APPROVED

Harding Charter Preparatory School District

Minutes

Regular Governance Board Meeting

Date and Time
Tuesday October 8, 2024 at 6:00 PM

Location
12600 N. Kelley Avenue
Oklahoma City, OK 73131

Directors Present
Angela Parker, Lisa Miller, Michael Pedder, Ryan Coleman, Tiffany Ellis

Directors Absent
None

Ex Officio Members Present
Judy Luster, Lou Falsetti

Guests Present
Jason Mack , Michelle Hudson, Rachel Dowell, Steven Stefanick

I. Opening Items

A. Call the Meeting to Order

Ryan Coleman called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Oct 8, 2024 at 6:03 PM.

B. Record Attendance

II. Committee Reports

A. Executive Committee

Ryan Coleman stated that the executive committee meet and had some good results and has
potential new committee members.

B. Finance Committee

Lisa Miller stated that the finance committee has not yet meet. She also mentioned that the
gifts fund increased due to grant monies coming in and has not been moved to the general fund.

C. Academic Committee

No report.

D. Communications Committee

No report.

E. Superintendent Evaluation

No report.

III. Consent Agenda

A. Regular Governance Board Minutes 9/10/2024

Lisa Miller made a motion to approve the minutes from Regular Governance Board Meeting on 09-10-24.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Michael Pedder	Aye
Ryan Coleman	Aye
Lisa Miller	Aye
Angela Parker	Aye
Tiffany Ellis	Aye

B. Gifted and Talented Advisory Committee Minutes 9/17/2024

Lisa Miller made a motion to approve the minutes from HCP Gifted & Talented Advisory Committee on 09-17-24.

Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ryan Coleman	Aye
Michael Pedder	Aye
Angela Parker	Aye
Tiffany Ellis	Aye
Lisa Miller	Aye

C. HCP September Financial Report

Lisa Miller made a motion to accept the September Financial Report.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lisa Miller	Aye
Tiffany Ellis	Aye
Michael Pedder	Aye
Angela Parker	Aye
Ryan Coleman	Aye

D. Approval of September Financial Report

E. HCP Monthly Credit Card Statement

Lisa Miller made a motion to Approve the credit card statement.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael Pedder	Aye
Lisa Miller	Aye
Ryan Coleman	Aye
Tiffany Ellis	Aye
Angela Parker	Aye

F. General Fund Purchase Orders (127-133)

Lisa Miller made a motion to Accept the general fund purchases orders (127-133).
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ryan Coleman	Aye
Tiffany Ellis	Aye
Lisa Miller	Aye
Michael Pedder	Aye

Roll Call

Angela Parker	Aye

G. General Purchases

Lisa Miller made a motion to Accept the general purchases.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ryan Coleman	Aye
Tiffany Ellis	Aye
Lisa Miller	Aye
Michael Pedder	Aye
Angela Parker	Aye

H. Building Fund Purchase Orders (13-14)

Lisa Miller made a motion to Accept the building purchase orders.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Tiffany Ellis	Aye
Michael Pedder	Aye
Lisa Miller	Aye
Ryan Coleman	Aye
Angela Parker	Aye

I. Gift Fund Purchase Orders (106-111)

Lisa Miller made a motion to Accept the gift funds purchases (106-111).
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ryan Coleman	Aye
Michael Pedder	Aye
Lisa Miller	Aye
Tiffany Ellis	Aye
Angela Parker	Aye

J. Human Resources

K. Purchase of two AED machines for middle school and high school to comply with the Chase Morris Act.

Lisa Miller made a motion to To approve the purchase of AED machines.
Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

Roll Call	
Lisa Miller	Aye
Angela Parker	Aye
Ryan Coleman	Aye
Tiffany Ellis	Aye
Michael Pedder	Aye

IV. Superintendent's Report

A. Superintendent Report

Mr. Stefanick went over his report and did some explanation on varsity tutors.
Mr. Stefanick explained about the Charter Network Accelerator Program and that we received a $50,000 for donation for Mr. Stefanick and Rachel Dowell will attend.

V. Action Items

A. Discussion and action on adding Michelle Hudson as HCP Parent Governance Board Member 2025 - 2027

Lisa Miller made a motion to Accept Michelle Hudson to the board.
Michael Pedder seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Lisa Miller	Aye
Michael Pedder	Aye
Ryan Coleman	Aye
Tiffany Ellis	Aye
Angela Parker	Aye

B. Discussion and action on adding Rachel Durham as HCP Parent Governance Board Member 2025 - 2027

Lisa Miller made a motion to Accept Rachel Durham to the board for 2025-2027.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Michael Pedder	Aye
Ryan Coleman	Aye
Lisa Miller	Aye
Tiffany Ellis	Aye
Angela Parker	Aye

C.

Discussion and action on adding Bijana Mapes as HCP Parent Governance Board Member 2025 - 2027

Michael Pedder made a motion to postpone the vote on adding Bijana Mapes to HCP Parent Governance Board.
Tiffany Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Michael Pedder	Aye
Lisa Miller	Aye
Ryan Coleman	Aye
Angela Parker	Aye
Tiffany Ellis	Aye

D. Discussion and action on selecting Angela Parker as the HCP Governance Board Secretary for the remainder of 2025.

Lisa Miller made a motion to accept the appointment of Angela Parker-Celestine as the HCP Governance Board Secretary.
Michael Pedder seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Angela Parker	Aye
Michael Pedder	Aye
Lisa Miller	Aye
Tiffany Ellis	Aye
Ryan Coleman	Aye

E. Discussion and action on naming the foundation as Harding Charter Preparatory School Foundation.

Michael Pedder made a motion to accept the name of the new Harding Charter Preparatory School Foundation, Inc.
Lisa Miller seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Michael Pedder	Aye
Lisa Miller	Aye
Angela Parker	Aye
Tiffany Ellis	Aye
Ryan Coleman	Aye

F. Discussion and action on adding Ryan Coleman, Tiffany Ellis, and Lisa Miller as the three incorporators and opening board members for the foundation.

Michael Pedder made a motion to added Ryan Coleman, Tiffany Ellis and Lisa Miller as the three incorporators for the new foundation.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Michael Pedder	Aye
Tiffany Ellis	Aye
Lisa Miller	Aye
Angela Parker	Aye
Ryan Coleman	Aye

G. Discussion and action on revisions to policy Student Admissions - Section C.

Tiffany Ellis made a motion to accept the student admissions policy. With the correction of revising the middle school admission number to 105. Also, with the revision of developing a deadline for the application process before the application process begins October 1.
Ryan Coleman seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Tiffany Ellis	Aye
Ryan Coleman	Aye
Michael Pedder	Aye
Lisa Miller	Aye
Angela Parker	Aye

H. Discussion and action on setting up Credit Card Program with Arvest Bank.

Lisa Miller made a motion to accept the setting up of a credit card with Arvest Bank.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Angela Parker	Aye
Tiffany Ellis	Aye
Ryan Coleman	Aye
Michael Pedder	Aye
Lisa Miller	Aye

I. Discussion and action to use the hourly method (1080 hours) to operate during the 2024 - 2025 school year.

Lisa Miller made a motion to Accept the operational method to the hourly method.
Angela Parker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Tiffany Ellis	Aye
Michael Pedder	Aye
Lisa Miller	Aye
Ryan Coleman	Aye
Angela Parker	Aye

VI. Informational Items

A. Charter School Program Grant - Latest Claim/Budget

Mr. Stefanick added that HCP has filed for $500,000 in claims.

B. College Remediation Report

See Attachment.

C. Dropout Report

See Attachment.

D. 2024 NWEA Fall Report

See Attachment.

E. 2024 OSTP Report

See Attachment.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,
Judy Luster