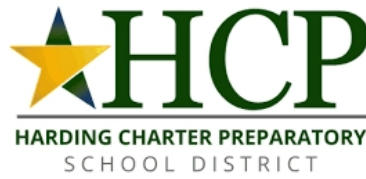


APPROVED



# Harding Charter Preparatory School District

## Minutes

### Regular Governance Board Meeting

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#### Date and Time

Tuesday October 8, 2024 at 6:00 PM

#### Location

12600 N. Kelley Avenue  
Oklahoma City, OK 73131

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#### Directors Present

Angela Parker, Lisa Miller, Michael Pedder, Ryan Coleman, Tiffany Ellis

#### Directors Absent

*None*

#### Ex Officio Members Present

Judy Luster, Lou Falsetti

#### Non Voting Members Present

Judy Luster, Lou Falsetti

#### Guests Present

Jason Mack , Michelle Hudson, Rachel Dowell, Steven Stefanick

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### I. Opening Items

#### A.

### **Call the Meeting to Order**

Ryan Coleman called a meeting of the board of directors of Harding Charter Preparatory School District to order on Tuesday Oct 8, 2024 at 6:03 PM.

### **B. Record Attendance**

## **II. Committee Reports**

### **A. Executive Committee**

Ryan Coleman stated that the executive committee meet and had some good results and has potential new committee members.

### **B. Finance Committee**

Lisa Miller stated that the finance committee has not yet meet. She also mentioned that the gifts fund increased due to grant monies coming in and has not been moved to the general fund.

### **C. Academic Committee**

No report.

### **D. Communications Committee**

No report.

### **E. Superintendent Evaluation**

No report.

## **III. Consent Agenda**

### **A. Regular Governance Board Minutes 9/10/2024**

Lisa Miller made a motion to approve the minutes from Regular Governance Board Meeting on 09-10-24.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Ryan Coleman Aye

Angela Parker Aye

Michael Pedder Aye

Tiffany Ellis Aye

Lisa Miller Aye

### **B.**

### **Gifted and Talented Advisory Committee Minutes 9/17/2024**

Lisa Miller made a motion to approve the minutes from HCP Gifted & Talented Advisory Committee on 09-17-24.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Tiffany Ellis Aye

Michael Pedder Aye

Lisa Miller Aye

Angela Parker Aye

Ryan Coleman Aye

### **C. HCP September Financial Report**

Lisa Miller made a motion to accept the September Financial Report.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Angela Parker Aye

Tiffany Ellis Aye

Michael Pedder Aye

Ryan Coleman Aye

Lisa Miller Aye

### **D. Approval of September Financial Report**

### **E. HCP Monthly Credit Card Statement**

Lisa Miller made a motion to Approve the credit card statement.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Angela Parker Aye

Lisa Miller Aye

Tiffany Ellis Aye

Ryan Coleman Aye

Michael Pedder Aye

### **F. General Fund Purchase Orders (127-133)**

Lisa Miller made a motion to Accept the general fund purchases orders (127-133).

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Lisa Miller Aye

**Roll Call**

Ryan Coleman Aye

Tiffany Ellis Aye

Michael Pedder Aye

Angela Parker Aye

**G. General Purchases**

Lisa Miller made a motion to Accept the general purchases.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ryan Coleman Aye

Lisa Miller Aye

Angela Parker Aye

Tiffany Ellis Aye

Michael Pedder Aye

**H. Building Fund Purchase Orders (13-14)**

Lisa Miller made a motion to Accept the building purchase orders.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Miller Aye

Michael Pedder Aye

Angela Parker Aye

Ryan Coleman Aye

Tiffany Ellis Aye

**I. Gift Fund Purchase Orders (106-111)**

Lisa Miller made a motion to Accept the gift funds purchases (106-111).

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Michael Pedder Aye

Tiffany Ellis Aye

Ryan Coleman Aye

Angela Parker Aye

Lisa Miller Aye

**J. Human Resources**

**K.**

**Purchase of two AED machines for middle school and high school to comply with the Chase Morris Act.**

Lisa Miller made a motion to To approve the purchase of AED machines.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Miller        Aye

Angela Parker    Aye

Ryan Coleman    Aye

Tiffany Ellis     Aye

Michael Pedder   Aye

**IV. Superintendent's Report**

**A. Superintendent Report**

Mr. Stefanick went over his report and did some explanation on varsity tutors.

Mr. Stefanick explained about the Charter Network Accelerator Program and that we received a \$50,000 for donation for Mr. Stefanick and Rachel Dowell will attend.

**V. Action Items**

**A. Discussion and action on adding Michelle Hudson as HCP Parent Governance Board Member 2025 - 2027**

Lisa Miller made a motion to Accept Michelle Hudson to the board.

Michael Pedder seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Angela Parker    Aye

Lisa Miller        Aye

Ryan Coleman    Aye

Michael Pedder   Aye

Tiffany Ellis     Aye

**B. Discussion and action on adding Rachel Durham as HCP Parent Governance Board Member 2025 - 2027**

Lisa Miller made a motion to Accept Rachel Durham to the board for 2025-2027.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Michael Pedder   Aye

Ryan Coleman    Aye

Tiffany Ellis     Aye

**Roll Call**

Angela Parker Aye  
Lisa Miller Aye

**C. Discussion and action on adding Bijana Mapes as HCP Parent Governance Board Member 2025 - 2027**

Michael Pedder made a motion to postpone the vote on adding Bijana Mapes to HCP Parent Governance Board.

Tiffany Ellis seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Angela Parker Aye  
Tiffany Ellis Aye  
Lisa Miller Aye  
Ryan Coleman Aye  
Michael Pedder Aye

**D. Discussion and action on selecting Angela Parker as the HCP Governance Board Secretary for the remainder of 2025.**

Lisa Miller made a motion to accept the appointment of Angela Parker-Celestine as the HCP Governance Board Secretary.

Michael Pedder seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ryan Coleman Aye  
Michael Pedder Aye  
Tiffany Ellis Aye  
Lisa Miller Aye  
Angela Parker Aye

**E. Discussion and action on naming the foundation as Harding Charter Preparatory School Foundation.**

Michael Pedder made a motion to accept the name of the new Harding Charter Preparatory School Foundation, Inc.

Lisa Miller seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Miller Aye  
Ryan Coleman Aye  
Tiffany Ellis Aye  
Angela Parker Aye  
Michael Pedder Aye

**F.**

**Discussion and action on adding Ryan Coleman, Tiffany Ellis, and Lisa Miller as the three incorporators and opening board members for the foundation.**

Michael Pedder made a motion to added Ryan Coleman, Tiffany Ellis and Lisa Miller as the three incorporators for the new foundation.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Miller        Aye  
Michael Pedder   Aye  
Angela Parker    Aye  
Ryan Coleman    Aye  
Tiffany Ellis     Aye

**G. Discussion and action on revisions to policy Student Admissions - Section C.**

Tiffany Ellis made a motion to accept the student admissions policy. With the correction of revising the middle school admission number to 105. Also, with the revision of developing a deadline for the application process before the application process begins October 1.

Ryan Coleman seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Miller        Aye  
Ryan Coleman    Aye  
Tiffany Ellis     Aye  
Angela Parker    Aye  
Michael Pedder   Aye

**H. Discussion and action on setting up Credit Card Program with Arvest Bank.**

Lisa Miller made a motion to accept the setting up of a credit card with Arvest Bank.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ryan Coleman    Aye  
Michael Pedder   Aye  
Lisa Miller       Aye  
Angela Parker    Aye  
Tiffany Ellis     Aye

**I. Discussion and action to use the hourly method (1080 hours) to operate during the 2024 - 2025 school year.**

Lisa Miller made a motion to Accept the operational method to the hourly method.

Angela Parker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ryan Coleman Aye  
Michael Pedder Aye  
Tiffany Ellis Aye  
Lisa Miller Aye  
Angela Parker Aye

**VI. Informational Items**

**A. Charter School Program Grant - Latest Claim/Budget**

Mr. Stefanick added that HCP has filed for \$500,000 in claims.

**B. College Remediation Report**

See Attachment.

**C. Dropout Report**

See Attachment.

**D. 2024 NWEA Fall Report**

See Attachment.

**E. 2024 OSTP Report**

See Attachment.

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,  
Judy Luster