Charter School Program Grant - Latest Claim/Budget

Mr. Stefanick explained where the school is in reimbursements and claims of the Charter School program Grant.

B. Federal Programs 2024-2025

C. HCP Progress Report 2023-2024

Mr. Stefanick went over the HCP Progress Report in detail with the board. Just to keep the board abreast of where all the school standings on academics.

VI. Action Items

A. Discussion and action on revisions to the Child Nutrition Charge Policy.

Tiffany Ellis made a motion to Tiffany Ellis made a motion to change the Child Nutrition charges policy to $300.00.

Lisa Miller seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Aye
Michelle Hudson	Aye
Angela Parker	Aye
Ryan Coleman	Aye
Lisa Miller	Aye
Rachel Durham	Aye
Tiffany Ellis	Aye

B. Discussion and action on revisions to the Student ID Badges Policy.

Michael Pedder made a motion to add parents to the offenses.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lisa Miller	Aye
Michelle Hudson	Aye
Michael Pedder	Aye
Ryan Coleman	Aye
Tiffany Ellis	Aye
Rachel Durham	Aye
Angela Parker	Aye

C. Discussion and action on selecting Governance Board meeting dates for calendar year 2025.

D. Discussion and action regarding contracting with Chatterbox Communications for speech therapy services.

Lisa Miller made a motion to approve the request of increase to Chatterbox contract.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Tiffany Ellis	Aye
Ryan Coleman	Aye
Rachel Durham	Aye
Angela Parker	Aye
Lisa Miller	Aye
Michael Pedder	Aye
Michelle Hudson	Aye

VII. New Business

A.

No new business.

B. Hiring of an APUSH/AP Govt teacher for the remainder of the 2024-2025 school year.

Angela Parker made a motion to Authorize the Superintendent to locate and hire an individual who had made their willingness to seek the position of APUSH/AP GOVT, which was conveyed to the Superintendent after the agenda had been published.
Michael Pedder seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Aye
Lisa Miller	Aye
Michelle Hudson	Aye
Rachel Durham	Aye
Ryan Coleman	Aye
Angela Parker	Aye
Tiffany Ellis	Aye

C. Lisa Miller made a motion to break before going into executive session at 8:20pm. Michael Pedder seconded the motion, and the motion carried unanimously.

The governance board returned to regular session at 8:36pm

VIII. Executive Session

A. Discussion on superintendent's recommendation to terminate the employment of Devin Veney, HCP Teacher 2023 - 2024.

Lisa Miller made a motion to to move into executive session at 8:36pm.
Michael Pedder seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Aye
Rachel Durham	Aye
Angela Parker	Aye
Michelle Hudson	Aye
Lisa Miller	Aye
Ryan Coleman	Aye
Tiffany Ellis	Aye

IX. Action on Executive Session

A. Discussion and/or action, if any, concerning the employment of Devin Veney, HCP Teacher 2023 - 2024.

Tiffany Ellis made a motion to to terminate the contact between Harding Charter Prep School District and Devin Veney.
Michael Pedder seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ryan Coleman	Aye
Angela Parker	Aye
Lisa Miller	Aye
Rachel Durham	Aye
Tiffany Ellis	Aye
Michael Pedder	Aye
Michelle Hudson	Aye

X. Closing Items

A. Adjourn Meeting

Tiffany Ellis made a motion to to adjourn the meeting.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michelle Hudson	Aye
Tiffany Ellis	Aye
Ryan Coleman	Aye
Angela Parker	Aye
Lisa Miller	Aye
Rachel Durham	Aye
Michael Pedder	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,
Judy Luster