

APPROVED



# Harding Charter Preparatory School District

## Minutes

### Regular Governance Board Meeting

---

#### **Date and Time**

Tuesday November 12, 2024 at 6:00 PM

#### **Location**

12600 N Kelley Avenue  
Oklahoma City, OK 73131

---

#### **Directors Present**

Angela Parker, Lisa Miller, Michael Pedder, Michelle Hudson, Rachel Durham, Ryan Coleman, Tiffany Ellis

#### **Directors Absent**

*None*

#### **Ex Officio Members Present**

Judy Luster, Lou Falsetti

#### **Non Voting Members Present**

Judy Luster, Lou Falsetti

#### **Guests Present**

Rachel Dowell, Steven Stefanick

---

### **I. Opening Items**

#### **A.**

### **Call the Meeting to Order**

Ryan Coleman called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Nov 12, 2024 at 6:04 PM.

### **B. Record Attendance**

## **II. Committee Reports**

### **A. Executive Committee**

Ryan Coleman stated that the executive committee is going to start meeting more often.

### **B. Finance Committee**

Lisa Miller went of the financials with the board members. Lisa Miller pointed out that she looks at the sustainable cash flow. Steven Stefanick also added that our sweep accounts are doing very well.

### **C. Academic Committee**

This committee had nothing to report this month. But should have a report next month.

### **D. Communications Committee**

Tiffany Ellis reported that the committee should have a proposal for teacher recruitment by Friday, November 15th.

### **E. Superintendent Evaluation**

The process has started with the Superintendent evaluation. There has been a survey sent out to governance board members. There seems to be a few glitches with the survey. But should have those fixed very soon.

## **III. Consent Agenda**

### **A. Regular Governance Board Minutes 10/08/2024**

Lisa Miller made a motion to approve the minutes from Regular Governance Board Meeting on 10-08-24.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

### **B. Work Session Governance Board Minutes 10/22/2024**

Lisa Miller made a motion to approve the minutes from Work Session of Governance Board on 10-22-24.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

### C. HCP October Financial Report

Lisa Miller made a motion to accept the financial report for October.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Angela Parker Aye

Ryan Coleman Aye

Lisa Miller Aye

Tiffany Ellis Aye

Rachel Durham Aye

Michael Pedder Aye

Michelle Hudson Aye

### D. HCP Monthly Credit Card Statement

Lisa Miller made a motion to accept the monthly credit card statement.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Rachel Durham Aye

Lisa Miller Aye

Angela Parker Aye

Michael Pedder Aye

Michelle Hudson Aye

Ryan Coleman Aye

Tiffany Ellis Aye

### E. General Fund Purchase Orders (135-142)

Lisa Miller made a motion to accept the general fund purchase orders (135-142).

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Angela Parker Aye

Michelle Hudson Aye

Lisa Miller Aye

Ryan Coleman Aye

Michael Pedder Aye

Tiffany Ellis Aye

Rachel Durham Aye

### F. Gift Fund Purchase Orders (112-117)

Lisa Miller made a motion to accept the gift fund purchase orders (112-117).

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| Angela Parker   | Aye |
| Lisa Miller     | Aye |
| Michael Pedder  | Aye |
| Michelle Hudson | Aye |
| Ryan Coleman    | Aye |
| Rachel Durham   | Aye |
| Tiffany Ellis   | Aye |

**G. Human Resources**

Lisa Miller made a motion to accept the HCP Personnel Report for November.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| Tiffany Ellis   | Aye |
| Ryan Coleman    | Aye |
| Lisa Miller     | Aye |
| Michael Pedder  | Aye |
| Michelle Hudson | Aye |
| Angela Parker   | Aye |
| Rachel Durham   | Aye |

**H. Internet service agreement with Cox Communications for 2025 - 2026.**

Lisa Miller made a motion to accept the service agreement with Cox Communications.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| Tiffany Ellis   | Aye |
| Rachel Durham   | Aye |
| Ryan Coleman    | Aye |
| Lisa Miller     | Aye |
| Michael Pedder  | Aye |
| Angela Parker   | Aye |
| Michelle Hudson | Aye |

**I. Plumbing repairs by Atlas Plumbing & Mechanical for emergency repairs at HCP Elementary School at Kelley.**

Lisa Miller made a motion to to approve the payment to Atlas Plumbing & Mechanical.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Rachel Durham Aye  
Michelle Hudson Aye  
Lisa Miller Aye  
Angela Parker Aye  
Ryan Coleman Aye  
Michael Pedder Aye  
Tiffany Ellis Aye

**J. Purchase request from Parent Organization (60-857) for Blue and Gold Fundraiser.**

Lisa Miller made a motion to accept the payment of \$5662.00 to Blue and Gold.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Miller Aye  
Michelle Hudson Aye  
Ryan Coleman Aye  
Michael Pedder Aye  
Angela Parker Aye  
Tiffany Ellis Aye  
Rachel Durham Aye

**IV. Superintendent's Report**

**A. Superintendent Report**

Mr. Stefanick went over his Superintendent report and gave some explanations.

**V. Informational Items**

**A. Charter School Program Grant - Latest Claim/Budget**

Mr. Stefanick explained where the school is in reimbursements and claims of the Charter School program Grant.

**B. Federal Programs 2024-2025**

**C. HCP Progress Report 2023-2024**

Mr. Stefanick went over the HCP Progress Report in detail with the board. Just to keep the board abreast of where all the school standings on academics.

**VI. Action Items**

**A. Discussion and action on revisions to the Child Nutrition Charge Policy.**

Tiffany Ellis made a motion to change the Child Nutrition charges policy to \$300.00.

Lisa Miller seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| Angela Parker   | Aye |
| Michelle Hudson | Aye |
| Rachel Durham   | Aye |
| Ryan Coleman    | Aye |
| Michael Pedder  | Aye |
| Tiffany Ellis   | Aye |
| Lisa Miller     | Aye |

**B. Discussion and action on revisions to the Student ID Badges Policy.**

Michael Pedder made a motion to add parents to the offenses.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| Ryan Coleman    | Aye |
| Angela Parker   | Aye |
| Rachel Durham   | Aye |
| Tiffany Ellis   | Aye |
| Michelle Hudson | Aye |
| Michael Pedder  | Aye |
| Lisa Miller     | Aye |

**C. Discussion and action on selecting Governance Board meeting dates for calendar year 2025.**

**D. Discussion and action regarding contracting with Chatterbox Communications for speech therapy services.**

Lisa Miller made a motion to approve the request of increase to Chatterbox contract.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| Angela Parker   | Aye |
| Tiffany Ellis   | Aye |
| Michael Pedder  | Aye |
| Rachel Durham   | Aye |
| Ryan Coleman    | Aye |
| Lisa Miller     | Aye |
| Michelle Hudson | Aye |

## VII. New Business

### A. No new business.

### B. Hiring of an APUSH/AP Govt teacher for the remainder of the 2024-2025 school year.

Angela Parker made a motion to Authorize the Superintendent to locate and hire an individual who had made their willingness to seek the position of APUSH/AP GOVT, which was conveyed to the Superintendent after the agenda had been published.

Michael Pedder seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Michelle Hudson Aye

Tiffany Ellis Aye

Michael Pedder Aye

Rachel Durham Aye

Angela Parker Aye

Lisa Miller Aye

Ryan Coleman Aye

### C. Lisa Miller made a motion to break before going into executive session at 8:20pm. Michael Pedder seconded the motion, and the motion carried unanimously.

The governance board returned to regular session at 8:36pm

## VIII. Executive Session

### A. Discussion on superintendent's recommendation to terminate the employment of Devin Veney, HCP Teacher 2023 - 2024.

Lisa Miller made a motion to to move into executive session at 8:36pm.

Michael Pedder seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Michelle Hudson Aye

Lisa Miller Aye

Ryan Coleman Aye

Rachel Durham Aye

Michael Pedder Aye

Angela Parker Aye

Tiffany Ellis Aye

## IX. Action on Executive Session

### A.

**Discussion and/or action, if any, concerning the employment of Devin Veney, HCP Teacher 2023 - 2024.**

Tiffany Ellis made a motion to to terminate the contact between Harding Charter Prep School District and Devin Veney.

Michael Pedder seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Michelle Hudson Aye

Lisa Miller Aye

Ryan Coleman Aye

Michael Pedder Aye

Tiffany Ellis Aye

Rachel Durham Aye

Angela Parker Aye

**X. Closing Items**

**A. Adjourn Meeting**

Tiffany Ellis made a motion to to adjourn the meeting.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Tiffany Ellis Aye

Ryan Coleman Aye

Angela Parker Aye

Michael Pedder Aye

Rachel Durham Aye

Michelle Hudson Aye

Lisa Miller Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,

Judy Luster